

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Public Hearing and Regular Meeting was held on Monday, June 17, 2013, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Jim Fulcomer, called the meeting to order at 6:30 p.m. Adequate notice of this Meeting was given by notification in the Asbury Park Press on June 10, 2013 and by posting the notice in all district schools, the Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The Meeting was opened with a Salute to the Flag. Mr. Fulcomer asked for a moment in memory and in tribute for those brave soldiers throughout the ages who have fought for our freedom and for our country.

**III. ROLL CALL:**

**PRESENT:** Lauren Ciccone-Zawada, Sal Ferlise, Keith Fisher,  
Sophia Gingrich, Noriko Kowalewski, Patrick Mooney,  
Steve Pellecchia, Lou Tuminaro, Jim Fulcomer

**ABSENT:** None.

**ALSO PRESENT:** Dr. James D. Roselli, Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
Jack Sahradnik, Board Attorney

**IV. PRESENTATION:**

1. Showcase: BTES School – Kirk Burr, Principal
2. Teacher of the Year: Tia DiFiore – BAY  
Nicole Frazier – CBW  
Erin LeBert – HMP  
Lisa Lapsley – BTE
3. Student Awards: Christopher Blozen Chess Tournament  
(Grade 3/4 Division)  
Jared Longo – 1<sup>st</sup> Place – Grade 4 – BAY  
(Grade 5/6 Division)  
Jude Harris – 2<sup>nd</sup> Place – Grade 5 – BTE  
Shane Scarcella – 3<sup>rd</sup> Place – Grade 6 – BTE

**V. PRESIDENT'S REPORT:**

As this is our last Board Meeting before the end of the school year, I thank our teachers, teacher aides, administrators, all of our other school employees, and our Parent Teacher Associations for working together to produce an excellent 2012-2013 school program. I also thank everyone in the audience for showing an interest in our school business and my fellow board members for their efforts on behalf of the students and the public.

My wife, Kathy, and I were pleased to attend the Berkeley Township Education Association Retirement Dinner honoring Sharon DeVito, Joy Kraus, and Esther Nardino. Mrs. Kramer and Mrs. Bruno did a fine job planning the celebration, and Mr. Duggan excelled as the Master of Ceremonies.

All of our schools have continued to produce meaningful special events for our students and our parents.

Board members, Sal Ferlise and Noriko Kowalewski, represented our Board at the D.A.R.E. graduation ceremonies. Sal Ferlise and I were pleased to be at the Green Machine Recycling Rally where the H. & M. Potter School was awarded \$25,000 for the exceptionally outstanding recycling program.

Sal Ferlise and I also attended the June 4 School Boards Association meeting which was highlighted by an address by our County Superintendent of Schools. That meeting broke up into different workshops highlighting new school programs.

On tonight's Agenda, we will be considering the approval of a promissory note for a low interest \$5 million loan from FEMA. The purpose of the loan is to soften the tax impact caused by the loss of ratables from Super Storm Sandy. We hope that our ratable base will be restored fully and quickly so that we will not have to use most of the \$5 million. The \$5 million, of course, we have to pay back. If we don't use it, we don't have to pay back the portion that we don't use.

Our Board also will be considering the awarding of a bid for the replacement of gymnasium floors at three of our elementary schools. We are patiently waiting for a grant from FEMA to help pay for those floors.

We will be voting on a variety of appointments tonight. Among these appointments is the appointment of Patricia H. Moore, the recently-retired Director of Special Education at the Central Regional School District. She has been recommended for appointment as an Interim Supervisor.

In closing, I wish everyone a very happy summer and an enjoyable July 4<sup>th</sup> Weekend.

**VI. SUPERINTENDENT'S REPORT:**

We had many enjoyable end-of-the-year activities at all four of our elementary schools including our school picnics, field days, concerts, and student celebrations at all grade levels. Again, our D.A.R.E. graduation, our award ceremonies and Battle of the Books.

I had the opportunity to go up to Stokes. Every time I go up there, I do something new. Last year, I caught a fish, which I am pretty sure there was someone at the bottom of the lake in full wet gear hooking him on the line, because I've never caught a fish in my life. This year, I shot a bow and arrow and hit the target. Mr. Burr is actually looking into bringing archery to the school, which we have to run through our insurance person, but there are several schools in the United States that do run archery programs, and it really is just a fun and different activity that I know the kids would enjoy.

Congratulations to the Potter School Dream Machine Recycle Rally--\$25,000 grant. Congratulations, Dr. Zito and staff. Dr. Zito, Mr. Miller, and several students were actually on News 12, so we are really looking forward to that celebration. Ms. Venter is currently working right now to put together the outside exercise track that you see at a lot of parks, and it is really going to be a nice piece of equipment. It is made out of heavy duty all recycled plastics which is a big part of our whole recycling rally.

I just want to get to the Transportation Feasibility Study that was conducted. The Berkeley Township School District contracted with Rob Randaisi, a Senior Implementation Consultant from Tyler Technology, to conduct an independent study to determine the scheduling viability and potential cost savings of combining Berkeley Township (K-6) and Central Regional (7-12) routes.

I think it is important to discuss Mr. Randaisi's qualifications. Mr. Randaisi has more than 12 years' experience training and implementing Versatrans Routing and Planning Software which Berkeley Transportation has utilized since May of 2010 and Central Regional Transportation has used since December of 2011.

Mr. Randaisi spent 3 days in district to combine the two fleets into one in an effort to identify any possible efficiencies.

The study included options of a 3, 4, 5 and 6 tier scenario. Tiers 3 and 4 combining fleets would require as many vehicles and drivers and would offer little cost savings. Tier 5 would have 2 elementary schools starting at 9:15 am. We have attempted several times unsuccessfully to start HMP sooner, and the only way to do this would be to push back BTES' starting time to 7:00 am which is simply not feasible. Tier 6 would have one elementary school starting at 10:00 am which also is not feasible.

If anyone would like to see a detailed copy of that report, it is available. They would just have to fill out the OPRA request.

Finally, as the Superintendent of Berkeley Schools, I must always keep student and staff safety in mind when making any decisions and/or recommendations to the Board of Education and community. As a result of that, I reached out to Mr. Jerry Renner, Supervising Planner, New Jersey State Police Emergency Management Section, Radiological Emergency Response Planning and Technical Unit and asked him about the following that we were considering doing:

“The Berkeley Township Board of Education has commissioned a Joint Transportation Study between Berkeley Township and Central Regional School District to explore possible savings through reduction of buses and drivers through attrition. Berkeley Township currently has 22 54-passenger buses in its fleet. As a district located in the Oyster Creek Nuclear Generating Station Emergency Planning Zone, we are looking to the Office of Emergency Management to advise the Board of Education regarding any potential reduction in fleet size.

Student safety is always the Board of Education’s top priority and first and foremost with the administration and any advice you can provide to the Board would be greatly appreciated.”

I have been here for 12 years. Jerry Renner has come here and he sits down with us in August, and Mr. Renner bases our evacuation plan on our attendance as well as the attendance of every other school that it is in this planning zone.

Mr. Renner responded with the following, and I will quote, because I want you to hear the facts:

“Here is my recommendation in reference to the study between Central Regional and Berkeley School District regarding their school bus fleets and a possible proposal to combine and/or reduce both fleets through attrition. I do not recommend any reduction in either school bus fleet, nor would I recommend reduction in school bus fleet size for any school district within the 10 mile emergency planning zone (EPZ), around the Oyster Creek Nuclear Generating Station. My reason for this recommendation is that the shortfall in buses must be made up by tasking non-EPZ school districts to provide the required number of buses. As an example, per the current Ocean County Office of Education Emergency Response Plan (Rev. 19, June 2011), Berkeley School District requires 81 buses to evacuate all its students and supervisory staff. Berkeley District provides 22 buses, Toms River District provides 25 buses, Manchester provides 25 buses, and Jackson District provides 9 buses. Although there are more than an adequate number of buses in the non-EPZ school districts in Ocean County to fill any shortfall, their use would undoubtedly lengthen evacuation time which, as stated previously, I do not recommend. Any action that might lengthen evacuation time for any evacuation is not in the best interest of public safety. Although there is no established time limit for evacuations, common sense dictates that an evacuation should be completed in as expeditious, efficient and safe a manner as possible. The present Ocean County Office of Education Emergency Response Plan is a viable plan that provides for the expeditious, efficient, and safe evacuation of all Ocean County EPZ school districts, but the reduction

of school bus fleets, either through attrition or elimination, is not, in my professional opinion, in their best interest.”

Mr. Renner’s qualifications are extremely impressive, and they are as follows:

- Twenty years of active military service as a commissioned officer in the U.S. Army Military Police Corps which included extensive work in planning and exercising those plans for the evacuation of non-combatants from what was then West Germany. He was also responsible for nuclear accident and incident (NAIC) planning and exercising throughout his career both in Germany and the U.S. He retired as a major in 1986.
- He has been assigned to the Radiological Emergency Response Planning and Technical Unit (RERP&T) of the New Jersey State Police Emergency Management Section since March of 1988. His present position is Assistant Unit Chief of the RERP&T Unit.
- He has a Master’s Degree in School Administration from Pacific Lutheran University, Tacoma, Washington and a B.S. Degree in Education from the Ohio State University, Columbus, Ohio. He holds a teaching certificate in health and physical education in the State of New Jersey.
- He has successfully completed all New Jersey Office of Emergency Management and Federal Emergency Management Agency (FEMA) required radiological courses. He is a qualified radiological instructor.

