

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
AUGUST 13, 2019, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore, Jeffrey Siedlecki

Absent: Jeffrey Warner

Others Present: Dr. Christine Vespe, Laura Archer

The flag salute was conducted.

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:07 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:07 p.m.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Dr. Christine Vespe, Superintendent, provided her monthly report. She advised that the district is fully staffed. Dr. Vespe gave a summary of various events and activities she attended during the last month, communication distributed regarding Chronic Absenteeism, and congratulated Jeff Siedlecki for selection as Volunteer of the Year for Shamong and honored at the Pine Barrens Festival. Dr. Vespe also communicated information from Tim Carroll regarding changes/process of the updated Parent Handbook.

Laura Archer, Business Administrator, provided her monthly report. She discussed enrollment numbers for the district, elimination of a bus for St. Marys of the Lakes, the upcoming audit, staff transition in the Business Office, and Facilities update.

INFORMATION - DELEGATE REPORT

Frank Locantore advised that September 12, 2019 will be the first Delegate meeting of this school year.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following:

- 5.01 Minutes of the June 11, 2019 Board meeting
- 5.02 Board Secretary Report for the months of May and June 2019
- 5.03 Treasurer Report for the months of May and June 2019
- 5.04 Transfer Report for the months of June and July 2019
- 5.05 Nutri-Serve Food Management Report for the month of June 2019

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki

APPROVAL OF BILLS

Anne Ehrke moved, seconded by Frank Locantore, to approve the Check Runs dated August 13, 2019.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki

BUSINESS and FINANCIAL

Frank Locantore moved, seconded by Jeffrey Siedlecki, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements in accordance with 6A:23A-7.4.
- 7.02 Approval of a tuition contract with Y.A.L.E. School Southeast, Inc. for ESY 2019 and the 2019-2020 school year, for Student #214148. The estimated cost of educational services is \$11,369.70 for ESY 2019, and \$68,218.20 for the 2019-2020 school year tuition, for an estimated total of \$79,587.90.
- 7.03 Approval of tuition contract with Y.A.L.E. School North II Inc., for ESY 2019 and the 2019-2020 school year, for Student #213643. The estimated cost for educational services is \$8,513.70 for ESY 2019, and \$51,082.20 for the 2019-2020 school year tuition, for an estimated total of \$59,595.90.
- 7.04 Approval for Dee Alspach and Stephanie Donnelly to provide BAS testing during the 2019-2020 school year, at a rate of \$3,000 each.

Laura Archer explained this was Nicole Moore’s initiative, to eliminate need for subs by using this option, which will also save the district money.

- 7.05 Approval to accept funds from the Shamong Foundation for Educational Excellence for the projects and grants listed below, for the 2019-2020 school year:
 - Project BioEyes, IMS, \$1,170.00, Lisa Abramovitz and 4th Grade Teachers
 - Let It Grow, IMMS, \$2,679.80, Sabrina Fuddy and Katie DiCarlo

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki

SEPARATION OF EMPLOYMENT

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following leaves of absence:

- Anastasia Hanneken, IMMS, Media Specialist, notice provided July 23, 2019, last day of employment September 20, 2019 or sooner
- Salvatore Petetti, IMMS, Language Arts Teacher, notice provided July 8, 2019, last day of employment September 5, 2019 or sooner

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki

LEAVES OF ABSENCE

Anne Ehrke moved, seconded by Frank Locantore, to approve the following resignations:

- Employee #4058, Medical Leave of Absence, Paid, effective July 15-24, 2019
- Employee #4151, Medical Leave of Absence, Paid, effective February 3 - March 10, 2020
- Employee #4151, FMLA/NJFLA Leave of Absence, Unpaid, effective March 11 - June 10, 2020
- Employee #4151, Child Rearing Leave of Absence, Unpaid, effective June 11-30, 2020
- Employee #4286, Medical Leave of Absence, Paid, effective December 2, 2019 - January 21, 2020
- Employee #4286, FMLA/NJFLA, Unpaid, effective January 22 through April 1, 2020

