

**SHAMONG TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
JUNE 12, 2018, 7:00 PM
INDIAN MILLS MEMORIAL SCHOOL**

The Regular Meeting of the Shamong Township Board of Education was called to order at 7:05 p.m. by Board President, Melissa Ciliberti.

ROLL CALL

Melissa Ciliberti, Anne Ehrke, Jeffrey Siedlecki, Jeffrey Warner.
Michael Tuman was absent.

Others Present:

Dr. Christine Vespe, Laura Archer, Tim Carroll, Laura Hoffman, Nicole Moore, Sandy Thurston, Nelson Vasquez.

The flag salute was conducted.

STAFF AND STUDENT RECOGNITION

Certificates of Recognition were given to students for special achievements outside the district, including in the field of Arts, Essay Contests, etc. Teachers of the Year, and Educational Specialist of the Year, were also recognized. There was a 5-minute intermission to allow students, staff and their families to leave if they chose.

VISITORS

The New Jersey Public Meeting Law was read by Melissa Ciliberti, after which Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 7:08 p.m. As there were no comments, the public portion of the meeting was closed at 7:08 p.m.

HIB REPORT

Christine Vespe reported on two HIB investigations, one from October 2017, and another from May 2018. Both were to be founded cases, with appropriate discipline and action taken.

ANTI-BULLYING SCHOOL SELF ASSESSMENT 2016-2017

Christine Vespe provided a summary of the Anti-Bullying School Self Assessments completed by both schools for the 2016-2017, and the reports from both schools.

SUPERINTENDENT'S and ADMINISTRATORS' REPORTS

Christine Vespe, Superintendent, provided her monthly report, including items on attendance at various conferences and workshops, evacuation drills completed, Future Ready Schools' visit at IMMS, and a recent press conference held by the Freeholders' regarding Security Fund Grant funding. She also discussed a letter submitted by several IMMS students regarding the ability to ride skateboards to school, which resulted in research and proposal of a policy revision, which is listed on the agenda for approval.

Laura Archer, Business Administrator, provided her monthly report, including conferences and workshops attended over the last month, and a discussion of potential cuts necessary due to reduced budget funding. She also discussed the need for an increase in lunch prices based on Department of Agriculture guidelines.

Nicole Moore, IMS Principal, provided her monthly report.

Tim Carroll, IMMS Principal, provided his monthly report.

Laura Hoffman, Curriculum Director, provided her monthly report.

Sandy Thurston, Director of Pupil Services, provided her monthly report.

Todd Hall, Director of Securities and Facilities, provided his report.

Nelson Vasquez, Technology Coordinator, provided his report.

ROUTINE MATTERS and FINANCIAL REPORTS TO THE BOARD

Jeffrey Warner moved, seconded by Anne Ehrke, to approve the following:

- 5.01 Minutes of the May 15, 2018 Board meeting
- 5.02: Budget Transfers for the month of May 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

APPROVAL OF BILLS

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the Check Runs dated June 12, 2018.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

BUSINESS and FINANCIAL

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following Business and Financial items:

- 7.01 Approval of travel and related expense reimbursements, in accordance with 6A:23A-7.4 and associated Resolution(s).
- 7.02 Approval of a contract for educational services, and an addendum to the contract to reflect reimbursement of \$45 per diem for providing a 1:1 bus aid, with Archway Programs for Student #213475, for the 2018-2019 school year.
- 7.03 Approval of a Resolution, authorizing the Burlington County Insurance Pool Joint Insurance Fund to apply the surplus distribution to the Fund's Aggregate Excess Loss Contingency Fund, which provides an available individual contingency balance for use in satisfying any possible need for a supplemental assessment, and an annual capacity to use all, or a portion of, the individual available balance in offsetting future premiums..
- 7.04 Approval to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June, of which up to \$800,000 is available for such purpose of transfer.

- 7.05 Approval of a contract for trash collection services, through the Lenape Region Trash Consortium, to Waste Management of New Jersey, Inc., for the 2018-2019 school year.
- 7.06 Approval for Dolly Guzman and Multilingual Assessment Services to provide educational evaluations for bilingual students, as needed, during the 2018-2019 school years, at the rates indicated in the fee schedule provided.
- 7.07 Approval to accept funds from the Shamong Foundation for Educational Excellence for the projects and grants listed below, for the 2018-2019 school year.

Dig and Doc(ument)	IMS	\$ 509.51	Karen Clementi
Global Competency is Just a Hop, Skip and Jump Away!	IMS	\$ 9,450.00	Lisa Abramovitz, Sue Bryan, Scott McIntyre
SPRK+ in Math and Science	IMMS	\$ 2,095.89	Diana Haas; Ryne Davies
Green Screen Machine	IMMS	\$ 9,900.84	Anastasia Hanneken

- 7.08 Approval of the 2017-2018 School Bus Emergency Evacuation Drill Reports conducted for bus routes at IMS on June 5, 2018, and for bus routes at IMMS on June 6, 2018.
- 7.09 Approval of the following school lunch prices for the 2018-2019 school year, revised in accordance with NJ Department of Agriculture’s Child Nutrition Program guidelines:
 - \$2.90 IMS lunch price
 - \$2.90 IMMS lunch price
 - \$3.05 Premium Meals
 - \$.55 Milk
 - \$4.00 - \$4.75 Adult Lunch Price
- 7.10 Approval to accept IDEA Funds for 2018-2019 and submit application to the State of New Jersey Department of Education in the amounts of \$176,790 Basic and \$11,144 Preschool.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

