

**BERKELEY TOWNSHIP
BOARD OF EDUCATION MEETING
BERKELEY TOWNSHIP ELEMENTARY SCHOOL AUDITORIUM
OCTOBER 30, 2018
AGENDA**

- I. CALL MEETING TO ORDER - "Adequate notice of this meeting was given by posting on the district website, by posting the notice in all district schools, Office of the Board of Education and the Berkeley Township Municipal Offices, with publication in the Asbury Park Press on June 18, 2018 in accordance with the provisions of the Open Public Meetings Act."
- II. FLAG SALUTE
- III. ROLL CALL
- IV. PRESENTATION: A. Dr. James D. Roselli: Certificates of Excellence for Perfect PARCC scores:
Kayla Fedor-ELA; Landon Kavanagh-Math;
Julia Speidel-ELA & Math
- V. PRESIDENT'S REPORT
- VI. SUPERINTENDENT'S REPORT
- VII. PUBLIC DISCUSSION ON AGENDA ITEMS
- VIII. COMMITTEE REPORTS
- IX. SUPERINTENDENT'S AGENDA
- X. BUSINESS ADMINISTRATOR'S AGENDA
- XI. OLD BUSINESS
- XII. NEW BUSINESS
- XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS
- XIV. EXECUTIVE SESSION
- XV. ADJOURNMENT

MISSION STATEMENT

We will provide every student with a safe, supportive, inclusive and collaborative learning environment. In partnership with families and our community, we will foster innovative thinkers in a diverse and ever changing world.

IX. SUPERINTENDENT'S AGENDA**REVISED****A. PERSONNEL RESOLUTIONS****1. Resignation**

Recommend the Board accept the resignation of the following staff member:

Name	Position	Effective
Judith Rose	PS Aide - BAY	10/31/18

2. New Hires

Recommend the Board approve the following new hires for the 2018-2019 school year:

Name	Position/School/Hours	Salary	Effective
a) Laurie Robertazzi	Aide - HMP - 6 hrs./day	\$12/hour	10/31/18
b) Julia Luibil	PS Aide - BAY - 6 hrs./day	\$12/hour	11/1/18
c) Suzanne Baier	PS Aide - BAY - 3 hrs./day	\$12/hour	11/12/18
d) Cheryl Kleshick	Bus Driver - District - 6 hrs./day	\$15/hour	11/1/18

Pending completion of all paperwork

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #5110-Teacher-CBW:
Medical leave of absence to start 10/12/18 and continue through 11/2/18.
- b) I.D. #6327-Teacher-CBW:
Medical leave of absence to start 10/1/18 and continue through 10/19/18.
- c) I.D. #6120-Transportation:
Medical leave of absence to start 10/5/18 and continue through 11/16/18.
- d) I.D. #5607-Teacher-BAY:
Maternity leave of absence to start 10/22/18 and continue through 2/22/19.

- e) I.D. #6530-Teacher Aide-CBW:
Unpaid leave of absence to start 11/12/18 and continue through 5/30/19.

4. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Lori Pereira-Arnold	Teacher Aide
b) Donna Fisher	Teacher
c) Shannon Vasquez	Teacher
d) Jamie Parks	Teacher
e) Colleen Dellaselva	Teacher
f) Rachel Henrich	Teacher/Aide
g) Debra Faella	Clerical Worker
h) Carlee Harrison	Teacher/Aide
i) Brittany Brandmahl	Teacher
j) Dana Reuning	Teacher
k) Meghan Faljean	Teacher
l) Brianna Ferguson	Teacher
m) Alyssa Ringel	Teacher
n) Kimberly Woodman	Teacher
o) Jennifer Krebs	Teacher
p) Patricia Dozois	Teacher
q) Gina Zagar	Teacher
r) John Golubowski	Teacher/Aide
s) Pamela O'Leary	Teacher/Aide
t) Kristen Zahn	Teacher/Aide
u) Susana Conforti	Teacher

