

# ***BERKELEY TOWNSHIP SCHOOL DISTRICT***

*Superintendent of Schools  
53 Central Parkway  
Bayville, New Jersey 08721-2414*

*James D. Roselli, Ed.D.  
Superintendent*

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Dear Parent/Guardian:

The safety and welfare of our students and staff are our highest priorities in the Berkeley Township School District. We practice safety drills throughout the year to prepare our students in the event of an emergency. The New Jersey Department of Education has recently changed the guidelines regarding emergency response drills. Each month our schools must conduct one fire drill and one other security drill, which would be a **lockdown, shelter in place, bomb threat, evacuation, or active shooter drill**.

The school district is working closely with local authorities to correctly implement these procedures. The goals of the training drills are to improve our ability to protect students, save lives, and reduce injuries. These practice drills allow us to evaluate our emergency operation plans and improve our response skills.

In order to protect your child, students will only be released to parents and/or other adults listed on the emergency card in the case of an actual emergency. Please be sure that this information is current and accurate. It is a good idea to have several trusted adults listed with the school as contacts.

This letter serves as notification that each Berkeley Township School District campus will be conducting these drills in accordance with the New Jersey Department of Education guidelines. The dates and times of drills will not be announced. You would only be notified in the event of an actual emergency.

If you have any questions or need further information, please do not hesitate to call the main office of the school your child attends.

Sincerely,

James D. Roselli, Ed.D.  
Superintendent of Schools

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*Bayville School  
356 Atlantic City Boulevard  
Bayville NJ 08721  
(732) 269-1300*

*Clara B. Worth School  
57 Central Parkway  
Bayville NJ 08721  
(732) 269-1700*

*H & M Potter School  
60 Veeder Lane  
Bayville NJ 08721  
(732) 269-5700*

*Berkeley Township Elementary School  
10 Emory Avenue  
Bayville NJ 08721  
(732) 269-2909*