SEPARATION OF EMPLOYMENT

Jeffrey Warner moved, seconded by Anne Ehrke, to approve the following Separation of Employment items:

- 9.01 Approval of the following resignations, effective as listed:
 - Lisa Scott, Grade 8 Science, IMMS, effective June 30, 2018
 - Loraine Benson, Custodian, IMMS, effective August 31, 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

LEAVES OF ABSENCE

Anne Ehrke moved, seconded by Jeffrey Warner, to approve the following Leave of Absence items:

10.01 Approval of the following leaves of absence, as listed:

- Employee #4265, Personal LOA, unpaid, effective June 18-20, 2018
- Employee #4177, Medical LOA, paid, effective July 9 through September 6, 2018
- Employee #4177, NJ FLA, unpaid, effective September 7 through November 30, 2018

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PERSONNEL APPOINTMENTS

Jeffrey Siedlecki moved, seconded by Anne Ehrke, to approve the following Personnel Appointment items:

11.01 Approval for Lisa Ryan to serve as ESY staff during the Summer 2018 program, at the negotiated Summer Program rate.

11.02 Approval of the following staff transfers for the 2018-2019 school year:

- Karen Davies, IMMS, from 5th Grade Language Arts Literacy Teacher to 5th Grade Science (.5) and Social Studies (.5) Teacher
- Steve Shultz, IMMS, from 7th Grade Science Teacher to 8th Grade Science Teacher
- Kim Fox, IMS, from Grade 2 Teacher to Special Education Teacher
- Pam Girgenti, IMS, from Grade 1 Teacher to Grade 2 Teacher
- Liz Howard, IMS, from Grade 3 Teacher to Grade 2 Teacher

11.03 Approval for Lisa Ryan and Susan Styers to provide Scheduling Assistance at IMMS, not to exceed 45 hours per teacher, at the negotiated rate for Summer Program/Curriculum.

11.04 Approval of advisors for Athletics, Co-Curricular Activities and Clubs for 2018-2019, at the rate on Schedule B of the Bargaining Agreement.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
Anne Ehrke
Jeffrey Siedlecki
Jeffrey Warner

PROGRAMS

Jeffrey Warner moved, seconded by Anne Ehrke, to approve the following Program items:

- 12.01 Approval for McKinnon Erario to complete a CP2/Intermediate Fieldwork (80 hours) Placement, during the Fall Semester of the 2018-2019 school year at IMMS. The Fall 2018 semester will be September 7 through December 11, 2018. Ryne Davies will serve as the cooperating teacher. This placement is part of the student’s curriculum towards NJ DOE K-6 Science certification.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

POLICIES

Anne Ehrke moved, seconded by Jeffrey Warner, to approve revisions to Series 5000, Policy #5131.3, Student Use of Bicycles/Skateboards.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

USE OF FACILITIES

Jeffrey Siedlecki moved, seconded by Jeffrey Warner, to approve the following Facility Use items:

- 14.01 Approval of Facility Use for a District/Community Blood Drive, on October 5, 2018, 3:00-8:00 p.m., in the IMMS Cafeteria. The Blood Drive is being coordinated through the Red Cross, who will arrive at 2:00 p.m.
- 14.02 Approval for an agreement between American Red Cross and Shamong School District, allowing American Red Cross to use IMMS as a Service Center for the purpose of providing disaster relief activities, should the need arise. Todd Hall, Director of Facilities and Security, serves as the liaison between the school district and the American Red Cross, in coordinating use of the facilities as needed.

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

TRANSPORTATION

Jeffrey Warner moved, seconded by Anne Ehrke, to approve the district’s transportation routes for the 2018-2019 school year, as listed below:

- IMS Routes IM01 through IM08: 8 routes @ \$25,009.81
- IMMS Routes MO11 through MO18: 8 routes @ \$25,009.81
- IMS Route IM11: 1 route @ \$16,205.40
- IMMS Route MO25: 1 route @ \$24,017.40
- Sports & Activities: Route 001B, \$153.83 first 3 hours, \$33.30/hour thereafter, estimated contract renewal \$12,000
- Field Trip: Route 001C, \$153.83 first 3 hours, \$33.30/hour thereafter, estimated contract renewal \$6,000

Roll Call Vote AYES: Melissa Ciliberti NAYS – None ABSENT – Michael Tuman
 Anne Ehrke
 Jeffrey Siedlecki
 Jeffrey Warner

MEETING OPEN TO THE PUBLIC

Melissa Ciliberti opened the meeting to the public for agenda and non-agenda items at 8:24 p.m. Several parents addressed the Board on topics of Preschool Lottery, a transportation issue, and about Pride and Thankfulness, to Tim Carroll as Principal and staff. Melissa Ciliberti closed the public portion of the meeting at 8:45 p.m.

FUTURE DATES

Dates, times and locations of future events were provided, including:

- June 20 Last Day of School (Early Dismissal); 8th Grade Graduation, Seneca H.S., 7:00 p.m.
- June 21 Seneca Graduation, Seneca H.S., 7:00 p.m.
- July 4-6 Offices closed for 4th of July holiday

ADJOURNMENT

Jeffrey Warner moved, seconded by Jeffrey Siedlecki, to adjourn the meeting at 8:50 p.m.

AYES – FOUR NAYS – NONE ABSENT – Michael Tuman

Respectfully submitted,

Laura Archer
 Business Administrator /
 Board Secretary