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

5. Project Starfish Rates

a) Recommend the Board approve the following rate correction for Project Starfish, retro to 10/2/18:

Position	From	To
Guidance Counselors	\$41.00/hr.	\$41.61/hr.
Substitute Teachers	-----	\$30.00/hr.

b) Recommend the Board approve the following staff members as Substitute Aides at the contractual rate of pay:

- a) Ann Hensel - BTE
- b) Barbara Conrad - BAY
- c) April Koffler - HMP

6. Student Teacher Placements

Recommend the Board approve the following student teacher placements for the 2018-2019 school year:

Name	Assigned to	Start Date	Requirements
Jessica Austin	Danielle Stesner - Gr. 2 - Spec. Ed.	1/3/19	Clinical Internship
	Patricia Yvonnet - Gr. 3 - Reg. Ed.	3/1/19	Clinical Internship

7. Transfers/Reassignments

Recommend the Board approve the following transfers/reassignments for the 2018-2019 school year at the contractual rate of pay, effective 10/1/18:

Name	From	To
a) Kathleen Breden	HMP - PS	CBW - PS
b) Jessica Burlew	CBW - PS	HMP - PS

8. Bus Drivers Revised Hours

Recommend the Board approve the revised hours for the following bus drivers as listed:

Name	From	To	Effective
a) Patricia Kalinowski	6.75 hours	7.75 hours	10/5/18
b) Donna Meier	6.00 hours	6.5 hours	11/1/18
c) Dawn Kuch	6.5 hours	7.75 hours	11/1/18

9. Internship

Recommend the Board approve Kristine Blanco, an Occupational Therapist student at Stockton University School of Health Sciences, to complete Level II Fieldwork, under the direction of Carol Kiersnowski, Occupational Therapist for the district, effective 1/14/19 through 4/5/19 (or when the 12 weeks are complete).

10. Termination of Employment

Recommend the Board approve the termination of employment for I.D. #5630 effective 10/30/18.

B. OTHER BOARD ITEMS

1. HIB Report Update

- ___ HIB Investigations conducted, affirmed for month of October, 2018.
- ___ HIB's for month of October, 2018.

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following students for the 2018-2019 school year:

- I.D. #999520 - eff. 10/1/18 - Instruction will be provided by Sharon Ofsanko
- I.D. #999533 - eff. 9/10/18 - Instruction will be provided by Dawn Blumensteel

3. Out-of-District Placement

Recommend the Board approve Out-of-District Placement for the following student with a one-on-one aide for the 2018-2019 school year:

- I.D. #1000435 - Regional Day School, Jackson - effective 9/27/18

4. First Reading of ByLaws/Policies/Regulations

Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

- Reg 7300.1 Disposal of Instructional Property - Abolished
- Policy 5516.01 Student Tracking Devices - New/Suggested
- Policy 7425 Lead Testing of Water in School - New/Recommended
- Policy/Reg 7440 School District Security - Revised/Mandated
- Policy/Reg 7441 Electronic Surveillance in School Bldgs. and on School Grounds - Revised/Mandated
- Policy 8507 Breakfast Offer vs. Serve (OVS) - Revised/Mandated
- Policy 8630 Bus Driver/Bus Aide Responsibility – Revised/Mandated
- Reg 8630 Emergency School Bus Procedures - Revised/Mandated
- Policy 9242 Use of Electronic Signatures - New/Recommended
- Policy/Reg 1613 Disclosure and Review of Applicant’s Employment History – New/Mandated

X. BUSINESS ADMINISTRATOR'S AGENDA

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on September 25, 2018 be approved.
(Attachment 1)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Check number 44289 voided and replaced with 44320

Bills List dated October 11, 2018 Check numbers 44321 through 44330 and 9/28/18 Bond Payment	\$1,943,423.36
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Bills List dated October 31, 2018 Check numbers 44331 through 44485 (Attachment 2)	\$1,803,332.02
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Purchase Order Report listing Purchase Orders numbered 19-00717 through 19-01005 (Attachment 3)	\$2,314,598.09
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3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

August 15, 2018	\$303,031.78
August 30, 2018	\$204,076.23
September 15, 2018	\$1,073,156.00
September 30, 2018	\$1,074,293.74

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of August and September 2018, be approved. **(Attachments 4 & 5)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of August 31, 2018 and September 30, 2018, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of

N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments 6 & 7)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended August 31, 2018 and September 30, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments 8 & 9)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop (Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Various	Professional Development Hours at Regional Professional Development Academy (RPDA)	10/31/2018 - 6/2019	\$1,995
b) Amy Coppinger	PEG Supervisor Meetings in Trenton (mileage)	11/2, 12/7, 2018 2/27, 5/22, 2019	\$125
c) Michael Conforti	Safe School, Safe Futures: K-12 School Threat Assessment Training in Morristown (mileage)	11/15/18	\$55
d) Keith McShaffrey	SRI-ETTC- NGSS Workshop at Stockton University (mileage)	11/16/18	\$25
e) Michael Conforti	SRI-ETTC- NGSS Workshop at Stockton University (mileage)	11/16/18	\$25
f) Eva Finemore, Joan Richie, Nicole Ettari, Karen Roth	Professional Development Day for Art Educators in LBI (registration)	11/30/18	\$400
g) Keith McShaffrey	OCC Workshop- Holocaust (mileage)	12/4/18	\$15
h) Cara Burton, Dan Prima, Steve Rieder, Melissa Gallagher	LinkIt! Principal & Teacher Data Leadership Academies Ramapo College (registration)	12/11/18	\$700
i) Cara Burton, Dan Prima, Steve Rieder, Melissa Gallagher	LinkIt! Principal & Teacher Data Leadership Academies Ramapo College (mileage)	12/11/18	\$60
j) Karen Quartuccio	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
k) Elaine Ritchey	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
l) Kristine Chudzik	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275

m) Jessica Schlottfeld	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
n) Kristen Flynn-Gray	School-Based Therapy workshop in Cherry Hill (registration)	2/20/19	\$300
o) Jacqueline Wright	NJMEA Convention, Hilton in East Brunswick (registration)	2/21 & 2/22/19	\$180
p) Mary Onopchenko	NJMEA Convention, Hilton in East Brunswick (registration)	2/21 & 2/22/19	\$180
q) JoAnn Donachy	SDE-Conference for Kindergarten Teachers (registration)	2/25/19	\$275
r) Isa Appignani	New Jersey Association of Health Physical Education Recreation and Dance Annual Convention in Long Branch (registration)	2/25/19	\$90
s) Cara Burton	NJPISA - Conference in Boston Mass.	7/18 - 7/20, 2019	\$2,000

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	1000435	9/27/18-6/30/19	Jackson Regional Day	\$314.39
MOESC	998918 1000345	10/2/18-6/30/19	H&M Potter to/from Brick	TBD
MOESC	998833	9/5-6/30/18	BTES to/from Lakewood	TBD

9. Disposal of Obsolete Equipment/Furniture

- a) Recommend the Board approve the disposal and sale of Chromebooks as per the attached list. **(Attachment 10)**
- b) Recommend the Board approve the disposal and sale of 15 computer tables.

10. Rescind Resolution for Health Benefits

Recommend the Board rescind the resolution to authorize participation in School Employees' Health Benefits Program of the State of New Jersey.

11. Transfer of Funds

WHEREAS, the Berkeley Township Board of Education sponsored a summer program for students called "Bridge", and;

WHEREAS, the program is no longer run, and;

WHEREAS, the program has a Net Position (Cash Balance) of \$1,038.39,

NOW THEREFORE BE IT RESOLVED, that the Cash Balance of \$1,038.39 be transferred into the General Fund.

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

XIV. EXECUTIVE SESSION

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