

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, March 20, 2017 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Thomas Guarascio, called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on January 7, 2017 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Guarascio, Mr. Cammarato, Mr. Fisher, Mr. Martino,
Mr. Pellecchia, Mr. Reuter, and Mrs. Shedlock

ABSENT: Mr. MacMoyle and Mr. Ytreboe

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Dr. Jeffery Zito, Assistant Superintendent
Jack Sahradnik, Board Attorney

IV. PRESIDENT'S REPORT

The next Board Meeting is Tuesday, April 25th. That meeting will contain the Public Hearing on the 2017-2018 School Year Budget. At this time, there is no increase in the tax dollars needed to fund that budget.

V. SUPERINTENDENT'S REPORT

Dr. Roselli gave his Superintendent's Report (**Attachment 1**).

VI. PUBLIC DISCUSSION ON AGENDA ITEMS

None.

VII. COMMITTEE REPORTS

School Safety

The School Safety Committee met at 5:30 tonight to discuss drivers passing school buses when red flashers are on. Mr. Fisher advised that he had watched a 20/20 show which had brought this dangerous situation to his attention. He e-mailed Dr. Roselli asking if it was possible to have

external cameras installed on our school buses. Mr. Fisher was very satisfied with the way in which Dr. Roselli and Mrs. Gingerelli handled this request. They went above and beyond what he had asked them to do. Bus drivers completed anonymous surveys on which they were asked how many times per week cars pass their buses while the red flashers are on as well as whether there were any locations where this happened excessively. After compiling the data from the surveys, the Berkeley Township Police Department was notified regarding the locations, and the police will be stepping up their patrol in those areas. Mr. Fisher also advised that the district is looking into installing external cameras on the school buses.

Building and Grounds

Mr. Reuter advised that the Building and Grounds Committee met at 6:00 to discuss the expansion of the Bayville School Parking Lot. He recognized that parents were complaining about not being able to pass buses during drop off and dismissal but that the bus drivers are following their instructions to not let cars pass as this would be an unsafe condition for the children.

Finance

Mr. Pellecchia stated that all Bills Lists and Purchase Order Reports were reviewed and approved.

III. SUPERINTENDENT'S AGENDA

A. PERSONNEL RESOLUTIONS

MOTION by Cammarato that upon recommendation of the Superintendent, Items A1-7 be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

1. Retirement

Recommend the Board accept the retirement of the following staff member:

Name	Position	Effective
Susan Bellettiere	Teacher - BTE	07/01/17

Dr. Roselli commented that Susan Bellettiere has been an excellent teacher and is also an excellent person.

2. Revision of Resolution

Recommend the Board approve the revision of Item #19b Project Starfish Extend from the 3/7/17 Agenda as follows:

Two (2) bus drivers for 10 days at 2 hours/daily at the contractual rate of pay

3. Drama Aides

Recommend the Board approve the following staff members as Aides for Drama, on an as needed basis, at the Berkeley Township Elementary School, for one hour after school:

Ann Hensel Evelyn Mahoney

4. Long Term Substitute Bus Driver

Recommend the Board approve Gloria Muzio as a long-term substitute bus driver for 4 hours daily, at the rate of \$15/hr., for the remainder of the 2016-2017 school year, effective 4/18/17.

5. Resignation of Position

Recommend the Board accept the resignation of Kirk Burr as Principal of the Berkeley Township Elementary School, and appoint him to a position as a classroom teacher, effective 9/1/17, on Step 19 of the MA Guide.

Dr. Roselli thanked Kirk Burr for serving as Principal for 5 years.

6. Preschool/Kindergarten Registration Staff Hours

Recommend the Board approve an additional half hour for the following staff members assisting with preschool/kindergarten registration at their contractual rate of pay:

Date	Name
3/13/17	Beth Persong Michaeleann Warchol Joann Blavat Sandra Cotten Patricia Olsen - (addl. 45 minutes)
3/15/17	Erica Cofone Beth Persong Michaeleann Warchol Joann Blavat Sandra Cotten

7. Helping Hands Club

Recommend the Board approve Patricia Olsen as Nurse for the Helping Hands Club for 10 hours at her contractual rate of pay.

B. OTHER BOARD ITEMS

MOTION by Pellecchia that upon recommendation of the Superintendent, Items B1-4 be approved.

SECOND by Mr. Martino.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

1. HIB Report Update

0 HIB investigations conducted from March 1, 2017 through March 20, 2017.
0 HIB investigations affirmed from March 1, 2017 through March 20, 2017.

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following students, for a minimum of two weeks:

- I.D. #998480 - eff. 2/27/17 - Instruction will be provided by Theresa LaMagra
- I.D. #997197 - eff. 3/02/17 - Instruction will be provided by Steven Poppe
- I.D. #998591 - eff. 2/16/17 - Instruction will be provided by Joseph Zaccone

3. School Trip List

Recommend the Board add the following destination to the school trip list:

Bayville Manor, 6 Allard Road, Bayville, NJ 08721

4. Second Reading of Bylaws/Regulations/Policies

Recommend the Board approve the second reading of the Policies/Regulations listed below:

- | | |
|-----------------|---|
| Policy 2422 | Health and Physical Education |
| Policy 2425 | Physical Education - ABOLISHED |
| Policy/Reg 5111 | Eligibility of Resident/Non-Resident Students |
| Policy/Reg 5310 | Health Services |

Policy/Reg 5330.01 Administration of Medical Marijuana
Policy/Reg 8462 Reporting Potentially Missing or Abused Children
Reg 7230 Gifts, Grants and Donations

IX. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Pellecchia that upon recommendation of the Business Administrator, Items BA1-7 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 1 Abstain - Mr. Fisher on Items 1 and 3). Motion carries.

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on March 7, 2017, be approved.
(Attachment 2)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated March 20, 2017
Check numbers 41274 through 41360 \$ 333,840.44
(Attachment 3)

Purchase Order Report listing
Purchase Orders numbered 17-01260 through 17-01346 \$ 65,414.50
(Attachment 4)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

February 15, 2017 \$ 1,006,576.08
February 28, 2017 \$ 984,509.45

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of February 2017 be approved.
(Attachment 5)

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of February 28, 2017, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 6)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended February 28, 2017, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 7)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Beth Persong & Cheryl Ernst	PCG Consulting Firm for Medicaid/SEMI, Westfield (mileage)	3/24/2017	\$45.00
Jacqueline Wright	NJMEA Conference, Atlantic City (registration)	4/4-4/5, 2017	\$350.00
Karen Roth	Long Beach Island Foundation of the Arts, Loveladies (registration)	4/19/2017	\$85.00
Elaine Ritchey	PESI-Chronic Anxiety, Toms River (registration)	4/19/2017	\$200.00
David Ytreboe	NJSBA School Safety and Student Safety Conference, West Windsor (registration)	6/2/2017	\$99.00

X. Old Business

None.

XI. New Business

Mr. Pellecchia commented that Mr. Burr was an excellent principal and he hopes that Mr. Burr's stepping down to a teacher position is beneficial for him to spend more time with his family. He wished Mr. Burr good luck.

Mr. Fisher thanked the Board Members and staff for attending his mother's funeral. He thanked the BTEA for sending an Edible Arrangement to his home.

Mr. Pellecchia advised that he is 100% in support of putting external cameras on the school buses.

Mr. Cammarato discussed how putting external cameras on the school bus may be beneficial not only for safety reasons but it may also mitigate insurance premiums.

XII. Public Discussion on Non-Agenda Items

Debbie Fierra advised the Board that the Special Education Parent Advisory Group (SEPAC) which is required by law is now called "Parent to Parent Connection" and activities will be posted on Facebook and the Website.

Debbie Fierra also responded to the concerns brought to the Board by Jennifer Lawrence at the March 7, 2017 meeting and advised as follows:

- Speech Therapy Services - Debbie Fierra compared speech therapists' schedules to the number of services required in each student's IEP, and the District is in compliance.
- Clubs - Debbie Fierra verified that 20% of the students participating in clubs are special education students. She also noted that there are two extra clubs for special ed students--Unified Special Olympics which is 50% regular ed and 50% special ed, as well as Helping Hands Club which includes out-of-district students.
- Student of the Month - Debbie Fierra spoke with the administrators of each school and verified that Student of the Month includes *all* students. Student of the Month is chosen by the homeroom teachers, and there have been Special Ed students who were selected for Student of the Month.
- Report Cards for Self-Contained Programs - The administration is working on this and report cards will be posted on the parent portal beginning in September 2017.

Mayor Amato commented that he has had pleasant interactions with Kirk Burr and students of BTES over the years and acknowledged Mr. Burr's decision to step down as Principal.

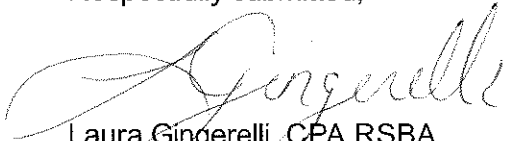
Robert Nivison, a boy scout from Berkeley Township, asked how he could help the School District. Dr. Roselli suggested that he can help with Clean-Up Day in April, and he would have Mr. Cammarato reach out to Robert to let him know when he can help.

XIII. Adjournment

March 20, 2017
Regular Board Meeting

Motion by Mr. Reuter and seconded by Mr. Cammarato and all in favor to adjourn the meeting at 6:50 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary