

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 21, 2017, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:01 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Michael Tuman. and Jeffrey Warner.

Susan Daniels and Jeffrey Siedlecki were absent.

Others Present: Dr. Christine Vespe, Laura Archer, Laura Hoffman, Nicole Moore, Kelsey Carter, Sean Casey.

The flag salute was conducted.

Michael Kimmell, Grade 4 teacher at IMS, presented on Improving Student Performance by Analyzing PARCC Data, something the 4th grade teachers are working on in their PLC group.

Dr. Christine Vespe, Superintendent, completed the swearing in of the Seneca Student BOE Representatives, Kelsey Carter and Sean Casey.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:15 p.m. As there were no comments, the meeting was closed at 7:16 p.m.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Kelsey Carter and Sean Casey, Seneca Student BOE Representatives, were sworn in, and reported on activities at Seneca High School, including a Canned Food Drive, Spirit Week, Homecoming, and other events.

Christine Vespe, Superintendent, provided her monthly report, including information about her participation on a recent Wing Bowl in a neighboring town, as well as other past and upcoming events. She thanked Robyn Klim for her contributions to the school community in her position as Director of Pupil Services, and wished her well in her new position.

Laura Archer, Business Administrator, provided her monthly report, including the completion of the audit, as well as events she attended over the past month, and items of specific interest during the past month, or upcoming in the near future. Ms. Archer confirmed that the Burlington County Board of Elections certified the election results and, as such, Anne Ehrke and Melissa Ciliberti will be sworn in at the BOE's Reorg Meeting in January 2018.

Robyn Klim, Director of Pupil Services, reviewing details about a meeting with YMCA and plans of how the district will have resources and support for Shamong's students, and summarized the agreement that will allow Shamong students to attend camp at YMCA. Greg from YMCA, Director of Operations, provided input and an additional summary on the meeting and agreement.

Nicole Moore, IMS Principal, provided her monthly report.
 Laura Hoffman, Curriculum Director, provided her monthly report.
 Robyn Klim, Director of Pupil Services, provided her monthly report, and thanked everyone for their support, and ensuring an ease in transition.

Dr. Christine Vespe reported that there was one HIB complaint filed in October 2017, that was found to be founded.

CORRESPONDENCE

Melissa Ciliberti read a ‘Thank You’ letter from Sember Fido, for the donation made by the Shamong School District.

COMMITTEE REPORT

For the Shamong Township Foundation for Educational Excellence, it was reported that the Fall Grant applications had been distributed, with submissions received and currently being reviewed.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following:

- 5.01 Minutes of the September 19, 2017 Board meeting
- 5.02 Minutes of the October 16, 2017 Board meeting
- 5.03: Board Secretary’s Report for the month of September 2017
- 5.04: Treasurer’s Report for the month of September 2017
- 5.05: Budget Transfers for the month of October 2017

Roll Call Vote AYES:	Melissa Ciliberti	NAYS – None	ABSENT – Susan Daniels
	Michael Tuman		Jeffrey Siedlecki
	Jeffrey Warner		

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Check Runs dated November 21, 2017.

Roll Call Vote AYES:	Melissa Ciliberti	NAYS – None	ABSENT – Susan Daniels
	Michael Tuman		Jeffrey Siedlecki
	Jeffrey Warner		

BUSINESS and FINANCIAL

Jeffrey Warner moved, seconded by Michael Tuman, to approve the following Business and Financial items:

- 7.01 Approval of a resolution for a capital reserve withdrawal for the Well Pit renovation at IMMS, in the amount of \$145,000.
- 7.02 Approval of the contract and performance bond for G&G Electrical Contractors, Inc., with regard to the generator at IMMS.
- 7.03 Approval of a Community Inclusion Collaborative, between Shamong Township BOE and YMCA Camp Ockanickon, Inc., effective January 1, 2018 through June 2021.

PERSONNEL APPOINTMENTS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the following Personnel Appointment items:

- 11.01 Approval for Jamie Cooper and Kim Martin to move on the Salary Guide to BA+30, effective February 1, 2018.
- 11.02 Approval for Rachel Connelly, Melissa Harned, Jo Ann Hopkins and Theresa Waropay to serve as volunteers in the district for the 2017-2018 school year, including the Thanksgiving Day Parade trip on November 22, 2017.
- 11.03 Approval of Bruce Powell as a Substitute Custodian during the 2017-2018 school year.
- 11.04 Approval for the following individuals to serve as mentors for staff members enrolled in the Provisional Teacher Program in the district during the 2017-2018 school year:
Kerry Haines for Victoria Campbell, IMS Kindergarten LTS
Diana Haas for Denise Blain, IMMS, Math LTS
- 11.05 Approval for the following individuals to serve as teachers in the Math Facts Club at IMS during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district need:
Grade 2: Jennifer Babbitt
Grade 3: Karen Clementi
Grade 4: Lisa Fuchs
Substitutes: Sherry DuBoff, Jessica Simon
- 11.06 Approval for Samantha Terry and Jessica Simon to serve as Chairs for the Reach for the Stars Program at IMS during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district need.
- 11.06 Approval for the following individuals to serve as staff for the Reach for the Stars Program at IMS during the 2017-2018 school year, at the 'Curriculum During Year' Negotiated Rate on Schedule B of the Bargaining Agreement, based on availability of ESSA funds and district need:
Grade 3 ELA: Ryan McCorristin
Grade 3 Math: Jessica Simon
Grade 4 ELA: Kerry Haines
Grade 4 Math: Samantha Butchin
Support Teacher: Alex Holt
Substitutes: Jennifer Babbitt, Karen Clementi
- 11.07 Approval for the following individual to complete a Clinical Practice Experience at Indian Mills Elementary School, during the 2017-2018 school year, as indicated:
ROWAN UNIVERSITY: Chelsi Earlin, Elementary Education, Spring 2018
Cooperating Teacher: Lisa Abramovitz, Grade 3

FUTURE DATES

Dates, times and locations of future events were provided, including:

- November 22: Thanksgiving Holiday (Early Dismissal)
- November 23-24: Thanksgiving Holiday (School Closed)
- Nov 28 - Dec 1: Parent Conferences (Early Dismissal) –
Nov 28 IMMS Evening Conferences; Nov 30 IMS Evening Conferences
- December 22: Winter Break (Early Dismissal)
- December 25-Jan 1: Winter Break (School Closed)

ADJOURNMENT

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:00 p.m.

AYES – THREE

NAYS – NONE

ABSENT – Susan Daniels
Jeffrey Siedlecki

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary