

I. CALL MEETING TO ORDER:

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, January 20, 2015, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Louis Tuminaro called the meeting to order at 5:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on January 10, 2015 and by posting the notice in all district schools, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE:

The Meeting was opened with a Salute to the Flag. Mr. Tuminaro asked for a moment of silence for our military.

III. ROLL CALL:

PRESENT: Edward Cammarato, Keith Fisher, Thomas Guarascio,
John MacMoyle, Patrick Mooney, Stephen Pellecchia,
Louis Tuminaro and David Ytreboe

ABSENT: Noriko Kowalewski

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

- IV. PRESENTATION:** A. Dr. James D. Roselli: Presented Certificates of Appreciation to Board Members
B. Dr. Dyann DeClerico: 2014 NJ Ask Scores (Attachment A)

V. PRESIDENT'S REPORT:

I would like to thank all of the Board Members for their support and confidence in me as leader of the Board. I will do my best to ensure that the Board continues to work toward the betterment of the District.

VI. SUPERINTENDENT'S REPORT:

1. SCHOOL REPORTS

Bayville School:

- 3rd & 4th graders completed a unit on basketball during physical education class and are looking forward to taking on the teachers in a game at school.
- PTA is putting together the very popular Kids Bingo Night.

H. & M. Potter School:

- Jan. 16 School dance from 6 pm - 9 pm.
- Jan. 20 School picture make-up day.
- Jan. 21 Marine Mammal Assembly - all grade levels.
Comic Book Club with Dr. Zito - after school for 3rd & 4th graders. The club will promote reading.

Clara B. Worth School:

- Jan. 7 Dr. Santo Domingo for Physicals for Grades 1 & 3.
- Jan. 12/13 ShopRite Young Consumer Program visited Grade 3 students.
- Jan. 13 Commission for the Blind did a vision screening for K & Autism Classes.
- Jan. 21 School Picture Make-up Day at 9:00 am.
Grade 4 Assembly by Marine Mammals Stranding Center.
- Jan. 23 Grade 1 Music Night - 6:30-7:30 pm in the Music Room.
Zebra Theme Day - Wear zebra or black & white colors.
("Think Zebra Day" is about spreading awareness about immune deficiencies.)
- Jan. 28 Student of the Month Lunch with the Principal at lunchtimes.
- Jan. 30 Kdg. Physical Education Night at 6:00 pm in the gym.
Report Cards available for viewing on Parent Portal.

Berkeley Twp. Elementary School:

- Jan. 16 Celebrated the 10th Anniversary of BTES.

2. SUPERINTENDENT'S REPORT

Once again, I would like to thank and recognize all of the Board of Education Members as January has been designated as "School Board Recognition Month" by the NJSBA - thank you for your ongoing dedication and support to the students, staff, and community of Berkeley Township and our outstanding school district.

Congratulations CBW on attaining Ocean First Grant.

Thank you Dr. DeClerico for presenting NJ ASK scores.

I'd like to wish everyone a Happy and Healthy New Year!

Jan. 8

Attended QSAC Meeting at Toms River BOE office with Dr. DeClerico & Debbie Fierra. It was presented by members of the Ocean County Superintendent's Office.

Jan. 13

Attended Pre-School Expansion grant meeting with Laura Venter, Debbie Fierra and Mary Guinan. Brief overview of program by NJDOE. Many questions provided to DOE. They will get back to us soon. We are one of 19 districts selected to expand our age 4 preschool to full day for our economically disadvantaged students & families. More information will follow when we receive accurate and definitive answers.

Jan. 15

Attended District Educational Advisory Committee Meeting at BOE.

Jan. 16

Attended BTES 10th Birthday celebration.

Jan. 19

Articulation Meeting with Dr. Parlapanides at Central Regional regarding school calendar alignment between the two districts.

Administration and members of the BOE will be visiting Central Regional School District on February 3rd at 6 p.m. to conduct our 2nd Articulation Meeting this year to assure and maintain open lines of communication between Berkeley Township and Central Regional School Districts.

Berkeley Township School District - Community/Board event is scheduled for Sunday, May 3, 2015 at Lakewood Blue Claws....time TBA.

BTSD (Staff/BOE) vs. PD, Town Council, Fire, EMT's

Please mark your calendar.

VII. PUBLIC DISCUSSION ON AGENDA ITEMS:

None.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items A1 – A15 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 2 Abstains – Mr. Fisher on Item 6 and Mr. MacMoyle on Item 13). Motion carries.

A. PERSONNEL RESOLUTIONS:

1. Retirement:

ACTION

Recommend the Board accept the retirement of Diane Beard, Director of Special Services, assigned to the Child Study Team, effective 1/1/15.

2. Leaves of Absence: ACTION

Recommend the Board approve a leave of absence for the following staff members (start and end dates for maternity leaves are subject to change):

- a) I.D. #5610-Gr. 1-BAY:
Maternity leave of absence to start 1/20/15 and continue through 11/20/15.
- b) I.D. #4433-Custodian-BTE:
Medical leave of absence to start 11/24/14 and continue through 1/5/15.
- c) I.D. #5728-RC-5-BTE:
Maternity leave of absence to start 2/23/15 and continue through 5/15/15.
- d) I.D. #4238-Secty.-Trans:
Medical leave of absence to start 2/4/15 and continue through 3/20/15.
- e) I.D. #5470-Gr. 5-BTE:
Medical leave of absence to start on or about 1/27/15 and continue through 3/6/15 pending doctor’s note.
- f) I.D. #5481-Secty.-Adm. Office:
Medical leave of absence to start 1/6/15 until medically released.

3. Extension of Medical Leave: ACTION

Recommend the Board approve a medical leave extension for employee I.D. #5489 as follows:

1/12/15-1/23/15 - unpaid, FMLA

4. Long-term Substitutes: ACTION

Recommend the Board approve the following individuals as long-term substitutes meeting the criteria established by the Superintendent, at the rate of \$100 per diem, (start and end dates are subject to change):

<u>Name</u>	<u>In For</u>	<u>Effective</u>
Shannon Ponticelli	I.D. #5610-Gr. 1-BAY	01/20/15-06/30/15
Tara Apgar	I.D. #5422-Gr. 3-BAY	01/06/15-04/02/15
Kayla Crick	I.D. #5997-Gr. 3-HMP	02/02/15-06/03/15
Effie Xanthacos	I.D. #5470-Gr. 5-BTE	01/27/15-03/06/15

5. Approval of Custodial Worker: ACTION

Recommend the Board approve the appointment of Robert McNulty as a full-time custodial worker assigned to the Clara B. Worth School, at the hourly contractual

rate, from 2:30 pm to 10:30 pm, effective 12/1/14 through 6/30/15. (Mr. McNulty replaces a custodian who resigned.)

6. Director of Child Study Team: ACTION

Recommend the Board approve Debra Fierra as the Director of CST effective 1/1/15.

7. Extension of Bus Aide: ACTION

Recommend the Board approve Adrienne Maroney as the bus aide assigned to Bayville School, replacing Mark Verpent, whose assignment will end 12/12/14. Ms. Maroney’s position will be effective 12/15/14 at the contractual rate of pay, as follows:

<u>From</u>	<u>To</u>
8:30 am - 3:00 pm	7:45 am - 3:45 pm

8. Adjustment of bus aide hours: ACTION

Recommend the Board approve the adjusted hours for Peggy Crawford, bus aide, retroactive to 11/10/14, as follows:

<u>From</u>	<u>To</u>
8:00 am - 2:30 pm	7:00 am - 3:30 pm (½ hr. unpaid lunch)

9. Change in Hours: ACTION

Recommend the Board approve a change in hours for Melanie Cottrell, Transportation Secretary, effective 1/5/15 as follows:

<u>From</u>	<u>To</u>
Mon.-Thurs. 1:00 pm-5:00 pm	Mon.-Thurs. 12:30 pm-4:30 pm
Fri. 1:30 pm-5:00 pm	Fri. 1:00 pm-4:30 pm

10. Salary Adjustment: ACTION

Recommend the Board approve a salary adjustment for the following individuals, effective January 1, 2015: (Does not include longevity)

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Reason</u>
*Kristy Collins	\$61,862 (Step 11-BA+15)	\$62,062 (Step 11-BA+30)	College Credits
Michael Conforti	\$65,093 (Step 13-BA)	\$68,693 (Step 13-MA)	College Credits
Angela Frawley	\$50,162 (Step 3-BA+30)	\$51,662 (Step 3-MA)	College Credits

(*On leave 2014-15 school year)

11. Approval of Internship: ACTION

Recommend the Board approve Lisa Stanley, Occupational Therapist student at Richard Stockton College of New Jersey, to complete Level I Fieldwork observation (no direct student contact) under the direction of Carol Kiersnowski, Occupational Therapist for the district, effective on or about 2/4/15 through 4/15/15.

12. Approval of Drama Program Teachers: ACTION

Recommend the Board approve the following individuals for the Drama Program at the H. & M. Potter School, not to exceed \$1,000 each, for the 2014-2015 school year:

Deborah Immerso Joan Richie Patryce Beecher Gina Boyles

13. Operation Schoolhouse Substitutes: ACTION

Recommend the Board approve the following individuals as substitute teachers for Operation Schoolhouse, at the hourly contractual rate, for the 2014-2015 school year:

Luke Hurley Kathy MacMoyle

14. Substitutes: ACTION

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the 2014-2015 school year:

A. Non-Instructional:

- Tammy Higgins.....Aide
- Thomas Orlovsky.....Custodian
- Anthony Rodriguez.....Bus Driver
- Debra Ross.....Aide

Note: All substitute aides approved by the Board will also be able to substitute as bus/school/teacher aides.

B. Instructional:

- Peter Bilgrav.....Teacher
- Helga Brannick.....Teacher
- Sarah Cummings.....Teacher
- Francis J. Darcy.....Teacher
- Heather Martinho.....Teacher
- Allison Mitchell.....Teacher
- Brian Pascarella.....Teacher
- Melissa Reynolds.....Teacher

Debra Ross.....Teacher
 Julia Sansone.....Teacher
 Keleyn Wraga.....Teacher

15. Resignation: ACTION

Recommend the Board accept the resignation of Cindy Gannon, School Psychologist assigned to the Child Study Team, effective 1/26/15.

B. OTHER BOARD ITEMS:

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items B1–B6 be approved.

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

1. HIB Report Update: ACTION

There are 0 HIB reports for the months of December, 2014/January, 2015.

2. Second Reading of Bylaws/Regulations/Policies: ACTION

Recommend the Board approve the second reading of the Bylaws/Regulations/Policies listed below: **(Available for review in the Superintendent’s Office)**

Reg. 7510

Use of School Facilities (Revised)

3. Model Classroom Grant: ACTION

Recommend the Board approve the acceptance of the \$10,000 **Model Classroom Grant** money from OceanFirst Foundation. (This grant was awarded to the Clara B. Worth School and will be used to enhance the science curriculum for the five first grades in what will be their new stem (streaming of science, technology, engineering and mathematics) lab.

4. Approval of School Trip: ACTION

Recommend the Board approve the following school trip for the 2014-2015 school year:

IPlay America
 110 Schanck Road
 Freehold, NJ 07728

5. Approval of HIB Self-Assessment: ACTION

Recommend the Board approve the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights for 2013-2014. (Attachment S-1)

6. Approval of Resolution to Adopt Curriculum: ACTION

Recommend the Board approve a Resolution to adopt the following curriculum:

- ◆ English Language Arts: CCS for ELA & Literacy (June 2010)
- ◆ Math: CCS for Math (June 2010)
- ◆ Science: NJCCS (June 2009)
- ◆ Social Studies: NJCCS (June 2009)
- ◆ Visual & Performing Arts: NJCCS (June 2009)
- ◆ Technology: NJCCS (June 2009)
- ◆ Comprehensive Health & Phys. Ed.: NJCCS (June 2009)
- ◆ World Language: NJCCS (June 2009)

Each curriculum was written to align to the NJ Core Curriculum Studies (NJCCS) or the Common Core Standards (CCS).

IX. BUSINESS ADMINISTRATOR'S AGENDA:

MOTION by Mr. Mooney that upon recommendation of the Business Administrator Items B1 – B7 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 6 Abstains – Mr. Fisher on Item 3, Mr. Guarascio on Items 1a and 1b, Mr. MacMoyle on Items 1a and 3, Mr. Pellechia on Item 1a, Mr. Tuminaro on Item 1a and Mr. Ytreboe on Item 1a). Motion carries.

1. Minutes: ACTION

- a. RESOLVED that the Minutes of the Regular Meeting held on November 18, 2014 be approved.
- b. RESOLVED that the Minutes of the Reorganization Meeting held on January 6, 2015 be approved.

2. Payment of Bills: ACTION

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (**Attachment B1**) dated December 16, 2014
 Checks numbered 37270; 37271-37390 (voided); 37391-37510
 and 37511 \$ 762,529.04

Bills List (**Attachment B2**) dated January 20, 2015
 Checks numbered 37512-37649. \$ 895,315.53

Purchase Order Report (**Attachment B3**) listing Purchase
 Orders numbered 15-00857 through 15-01000 totaling \$ 235,166.74

Purchase Order Report (**Attachment B4**) listing Purchase
 Orders numbered 15-01001 through 15-01122 totaling \$ 131,267.95

3. Payroll Approval: ACTION

BE IT RESOLVED that the monthly payroll be approved:

Payroll – November 2014 \$1,870,137.30
 Payroll – December 2014 \$1,848,496.40

4. Appropriation Transfers: ACTION

BE IT RESOLVED that the Appropriation Transfers for the months of October and November 2014 to the 2014-2015 budget be approved. (**Attachments B5 and B6**)

5. Board Secretary’s Report: ACTION

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of October 31, 2014 and November 30, 2014, after review of the Secretary’s monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachments B7 and B8**)

6. Report of the Treasurer of School Monies: ACTION

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended October 31, 2014 and November 30, 2014 and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. (**Attachments B9 and B10**)

7. Travel Approvals:**ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Reid, Joseph	Mileage for PARCC Training	1/26/2015	\$43.21
DeClerico, DyAnn	Mileage for PARCC Training	1/28/2015	\$25.02
Flynn, Kristin	Practical Strategies for OTs to Strengthen Students' Functional Vision and Visual Perceptual Skills to Increase School Success	1/30/2015	\$239.00
Sullivan, Patrick	Asbestos Training - Designated Person Upgrade as per EPA AHERA	2/9/2015	\$250.00
Chudzick, Kristine	SLP: Making Best Use of Technology	2/11/2015	\$235.00
Zito, Jeff	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Cimino, Andrea	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Rieder, Steve	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Burr, Kirk	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Lapsley, Lisa	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Prima, Daniel	International Society for Technology in Education	6/28-7/1/2015	\$392.00
McShaffrey, Keith	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Fierra, Debbie	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Roselli, James	International Society for Technology in Education	6/28-7/1/2015	\$392.00
Reid, Joe	International Society for Technology in Education	6/28-7/1/2015	\$392.00

MOTION by Mr. Mooney that upon recommendation of the Business Administrator Items B81 – B14 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

8. Request for Proposal:**ACTION**

RESOLVED that the Berkeley Township Board of Education authorizes Business Administrator, Laura Venter, to release the Request for Proposal for Architect/Engineer for the removal, disposal and replacement of boilers at H.& M. Potter.

9. Approve Holman & Frenia, P.C. to Certify W-2's: ACTION

WHEREAS, the Accountability Law requires certification of various tax information as it relates to Superintendent and Business Administrator's taxable income.

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education does hereby appoint Holman & Frenia, P.C. to complete required certification.

10. Approval to Accept 2015 NCLB Grant Award: ACTION

Recommend that the Board approve and accept the 2015 NCLB Grant Award totaling \$258,642 as follows:

Title I.....	\$201,451
Title IIA.....	\$ 57,191

11. Board Representatives for Sick Leave Bank: ACTION

BE IT RESOLVED that the Berkeley Township Board of Education appoints the following board members as representatives for the Sick Leave Bank Committee:

- Keith Fisher
- Noriko Kowalewski
- Patrick Mooney
- Tom Guarascio

12. Acceptance of NCLB Amendment: ACTION

Recommend the Board accept the No Child Left Behind Amendment to expend carryover funds for FY 2014 as follows:

Title I.....	\$ 2,830
Title II A.....	\$ 4,951

13. Professional Development for Certified Staff: ACTION

Recommend the Board approve an additional \$3,000 for Professional Development for the CST Staff.

14. Approve Medical Specialists/Consultants: ACTION

RESOLVED that the Berkeley Township Board of Education approve the revised list of Medical Specialists/Consultants. (**Attachment B11**)

X. OLD BUSINESS:

None.

XI. NEW BUSINESS:

Nina Annuario, Senior Vice President of Ocean First Bank presented a \$10,000 Model Classroom Grant to CBW for the 1st Grade Streaming Science Classroom.

Keith Fisher recognized a job well done by Mrs. Guinan and Mr. Rieder. His nephew passed out at school and his sister-in-law (who works in the school) was permitted to go to the hospital. Mr. Fisher recognized that having a police officer in the school expedited the medical attention.

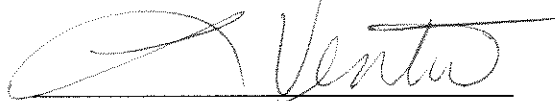
XII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:

None.

XIII. ADJOURNMENT:

MOTION by Mr. Cammarato, second by Mr. Pellecchia, and all in favor that the meeting be adjourned at 6:13.

Respectfully submitted,



Laura Venter, CPA, RSBA
Business Administrator/Board Secretary