

**SHAMONG TOWNSHIP BOARD OF EDUCATION
BUDGET PUBLIC HEARING and REGULAR MEETING
MAY 19, 2020, 7:00 PM
VIRTUAL MEETING VIA ZOOM
Public: Live Feed via YouTube and Phone**

The Public Hearing meeting of the Shamong Township Board of Education was called to order at 7:00 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore, Jeffrey Warner.

Absent: Jeffrey Siedlecki

Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Nelson Vasquez.

The flag salute was conducted.

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and nonagenda items at 7:03 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:04 p.m.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Dr. Christine Vespe, Superintendent, provided her monthly report. She provided information on agenda items, including a revised School Health Preparedness Plan and the Virtual ESY Program for Summer 2020. She discussed the task force being formed to review potential opening of school in the Fall, and gave an overview of 8th grade promotion plans, as well as personal item pick-up from the schools. Dr. Vespe thanked staff, teachers, administrators, parents and the community, for all they've done during this difficult time of school closure.

Laura Archer, Business Administrator, provided her monthly report. She reinforced passing of the budget at the April 30th meeting, and indicated the 2020-2021 budget will be open shortly in the system for entering of purchase orders. She confirmed her office is working on a plan to provide refunds due to families, and is working on conjunction with other administrators to confirm any outstanding items. Ms. Archer indicated she is working with the municipality regarding a new digital sign in front of IMMS, which hopefully be completed over the summer. She discussed 2020-2021 grants opening up, including CARES. She stated the ladies in the Board Office are working on a rotating schedule and working on developing bus routes to be ready for Fall, and that the Facilities crew are working on a rotating schedule and coordinating summer projects. Ms. Archer advised she is monitoring costs of additional cleaning supplies, devices, distributed, and other applicable items, to be submitted for available FEMA grants.

Nicole Moore, IMS Principal, provided her monthly report, highlighting remote learning and closing out of school. She congratulated 4th grade teacher, Michael Kimmel and his wife on the birth of their baby girl.

Tim Carroll, IMMS Principal, provided his monthly report, supplying information on remote learning, as well as locker cleanout, planned pickup for personal items, and the 8th grade promotion plans, including diploma dropoff. He indicated there will be a Virtual Academic Awards presentation on June 11th.

Laura Hoffman, Curriculum Director, provided her monthly report, highlighting information on a new math program in K-8, the Social Studies Textbook Selection Committee's work, federal grant items, and curriculum revisions listed on the agenda for approval.

Nelson Vasquez, Technology Coordinator, provided his monthly report. He thanked staff, parents and students for the successful work done during school closure. He confirmed the large number of Chromebooks distributed, as well as Hot Spots for those without internet access, and reviewed the process of communication to make distribution happen. He advised there was an auto-scheduler set up for Kindergarten Screening (done virtually), and that he continues to participate in Google Meet sessions with parents or staff.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following:

- 5.01 Minutes of the April 30, 2020 Board meeting
- 5.02 Transfer Report for the month of April 2020

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

APPROVAL OF BILLS

Jeffrey Warner moved, seconded by Frank Locantore, to approve the Check Runs dated May 19, 2020.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

BUSINESS and FINANCIAL

Frank Locantore moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Approval of the 2020-2021 Cost Reimbursable Contract with Nutri-Serve Food Management, Inc., 4431 Route 130 South, PO Box 297, Burlington, NJ 08016, as the district's Food Service management provider for the 2020-2021 school year for Indian Mills Elementary School and Indian Mills Memorial Middle School, with a management fee not to exceed \$21,522 with no guarantee. This is the 2nd year 1st renewal of possible 5-year agreement.
- 7.02 Approval for Bayada Pediatrics to provide staffing for nursing services, as Substitute School Nurse, for the 2020-2021 school year, as needed, at the rate of \$55 per hour.

- 7.03 Approval of the appointment of Phoenix Advisors, LLC to provide services needed to complete the Disclosure Audit during the 2020-2021 school year, as well as appointment as Independent Registered Municipal Advisor for the district during the 2020-2021 school year.

Frank Locantore asked if the Food Service Contract would be adjusted should school not open in the Fall. Laura Archer confirmed that it would be.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

LEAVES OF ABSENCE

Jeffrey Warner moved, seconded by Anne Ehrke, to approve Employee #4130 to return from a medical leave of absence, effective May 18, 2020.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

PROGRAMS

Anne Ehrke moved, seconded by Frank Locantore, to approve the following Program items:

- 12.01 Approval of the district's updated Health Related School Closure Preparedness Plan, for submission to the Burlington County Department of Education.
- 12.02 Approval of revised Curriculum, Grades K-8, for Science, Social Studies, Financial Literacy and Art.
- 12.03 Approval for the district's previously approved ESY Program, Summer 2020, to be held as a Virtual Program.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Siedlecki
Anne Ehrke
Frank Locantore
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:34 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:35 p.m.

FUTURE DATES

Future dates/events during May and June were provided.

ADJOURNMENT

Jeffrey Warner moved, seconded by Frank Locantore, to adjourn the meeting at 7:36 p.m.

AYES – FOUR

NAYS – NONE

ABSENT– ONE

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary