

PAWLING CENTRAL SCHOOL DISTRICT  
EXTRACLASSROOM ACTIVITY FUND-CASH BASIS  
Year Ended June 30, 2018

PAWLING CENTRAL SCHOOL DISTRICT  
TABLE OF CONTENTS  
Year ended June 30, 2018  
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	<u>Page</u>
Auditor's Opinion	1-2
Statement of Assets and Fund Balance - Cash Basis	3
Statement of Cash Receipts and Disbursements - Cash Basis	4-5
Note to Financial Statements	6
Auditor's Findings and Evaluation	7

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Education of the  
Pawling Central School District:

We have audited the accompanying financial statements of the Extraclassroom Activity Funds of the Pawling Central School District as of June 30, 2018, which comprise the Statement of Assets and Fund Balance-Cash Basis and the related Statement of Cash Receipts and Disbursements-Cash Basis for the year then ended, and the related note to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets and fund balance of the Extraclassroom Activity Funds of the Pawling Central School District as of June 30, 2018, and its receipts and disbursements for the year then ended, in accordance with the basis of accounting as described in Note 1.

## **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

*Raymond G. Preusser, CPA, PC*

Claverack, New York  
October 1, 2018

PAWLING CENTRAL SCHOOL DISTRICT  
STATEMENT OF ASSETS AND FUND BALANCE-CASH BASIS  
June 30, 2018  
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ASSETS

Cash	-High School	\$ 30,443.16
	-Middle School	11,227.27
		<u>\$ 41,670.43</u>

FUND BALANCE

Fund Balance	-High School	\$ 30,443.16
	-Middle School	11,227.27
		<u>\$ 41,670.43</u>

See auditor's report. See note to financial statements.

PAWLING CENTRAL SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS  
HIGH SCHOOL  
Year ended June 30, 2018  
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Activities Per General Ledger	Balances 7/1/2017	Receipts	Disburse- ments	Balances 6/30/2018
Class of 2018	\$ 2,114.00	\$ 4,500.00	\$ 6,614.00	\$ -
Class of 2019	2,774.03	22,126.03	20,452.71	4,447.35
Class of 2020	809.11	747.00	332.29	1,223.82
Class of 2021	-	556.32	16.82	539.50
Art Club	148.23	307.00	449.28	5.95
Band	325.01	200.00	129.00	396.01
Foreign Language	5.69	6,606.20	6,427.12	184.77
Chorus	93.77	5,309.00	5,309.00	93.77
Drama Club	20.00	380.00	400.00	-
Environmental Class	17.69	-	-	17.69
Nat'l Honor Society	170.00	110.00	-	280.00
Peer Leadership	495.79	2,096.69	2,564.67	27.81
Student Council	8,913.90	573.23	33.48	9,453.65
Thespians	10,226.07	5,080.00	6,275.14	9,030.93
Varsity Sports	5,595.71	9,074.00	10,194.46	4,475.25
Voice	110.00	-	-	110.00
Yearbook	329.68	6,675.35	6,848.37	156.66
Totals	<u>\$ 32,148.68</u>	<u>\$ 64,340.82</u>	<u>\$ 66,046.34</u>	<u>\$ 30,443.16</u>

See auditor's report. See note to financial statements.

PAWLING CENTRAL SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS  
MIDDLE SCHOOL  
Year ended June 30, 2018  
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Activities Per General Ledger	Balances 7/1/2017	Receipts	Disburse- ments	Balances 6/30/2018
Middle School Yearbook	\$ 550.90	\$ 2,943.00	\$ 1,000.00	\$ 2,493.90
Nat'l Jr. Honor Society	268.93	213.00	131.75	350.18
Class of 2021	476.32	-	476.32	-
Class of 2022	865.78	4,345.40	4,851.27	359.91
Class of 2023	455.00	3,022.50	1,610.92	1,866.58
Class of 2024	-	1,991.00	1,017.00	974.00
Student Council	5,392.77	10,723.94	11,320.59	4,796.12
Sales Tax	-	265.76	-	265.76
Communications	120.82	-	-	120.82
Totals	<u>\$ 8,130.52</u>	<u>\$ 23,504.60</u>	<u>\$ 20,407.85</u>	<u>\$ 11,227.27</u>

See auditor's report. See note to financial statements.

PAWLING CENTRAL SCHOOL DISTRICT

NOTE TO FINANCIAL STATEMENTS

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1. Summary of Significant Accounting Policies:

The Extraclassroom Activity Fund of the District represents funds of the students of the district. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Fund is independent of the district with respect to its financial transactions, and the designation of student management. Separate financial statements are issued for the fund. The District also reports the fund in its financial statements, within the Fiduciary Fund.

The books and records of the Pawling Central School District's Extraclassroom Activity Funds are maintained on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, assets are increased when cash is received and decreased when cash is disbursed.

See auditor's report.

PAWLING CENTRAL SCHOOL DISTRICT  
AUDITOR'S FINDINGS AND EVALUATION

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Cash Receipts:

We found that generally, the internal accounting controls with regards to cash receipts were adequate to maintain proper accountability beyond the point of initial recording of the cash receipts.

During our audit, we noted the following:

Middle School:

1. Numerous instances where funds were not deposited on a timely basis by the Central Treasurer.

High School:

1. Numerous instances where receipts were not turned in on a timely basis by the Clubs to the Central Treasurer for deposit.

We recommend that all cash receipts be properly completed and that deposits be made by both the Clubs and Central Treasurer within three days of receipt.

Cash Disbursements: (Middle School)

During the course of our audit of expenditures, we noted numerous instances where signatures were missing on payment orders.

We recommend that all payment orders be properly completed prior to the Central Treasurer disbursing any funds.

Inactive Clubs:

High School:

During our audit, we noted that two clubs were financially inactive during the 2017-18 school year.

Middle School:

During our audit, we noted one club was financially inactive during the 2017-18 school year.

We recommend that the financially inactive clubs be reviewed and if the clubs are no longer in existence, the remaining funds should be disposed of as prescribed by the Board of Education.

See auditor's report.