

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JANUARY 16, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:02 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki, Michael Tuman. and Jeffrey Warner.

Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Nicole Moore.

Sean Casey, Seneca Student Board Rep,

Kelsey Carter, Seneca Student Board Rep (arrived at 7:27 p.m.)

The flag salute was conducted.

Christine Vespe, Superintendent, read a Resolution acknowledging January as School Boards' Recognition Month. On behalf of the district, she expressed her thanks and appreciation for the time and hard work exhibited by the Board members.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:05 p.m. On behalf of STEA, Jennifer Babbitt, President, expressed appreciation to the Board Members for all their work and time invested, acknowledging it can sometimes be a thankless job. The meeting was closed at 7:06 p.m.

STUDENT BOARD REPRESENTATIVE REPORTS

Sean Casey and Kelsey Carter provided reports on events at Seneca High School.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including an announcement of the district's Teachers of the Year (Susan Woodend @ IMS; Karen Davies @ IMMS) and the district's Educational Professional of the Year (Kristjan Gatewood). She provided an update on the recent bus accident and update on the upcoming QSAC Process/Review. Dr. Vespe read and summarized a letter sent by Shamong Township's Solicitor regarding installation of a cell phone tower on school property. She provided pertinent information, including safety/security concerns and budgetary impact. Dr. Vespe explained that companies are required to pursue 'public entities' first, before going to private property owners, and confirmed the previous position by the Board and Administrators that there is not an interest in pursuing this idea. Michael Tuman expressed concern of the proximity of a tower to the school, especially for such a low estimate of income. Jeffrey Warner and Jeffrey Siedlecki expressed safety concerns. Jeffrey Warner mentioned photos he has seen on various sites showing kids climbing these types of towers. Melissa Ciliberti affirmed the same concerns as those communicated by the other Board members.

Laura Archer, Business Administrator, provided her monthly report, including commending Todd Hall and his staff for the hard work in making sure everything is ready for the QSAC visit. She also showed a picture of Todd Hall pushing a child in a wheelchair, who has a need for use of crutches and a wheelchair, reflecting his dedication to everything and everyone in the district, including students. Ms. Archer review the emergency pump/water/electric situation with the Well Pit the previous weekend, and again commended the custodial staff for their willingness to help and provide a Fire Watch throughout the weekend due to a non-functioning sprinkler system as a result of those issues. Christine Vespe clarified the need to do these types of repairs, and reinforced that if the district hadn't done a replacement of the well pit now, school could have been shut down due to no water in the building. Nicole Moore suggested sending communication to the staff and public reviewing the events of the past weekend and potential of what could have happened. Laura Archer confirmed the new generator should be up and running soon, reviewed the ongoing budget process, and discussions taking place for potential of setting up the ability to put money to cafeteria accounts via online parent portal.

Nicole Moore, IMS Principal, provided her monthly report, including the PDP process and positive acceptance by the staff.

Tim Carroll, IMMS Principal, provided his monthly report, reinforcing the positive acceptance by staff of the PDP process, and spoke on a positive interaction with the new Spanish teacher and a conversation that resulted in moving additional students to the Spanish 1 level class. He also spoke about the positive relationship with Brookdale Senior Living Center and student groups, and the plan to pursue additional activities between the students and seniors. Mr. Carroll indicated the Winter Concert was excellent, with more participants and attendees than in the last fifteen years. He also commended Laura Hoffman for the extreme amount of hard work and contributions she's made towards QSAC preparation.

INFORMATION ITEMS

A copy of an article from the Shamong Sun, 'A Year of Optimism in Shamong' was highlighted.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Anne Ehrke, to table item 5.01 Minutes – December 19, 2017, due to a technical glitch, and approve the following:

- 5.02 Minutes of the January 2, 2018 Board meeting
- 5.03: Board Secretary's Report for the months of November and December 2017
- 5.04: Treasurer's Report for the months of November and December 2017
- 5.05: Budget Transfers for the month of December 2017
- 5.06 Nutri-Serve Food Mgmt Financial Report for the month of November 2017

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

Jeffrey Siedlecki abstained from item 5.02

APPROVAL OF BILLS

Michael Tuman moved, seconded by Jeffrey Warner, to approve the Check Runs dated January 16, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Michael Tuman, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval of the cancellation of an Accounts Receivable in the amount of \$2,506.40, from Shamong Township Foundation for Educational Excellence. This represents a combination of unexpended funds and the cancellation of one grant (Music Tech \$539).

*Laura Archer explained the funds were from 2013-2014.
Tim Carroll explained that technology changed enough that funds were no longer needed as anticipated.*

- 7.03 Approval of an out-of-district placement for Student #213078 at Bancroft Elementary Program, at a tuition rate of \$322.43 per day, and intensive staffing at the rate of \$161 per day, effective July 1, 2017 through June 30, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

PERSONNEL APPOINTMENTS

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to approve Karen Davies to provide After-School Basketball Supervision, during the 2017-2018 school year, at the Event Supervision rate on Schedule B of the STEA Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

POLICIES

Michael Tuman moved, seconded by Jeffrey Warner, to approve the second reading of new policy, Series 3000, #3142.10, Acceptable Use of Internet and/or Equipment by Guests of the District.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – None
Anne Ehrke
Jeffrey Siedlecki
Michael Tuman
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:50 p.m. As there were no comments, Melissa Ciliberti closed the public portion of the meeting at 7:50 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- February 16: Teacher In-Service (School Closed - Students only)
- February 19: President's Day (School Closed)
- March 7-8: Parent Conferences (Early Dismissal)
- March 9: Single Session In-Service PM (Students Early Dismissal)
- March 29: Spring Break (Early Dismissal)
- March 30-April 6: Spring Break (School Closed)

EXECUTIVE SESSION

Michael Tuman moved, seconded by Jeffrey Warner, to adjourn to Executive Session for the purpose of discussing Regular Business items, at 7:50 p.m. It was anticipated that the length of Executive Session would be fifteen (15) minutes and that no action will be taken.

AYES – FIVE NAYS – NONE ABSENT – NONE

At 8:16 p.m., Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to return to the Regular portion of the Board meeting.

AYES – FIVE NAYS – NONE ABSENT – NONE

ADJOURNMENT

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to adjourn the meeting at 8:16 p.m.

AYES – FIVE NAYS – NONE ABSENT – NONE

Respectfully submitted,

Laura Archer
Business Administrator /
Board Secretary