

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 18, 2018, 5:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:03 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Present: Melissa Ciliberti, Anne Ehrke, Frank Locantore, Jeffrey Siedlecki, Jeffrey Warner.

Others Present: Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston, Todd Hall, Nelson Vasquez, Isabelle Fedelli (Seneca BOE Representative)

The flag salute was conducted.

The Board Secretary administered the Oath of Office to Frank Locantore, as follows:

*I, Frank Locantore, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and this State, under the authority of the people. So help me God.**

*I, Frank Locantore, do solemnly swear (or affirm) that I possess the qualifications prescribed by law for the office of member of a board of education and that I will faithfully, impartially and justly perform all the duties of that office according to the best of my ability So help me God.**

Sworn and subscribed to before me this 21st day of September, 2018.

_____ (Authorized Signature)

_____ (Signature of Board Member)

School District of Shamong Township
County of Burlington, State of New Jersey

Dr. Vespe introduced new teachers for the 2018-2019 school year to the Board of Education, as follows:

- Nicole Brewin: Speech, IMS
- Katie DiCarlo: Science - 7th Grade, IMMS
- Sabrina Futty: Language Arts - 7th Grade, IMMS
- Olivia Johnson: Social Worker, Child Study Team
- Salvatore Petetti: Language Arts - 5th Grade, IMMS

Isabelle Fedelli, Seneca Student Board Representative, provided a report on Seneca activities of the new school year.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:10 p.m. As there were no comments, the public portion of the meeting was closed at 7:10 p.m.

SUPERINTENDENT'S AND BUSINESS ADMINISTRATOR'S REPORT

Christine Vespe, Superintendent, provided her monthly report, including information on District Goals for 2018-2019, new avenues of communication from the district, PARCC Score Report distribution, and labeling of phones with instructions for calling out in an emergency, as well as other School Safety items.

Laura Archer, Business Administrator, provided her monthly report, including information on seatbelt and safety review completed with Kindergarten students, transportation updates, the 2019-2020 budget opening and current audit review. She commended Todd Hall and the custodial/maintenance staff for the excellent job they did to get buildings ready for the new school year.

Todd Hall, Director of Security and Facilities, provided a report on items of building status, and recognizing Loraine Benson, Custodian at IMMS, who retired on August 31st.

Nelson Vasquez, Technology Coordinator, provided a report on upgrades completed in both schools during the summer (computers, laptops, Smart TVs, printers, chromebook carts, and new Swipe badges). He also provided information on communication done electronically, including classroom assignment letters sent online through student software system, as well as use of Constant Contact for curriculum-related information. He also announced that the district was officially certified as Future Ready, and that although the application was submitted for Bronze level, the district achieved Silver status.

Laura Hoffman, Curriculum Director, presented information on PARCC scores, including how tracking of students over a period of time is being done. She also discussed the upcoming Parent Tech Night on the STAR Tool System for grades 1-8, and GoMath for K-6. Information will also be reviewed for the Think Central Platform for K-5.

Sandy Thurston, Director of Pupil Services, highlighted information for new CST staff, and indicated the transition has been done very easily.

Nicole Moore, IMS Principal, provided a report on Kindergarten Back-to-School, as well as information on a new event this year, attended by approximately 60 people, 'Popsicles with Principal', which provided the opportunity for parents to have popsicles and meet with the principal. She indicated she will be continuing this in future years, and hopes to send out information at the end of the school year, instead of over the summer. Ms. Moore confirmed that Trooper Cooper continues to stop in and visit the school.

Tim Carroll, IMMS Principal, reinforced continued communication and interaction with Trooper Cooper, and what a positive impact is being achieved through the trooper's interaction with the principals. Mr. Carroll discussed a Leadership Retreat conducted with IMMS students over the summer, the 2018-2019 IMMS Theme of IMMS Rocks, and explained the characteristics identified for each month, which will be the basis of how Students of the Month are selected. Mr. Carroll also discussed the school's 'Happy New Year' pep rally, which included competition of five staff members and five students.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Frank Locantore, to approve the following:

- 5.01 Minutes of the June 12, 2018 Board meeting
- 5.02 Minutes of the July 30, 2018 Board meeting
- 5.03 Minutes of the August 21, 2018 Board meeting
- 5.04 Board Secretary Report for the month of July 2018
- 5.05 Treasurer Report for the month of July 2018
- 5.06 Budget Transfers for the month of August 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – Frank Locantore
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

APPROVAL OF BILLS

Frank Locantore moved, seconded by Jeffrey Siedlecki, to approve the Check Runs dated September 18, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval for Anthony Sciarrillo, of Sciarrillo Cornell, Merlino, McKeever & Osborne, LLC to serve as Negotiations Counsel, and provide negotiations services, on behalf of the Shamong Township Board of Education.
- 7.03 Approval of a contract for educational services, for Student #213078, with Bancroft, including 2018-2019 school year and ESY program, for a total tentative tuition of \$78,995.44.
- 7.04 Approval of a service agreement with Med-Flex, Inc. to provide medical waste transport services, effective July 1, 2018 through June 30, 2019 (Year 2 of a 3-year agreement).

7.05 Approval for Rowan University Assessment and Learning Center to provide Independent Child Study Team evaluations, functional behavior assessments, reading assessments, and consultations, during the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

SEPARATION OF EMPLOYMENT

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the resignation of Michele Montrose, Language Arts Teacher – 7th Grade, IMMS, effective August 29, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

LEAVE OF ABSENCE

Jeffrey Warner moved, seconded by Frank Locantore, to approve the following Leave of Absence items:

- Employee #4011, Personal LOA, unpaid, effective October 8-15, 2018
- Employee #4177, Medical LOA, paid, revised to be effective July 9 through October 30 (1/2 day), 2018
- Employee #4177, NJ FLA, unpaid, revised to be effective October 30 (1/2 day), 2018 through January 29, 2019.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

PERSONNEL APPOINTMENTS

Frank Locantore moved, seconded by Jeffrey Siedlecki, to approve the following Personnel Appointment items:

- 11.01 Approval to employ the following individuals, as listed:
- Sabrina Fatty, Language Arts Teacher – 7th Grade, IMMS, Step 8 MA+15 on the Teacher Salary Guide, effective September 1, 2018
 - John Urso, Custodian, IMS, Step 1 on the Custodian Salary Guide, effective October 1, 2018
- 11.02 Approval for John Urso to serve as a Substitute Custodian during the 2018-2019 school year.

- 11.03 Approval for Susan Styers to serve as mentor for Kristen Smith, Phys Ed LTS, IMMS, a staff member enrolled in the Provisional Teacher Program in the dsitric for eight weeks during the 2018-2019 school year.
- 11.04 Approval of movement on the salary guide for Lisa Fuchs to MA, effective September 1, 2018.
- 11.05 Approval for Lauren Beres, Andrea Flamisch and Leann Schintz to serve as volunteers during the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

PROGRAMS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the Math curriculum for grades K-6 for the 2018-2019 school year.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

POLICY

Anne Ehrke moved, seconded by Jeffrey Warner, to approve revisions to Series 5000, Policy #5131.9, Harrassment, Intimidation and Bullying.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
 Anne Ehrke
 Frank Locantore
 Jeffrey Siedlecki
 Jeffrey Warner

USE OF FACILITIES

Frank Locantore moved, seconded by Jeffrey Siedlecki, to approve Use of Facility requests as listed below:

Boy Scout Troop 47, IMMS Cafeteria and Fields, during the 2018-2019 school year, Monday nights when available, 7:00 - 8:30 p.m.

Cub Scout Pack 47, IMMS, Cafeteria and available areas, during the 2018-2019 school year, when available, 6:30 - 8:00 p.m.

Shamong Foundation for Educational Excellence, IMMS, Media Center, during the 2018-2019 school year, 11/13/18, 1/8/19, 2/12/19; 3/12/19; 4/9/19; 5/14/19; 6/11/19, 7:00 - 9:00 p.m.

Shamong H&SA Event Calendar for 2018-2019, including use of IMS and IMMS, as indicated on the attached document, and as coordinated with Buildings and Grounds.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

TRANSPORTATION

Jeffrey Warner moved, seconded by Frank Locantore, to approve the district’s transportation route for the 2017-2018 and 2018-2019 school years, as indicated:

- IMMS Emergency Route: Route Emerg1, \$150/day, estimated: 2017-2018 \$16,050, 2018-2019 \$10,650

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSTAIN – None
Anne Ehrke
Frank Locantore
Jeffrey Siedlecki
Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:53 p.m. As there were no public comments, Melissa Ciliberti closed the public portion of the meeting at 7:53 p.m.

FUTURE DATES

Future dates/events during September, October and November were provided.

ADJOURNMENT

Jeffrey Warner moved, seconded by Frank Locantore, to adjourn the meeting at 8:05 p.m.

AYES – FIVE

NAYS – NONE

ABSTAIN– NONE

Respectfully submitted,

Laura Archer
Business Administrator/Board Secretary