In conclusion, after seeing both the independent study, which does not indicate any cost savings by combining fleets and speaking to the Office of Emergency Management, in his opinion, I am just putting this out there to the Board of Education, as a Superintendent I have been asked my opinion on this. First and foremost, student safety is always my primary focus. Secondly, I’m always concerned with cost savings and that’s why we wanted to explore this. I believe it is my responsibility to just present the facts and let the Board make an informed decision.

#### **VII. PUBLIC DISCUSSION ON AGENDA ITEMS:**

Is there anyone who would like to speak on any item on the agenda? Please come forward if you wish to speak. Seeing nobody, we will close the public discussion on Agenda items.

#### **VIII. COMMITTEE REPORTS:**

##### **1. Education and Liaison to Central Regional: Keith Fisher, Chairperson**

The Education Committee had no formal meeting this month, but I would like to say a big thank you to all of our staff. They did a wonderful job this year. Recently I spent some time over at the Bayville School. Ms. Guinan had a lot of activities for the students in the past couple of days. It ran smoothly and effectively.

**2. Personnel & Negotiations: Jim Fulcomer, Chairperson.**

The Personnel & Negotiations Committee reviewed various job postings and the impact of new state regulations on teacher observations. In light of the Family Leave granted Diane Worthy, the Committee recommended the appointment of an Interim Supervisor on a per diem basis which will be presented later this evening.

**3. Buildings & Grounds/Cafeteria/Transportation: Sal Ferlise, Chairperson**

The Committee met with Ms. Venter to discuss the Feasibility Study that would combine our school bus fleets. Questions that arose:

- a. Which district would take control of the fleets?
- b. Berkeley drivers are Civil Service and Central Regional drivers are not, and that could be a big problem.
- c. Berkeley drivers are hourly employees and Central Regional drivers are paid by the run, and that could also be a big problem.

Ms. Venter will meet with the Central Regional Business Administrator to talk more about the feasibility study. Also, we discussed using Central Regional bus drivers for Potter School to have an early start to the school day.

**4. Finance: Sophia Gingrich, Chairperson**

The bill list was reviewed and approved for payment.

We also reviewed and approved the purchase orders numbered 13-01539 through 13-01642 totaling \$241,868.72 for the next month's payments, and purchase orders numbered 14-00001 through 14-00132 and 14-05000 through 14-05157 totaling \$9,036,541.51 for next year's payments.

**5. Community Relations: Patrick Mooney, Chairperson**

No report.

**6. Consolidated/Shared Services Ad Hoc: Jim Fulcomer, Chairperson.**

The Consolidated/Shared Services Ad Hoc Committee met today. We reviewed various Shared Services issues and invited the transportation expert from the Central Regional School District to address them on Tuesday, November 12.

**7. Policy and Legislation: Steve Pellecchia, Chairperson**

We discussed changes in policy.

**8. School Safety: Patrick Mooney, Chairperson**

No report.

I would like to thank Dr. Roselli and the administrators for the work they have done this school year to ensure the safety of all of the children in the District in a thoughtful and responsible manner. You've done a great job in keeping everyone in the school district safe, and as a father, I want to thank you formally.

**9. Alternate Energy: Noriko Kowalewski, Chairperson**

No report.

I would like to take the time to thank Dr. Roselli, Laura Venter, and all of the administrators for their hard work this year. I know it was a tough year with Super Storm Sandy and the Newtown shooting. I know a lot of diverse situations came up, and you guys did a great job for our District.

**10. Stokes Forest Field Trip: Sal Ferlise, Chairperson**

I could not make the Stokes meeting. I had to attend the County School Board meeting. I did e-mail the Committee and suggested we have a garage sale at our car show. They agreed.

I went to the D.A.R.E. graduation. It was a very nice program. I also participated in the D.A.R.E. car show on Sunday. It was very nice, the music was good, and the food was very good too. The Scouts had a very impressive flag ceremony and showed us the proper way of retiring old American flags. Our Police Chief DiMichele judged the cars. She made very good choices. I didn't count the cars, but there must have been over 100 cars. Much credit for a good show goes to Tom and Cindy of Car Port and our D.A.R.E. Police Officer Shelby. All proceeds go directly to the D.A.R.E. Program which helps our students resist the use of drugs in their lives.

I attended the Dream Machine Recycle Rally at Potter School. They recycled more than 1.8 million soda cans. They are first in the nation in recycling—incredible!

I also attended a Gardening Program at Potter School. Mrs. Witworth and Mrs. McDowell had a very impressive presentation for their garden. The garden is in desperate need of a small shed, so if anyone wants to donate one.

**11. Executive Order 128**

The Executive Order 128 Committee met to discuss Governor Christie's Executive Order 128 which requires us to take out a loan for \$5 million. Central Regional and Berkeley Township will also take out a loan for \$5 million, and other governmental

units throughout the state that were adversely affected by Super Storm Sandy will take out loans at various amounts depending on the ratable base in those towns. We followed the Governor's Order because we didn't have much of a choice. Following discussion with the Business Administrator, it was unanimously recommended that there be a draw from the FEMA loan for the 2013-2014 year to cushion the blow to the taxpayers resulting from the recent loss of ratables. It is the Committee's hope that ratables will recover enough so that there is no need for subsequent annual draws on the loan. The draw would be \$365,211.10. This amount would keep the 2013-2014 tax rate the same as the 2012-2013 tax rate and would result in a lower tax levy for the 2013-2014 budget than we had in the 2012-2013 budget. Of course, if we take out too many draws, it can create a tax cliff later on if the ratables don't hold up, so we are hoping that the ratable base rate will increase so there will be no cliffs.

## **IX. SUPERINTENDENT'S AGENDA**

MOTION by Mr. Pellechia that upon recommendation of the Superintendent Items A1 – A7 be approved.

SECOND by Mr. Ferlise.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 1 Abstain – Ms. Ciccone-Zawada on Items 3 and 5). Motion carries.

### **A. PERSONNEL RESOLUTIONS: ACTION**

#### **1. Resignations/Retirements:**

Recommend the Board accept the resignation of the following staff members:

- a) Michael Betar - Clerk (Health Benefits), Business Office - eff. 6/28/13
- b) Erin Hill – Account Clerk, Business Office - eff. 8/9/13
- c) Timothy Belthoff - Computer Technician, District – eff. 2/15/13

#### **2. Leave(s) of Absence: ACTION**

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #6040-BTE-Custodian:  
Medical leave to start 5/29/13 and continue through 6/26/13.
- b) I.D. #4433-BTE-Custodian:  
Medical leave to start 5/14/13 and continue through 5/31/13.



- c) I.D. #5549-CBW-Custodian:  
Medical leave to start 8/1/13 and continue through 8/29/13.
- d) I.D. #5800-CBW-Gr. 4:  
**Extension** of child rearing leave of absence through 11/29/13.
- e) I.D. #5531-CBW-Aide:  
Medical leave to start 5/13/13 and continue through 6/30/13.

**3. Payment for Kindergarten/Pre-School Orientation: ACTION**

Recommend the Board approve payment for the Kindergarten/Pre-School teachers conducting Orientation on August 29, 2013, 2 hours at the contractual rate of pay:

**BAY**

- |                          |                        |
|--------------------------|------------------------|
| Tia Monica - K           | Donna Culetto - K      |
| Grace Pascucci - K       | Christine Firetto - PS |
| Anne Marie Trethaway - K | Toniann Palmieri - PS  |

**CBW**

- |                        |                      |
|------------------------|----------------------|
| Kristy Collins - K     | Michelle Snyder - K  |
| Stephanie Violante - K | Jessica Seymour - PS |
| Maryann Cembor - K     | Stephanie Ramos - PS |
| Michelle Spiedel - K   |                      |

**HMP**

- |                   |                       |
|-------------------|-----------------------|
| Joann Donachy - K | Christine Silvani - K |
| Lisa Walstrom - K | Kristen Ellingham - K |
| Laura Guzzi - K   |                       |

**4. Extra-Curricular Positions: ACTION**

Recommend the Board approve the appointment of the following staff members to the stipended positions as listed for the 2013-2014 school year, at the contractual rate of pay:

- Safety Patrol Advisor:**
- |                           |
|---------------------------|
| Cara Burton – CBW         |
| Jason Miller – HMP        |
| Michael Conforti – BTE    |
| Isabella Appaignani - BAY |

**5. Rescind Employment: ACTION**

Recommend the Board rescind the offer of employment to Michael J. Giannettasio as a Mechanic’s Helper assigned to the school district at the May 20, 2013 Board Meeting.

**6. Approval of Bridge Summer Camp Program Personnel: ACTION**

Recommend the Board approve the following staff members for the Bridge Summer Camp Program to run June 24-27 & July 1-2 (6 days) from 9 am-3 pm (6 hrs.):

<b><u>Coordinators:</u></b>	<b><u>Nurse:</u></b>	<b><u>Teacher:</u></b>	<b><u>Substitute:</u></b>
Heather Melanson	Patricia Olsen	Daniel Cooney	Katherine Sanchez
Steve Rieder			

(Coordinators - \$37.50/hr. Nurse - \$13.89/hr. Teacher - \$13.89/hr. Substitute - \$13.89/hr.)

**7. New Hires: ACTION**

Recommend the Board approve the appointment of the following individuals in the position listed, for the 2013-2014 school year:

<b><u>Name</u></b>	<b><u>Position/School</u></b>	<b><u>Salary</u></b>	<b><u>Effective</u></b>
GiNESSa Broome	Gr. 4-BSI-CBW	\$46,115 (Step 1-BA Guide)	9/1/13
Jennifer Spinoso	Gr. 2-HMP	\$46,115 (Step 1-BA Guide)	9/1/13
Marie Verderosa	Behaviorist-CBW	\$46,115 (Step 1-BA Guide)	9/1/13
Catherine MacMoyle	BSI-BTE	\$46,115 (Step 1-BA Guide)	9/1/13
Allison Wenzel	Gr. 4-BAY	\$46,115 (Step 1-BA Guide)	9/1/13
April Salerno	Gr. 3-BAY	\$46,115 (Step 1-BA Guide)	9/1/13
Meredith Trembulak	Gr. 2-BAY	\$46,115 (Step 1-BA Guide)	9/1/13
Jason Sabolchick	Clerk-BOE Office	\$35,000	7/9/13

MOTION by Mr. Pellechia that upon recommendation of the Superintendent Items A8 – A20 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstains – Ms. Ciccone-Zawada on Items 8, 14, 15, and 20; Mr. Fisher on Items 8, 9, and 13). Motion carries.

**8. Interim Supervisor: ACTION**

Recommend the Board approve the appointment of Patricia H. Moore as Interim Supervisor, at the rate of \$350 per diem, effective 7/1/13.

**9. Summer Supervisor: ACTION**

Recommend the Board approve the appointment of Andrea Cimino as Summer Supervisor, not to exceed 20 days, at the contractual rate of pay, effective 7/1/13.

- 10. Behaviorist: ACTION**
- Recommend the Board approve Marie Verderosa, Behaviorist assigned to the Clara B. Worth School, from 6/3/13 through 6/21/13 at the rate of \$100 per diem.
- 11. Translator: ACTION**
- Recommend the Board approve Sandra Cotten, CST staff member, to provide services during the ESY Program, 3 days, 5 hours daily at the contractual rate of pay, effective 7/8/13-8/8/13.
- 12. Approval of Additional ESY Program Staff: ACTION**
- Recommend the Board approve the following staff member to provide services during the ESY Program at the contractual rate of pay, effective 7/8/13-8/8/13:
- Marie Verderosa - Behaviorist - 8 days, 5 hours daily
- 13. Approval of CST Staff: ACTION**
- Recommend the Board approve the following CST staff members to work 5 days at their per diem rate of pay during the summer to test students' complete IEP's and attend Child Study Team Meetings:
- Nelia Ziobro - School Psychologist  
Debra Fierra - LDTC
- 14. Reappointment of Acting Supervisor of Buildings & Grounds: ACTION**
- Recommend the Board approve the reappointment of Michael Caulfield as the Acting Supervisor of Buildings & Grounds in the absence of the contracted Buildings & Grounds Supervisor for a stipend of \$55.00 per diem for the 2013-14 school year.
- 15. Approval of Acting Supervisor of Transportation: ACTION**
- Recommend the Board approve the appointment of Joann Blavat as the Acting Supervisor of Transportation in the absence of the Supervisor of Transportation for a stipend of \$55 per diem for the 2013-14 school year.
- 16. Approval of Assistant Aesop Coordinator: ACTION**
- Recommend the Board approve the appointment of Carol Stalowski as Assistant Aesop Coordinator at a stipend of \$5,000 for the 2013-14 school year.

**17. Approval of Club Advisors:****ACTION**

Recommend the Board approve the following individuals as Advisors for the Potter Creek Crusaders Club at the Berkeley Township Elementary School, \*paid through a grant from the *Little Stuff Fund*, effective 9/11/13 through 6/30/14:

\*Joyce Meilner - Technology/Photo & Publishing - \$1,500

\*Lois Schoeck - Environmental Education - \$1,500

Kathy Palagonia - paid at the hourly supplemental contractual rate, not to exceed \$1,248

**18. Administrative Helper:****ACTION**

Recommend the Board approve the following substitute as an Administrative Helper at the substitute rate of pay:

<u>Name</u>	<u>Hours</u>	<u>Days</u>	<u>Rate</u>
Robert Korygoski-BAY	7	11.5	\$72/day

**19. Extended School Year Program Bus Drivers/Attendants/Substitutes:****ACTION**

Recommend the Board approve the attached list of Extended School Year Program Bus Drivers/Attendants/Substitutes for the 2013 program. (Attachment S1-a)

**20. Substitutes:****ACTION**

Recommend the Board approve the attached list of individuals as substitutes for the assignments listed for the 2013-14 school year. (Attachment S1-b)

MOTION by Mr. Pellechia that upon recommendation of the Superintendent Items B1 – B3 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**B. OTHER BOARD ACTION :****1. Out-of District Placement:****ACTION**

Recommend the Board approve out-of-district placement for the following students for the 2013-14 school year:

I.D. #995874 - Alpha School - effective 7/8/13

I.D. #995869 - Alpha School - effective 7/8/13

**2. Approval of Schools Self-Assessment Submission: ACTION**

Recommend the Board approve the submission of the Schools Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. (This is required by the State of NJ DOE for the purpose of determining a grade for each school in the district. The assessment can be viewed online on the District main webpage.)

**3. First Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the first reading of the Bylaws/Regulations/Policies listed below: (Available for review in Superintendent’s Office)

- |                  |  |
|------------------|--|
| ByLaw 0132       | Executive Authority (Revised)                |
| ByLaw 0161       | Call, Adjournment and Cancellation (Revised) |
| Policy 2415      | No Child Left Behind Program (Revised)       |
| Policy/Reg. 7510 | Use of Facilities (Revised)                  |
| Policy 8600.2    | Requests for Child Care Bus Stops (Revised)  |

MOTION by Mr. Pellechia that upon recommendation of the Business Administrator Items B1 – B7 be approved.

SECOND by Mr. Ferlise.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 3 Abstains – Ms. Ciccone-Zawada on Items 2, 3, and 4; Mr. Fisher on Items 3 and 4; Mrs. Kowalewski on Item 1a). Motion carries.

**X. BUSINESS ADMINISTRATOR’S AGENDA:**

**1. Minutes: ACTION**

- a. RESOLVED that the Minutes of the Special Meeting held on May 8, 2013 be approved.
- b. RESOLVED that the Minutes of the Regular Board Meeting held on May 20, 2013 be approved.
- c. RESOLVED that the Minutes of the Regular Meeting Executive Session held on May 20, 2013 be approved.

**2. Payment of Bills: ACTION**

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (Attachment B1) dated June 17, 2013. . . . . \$ 975,144.32

**3. Payroll Approval:**

**ACTION**

BE IT RESOLVED that the monthly payroll be approved:

Payroll – May 2013 .....\$1,810,133.05

**4. Appropriation Transfers:**

**ACTION**

BE IT RESOLVED that the Appropriation Transfers for the month of May 2013 to the 2012-2013 budget be approved. (Attachment B2)

**5. Board Secretary’s Report:**

**ACTION**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of May 31, 2013, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment B3)

**6. Report of the Treasurer of School Monies:**

**ACTION**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended May 31, 2013, and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. (Attachment B4)

**7. Travel Approvals:**

**ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not To Exceed
Kristen Flynn	Activities of Daily Living	6/27/13	\$209.00
Michele Snyder	Cultivate the Curriculum	7/9/13	\$95.00
Michelle Speidel	Cultivate the Curriculum	7/9/13	\$95.00
Lauren Treshock	Wilson Foundations 1	8/9/13	\$219.00
Sandra Cotten	Sheltered English Instructions	7-16&17, 2013	\$325.00

**MOTION** by Mr. Pellechia that upon recommendation of the Business Administrator Items B8 – B21 be approved.

**SECOND** by Mr. Ferlise.

**ROLL CALL VOTE:** (9 Ayes, 0 Nays, 1 Abstain – Ms. Ciccone-Zawada on Items 13 and 20). Motion carries.

**MR. FERLISE:** Can we approach the Mayor for a piece of land to build the bus garage?

**MRS. VENTER:** We have asked, but nothing is available.

**DR. ROSELLI:** Mr. Ferlise, Laura and I have been driving around because there are so many places that are available at this time and nothing right now seems to be at the right part. Miller Air Park was offering something to us. We drove to a place right off of Double Trouble Road, so we have been looking because we really do want to get this going because there is only a certain amount of time to set this money aside, and we didn't expect the Pinelands Commission to be holding us up.

**MR. VENTER:** So much of the available property in the size we need is Pinelands.

**8. Receipt of Bids for Kitchen Hood Improvements: ACTION**

**RESOLVED** that the Berkeley Township Board of Education acknowledge receipt of the following bids at the bid opening on June 13, 2013, at 10:00 a.m. in the Administration Building for Kitchen Hood Improvements at Clara B. Worth and Bayville Schools in Bayville, New Jersey, as follows:

<b>Company</b>	<b>Amount</b>
Falasca Mechanical, Inc.	\$234,600
Gaudelli Brothers	\$299,000

**9. Award of Bid for Kitchen Hood Improvements: ACTION**

**RESOLVED** that the Berkeley Township Board of Education approve Falasca Mechanical, Inc., Vineland, New Jersey, for Kitchen Hood Improvements at Clara B. Worth and Bayville Schools in Bayville, New Jersey, for a total cost of \$234,600, as lowest, responsive, responsible bidder.

**10. Receipt of Bids for Gymnasium Floor Replacement: ACTION**

**RESOLVED** that the Berkeley Township Board of Education acknowledge receipt of the following bids at the bid opening on June 13, 2013, at 10:30 a.m. in the Administration Building for Gymnasium Floor Replacement at three (3) Elementary Schools in Bayville, New Jersey, as follows:

Company	Amount
Gillespie Group	\$382,212
North Eastern Hardwood Floors, Inc.	\$389,616

**11. Award of Bid for Gymnasium Floor Replacement: ACTION**

RESOLVED that the Berkeley Township Board of Education approve North Eastern Hardwood Floors, Inc., West Berlin, New Jersey for Gymnasium Floor Replacement at three (3) Elementary Schools in Bayville, New Jersey, for a total cost of \$389,616, as lowest, responsive, responsible bidder.

**12. OceanFirst Bank Account: ACTION**

Recommend that the Berkeley Township Board of Education close the following OceanFirst Bank Account:

- Tuition – Account # 1006012764

**13. Jointure Contracts: ACTION**

Recommend the Board approve the following transportation jointures:

Host District	Joiner District	Student ID	School Attending	Dates	Per Diem Rate
Berkeley Township	Island Heights	#997196	H. & M. Potter School	7/8/13-8/8/13	\$ 42.94
Central Regional	Berkeley Township	#994896 #995647 #995646	New Road School	7/1/13-8/12/13	\$174.39
Central Regional	Berkeley Township	#994801 #994386	Jackson Regional	7/1/13-8/8/13	\$187.80
MOESC	Berkeley Township	#997446	Lehmann School	7/1/13-8/23/13	\$TBD
MOESC	Berkeley Township	#995386	Coastal Learning Center South	7/1/13-8/13/13	\$TBD
MOESC	Berkeley Township	#997038	Rugby School	7/8/13-8/16/13	\$TBD

**14. Tuition Contracts: ACTION**

- Recommend the Board approve Island Heights student (I.D. #997196) for the 2013-2014 ESY Program from July 8 through August 8, 2013 for a total of 20 days at \$38.64 per diem.



- b. Recommend the Board approve Island Heights student (I.D. #997196) for the 2013-2014 school year at \$19,056/year.

**15. MOESC Cooperative Transportation Resolution: ACTION**

Recommend that the Berkeley Township Board of Education approve the MOESC Cooperative Transportation Resolution effective July 1, 2013 through June 30, 2018.

**16. Renewal of Sodexo Food Management Contract: ACTION**

**WHEREAS**, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index, and

**WHEREAS**, Sodexo has agreed to renew its 2013-2014 contract at an amount equal to the Consumer Price Index,

**NOW, THEREFORE, BE IT RESOLVED** that the Berkeley Township Board of Education does hereby renew Sodexo for 2013-2014 with the following fees and pricing:

**General Support Services Allowance**

General Support Services Allowance equal to Thirty Seven Thousand Five Hundred Twenty Two Dollars (\$37,522.00) for the 2013-2014 contract year, payable in (10) equal installments of Three Thousand Seven Hundred Fifty Two Dollars and 20/100 Cents (\$3,752.20), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**Management Fee**

District shall pay Sodexo a Management Fee in an amount equal to Fifty Nine Thousand One Hundred Ninety Dollars (\$59,190.00) per year payable in ten equal installments of Five Thousand Nine Hundred Nineteen Dollars and 00/100 Cents (\$5,919.00), September through June, for the 2013-2014 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

**Guarantee:**

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2013-2014 school year as follows.

**Break-even Guarantee:**

If Food Service operations result in a Deficit during the 2013-2014 school year, the following shall apply: Sodexo shall reimburse District for the Deficit in an amount not to exceed one hundred percent (100%) of Sodexo's annual Management Fee ("Sodexo's Share"). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis; and Deficit in excess of Sodexo's Share shall be borne by the District.

**Prices**

Breakfast – Paid: \$1.60, Reduced: \$.30; Lunch – Paid: \$2.50, Reduced: \$.40; Milk \$0.50

**17. Shared Services Agreement with  
Ocean Gate Board of Education:**

**ACTION**

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement to provide lunches to Ocean Gate for \$2.75 per student meal, \$3.50 for adult lunch of the day/salad, and \$4.00 for adult salad with meat, effective September 1, 2013 through June 30, 2014.

**18. Promissory Note to FEMA:**

**ACTION**

**RESOLVED** that the Berkeley Township Board of Education pledges the following listed collateral security to the Federal Emergency Management Agency (FEMA) on the Promissory Note for a Community Disaster Loan for \$5,000,000 pursuant to Section 417 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, and FEMA Regulation, 44 CFR 206, Subpart K. We further understand that failure to repay any outstanding principal and related interest on those portions of the loan which do not qualify for loan cancellation as determined by FEMA or any successor agency will result in forfeiture of as much as the listed collateral security as is necessary to collect such outstanding principal and interest:

The promissory note is payable from and secured by a pledge of the applicant's revenues for each fiscal year while any of the loan is outstanding, after a provision has been made for the payments required in connection with any outstanding indebtedness of the applicant.

**19. Surplus Vehicles: ACTION**

**WHEREAS**, the following vehicles are no longer operational and have no monetary value:

<u>Year/Make/Model</u>	<u>Vin No.</u>	<u>Value</u>
1998 Ford Giraden Micro	1FDSE37F2WHA69041	\$0
1998 Ford Giraden Micro	1FDSE37F2WHA69042	\$0

**BE IT RESOLVED**, that the Berkeley Township Board of Education gives the Business Administrator authority to dispose of said vehicles.

