

**It is suggested that you first verify that your address is within the Pawling School District.**  
 Please use link, <http://infotaxonline.com>, select Pawling CSD, enter your street name only and locate address from the list provided  
 OR you may contact Marguerite Gibbons at (845) 855-2658 for assistance.

**PLEASE COMPLETE ALL REQUIRED FORMS PRIOR TO REGISTRATION DAY AT THE DISTRICT OFFICE**  
**PAWLING CENTRAL SCHOOL DISTRICT OFFICE, 515 ROUTE 22, PAWLING, NY 12564**  
**ANY QUESTIONS OR CONCERNS, PLEASE CONTACT MRS. GIBBONS @ (845) 855-2658**

**CHECKLIST – REGISTRATION PACKET**

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|--|---|
| <b>Housing Questionnaire Form</b>                          | <b>Parent Portal Registration Form</b> (middle and high school students only) |
| <b>Registration Form</b>                                   | <b>NYS Health Examination Form &amp; Dental Health Form</b>                   |
| <b>Student Record Release Form</b> (if applicable)         | <b>NYS Migrant Education Program – Parent Survey</b> (migrants only)          |
| <b>Transportation K-1 Designation Form</b> (if applicable) | <b>Landlord Verification Form</b> (renters)                                   |
| <b>Transportation Form – Child Care</b> (if applicable)    | <b>District Resident Form</b> (living with a District resident)               |
| <b>Permission to Publish Revocation Form</b> (Media Form)  |   |

**The following documentation is also required:**

- **Proof of Age:** Certified birth certificate or baptismal record. If neither is available, student’s passport will be accepted. In the event that the aforementioned is unavailable, other proofs of age considered include: official driver’s license, state or other government issued identification, school photo identification with date of birth, consulate identification card, hospital or health records, military dependent identification card, documents issued by federal, state or local agencies, court orders or other court-issued documents, Native American tribal documents, and records from non-profit international aid agencies and voluntary agencies.
- **Immunization Record:** Prepared and signed by a physician or authorized person showing vaccines and dates of administration.
- **Custody Papers:** Required in cases of divorce, re-marriage, guardianship, etc. **Legal documents should clearly list the custodial parent.**
- **Parent or Guardian Photo Identification:** Driver’s license, learner’s permit or non-driver ID, passport or government issued ID.
- Most recent report card and/or school transcript, if available.
- **Proof of Residency:** See list below for acceptable documentation.

**PROOF OF RESIDENCY**

**If you own your home** within the School District, please bring **ONE** of the following items showing your name and full street address: most recent pay stub, declarations page from homeowner’s insurance policy, or most recent utility bill. Other items that will be considered include: current driver’s license, current learner’s permit or non-driver ID card, latest income tax form, voter registration card, membership documents based upon residency, e.g., library card, state or other government issued identification, documents issued by federal, state or local agencies.

*If you’ve recently purchased your home, please provide a copy of the Bargain and Sale Deed (from your closing papers) and a copy of the declarations page (from your homeowner’s insurance policy).*

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**If you rent your home** within the School District, please bring your ORIGINAL LEASE OR RENTAL AGREEMENT showing TERM OF LEASE **OR** have the **Landlord Verification Form** (must be notarized) completed. In addition **ONE** of the following items showing your name and full street address must be submitted: most recent paystub, most recent utility bill, or rental insurance policy. Other items that will be considered include: current driver’s license, current learner’s permit or non-driver ID card, membership documents based upon residency, e.g., library card, state or other government issued identification, documents issued by federal, state or local agencies.

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If you are living with a District resident and do not pay rent, please use the Parent/Guardian & District Resident Form – Use this form if living with a relative or friend (must be notarized). The form must be completed by the resident you are living with and **ONE** proof of residency as listed above must also be submitted.

**ADDITIONAL REGISTRATION/INFORMATIONAL FORMS**

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| <b>Application for Free or Reduced Price School Meals</b> | <a href="http://www.pawlingschools.org/food_services">http://www.pawlingschools.org/food_services</a>   |
| <b>School Menus</b>                                       | <a href="http://www.pawlingschools.org/food_services">http://www.pawlingschools.org/food_services</a>   |
| <b>School Calendar</b>                                    | <a href="http://www.pawlingschools.org/calendar">http://www.pawlingschools.org/calendar</a>   |
| <b>McKinney-Vento Information</b>                         | <a href="https://nysteachs.org/wp-content/uploads/2018/08/INF_TEACHS_QuickTipsParents_042618.pdf">https://nysteachs.org/wp-content/uploads/2018/08/INF_TEACHS_QuickTipsParents_042618.pdf</a> |

