

**SHAMONG TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 26, 2018, 7:00 PM  
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

**ROLL CALL**

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki.  
Michael Tuman and Jeffrey Warner were absent.

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston.

The flag salute was conducted.

Cathy Campeau and Barbara Quimby spoke on activities and programs used in 8<sup>th</sup> grade to help students transition to high school, and challenges being given to them. Ms. Campeau spoke on the Language Arts portion, and Ms. Quimby spoke on the Math portion. Nicole Moore spoke on her experiences with both of the teachers, and confirmed they are outstanding and phenomenal teachers.

**VISITORS**

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:22 p.m. Numerous parents spoke about concerns with the 4<sup>th</sup> grade math program, specifically about the reesources of Eurika and Zearn resources. There were also comments made pertaining to testing scores, and concerns about textbooks and other resources being used. A parent spoke about a transportation concern. Christine Vespe indicated that the IMS Principal would be meeting with the 4<sup>th</sup> grade teachers, and communication will be sent to parents following that meeting. Nicole Moore reinforced that parents should discuss concerns about their child with the child's teacher. Dr. Vespe also offered a reminder that the Public Session of the Board meeting is not a question and answer session, but rather an opportunity for the public to provide comments and feedback to the Board. The meeting was closed at 8:09 p.m.

**SUPERINTENDENT'S and ADMINISTRATORS' REPORTS**

Christine Vespe, Superintendent, provided her monthly report, including information about recent weather issues and a power outage. She thanked the maintenance and technology staff for their dedication, as well as the Office of Emergency Management. Information was provided on the need to revise the 2017-2018 calendar, and that June 20, 2018 would be the last day of school for staff and students. Dr. Vespe also provided information on meetings and other activities she has participated in, along with information on the revised NJ Report Card. She advised that the County Office provided a NJQSAC Review Determination letter indicating Shamong School District is a high performing district.

Laura Archer, Business Administrator, provided her monthly report, confirming the major issue of snow, and also gave kudos to Todd Hall and his maintenance/custodial crew in maintaining clear and safe areas under difficult circumstances. She provided information on JIF meetings and a Clean Energy Seminar, which will offer 'green' options and resources in areas such as lighting. Ms. Archer also read a letter received from the State of NJ – Board of Chosen Freeholders, congratulating Dr. Vespe for selection as 2018 Outstanding Woman of the Year in area of Education. Dr. Vespe indicated she was surprised and feels honored to be selected for the award. Ms. Archer then provided an overview of the Tentative Budget for the 2018-2019 school year, and advised the Public Hearing will be held in April.

Nicole Moore, IMS Principal, provided her monthly report, including informatin on a project funded by the SFFEE, which allowed water filters to be sent to Africa, led by Lisa Abramovitz, an elementary teacher at IMS. She indicated she is working with the Director of Pupil Services on various items, and thanked Dr. Vespe for being so supportive of women in leadership. Ms. Moore and Dr. Vespe spoke on the increased presence of law enforcement and the requirement of providing video access to the district's security video footage.

Tim Carroll, IMMS Principal, provided his monthly report, including interaction with Trooper Cooper, Seneca H.S.'s resource officer and programs for students. He discussed the 3x3 basketball tournament held, which raised approxiamtely \$6,600 for the Booster Club to fund sports supplies (uniforms, equipment, etc.). He discussed other happenings going on at IMMS between teachers and students, and provided highlights from the school's 'Walk Up' assembly, which included a 30-second Moment of Silence.

Laura Hoffman, Curriculum Director, provided her monthly report, including information about the March 9<sup>th</sup> In-Service that covered a range of topics. She also highlighted the district's pledge regarding intent to be a Future Ready District, and the process going forward.

Sandy Thurston, Director of Pupil Services, expressed that her transition is going very well, and is appreciate of having such supportive team members. She is registered for Leaders to Leaders program, a 2-year mentoring program, which includes Dr. Vespe as her administrative mentor in –district, and another out-of-district mentor. She met with all special educations teachers during the in-service, and discussed the definitino of special education and the special education culture in Shamong School District.

#### **ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD**

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following:

- 5.01 Minutes of the February 20, 2018 Board meeting
- 5.02 Board Secretary's Report for the month of February 2018
- 5.03: Treasurer's Report for the month of February 2018
- 5.04: Budget Transfers for the month of February 2018
- 5.05: Nutri-Serve Food Mgmt Financial Report for the month of January 2018

Roll Call Vote AYES:	Melissa Ciliberti	NAYS – None	ABSENT – Michael Tuman
	Anne Ehrke		Jeffrey Warner
	Jeffrey Siedlecki		



7.03 Approval to adopt the following resolution to establish a maximum travel expenditure for the 2018-2019 school year:

**WHEREAS**, N.J.S.A.18A:11-12 Public Law 2007 Chapter 53 requires the Board to annually establish a maximum travel expenditure amount for the budget year; and

**WHEREAS**, the regulations reference four types of travel events:

- a. Training and Seminars
- b. Conventions and Conferences
- c. Regular District Business
- d. Retreats

and

**WHEREAS**, travel expenditures include, but are not limited to all costs for transportation, meals, lodging, registration or conference fees to and from the travel event; and

**WHEREAS**, travel expenditures include costs for all required training and all authorized travel in existing contracts and policies; and

**WHEREAS**, the 2017-2018 maximum amount established was \$25,300 of which \$10,607 has been encumbered or expended to date; and

**NOW THEREFORE BE IT RESOLVED**, that the Shamong Township Board of Education hereby establishes the travel maximum for the 2018-2019 school year at the sum of \$33,750; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

7.04 Approval of Nutri-Serve Food Management, Inc., as the district's Food Service Management Provider (5<sup>th</sup> year of a 5-year agreement), for the 2018-2019 school year, at a flat fee of \$21,100.

7.05 Approval to appoint Phoenix Advisors, LLC, to provide services needed to complete the Disclosure Audit during the 2018-2019 school year, as well as appointment as Independent Registered Municipal Advisor for the district during the 2018-2019 school year.

7.06 Approval of the following providers of professional services for pupil services, as indicated, for the 2017-2018 school year, at the rate listed in the contract:

- Amazing Transformations: ABA and Behavior Support Services
- Educational Specialized Associates, LLC: Bilingual Assessments / Interpreter

7.07 Approval of Change Order #2, for Project 4712, regarding classroom air conditioning at IMS, resulting in a credit of -\$7,483.52.



**PROGRAMS**

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to approve the following Program items:

- 12.01 Approval of a field trip for 7<sup>th</sup> grade students, and all IMAGE/STEM students grades 5-8 to Edelman Fossil Park of Rowan University on April 20, 2018.
- 12.02 Approval of the revised 2017-2018 school district calendar to reflect the following changes: March 28, 2018 to an Early Dismissal Day / Parent Conferences, which allows for make-up of conferences due to school closing on March 8, 2018; and June 20, 2018 as Last Day of school for students/teachers, as a result of school closing on March 23, 2018.
- 12.03 Approval of the 2018-2019 school district calendar.
- 12.04 Approval of the continuation of the district’s Extended School Year (ESY) program, July 9 through August 2, 2018. Program hours will be 8:15 a.m. to 11:45 a.m., Monday, Tuesday, Wednesday, and Thursday.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Jeffrey Siedlecki	NAYS – None	ABSENT – Michael Tuman Jeffrey Warner
----------------------	------------------------------------------------------	-------------	------------------------------------------

**POLICIES**

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve a second reading for new policy, ADA Compliant Website, Series 6000, Policy #6142.19.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Jeffrey Siedlecki	NAYS – None	ABSENT – Michael Tuman Jeffrey Warner
----------------------	------------------------------------------------------	-------------	------------------------------------------

**USE OF FACILITIES**

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve Indian Mills H&SA to use the IMMS Cafeteria on April 26, 2018, 6:00-10:00 p.m., for a Hammer and Stain fundraising event.

Roll Call Vote AYES:	Melissa Ciliberti Anne Ehrke Jeffrey Siedlecki	NAYS – None	ABSENT – Michael Tuman Jeffrey Warner
----------------------	------------------------------------------------------	-------------	------------------------------------------

**MEETING OPEN TO THE PUBLIC**

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 9:04 p.m. Several parents spoke on their displeasure of the 4<sup>th</sup> grade program, including lack of communication. One parent spoke about the need for a forum for parents to interact with teachers and administration. A question was raised of handicap accessibility for a concert at IMS. Ms. Moore indicated a side door will be available for that. A parent and staff member spoke of the great job done by the 4<sup>th</sup> grade teachers, but also about frustrations her 4<sup>th</sup> grade daughter has experienced. She discussed resources that could have made the program and process easier, but weren’t used, and of limited resources available for a piloted program. Melissa Ciliberti closed the public portion of the meeting at 9:15 p.m.

**FUTURE DATES**

Dates, times and locations of future events were provided, including:

- March 27: NJHS Induction, 7:00 p.m., IMMS Cafeteria
- March 29: Spring Break (Early Dismissal)
- March 30-April 6: Spring Break (School Closed)
- April 9: Shamong Foundation for Educational Excellence Meeting,  
7:00 p.m., IMMS Media Center
- April 11: 8th Grade New York City Trip, 7:15 a.m. - 6:00 p.m.
- April 12: IMS Chorus/Orff Concert, 9:30 a.m. and 6:30 p.m., IMS Gym
- April 13: 6th Grade Braves Bash, 2:30 - 5:30 p.m., IMMS Gym/Cafeteria/Media Center
- April 26: Early Dismissal
- April 27: Spring Fling Dance (sponsored by 8th Grade Parents' Committee),  
IMMS Cafeteria, 7:00-9:30 p.m.

**ADJOURNMENT**

Anne Ehrke moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 9:17 p.m.

AYES – THREE

NAYS – NONE

ABSENT – Michael Tuman  
Jeffrey Warner

Respectfully submitted,

Laura Archer  
Business Administrator /  
Board Secretary