**20. Transfer of Current Year Surplus to Reserve: ACTION**

**WHEREAS**, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

**WHEREAS**, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

**WHEREAS**, the Berkeley Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Capital Reserve and Maintenance Reserve Accounts at year end, and

**WHEREAS**, the Executive County Business Administrator has also advised the Business Administrator to utilize this provision of the statutes, and

**WHEREAS**, the Berkeley Township Board of Education has determined that the following amounts are available for such purpose and amounts not to exceed the following will be transferred:

Capital Reserve	\$800,000
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**NOW, THEREFORE, BE IT RESOLVED** by the Berkeley Township Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers consistent with all applicable laws and regulations.

**21. CDL Loan: ACTION**

**RESOLVED** that the Berkeley Township Board of Education approve the first official draw on the CDL Loan of \$365,211.10 to maintain the 2012-2013 tax rate.

**XI. OLD BUSINESS:**

None.

**XII. NEW BUSINESS:**

None..

**XIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

Is there anyone who wishes to speak on a Non-Agenda item. Please state your name and address.

Dr. Zito, 232 Cherokee Trail, Forked River. New Jersey.

**DR. ZITO:** I'm with the administrators and Mr. Duggan. We just wanted to talk for a quick second. Dr. Roselli, when you were appointed Superintendent of Schools for Berkeley Township School District last summer, no one could ever imagine the events that lie ahead. Between the largest storm in a decade, fiscal challenges and school tragedies, you provided leadership for the District to become a beacon of hope for our families and a safe zone for the community. You embody all of the qualities that an administrator in the year 2013 should have. Your desire to have input from all community members regarding school safety led you to create the School Safety Committee. Although we joke as administrators about having meetings about meetings, those information-sharing sessions are what resulted in our improved security measures. I know, as a building principal, parents consistently state they are comforted by the way you and the BOE work so closely with the Mayor, Town Council, and the police force to continue to have a police presence in our schools. The safety of our students and staff has always been a primary concern in the Berkeley Township School District. The representative from the Seraph Company who audited our District stated that we had done so well on school safety that he would feel safe sending his own children to Berkeley Township. This evening we wanted to inform you that in connection with the grant we applied for, the School Safety Advocacy Council has recognized you for the 2013 individual School Safety Award. Each year this program through the SSAC recognizes those districts, law enforcement agencies and individuals who have excelled in strategies that result in keeping students safe in the school environment. On behalf of the Berkeley Township Administrators Association and the Berkeley Township Education Association and the entire school Safety Advocacy Council, I am pleased to inform you that your award for the nomination for the 2013 Exemplary School Safety was selected and you will be recognized at the National School Safety Conference in Las Vegas, Nevada, on July 22.

**DR. ROSELLI:** I have been asking the BA jokingly that if she could just get me a ticket to the World Series of Poker, I could solve all of our financial issues in Ocean County. It is an

honor. I appreciate the administrators for nominating for that. Again, I look at it the same way I always look at school safety. How would I want things if my own children were here? I know sometimes some people get insulted when they do come to the school and we are asking them for ID's and giving them a hard time. I know when I first came down here right after 9/11 (I worked in Bloomfield at that time and sadly enough we actually watched the towers come down), when I came to CBW people were really upset with me because I wouldn't let them walk their Kindergartners all the way down to the classroom. I kept explaining to everyone, you are a familiar face to one but a stranger to everyone else. Eventually people got used to seeing me outside waving good morning and saying good night when they go home and the same thing at BTES. The new Ocean County Prosecutor said he will be sending people throughout Ocean County. We have already been issued the warning shot that someone will come here and he does want to have unified opening of all of our schools. So, again, to the administrators who are on the front lines every day, a big round of applause to our administrators and our new staff members who are like our watch dogs. Like I say to people all the time, there used to be a gentleman (and those of you who live in Bayville know he's not here anymore), who would walk with a Cheerios jacket on. When he used to walk by BTES, he would pin himself against the woods because he didn't want to come on the property because if he came on the property there would be 7 teachers, a custodian, and a police officer asking him what he was doing on the property, so it's the diligence of everyone who works here that really makes it something else to see and having the police officers on schools on a daily basis. Again, the Chief is not here tonight, but I will share this award with her as well, so thank you everyone.

**XIV. EXECUTIVE SESSION:**

None.

**XV. ADJOURNMENT:**

MOTION by Mr. Pellechia that the Board Meeting be adjourned at 7:50 p.m.

SECOND by Mrs. Tuminaro.

ALL IN FAVOR.

Respectfully submitted,



Laura Venter, CPA, RSBA, RSBO  
Business Administrator/Board Secretary