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki

PERSONNEL APPOINTMENTS

Frank Locantore moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

- 11.01 Approval to employ the following individuals as listed:
- Angela Beaton, Language Arts Teacher, IMMS, Step 9 MA of the Teacher Salary Guide of the STEA CBA, for the 2019-2020 school year
 - Amanda Vogelei, IMMS Media Specialist, Step 1 MA of the Teacher Salary Guide of the STEA CBA, effective October 7, 2019 (or sooner) through June 30, 2020
- 11.02 Approval to employ the following individuals as Substitute Custodian:
- Alicia Grunewald, effective July 1, 2019
 - Colleen Jaggard, effective August 14, 2019, contingent on submission of final paperwork
- 11.03 Approval for Kim Fox to move on the Salary Guide from BA+15 to BA+30, effective September 1, 2019.
- 11.04 Approval of Steve Shultz for STEM Summer Curriculum Writing in the 2019-2020 school year, at the Summer Curriculum Rate listed in the STEA CBA.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki

PROGRAMS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Program items:

- 12.01 Approval of District Goals for the 2019-2020 school year.
- 12.02 Approval for David Baumgartel to complete a Clinical Experience in education, total 60 practicum hours, at IMMS during Fall Semester (September-December) of the 2019-2020 school year. The clinical experience is part of his courses in an Interdisciplinary and Inclusive Education Program at Rowan University. Lisa Ryan will serve as the Cooperating Teacher.
- 12.03 Approval for Jennifer Phillips Humphries to complete an Intermediate Fieldwork Placement Experience in Grade 3 at IMS during Fall Semester (September-December) of the 2019-2020 school year. The fieldwork experience is part of her educational program at Stockton University. Kate LaMonaca will serve as the Cooperating Teacher.
- 12.04 Approval for the district's Affirmative Action Team to conduct a Needs Assessment, to develop the Comprehensive Equity Plan for the period of 2019-2022, and to submit the proposed Comprehensive Equity Plan to the New Jersey Department of Education.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki

USE OF FACILITIES

Anne Ehrke moved, seconded by Frank Locantore, to approve the following Use of Facilities items:

- 14.01 Approval of the following Facility Use requests:
 - Shamong Adult Volleyball Assn: September 2019 to June 2020, Wednesday, 7:00 p.m. - 10:00 p.m., IMS Gymnasium
 - Shamong Girl Scouts: September 2019 - June 2020, IMS and IMMS, groups, dates, times and areas to be provided to Buildings & Grounds for coordination and approval.
- 14.02 Approval of the following Facility Use requests by the Home & School Association:
 - Meetings during 2019-2020: IMMS Media Center, 7:00-9:00 p.m.
September 5, October 3, November 14, December 5, January 9, February 6, March 5, April 2, May 7, June 4
 - Events during 2019-2020: As listed
Chalk the Walk, IMS and IMMS, outside sidewalk
Book Fair, IMS Media Center, October 15-18 and March 13-16
Book Fair, IMMS Media Center, October 15-18 and March 13-16
Family Bingo, IMS, November 21 evening
Holiday Shop, IMS, December (date to be determined)
Sweetheart Dance, IMS, February (date and time to be determined)
Family Science Night, IMS and IMMS, April (date and time to be determined)

14.03 Approval of the following Facility Use requests by the Shamong Foundation for Educational Excellence

- Meetings during 2019-2020: IMMS Media Center, 7:00-9:00 p.m.
September 9, October 7, November 11, December 9, January 13, February 10, March 9,
April 6, May 11, June 8

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Jeffrey Warner
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:35 p.m. Anne Ehrke inquired about the Feedback Form for transportation. Laura Archer advised that she is in the process of developing the form, which will be in Google Docs for the start of the school year. Melissa Ciliberti closed the public portion of the meeting at 7:36 p.m.

FUTURE DATES

Future dates/events during August and September were provided.

ADJOURNMENT

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 7:37 p.m.

AYES – FOUR NAYS – NONE ABSENT – ONE

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary