

I. CALL MEETING TO ORDER:

A Berkeley Township Board of Education Public Hearing was held on Monday, May 20, 2013 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Jim Fulcomer, called the meeting to order at 6:00 p.m. Adequate notice of this Meeting was given by notification in the Asbury Park Press on May 9, 2013 and by posting the notice in all district schools, the Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE:

The Meeting was opened with a Salute to the Flag. Mr. Fulcomer asked for a moment in memory and in tribute for those brave soldiers throughout the ages who have fought for our freedom and for our country.

ROLL CALL:

PRESENT: Lauren Ciccone-Zawada, Sal Ferlise, Keith Fisher,
Sophia Gingrich (arrived at 6:18 p.m.), Noriko Kowalewski,
Patrick Mooney, Steve Pellecchia, Lou Tuminaro, Jim Fulcomer

ABSENT: None.

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Bob Budesca, Acting Board Attorney

III. PRESENTATION:

Mary Guinan, principal of Bayville School, presented a showcase highlighting the Bayville School.

IV. PRESIDENT'S REPORT:

I thank everyone for coming to this meeting and a special thanks goes out to our teachers, administrators, and other school employees who have worked very hard to prepare our students for the New Jersey Assessment of Skills and Knowledge.

Our Board will be reviewing, in Executive Session right after the Superintendent's Report today, the proposed contract with the Berkeley Township Education Association in the hope of approving it at this meeting.

I have reviewed the latest class size reports for our four schools. Since April 2012, the student population at Bayville School has gone up substantially from 371 to 447 students; the student population at Clara B. Worth has gone up slightly since April 2012 from 608 to 616; the Potter School student population has gone down from 529 in April 2012 to 464 in April 2013; from March 2012 to March 2013, the BTES student population increased from 528 to 532. Taken together, these enrollment reports indicate an annual increase in our student population from 2,037 to 2,059.

I was pleased to attend the Bayville School's NRG Creatively Green Family Arts Festival. This event was financed by a grant from the Young Audiences New Jersey and Pennsylvania and NRG Energy Incorporated. All of the programs produced by the principal, Mary Guinan, and staff and this Bayville School event were excellent, and I commend them for the event.

One of the performances entitled "The Bugs of Bayville" was given by a self-styled science teller. Some of our board members, in the spirit of that science teller, are hopeful that we will be able to restore the position of science teacher to our school programs.

We also thank the Clara B. Worth, BTES, and Potter School principals and staff for their special programs.

The Potter School carnival was very successful. The Potter School had a chorus assembly on May 13th. BTES had a Bulldog Boogie on May 17th. BTES also will have a chorus concert on May 22nd and the 6th grade Battle of the Books on May 30th.

The beginning of this month was highlighted by Teacher Appreciation Week and National Nurses' Day. We, accordingly, salute our teachers and nurses for their hard work, which is increasing under new state mandates (although the state doesn't give us any additional money for those mandates).

This coming weekend is Memorial Day Weekend. Memorial Day is celebrated on the last Monday in May. This holiday is a day of remembering the men and women who died while serving in the United States Armed Forces. It originally was called Decoration Day to commemorate the union and confederate soldiers who died in the Civil War—the war in which more people died under arms than in any other war in our history. While the term "Memorial Day" was first used in 1882, Memorial Day was not declared the official name of the holiday by federal law until 1967.

In closing, I wish you a Happy Memorial Day Weekend and urge you to remember on this coming Monday those who sacrificed their lives for our freedom and for our country.

At this time, we will proceed with the Superintendent's Report.

V. SUPERINTENDENT'S REPORT:

I would like to personally thank the entire Board of Education for changing the Board meeting from tomorrow night to tonight for personal reasons, so I'd like to thank the Board of Education on behalf of my family as well.

SCHOOL REPORTS:**Bayville School:**

- The Fire Prevention Mobile Unit presented a Fire Safety Program.
- 4th graders planted a beautiful blooming cherry tree in front of the school in honor of Earth Day. This tree was generously donated by the Ocean County Shade Tree Commission.
- The Creatively Green Family Arts Festival was held on Friday, May 3rd. It was a fabulous event enjoyed by the students and their families. I'd like to thank Mary Guinan and her staff for coming out today.
- Teacher, Staff, and Nurses' Appreciation Week were celebrated.
- The PTA sponsored a breakfast for all 3rd and 4th graders in order to show their support for our students taking the NJ ASK test.
- The PTA purchased NJ ASK motivational T-shirts for every 3rd and 4th grader and every staff member in the school to show support for the students.
- The PTA also distributed gift cards to the 3rd and 4th graders.
- The PTA sponsored a hugely successful Mother's Day Flower Sale on Friday, May 10th.
- The kindergarten classes participated had a Muffins for Mom Program on May 10th.
- The 4th grade chorus has been practicing for their spring concert which will be held at the end of May.

Clara B. Worth:

- Walk-A-Thon/Rockstar Day raised \$9,100.
- Jump Rope for Heart raised \$8,700.
- Arbor Day Festivities.
- 4th grade poet visit.
- Boy Scouts visited CBW to recruit.
- Student of the Month.
- Checkers Night for 3rd grade families.
- ShopRite Young Consumers Family Night.
- NJ ASK Pep Rally and Breakfast sponsored by the PTA.

Berkeley Township Elementary School:

- 6th grade students visited Central Regional Middle School for student orientation.
- Potter Creek Crusaders attended a tree planting at Veterans Park as part of Arbor Day.
- Mrs. Melanson's and Mrs. Roth's 5th grades planted trees for Arbor Day.
- Mrs. Barraud's ALPS students placed 2nd and 3rd in the Christopher M. Blozen Chess Tournament, where they competed against Lacey, Ocean, and Stafford.
- BTES participated in an evacuation drill to CBW.

- NJ ASK testing for 5th and 6th grade students was completed.
- Joe Zaccone, one of our teachers, led a food campaign with Lakehurst Naval Air Station.
- Mrs. Lapsley's 6th grade class provided an assembly about the Trout in the Classroom Program to 5th grade students.
- Approximately 175 5th grade students participated in the Bulldog Boogie.
- The ALPS Stock Market Team is currently #1 in the region and in the top 5% in the nation in the Stock Market Game contest.

H. & M. Potter:

- Dr. Zito was able to have lunch with every K-4th grade student in the school.
- Approximately 2,000 people attended the Potter School Carnival and helped raise over \$5,000.
- Poet, Therese Halchild, came to teach reading poetry to 4th graders.
- Student Council speeches and yearly elections - students elected a new President, Vice President, Secretary, and Treasurer.
- Bi-yearly evacuation to Bayville School; however, due to an emergency at Bayville School, Potter School had to change their evacuation to BTES. Staff and students were seamless in their transition to the school, and the evacuation went well.
- A successful Pep Rally was held for NJ ASK.
- Mrs. Langer and Mrs. Pecelli had a Chick Hatching. Students throughout the school streamed live video into their classrooms via the Ipad to watch the chicks hatch.
- Camp Paw Parent Night was a huge success. The Camp has more than doubled due to now having over 150 students invited to camp.

April 17:

At the April 16th Board meeting, we had a parent who brought to our attention a concern regarding the buses, and it was addressed and resolved the following morning with the assistance of Mr. Burr and Barbara Fitzpatrick.

April 18:

I attended an Administrative Meeting. Right after that, we also had School Safety Meeting at CBW where Seraph presented their School Audit with Berkeley Township Police Department, Fire Department, and Board of Education members. It was reported through our security audit that all of our schools are extremely safe and they commended our district for making school safety such a priority.

April 22:

Arbor Day at Veterans Park involving students at all 4 schools.
Attended Student Council Speeches at HMP.

April 24:

FEMA follow-up regarding damaged gym floors.
BTEA Negotiations Meeting.

April 26:

Earth Day celebrations at various schools.

I attended the Christopher Blozen Chess Tournament.

I attended the Arbor Day tree planting at BTES.

May 2:

I attended CBW Kindergarten Spring Concert.

I attended Monmouth University Superintendent Academy with speakers from NJ State Department of Education regarding new teacher evaluations. On the last 3 half days of school (May 19, 20, 21) all of our teachers will be going to Lacey High School where the state will explain to all teachers and staff exactly how the new observation format will impact staff and how they will be measured.

May 3:

I observed BTES evacuation drill to CBW.

May 6:

I met with Dr. Allen from Monmouth University regarding potential partnership with Monmouth University and Berkeley Township School District offering graduate classes to our staff with BTSD used as a satellite for MU.

I attended a Personnel Committee Meeting at BTES.

I attended the Town Hall Meeting where our Teachers of the Year with their families were recognized. Thank you, Mayor Amato and Town Council.

NJ ASK Testing for grades 5 and 6.

I attended Robert Taylor Basketball Camp at CBW for all BTSD students.

May 7:

I attended the Superintendents' Roundtable where I met with the new Ocean County Prosecutor, Joe Coronado. He has a very aggressive stance on school security and drug prevention. He will also be at our DARE graduation that will take place at BTES the first week of June.

May 9:

I met with YMCA President and Chief Executive Officer, Rodger Koerbe, and Veanna Knoeller, Child Case Director, and Tom Gialanella, who is the Superintendent of Jackson and is also on the Board of Directors with YMCA. We will be entering into a shared service with YMCA for before/after care in all four schools for the 2013-2014 school year where our own employees will be employed in all four locations, and we are excited that this shared service has the potential that will generate assistance to our parents who are working parents and having our students there with familiar faces.

May 10:

I attended the closing ceremony of the Robert Taylor Basketball Camp at CBW.

May 12-18:

Special Education Week 2013. There were individual themes throughout each of our schools.

Thank you to Caregiver Volunteers of Central Jersey. They had attended our April 16 Board of Education Meeting.

The schools held a Jeans Day Fundraiser for Autism Awareness.

May 20:

CST Staffing.

VI. PUBLIC DISCUSSION ON AGENDA ITEMS:

At this time, we wish to open the meeting to public discussion on agenda items. Is there anybody in the audience who wishes to address us on any agenda item? Seeing nobody, unless there is an objection, we will close the public discussion on the agenda items.

VII. COMMITTEE REPORTS:**1. Education and Liaison to Central Regional: Keith Fisher, Chairperson**

The Education Committee met last week at H&M Potter School with Mr. Fulcomer, Dr. DeClerico, and Dr. Zito. We discussed the upcoming PARCC testing that will take place at the beginning of the 2014-2015 school year. This will replace the NJASK and will be administered on computers. The Berkeley School District is already capable of this task which most districts in the state might not be able to do, and I am proud to say that we are ahead of the game.

We also discussed AchieveNJ, which is the state-mandated evaluation that goes into effect at the start of the 2013-2014 school year. We chose the Marzano Model. There were a few different models, but we chose the Marzano Model which focuses on student growth. This includes three evaluations per teacher each year. There are also pre-meetings with each teacher, and it is going to take up a lot of time from our administrators, and it will stretch them, no doubt. As of right now, we do not have a supervisor for each school. We have one Vice Principal for the entire district, and we have one supervisor for BTES and CBW, and one supervisor for Bayville and Potter. I believe if we can be creative, it would be in the District's best interest to hire an additional supervisor which would allow each school to have an administrator which then would allow each school to be covered during evaluations. Each administrator--the principal--has to be part of that evaluation process so if there was to be an emergency it would take away from the principal doing the evaluation and they would have to start the process all over again, and I don't think it's an effective way to give teachers an effective evaluation especially when their jobs rely on that evaluation. It is unfair for the teachers. Again, this is a state-mandated program for which they give us no state funding.

Finally, I urge the Board to approve the media curriculum that we discussed in this meeting. The media includes the research and technology as required by the Common

Core Standards. I was recently in the Bayville School and they had given reports where they got their information on the computer and gave a report to the school. They also did historical figures. Each school was given four different options to take care of during the media process. It is something that they are already doing, so this is a formality, but I believe it is something that is very important to the future of the schools.

2. Personnel & Negotiations: Jim Fulcomer, Chairperson.

Our committee met in April after the last Board meeting and recommended the re-appointment of our board attorney, auditor, school insurance agent, and school health insurance broker. Our committee will meet after this meeting to continue to review the professional proposals.

Two of our members handled negotiations--Patrick Mooney and Sal Ferlise--and they will be submitting their proposal with a report by the Business Administrator in Executive Session, and then we will be voting on that under the Superintendent's recommendations.

3. Buildings & Grounds/Cafeteria/Transportation: Sal Ferlise, Chairperson

I met briefly with Mr. Everett, he's at Central Transportation, and he told me he was working on contract negotiations with bus drivers, so it wouldn't be a good time to meet.

We are going to be meeting with Laura Venter and going over the feasibility study to see if it's possible to combine our buses.

4. Finance: Sophia Gingrich, Chairperson

Due to my late arrival, I did not make the meeting for the Finance Committee, so Keith and Lauren met, and I would like to have them give the report. Keith Fisher will give the report.

The bill list was reviewed and approved for payment.

We also reviewed and approved the purchase orders numbered 13-01418 through 13-01538 totaling \$361,848.29 for the next month's payments.

5. Community Relations: Patrick Mooney, Chairperson

Sal Ferlise is holding up the t-shirts that the four PTAs in the school district were in charge of selling. It was a great fundraiser. I want to thank everyone who helped out, who bought a shirt, and who sold a shirt.

6. Consolidated/Shared Services Ad Hoc: Jim Fulcomer, Chairperson.

The Consolidated/Shared Services Ad Hoc Committee met today. We reviewed two Island Heights Agreements and Central Regional Courier and Bus Maintenance Agreements. We will be reviewing additional agreements at our next meeting.

7. Policy and Legislation: Steve Pellecchia, Chairperson

At this time I would like to indicate that the Policy Committee will meet within the next week to go over all the changes that are being made and what changes we find. We will make recommendations to the Board after we review them.

I would like to thank Dr. Roselli and the administrators for inviting the students and parents to our Board of Education meeting. This highlights many outstanding activities that take place in our schools. It reminds us of why we are here—that's for the children.

8. School Safety: Patrick Mooney, Chairperson

No formal report.

I would like to thank Dr. Roselli and the administrators for the constant security they provide for our teachers and students during the day throughout the district.

9. Alternate Energy: Noriko Kowalewski, Chairperson

The Energy Committee has met with Angelini and Marine Energy who is our solar project company, and we are moving forward. We should have a contract for the Board for consideration by the next meeting.

I did respond to the NJSBA invitation to go to the Ocean County Unsung Hero Presentation in Little Egg Harbor. It was an honor to represent the Berkeley Township District as a Board of Education member. There were many districts there representing their schools of Ocean County, and I would just like to say we are very proud of Natalie Robinson who we had represented, and she is a 6th grade student at BTES.

10. Stokes Forest Field Trip: Sal Ferlise, Chairperson

No report.

The car show is going very well. I anticipate having a great show and raising quite a bit of money.

11. Executive Order 128

In order to comply with Governor Christie's Executive Order 128, our Business Administrator had to apply for a CD loan by April 18. That application was submitted, since she had no choice but to submit it, and our Committee is recommending under the Business Administrator's agenda to retroactively approve her application for the loan.

VIII. EXECUTIVE SESSION:

MOTION by Mr. Mooney that the Board move into Executive Session at this time, 6:38 p.m., for the purpose of discussing the BTEA contract and three items the Superintendent will inform us about. The Board will be reconvening into Open Session following the Executive Session. When, and if, the Board of Education takes action on any of the matters, the action will be disclosed to the public. Minutes will be made available when the need for confidentiality no longer exists.

SECOND by Mrs. Kowalewski.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

IX. RESUME MEETING:

The Board reconvened into Open Session at 7:03 p.m.

ROLL CALL:

PRESENT: Lauren Ciccone-Zawada, Sal Ferlise, Keith Fisher,
Sophia Gingrich, Noriko Kowalewski, Patrick Mooney,
Steve Pellecchia, Lou Tuminaro, Jim Fulcomer

ABSENT: None.

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Bob Budesza, Acting Board Attorney

X. SUPERINTENDENT'S AGENDA:

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1 – A18 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstains – Ms. Ciccone-Zawada on Items 8, 11; Mr. Fisher on Item 11). Motion carries.

MR. FULCOMER: The Memorandum of Agreement now that we approved it, it is public. Could you tell the people in the audience the changes?

DR. ROSELLI: I am going to turn that over to the Business Administrator who has all of the details.

MS. VENTER: The contract for the entire three years is a total of 6.35% effective increase or actual 6.2% over three years. The union was very cooperative in staying within the guidelines of the Governor of our 2% cap, and we thank them for that.

There were some other concessions in overtime. The custodial overtime will not be after an 8-hour day but after a 40-hour week.

Official transcripts are required for any increase for courses taken.

Accommodation days and personal days of two each will be combined into four emergency or family health days.

All employees will be getting eyeglass and contact vision plans.

Current employees will receive benefits after 25 hours but new employees will get it after 30 hours which is in line with ObamaCare.

Direct deposit will be required for all employees.

Teacher observation evaluation procedures will be updated once the regulations are finalized.

There was a 50 cent per hour increase for custodians after which they then got their annual increase. There were some minor adjustments in uniform allowances.

There was an adjustment to the longevity schedule for teachers.

A. PERSONNEL RESOLUTIONS: ACTION

1. Resignations/Retirements:

Recommend the Board accept the retirement/resignation of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Years in District</u>	<u>Effective</u>
Karen Handwerk	BSI-BAY	39 (retiring)	07/01/13
Jeanne Kappler	BSI-HMP	23 (retiring)	07/01/13
Jacalyn Malfettano	Gr. 5-BTE	6 (resigning)	06/30/13
Jessica Mayers	Bus Driver	7 (resigning)	06/30/13
Esther Nardino	BSI-CBW	24 (retiring)	07/01/13
Deborah Rynak	Secretary	7 (retiring)	09/01/13

2. Leaves of Absence: ACTION

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D.#4184-CBW-Kdg:
Medical leave to start 6/10/13 and continue through 6/30/13.
- b) I.D.#4635-BTE-Gr. 6-Basic Skills:
Medical leave to start 4/15/13 and continue through 6/30/13.
- c) I.D.#5510-BAY-INCL. 4:
Medical leave to start 5/29/13 and continue through 6/30/13.
- d) I.D.#5489-CSY-Psy:
Medical leave **extension** through 8/31/13.
- e) I.D. #5193-Adm:
Medical leave to start 5/6/13 and continue through 7/31/13.

3. Approval of Long Term Substitutes: ACTION

Recommend the Board approve the following individuals as long term substitutes, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates subject to change):

<u>Name</u>	<u>In For</u>	<u>Effective</u>
Timothy Cook	I.D. #4635-Gr. 6-Basic Skills	4/18/13-6/30/13
Jennifer Spinoso	I.D. #5894-Gr. 4-HMP	4/18/13-5/10/13
Susan Cameron	I.D. #5608-Gr. 3-CBW	5/28/13-6/30/13
Laurin Brown	I.D. #4184- CBW-Kdg.	6/10/13-6/30/13
Kristy Roth	I.D. #5510- BAY-Incl. 4	5/29/30-6/30/13
GiNESSa Broome	I.D. #6012-CBW-LLD	5/13/13-6/30/13

4. Approval of Camp Paw Program: ACTION

Recommend the Board approve the 2013 Camp Paw Program and its positions, to run Monday through Thursday at the H. & M. Potter School from July 8, 2013 to August 8, 2013 (7:30 am-3:30 pm). This program is funded by a joint grant from the Learning Disabilities Organization (Ocean/Monmouth County) and IDEA Basic. Awards Day will take place on August 8, 2013 in the BTES Auditorium.

5. Camp Paw Staff Positions:

ACTION

Recommend the Board approve the following Camp Paw Staff positions at the rates listed for the 2013 summer program:

CAMP PAW	2013-14 Summer	rate \$	Hrs./day	# of days	total hours
Jason Miller	Coordinator	40.00	7	20	140
Tracey Jarossy	Teacher	27.00	6	20	120
Allyson Lorenc	Teacher	27.00	6	20	120
Lisa Walstrom	Teacher	27.00	6	20	120
Erin Miller	Teacher	27.00	6	20	120
Kevin Waldron	Teacher	27.00	6	20	120
Mike Conforti	PE Teacher	27.00	7	20	140
David Simon	Head Counselor	15.00	7	20	140
Brian Logsdon	Counselor	9.00	6	20	120
Dillion Titus	Counselor	9.00	6	20	120
Patrick Tuzzo	Counselor	9.00	6	20	120
David Motolla	Counselor	9.00	6	20	120
Laura Motolla	Counselor	9.00	6	20	120
Megan Foran	Counselor	9.00	6	20	120
Brian Guarino	Lifeguard (stipend)	1,000	--	--	--
TBD	Bus Driver	17.30	7	15	105

Keith McShaffrey will serve as Director and split time between Camp Paw & the ESY Program at a stipend of \$5,000.

6. Approval of Extended School Year Staff Positions:

ACTION

Recommend the Board approve the Extended School Year/Special Education Program for the Preschool, Multiply Handicapped and Autism Classes staff positions at the contractual rate of pay, effective July 8, 2013 through August 8, 2013 at the Clara B. Worth School for a total of 20 days. The program will not operate on Fridays:

- 2 - Special Education Pre-School Teachers - 5 hrs. daily for 20 days
 Lisa Petrocelli Stephanie Ramos-Dominkos
- 1 - Special Education Multiply Disabled Teacher - 5 hrs. daily for 20 days
 Luke Hurley
- 3 - Special Education LLD Teachers - 5 hrs. daily for 20 days
 Janet Sullivan Joseph Zaccone Michael Peterson

- 3 - Special Education Autistic Teachers - 5 hrs. daily for 20 days
 Lisa Spano Katherine Sanchez Marc Troccola
- 2 - Nurses - 5 hrs. daily for 10 days each
 Barbara Pinheiro (7/8-7/23) Annemarie Manfredi (7/24-8/8)
- 1 - Music Teacher - 5 hrs. daily for 5 days
 Jackie Wright
- 1 - Computer Teacher - 5 hrs. daily for 5 days
 Robyn Romano
- 1 - Creative Play/Art Teacher - 5 hrs. daily for 5 days
 Eva Finamore
- 1 - Physical Education Teacher - 5 hrs. daily for 5 days
 Isabella Appignani
- 1 - Teacher-in-Charge - 6 hrs. daily for 20 days
 Gail Salmon
- 1 - Physical Therapist - 15 hrs. per week for 5 weeks
 Eileen Clemente
- 1 – Occupational Therapist - 5 hrs. daily for 20 days
 Kristin Flynn
- 2 - Speech Teachers - 5 hrs. daily as follows:
 Jessica Schlottfeld - 10 days (7/8-7/11, 7/31-8/8)
 Kristine Chudzik - 10 days (7/15-7/30)
- 20 - Teacher Aides - 5 hrs. daily for 20 days:
 Jane McAteer Elizabeth Marino Debbie Neividomski
 Michele O'Brien Patricia Siddons Christinya Leifert
 Denise Giordano Laura Hastick Lisa Werner
 April Koffler Marie Taylor Patricia Alvarez
 Barbara Conrad Patricia Brausam Sharon Madore
 MaryLynn Spirito Victoria Figurelli Chrystal Siddons
 Adrienne Moroney Diane Skowronski
- 3 - Substitute Teachers: Robyn Romano Lauren Treschock (contractual rate)
 Effie Xanthacos (substitute teacher rate)

7. New Hires: ACTION

Recommend the Board approve the appointment of the following individuals in the position listed, for the 2013-2014 school year, effective as indicated below:

<u>Name</u>	<u>Position/School</u>	<u>Salary</u>	<u>Effective</u>
Michele Warchol	Gr. 1/BAY	Contractual rate (Step 1)	9/1/13
Laurin Brown	Gr. 2/CBW	Contractual rate (Step 1)	9/1/13

8. Mechanic's Helper: ACTION

Recommend the Board approve the appointment of Michael Giannattasio as a full-time Mechanic's Helper, at an hourly rate of \$14.50, effective 6/1/13 through 6/30/14.

9. NJ ASK Counselors: ACTION

Recommend the Board approve the following individuals as counselors to review the student information regarding NJ ASK tests, at a stipend of \$100 each, after 6/21/13:

Gail Salmon	Stacey Kakos
Theresa Pasqualetto	Rebecca Melanson

10. Increase in Hours: ACTION

Recommend the Board approve an increase in the following bus driver and bus aide’s mid-day hours:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Cathy DeVinny	10:20-11:20	10:20-12:05	4/29/13
Gina Capra	10:30-11:30	10:30-11:45	4/29/13

11. Approval of Memorandum of Agreement: ACTION

Recommend the Board approve the BTEA Memorandum of Agreement effective 7/1/13 through 6/30/16.

12. Training Approval: ACTION

Recommend the Board approve the following technology teachers, for a maximum of 4 hours each, to receive training by Edline/Blackboard Engage in order to maintain each school’s new website:

Robin Barraud - BTES	Marianne Cicco - HMP
Regina Avenoso - BAY	Danielle Lavallo - CBW

13. Administrative Helper: ACTION

Recommend the Board approve the following substitute as an Administrative Helper at the substitute rate of pay:

<u>Name</u>	<u>Hours</u>	<u>Days</u>	<u>Rate</u>
Robert Korygoski-BAY	7	26	\$72/day

B. OTHER BOARD ACTION:**1. Grant Approval:****ACTION**

Recommend the Board approve the application and acceptance, if granted, of the Target's Early Childhood Reading-Store-School, Library, Public Agency Grant in the amount of \$2,000 for the 2013-14 school year. (This grant will target struggling students who are economically disadvantaged at the H. & M. Potter School.)

2. Emergency Operations Plan:**ACTION**

Recommend the Board approve the Emergency Operations Plan for the district per the recommendation of the Office of Emergency Management.

3. Approval of Internship:**ACTION**

Recommend the Board approve a Social Work Internship for John Stephan, under the direction of Marc Panepinto, Social Worker for the district, effective 9/1/13 through 6/30/14.

4. Homebound Instruction:**ACTION**

Recommend the Board approve Homebound Instruction for the following student for a minimum of two weeks:

I.D. #994408 - eff. 4/4/13 - Instruction will be provided by Kimberle Mitchell

5. Out-of-District - Extended School Year Placements:**ACTION**

Recommend the Board approve the following students for out-of-district placement for the 2013 Extended School Year:

I.D. #997446 - Lehmann School

I.D. #995386 - Coastal Learning Center

I.D. #997038 - Rugby School

I.D. #993490 - Children's Center of Monmouth

I.D. #994801 - Regional Day School

I.D. #994155 - New Road School

I.D. #994896 - New Road School

I.D. #996134 - DCF Regional YCS Fisher Hall

6. Approval of Curriculum:**ACTION**

Recommend the Board approve the Media Curriculum-Grades K-6. This curriculum incorporates research and technology as required by the Common

Core Standards. (Memo in agenda packet explains how to access this information.)

7. Contest Winner Acknowledgement: ACTION

Recommend the Board acknowledge the H. & M. Potter School as the winner in the *Dream Green School Makeover* Contest sponsored by the PepsiCo, Inc. and allow acceptance of the check in the amount of \$25,000 to be used toward “green improvements” at the school.

8. Use of Facilities: ACTION

Recommend the Board approve the following date/activity for building use scheduled beyond custodial work hours, weekends or holiday breaks:

HMP - APR/Library/Gym

June 15 (Saturday) *Camp Paw Training - 8:00 am-3:00 pm
*Counselors/Jr. Counselors/Eagle Mentors

XI. BUSINESS ADMINISTRATOR’S AGENDA:

MOTION by Mr. Pellecchia that the Business Administrator/Board Secretary’s Items 1 - 7 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstains – Ms. Ciccone-Zawada on Items 3 and 4; Mr. Fisher on Items 3 and 4). Motion carries.

1. Minutes: ACTION

- a. RESOLVED that the Minutes of the Regular Board Meeting held on April 16, 2013 be approved.
- b. RESOLVED that the Minutes of the Regular Meeting Executive Session held on April 16, 2013 be approved.

2. Payment of Bills: ACTION

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (**Attachment #B1**) dated May 20, 2013. \$1,007,521.57

3. Payroll Approval: ACTION

BE IT RESOLVED that the monthly payroll be approved:

Payroll – April 2013 \$1,769,390.29

4. Appropriation Transfers: ACTION

BE IT RESOLVED that the Appropriation Transfers for the month of April 2013 to the 2012-2013 budget be approved. (Attachment #B2)

5. Board Secretary’s Report: ACTION

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of April 30, 2013, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment #B3)

6. Report of the Treasurer of School Monies: ACTION

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended April 30, 2013, and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. (Attachment #B4)

7. Travel Approvals: ACTION

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Date	Not To Exceed
Allyson Lorenc	Best iPad Apps & Strategies	5/23/13	\$219.00
Christine Wojciechowski	Best iPad Apps & Strategies	5/23/13	\$219.00
Lori Letizia	Best iPad Apps & Strategies	5/23/13	\$219.00
Laura Venter	Educational Policy & School Law Seminar	6/14/13	\$30.00
Erin Hill	Educational Policy & School Law Seminar	6/14/13	\$30.00

MOTION by Mr. Pellecchia that the Business Administrator/Board Secretary's Items 8 - 20 be approved.

SECOND by Ms. Gingrich.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 1 Abstain – Ms. Ciccone-Zawada on Items 14 and 15). Motion carries.

MR. FULCOMER: For the purposes of the FEMA Commercial Disaster Loan that it was mentioned at three different board meetings so that's nothing new. The only thing is that we never approved the application since the Business Administrator had no choice but to obey the Governor's Executive Order, the Committee recommended that that loan be approved retroactively.

MR. TUMINARO: I would like to say thank you to Dr. Roselli and Laura Venter for taking the lead role and completing their negotiations in a timely and cost-saving manner.

MR. FULCOMER: I also would like to thank Sal Ferlise and Patrick Mooney and for playing a role in that process because obviously if they didn't agree to it we would not have a settlement at this time.

8. Professional Appointments:

ACTION

a. Board Attorney:

Recommend the Berkeley Township Board of Education appoint Berry, Sahradnik, Kotzas & Benson, P.C as board attorneys for the 2013-2014 school year at an hourly rate of \$140, plus reimbursable costs.

b. Auditor:

Recommend the Berkeley Township Board of Education appoint Holman & Frenia, P.C., as auditors for the 2013-2014 school year at an annual rate of \$29,500.

c. School Insurance Agent:

Recommend the Berkeley Township Board of Education appoint John Hill Agency as school insurance agent for the 2013-2014 school year.

d. School Health Insurance Brokerage:

Recommend the Berkeley Township Board of Education appoint Connor Strong & Buckelew as the health insurance broker for the 2013-2014 school year.

9. **Receipt of Bids for Gymnasium Floor Replacement:** **ACTION**

RESOLVED that the Berkeley Township Board of Education acknowledge receipt of the following bids at the bid opening on May 9, 2013, at 10:30 a.m. in the Administration Building for Gymnasium Floor Replacement at three (3) Elementary Schools in Bayville, New Jersey, as follows:

Company	Amount
Gillespie Group	\$381,180
North Eastern Hardwood Floors, Inc.	\$382,766
Classic Floor Finishing Inc.	\$386,200

10. **Rejection of Bid for Gymnasium Floor Replacement:** **ACTION**

WHEREAS, the Berkeley Township Board of Education previously advertised for bids for the project entitled, “Gymnasium Floor Replacement at three (3) Elementary Schools in Bayville, Ocean County, New Jersey” (hereinafter the “Project”); and

WHEREAS, on May 9, 2013 the Board received bids on the Project; and

WHEREAS, during the course of the review and analysis of the bids, it was determined that Bid Clarification #1 was inadvertently issued after the deadline established by N.J.S.A. 18A:18A-21(c) for the issuance for revisions or addenda to bid specifications and documents; and

WHEREAS, pursuant to the provisions of N.J.S.A. 18A:18A-21(d) the Board is required to re-advertise the Project for bid due to the inadvertent late issuance of the clarification in question.

NOW, THEREFORE, BE IT RESOLVED by the Berkeley Township Board of Education, State of New Jersey, as follows:

1. All bids received on the Project are hereby rejected in accordance with the provisions of N.J.S.A. 18A:18A-21(d).
2. The Board’s Project consultants and administrative staff are hereby authorized and directed to re-advertise for bids on the Project in accordance with the provisions of N.J.S.A. 18A:18A-21(a).
3. Certified copies of this Resolution shall be forwarded to all bidders previously submitting bids on this Project.

11. **Advertise for Re-Bids:** **ACTION**

Recommend that the Berkeley Township Board of Education approve the Business Administrator to advertise for re-bids for:

- Gymnasium Floor Replacement
- Kitchen Hood Improvements

12. **Child Study Team Shared Services Agreement with Island Heights School District:** **ACTION**

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement for Child Study Team Services with Island Heights School District for \$30,000 for the 2013-2014 school year.

13. **Custodial Shared Services Agreement with Island Heights School District:** **ACTION**

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement for Custodial Services with Island Heights School or \$76,000 for the 2013-2014 school year.

14. **Courier Shared Services Agreement with Central Regional School District:** **ACTION**

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement for Courier Services with Central Regional School District for \$10,000 from September 1, 2013 through June 30, 2014.

15. **Bus Maintenance Shared Services Agreement with Central Regional School District:** **ACTION**

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement for Bus Maintenance with Central Regional School District for \$12,333 per month effective July 1, 2013 through June 30, 2014.

16. **Buses for Summer Recreation Program:** **ACTION**

Recommend the Board approve the use of seven district school buses (#4, 11, 12, 13, 21, 22, 27) for the Berkeley Township Summer Recreation Program for July – August 2013.

17. **Amendment of NJSBAIG Bylaws:** **ACTION**

WHEREAS, The New Jersey School Boards Association Insurance Group (NJSBAIG) Board of Trustees approved proposed amendments to its Bylaws at a

public meeting on March 20, 2013 in accordance with Article IX(c) of the current NJSBAIG Bylaws; and

WHEREAS, the current NJSBAIG Bylaws require for the proposed amendments to be approved by member school districts; and

WHEREAS, seventy-five percent (3/4) of the member school districts must approve the proposed amendments within one hundred eight (180) days of the hearing on the amendments:

NOW, THEREFORE, BE IT RESOLVED that at a regular meeting of the Berkeley Township Board of Education held on the 20th day of May, 2013, the Board does hereby approved the proposed amendments to the NJSBAIG Bylaws.

18. **ACES Bid Award:** **ACTION**

Recommend the Berkeley Township Board of Education approve the Alliance for Competitive Energy Services (ACES) bid award for electric generation service to FirstEnergy Solutions Corp. for a two-year term beginning May, 2013 at .07990 per kwh.

19. **Resolution to Cancel, Reschedule or Schedule a Board Meeting:** **ACTION**

RESOLVED that the Berkeley Township Board of Education authorize the Board Secretary to cancel, reschedule, or schedule a Board Meeting at the direction of the Board President, Superintendent, or at the request of a majority of the full body of the Board.

20. **FEMA Community Disaster Loan:** **ACTION**

RESOLVED that the Berkeley Township Board of Education retroactively approve the submission of the FEMA Community Disaster Loan Application as required under Executive Order 128 submitted as of April 18, 2013.

XII. OLD BUSINESS:

None.

XIII. NEW BUSINESS:

None.

XIV. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:

Is there any member of the public who would like to speak on a non-agenda item?

BOB BUDESA: While this gentleman is coming forward, I would like to thank the Board for reappointing the firm. We certainly enjoy working with the Berkeley Township Board of Education, and we are happy you are happy with us to date, and I am glad that we can continue that relationship.

JERRY DUGAN, PRESIDENT OF BTEA: I would like to thank the Board, Mr. Mooney, Mr. Ferlise, Mrs. Venter, and Dr. Roselli. On behalf of the Association, we thank you for the progress we have made in the conclusion of our contract. I know it wasn't easy—it wasn't easy for us either, but we do appreciate all of your efforts. I would also like to thank Mrs. Venter especially for working with me and my representatives of each individual department as she has done, as well as Erin Hill. A lot of effort went through re-working and tweaking what we have to work with. Having said that, Mrs. Venter, I am sorry, but I am going to have to have one more meeting. My Chair from transportation will have to meet with you one more time. There is just a question on the distributions. But again, thank you, and thank you for all of your efforts.

MR. FULCOMER: Is there any further public discussion of non-agenda items. Seeing nobody else, we will entertain a motion to adjourn this meeting.

XIV. ADJOURNMENT:

ACTION

MOTION by Mr. Pellechia that the Board Meeting be adjourned at 7:18 p.m.

SECOND by Mrs. Kowalewski.

ALL IN FAVOR.

Respectfully submitted,



Laura Venter, CPA, RSBA, RSBO
Business Administrator/Board Secretary