

**SHAMONG TOWNSHIP SCHOOL DISTRICT**

**ALTERNATE/CHILD CARE BUS STOP REQUEST FORM**

2018-2019 School Year

**\*\*Form must be submitted to the Transportation Office by July 19, 2018\*\***

Your child is assigned to the bus stop closest to your residence. All transportation is automatically determined to be to and from home. If your child needs to be transported to and/or from a babysitter's residence or a child care facility, the request must be in writing. Please use this form to request childcare/babysitting bus arrangements. These arrangements must be for all 5 days per week and are only permissible when there is room on the bus. **Transportation is provided for locations within Shamong Township only.**

(Please Print)

Student's Name \_\_\_\_\_

Student's Address \_\_\_\_\_

School Attending (check one): \_\_\_\_\_ Indian Mills School  
Grade \_\_\_\_\_ Indian Mills Memorial School

Name/Address AND Phone Number of Childcare Provider/Babysitter where your child will board the bus in the morning (AM):

\_\_\_\_\_  
\_\_\_\_\_

Name/Address AND Phone Number of Childcare Provider/Babysitter where your child will be dropped off at the end of the school day (PM):

\_\_\_\_\_  
\_\_\_\_\_

Child Care Provider Signature \_\_\_\_\_

(Please Print)

Parent Name \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent Phone Number \_\_\_\_\_

*Alternate transportation arrangements are made available as a courtesy.*

**(Please see reverse side of this form to Initial and read important information)**

**ALTERNATE/CHILD CARE BUS STOP REQUEST FORM - PAGE 2**

**THIS FORM MUST BE RECEIVED IN THE TRANSPORTATION OFFICE BY July 19, 2018 FOR THE REQUEST TO BEGIN ON THE FIRST DAY OF SCHOOL.**

**Requests received after 7/19/18 through 9/7/18 will go into effect AFTER SEPTEMBER 17<sup>th</sup>**

**NO BUS CHANGES WILL BE MADE THE FIRST TWO WEEKS OF SCHOOL**

**Students whose parents miss the July 19<sup>th</sup> deadline will be transported to and from home for the first two weeks of school.**

**Parents Initial Here**

**Alternate transportation arrangements are made available as a courtesy. These arrangements must be for 5 days per week, can be morning pickup only, afternoon drop off only or both and are only permissible when there is room on the bus. (Policy 3545.1/Regulation R3541.1)**

**PLEASE MAIL THIS FORM TO:**

**OR**

**FAX TO:**

Shamong Township Schools BOE  
Transportation Department  
295 Indian Mills Road  
Shamong, NJ 08088

609-268-1229

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**OFFICE USE ONLY**

Date received: \_\_\_\_\_

Approval: \_\_\_\_\_

Business Administrator

AM Bus/Stop: \_\_\_\_\_

PM Bus/Stop: \_\_\_\_\_

Home Bus/Stop: \_\_\_\_\_