

**I. CALL MEETING TO ORDER**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, September 25, 2018, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mr. Ytreboe called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 11, 2018 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE**

The meeting was opened with a salute to the flag and a moment of silence for the military.

**III. ROLL CALL**

**PRESENT:** Mrs. Bacchione, Mr. Bowens, Mr. Guarascio, Mr. MacMoyle,  
Mr. Pellechia, Mrs. Shedlock and Mr. Ytreboe

**ABSENT:** Mr. Cammarato and Mr. Fisher

**ALSO PRESENT:** Dr. James Roselli, Superintendent  
Laura Gingerelli, CPA, Business Administrator/Board Secretary  
Matt Thompson, Acting Board Attorney

**IV. PRESENTATION:**

Dr. Roselli and Mr. Ytreboe presented a check in the amount of \$1,060 to the Lakehurst School District. Laura Fuhring, Superintendent accepted the check.

Dr. Zito gave a presentation on PARCC Results.

**V. PRESIDENT'S REPORT**

I would like to welcome everyone to tonight's Board of Education meeting. I know the last time we met, it was on the eve of the students first day of school and a few weeks later, the district is back in full swing. Our schools have hosted their back to school nights and I have heard tremendous feedback. As a parent of a 3rd grade student at Bayville Elementary School, I have to commend Mr. Reider and Mr. Conforti for a very engaging presentation. The building looked great and I was very proud to be associated with the district.

The Board of Education would also like to remind the district parents that September is Attendance Awareness Month. As a district, we are hoping to be proactive against truancy. Truancy in New Jersey is defined as 18 absences or roughly missing 10% of the school year.

We are hoping students attend school as often as they can so they can receive a quality education and continue to succeed academically.

## **VI. SUPERINTENDENT'S REPORT**

Thank you, Mr. President.

The BTSD enjoyed a very engaging and motivating guest speaker during the September 4th Inservice - Nick Santonastasso - BTSD Alumni.

Each member of the BOE has been provided with a copy of his book "*From Victim to Victor*". We are all extremely proud of Nick and fortunate to be a part of his amazing life and story.

All four schools had a very smooth opening on Wednesday, September 5th.

Welcome back to all students, families, and staff.

Thank you Mayor Amato and Town Council for sponsoring the annual school supply drive. Many Berkeley families will benefit from this worthwhile endeavor.

Back-to-School Nights were highly attended at all 4 schools. Thank you to all of our parents and guardians for taking the time to meet their child's teachers and visit our schools.

Communication between parents/guardians and teachers is extremely valuable, and we encourage all families to keep the lines of communication open between home and school.

On October 1st, we will begin our 4 year old preschool program at BAY, CBW, and HMP schools. Furniture - books - supplies have arrived. Staff are preparing their classrooms and we all are eager to begin this amazing program.

Please visit our website and Facebook pages to be informed of the many activities taking place daily district wide.

This concludes my Superintendent's Report. Thank you, Mr. President.

## **VII. PUBLIC DISCUSSION ON AGENDA ITEMS**

None.

## **VIII. COMMITTEE REPORTS**

**Education:** Mrs. Shedlock said the Committee had a presentation tonight on software we have been using to assist with the analysis of student test results.

**Finance:** Mr. Pellechia reviewed all bills and purchase orders and all were found to be in order.

**IX. SUPERINTENDENT'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A15 and A17-A20 (Item A16 Tabled) be approved.

**SECOND** by Mr. MacMoyle

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 4 Abstain) Mrs. Bacchione on Item 15, Mr. Guarascio on Item 6, Mr. MacMoyle on Items 11 & 13 and Mr. Pellechia on Item 3. Motion carries.

**A. PERSONNEL RESOLUTIONS**

**1. Leave(s) of Absence**

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #4440-Custodian-BAY:  
Medical leave of absence to start 8/20/18 and continue through 9/21/18.
- b) I.D. #4730-Bus Driver-District:  
Medical leave of absence to start 9/20/18 and continue through 12/21/18.
- c) I.D. #5607-Teacher-BAY:  
Medical leave of absence to start 11/12/18 and continue through 2/22/19.
- d) I.D. #6311-Bus Driver-District:  
Medical leave of absence to start 9/5/18 and continue through 9/14/18.
- e) I.D. #5567-Aide-CBW:  
Medical leave of absence to start 9/4/18 and continue through 11/30/18.
- f) I.D. #4350-Clerical-BTE/CBW:  
Medical leave of absence to start 9/14/18 and continue through 9/28/18.
- g) I.D. #6111-Custodian-CBW:  
Leave of absence to start 9/19/18 and continue through 10/2/18.

**2. New Hires**

Recommend the Board approve the following new hires for the 2018-2019 school year:

| <b>Name</b>          | <b>Position/School/Hours</b>      | <b>Salary</b> | <b>Effective</b> |
|----------------------|-----------------------------------|---------------|------------------|
| a) Terra Bergquist   | Aide - BAY - 6 hrs/day            | \$12/hour     | 10/1/18          |
| b) Ashley Bennett    | PS Aide (PEEA) - CBW - 6 hrs/day  | \$12/hour     | 10/1/18          |
| c) Gina Triola Zagar | PS Aide (PEEA) - CBW - 6 hrs./day | \$12/hour     | 10/1/18          |
| d) Susan Kish        | PS - Nurse (BAY/CBW/HMP)          | Step 1 - BA   | 10/1/18          |

**Pending receipt of all paperwork**

**3. Substitutes**

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

| <b>Name</b>                 | <b>Position</b> |
|-----------------------------|-----------------|
| a) Kaitlyn Brandenburg      | Teacher/Aide    |
| b) Vaile Jensen             | Teacher/Aide    |
| c) Sherrie Mobilia          | Teacher         |
| d) Carole McIntyre          | Teacher         |
| e) Jason Mrozcka            | Teacher/Aide    |
| f) Amanda O'Neill           | Teacher/Aide    |
| g) Roseanne Reardon-Rippman | Teacher         |
| h) Heather Walsh            | Nurse           |
| i) Alyssa Ringel            | Teacher         |
| j) Brooke Russell           | Teacher         |
| k) Deven DelPriore          | Teacher         |
| l) Maria Pellecchia         | Clerical Worker |

**Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.**

**4. Long-term Substitute**

Recommend the Board approve the following long-term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

| Name           | In For                 | Effective        |
|----------------|------------------------|------------------|
| Heather Harman | I.D. #5607-Teacher-BAY | 11/12/18-2/22/19 |

**5. Salary Adjustment**

Recommend the Board approve a salary adjustment for the following individuals:

| Name                | From                 | To                      | Reason          |
|---------------------|----------------------|-------------------------|-----------------|
| a) Michele Guker†   | \$49,890 (Step 1-BA) | \$51,990 (Step 1-BA+30) | College Credits |
| b) Chelsea Horsch*  | \$49,890 (Step 1-BA) | \$51,790 (Step 1-BA+15) | College Credits |
| c) Kathleen Breden* | \$49,890 (Step 1-BA) | \$53,890 (Step 1-MA+15) | College Credits |
| d) Jennifer Bell*   | \$49,890 (Step 1-BA) | \$53,490 (Step 1-MA)    | College Credits |

† Effective 9/1/18      \* Effective 10/1/18

**6. Special Education Aides Work Hours**

Recommend the Board approve the work hours for the special education aides, at their contractual rate of pay, for the 2018-2019 school year. **(Attachment 1)**

**7. Bus Drivers/Attendants Work Hours**

Recommend the Board approve the work hours for the bus drivers and attendants, at their contractual rate of pay, for the 2018-2019 school year. **(Attachment 2 - 2 sided)**

**8. Information Night**

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, date to be determined, as listed:

- a) Valerie Rollis - HMP - 3 hours - contractual rate (paid through Title I Grant funding)
- b) Denise Mannarino - CBW - 3 hours - contractual rate of pay

**9. Kindergarten Orientation**

Recommend the Board approve the following staff members be paid for two (2) hours, at the contractual or substitute rate of pay as applicable, for attendance at Kindergarten Orientation on 8/30/18:

- a) Courtney Parker b) Ashley Voorhees c) Meghan Roth

**10. Student Teacher Placement**

Recommend the Board approve the following student teacher placement for the 2018-2019 school year:

| Name              | Assigned to     | Start Date    | Requirements |
|-------------------|-----------------|---------------|--------------|
| Nicole Quartuccio | BTES - A. Kakos | Fall semester | 100 hours    |

**11. Coordinators, Sponsors & Clubs - Fall cycle**

Recommend the Board approve the Coordinators, Sponsors, and Clubs for the Fall 2018 Cycle, to run for 10 sessions from September 25 to December 11. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date, and Aides will be paid at contractual rate, not to exceed 1 hour):

| School | Sponsor                                   | Club                  |
|--------|---|-----------------------|
| HMP    | a) Tracy Foster, Coordinator              | STEM                  |
|        | b) Linda Casagrand                        | Books and Bites       |
|        | c) Jamie Poggioli                         | Arts & Crafts         |
|        | d) Kimberly Tacon                         | Yoga                  |
|        | e) Kim Garbacki/Tara O'Brien (5 hrs. ea.) | Little Vets of Potter |
|        | f) Yvonne Desch/Pat Olsen (5 hrs. ea.)    | Girl Empowerment      |
|        | g) Kayla Crick                            | Jump Rope             |
|        | h) Kristen Ellingham, Substitute          |                       |
|        | i) Tamara Post, Aide (if necessary)       |                       |

**(Club dates: Sept. - Dec. - Dates & Times TBD)**

| School     | Sponsor                             | Club                       |
|------------|-------------------------------------|----------------------------|
| <b>CBW</b> | a) Michelle Speidel, Coordinator    | Lego                       |
|            | b) Kristy Roth                      | Sports/Fitness - Gr. 3 & 4 |
|            | c) Laurin Wallace                   | Sports/Fitness - Gr. 1 & 2 |
|            | d) Melissa Davenport                | Yoga & Mindfulness         |
|            | e) Teresa LaMagra                   | Readers' Theater           |
|            | f) Krista DesJardin                 | Social Skills & Games      |
|            | g) Donna Lapczynski, Substitute     |                            |
|            | h) Tracey Jarossy, Substitute       |                            |
|            | i) Lori Arnold, Aide (if necessary) |                            |

(Club dates: Sept. 25; Oct. 2,9,16,23,30; Nov. 13,27; Dec. 4,11. Time: after school for 1 hr. - 2:30 pm - 3:30 pm)

| School     | Sponsor                                  | Club               |
|------------|--|--------------------|
| <b>BTE</b> | a) Joseph Zaccone, Coordinator           | Health/Fitness     |
|            | b) Luke Hurley                           | Chess              |
|            | c) Bonnie Brown                          | Entrepreneur       |
|            | d) Victoria Guy                          | Art & Origami      |
|            | e) Kimberle Mitchell                     | Literature to Film |
|            | f) Tracy Smith                           | STEM               |
|            | g) Kathryn Germinario, Substitute        |                    |
|            | h) Joseph Brausam, Substitute            |                    |
|            | i) Patricia Robinson, Substitute         |                    |
|            | j) Catherine MacMoyle, Substitute        |                    |
|            | k) Ann Hensel, Aide, (if necessary)      |                    |
|            | l) Sharon Madore, Aide (if necessary)    |                    |
|            | m) Diane Skowronski, Aide (if necessary) |                    |

(Club dates: Sept. 25; Oct. 2,9,16,23,30; Nov. 13,27; Dec. 4,11. Time: after school for 1 hr. - 1:50 pm - 2:50 pm)

| School | Sponsor                          | Club                      |
|--------|----------------------------------|---------------------------|
| BAY    | a) Dawn Blumensteel, Coordinator | Fun & Games               |
|        | b) Kathleen Bechtle              | Lego STEM                 |
|        | c) Melissa Stierle               | Yoga & Mindfulness Crafts |
|        | d) Isabella Appignani            | Sports                    |
|        | e) Regina Avenoso                | Chess                     |
|        | f) Amanda McKenna                | Makerspace                |
|        | g) Jacqueline Wright             | Ukelele                   |

(Club dates: Sept. 25; Oct. 2,9,16,23,30; Nov. 13,27; Dec. 4,11. Time: before school for 1 hr. - 7:30 am - 8:30 am)

**12. Club Coordinator - BTE**

Recommend the Board approve Joseph Zaccone as the Minecraft Club Coordinator, at the contractual rate of pay, for 40 one hour sessions throughout the 2018-2019 school year.

**13. Schoolhouse Personnel:**

Recommend the Board approve the following personnel for Schoolhouse for the 2018-2019 school year, at the hourly contractual rate:

- \*Katherine Palagonia - Coordinator (70 days max. for 105 hrs.)
- \*(Position is for 2018-2019 & 2019-2020)
- Joseph Zaccone - Teacher (35 days for 1.5 hrs.)
- Lisa Spano - Teacher (35 days for 1.5 hrs.)
- Kirk Burr - Teacher (35 days for 1.5 hrs.)
- Erin LeBert - Teacher (35 days for 1.5 hrs.)
- Catherine MacMoyle - Substitute
- Scott Selby - Security (2 hrs./day @ \$35/hr.)

**14. Staff Yoga**

Recommend the Board approve an after school Yoga class, under the voluntary direction of Michael Colarusso, Physical Education teacher, for BTE staff members once (1) a week on Monday's from 2:15 pm-3:15 pm to help them improve and maintain their overall health/wellness, effective 10/1/18 through end of school year.



**15. Long-term Substitute Bus Driver**

Recommend the Board approve the following individual as a long-term substitute bus driver for 4 hours daily, at the rate of \$15/hr., for the 2018-2019 school year, pending necessary paperwork:

Brian Bacchione

Item 16 has been tabled.

**16. Data Coaches**

Recommend the Board approve the following teachers as Data Coaches at a stipend of \$3,000 paid through Title II funding, for the 2018-2019 school year:

- a) Laurie Peters-BAY b) Laura Bale-CBW c) Thomas Ettari-HMP d) Sharon Ofsanko

**17. Project Starfish**

Recommend the Board approve the following staff members for Project Starfish, an after-school program, for the 2018-2019 school year, paid through the McKinney-Vento "Project Starfish" Grant as listed:

| Name/School                    | Days | Hrs./Day/Rate | Title/Amount                     |
|--------------------------------|------|---------------|----------------------------------|
| Gianna Clavelli-Bassford - BTE | 60   | 3.0 - \$30    | Master Teacher - \$5,400         |
| Rebecca Melanson - HMP         | 25   | 1.0 - \$41    | Guidance Counselor - \$1,025     |
| Theresa Pasqualetto - CBW      | 25   | 1.0 - \$41    | Guidance Counselor - \$1,025     |
| Stacy Kakos - BTE              | 25   | 1.0 - \$41    | Guidance Counselor - \$1,025     |
| Gail Salmon - BAY              | 25   | 1.0 - \$41    | Guidance Counselor - \$1,025     |
| Melissa Stierle - BAY          | 60   | 1.5 - \$30    | Teacher - \$2,700                |
| Jill Kramer - CBW              | 60   | 1.5 - \$30    | Teacher - \$2,700                |
| Heather Melanson - BTE         | 60   | 1.5 - \$30    | Teacher - \$2,700                |
| Kimberly Tacon - HMP (Tues.)   | 30   | 1.5 - \$30    | Teacher - \$1,350                |
| Tara O'Brien - HMP (Thurs.)    | 30   | 1.5 - \$30    | Teacher - \$1,350                |
| Kristen Reiser - CBW           | 13   | 1.0 - \$30    | Multi-Activity Teacher 1 - \$390 |
| Tracey Jarossy - CBW           | 13   | 1.0 - \$30    | Multi-Activity Teacher 2 - \$390 |
| Isabella Appignani - BAY       | 13   | 1.0 - \$30    | Multi-Activity Teacher 1 - \$390 |
| Jacqueline Wright - BAY        | 13   | 1.0 - \$30    | Multi-Activity Teacher 2 - \$390 |
| TBD - HMP                      | 13   | 1.0 - \$30    | Multi-Activity Teacher 1 - \$390 |
| Kayla Crick - HMP              | 13   | 1.0 - \$30    | Multi-Activity Teacher 2 - \$390 |
| Michael Colarusso - BTE        | 13   | 1.0 - \$30    | Multi-Activity Teacher 1 - \$390 |
| Jesica Iannuzzi - BTE          | 13   | 1.0 - \$30    | Multi-Activity Teacher 2 - \$390 |
| April Koffler - HMP (Tues.)    | 30   | 1.0 - \$17.47 | Aide - \$ 524.10                 |

|                            |    |               |   |
|----------------------------|----|---------------|---|
| Tamara Post - HMP (Thurs.) | 30 | 1.0 - \$14.07 | Aide - \$ 422.10                        |
| Holly Lantz - CBW          | 60 | 1.0 - \$19.62 | Aide - \$1,177.20                       |
| Michele O'Brien - BAY      | 60 | 1.0 - \$19.77 | Aide - \$1,186.20                       |
| Diane Skowronski - BTE     | 60 | 1.0 - \$19.77 | Aide - \$1,186.20                       |
| BAY, CBW, HMP, BTE         | 60 | Various       | 5 Bus Drivers - Hourly contractual rate |
| Jackie Wright              |    |               | Substitute                              |
| Kimberly Tacon             |    |               | Substitute                              |
| Kayla Crick                |    |               | Substitute                              |
| Tara O'Brien               |    |               | Substitute                              |
| Gail Salmon                |    |               | Substitute                              |
| Jesica Iannuzzi            |    |               | Substitute                              |
| Tracey Jarossy             |    |               | Substitute                              |

**18. Team Building Activities**

Recommend the Board approve the following staff member, to be paid for 3 hours at the contractual rate of pay, for participation in Clara B. Worth School's team building activities with families during the Fifth Annual Specials Night:

Mitchell Lange - Gym

**19. School Copy Aide**

Recommend the Board approve Holly Lantz as the temporary Copy Aide, at the contractual rate of pay, at the Clara B. Worth School, effective 9/4/18.

**20. Gifted & Talented Parent Night**

Recommend the Board approve the following teachers for the Gifted & Talented Parent Information Night, to be held on 10/18/18, at the contractual rate of pay, not to exceed 3 hours:

- |                            |                         |
|----------------------------|-------------------------|
| a) Regina Avenoso - BAY    | c) Marianne Cicco - HMP |
| b) Melissa Davenport - CBW | d) Adam Steinmetz - BTE |

**MOTION** by Mr. Pellechia that upon recommendation of the Superintendent Items B1-B5 be approved.

**SECOND** by Mrs. Bacchione

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

**B. OTHER BOARD ITEMS**

**1. HIB Report Update**

  0   HIB Investigations conducted, affirmed for month of September, 2018  
  0   HIB's for month of September, 2018.

**2. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following students, effective 9/5/18 to 6/30/19 for the 2018-2019 school year:

I.D. #999676    I.D. #999557    I.D. #999059

**2. Acceptance of Grants**

a) Recommend the Board accept a Grant in the amount of \$8,000 from Special Olympics New Jersey, secured by Joseph Zaccone, BD teacher, Berkeley Township Elementary School, and awarded to the Berkeley Township School District for the 2018-2019 school year.

b) Recommend the Board accept a Grant in the amount of \$1,500 from the Dollar General Literacy Foundation, secured by Andrea Cimino, Principal and awarded to the H. & M. Potter School.

**3. Emergency Operations Plan**

Recommend the Board approve the Emergency Operations Plan for the Berkeley Township School District for the 2018-2019 school year.

**4. Use of Facilities**

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

**BAY**

PTA - Flea Market

Saturday, September 29, 2018 - 6:00 am - 3:00 pm

Front parking lot & courtyard (APR & Gym if it rains)

**BERKELEY BASKETBALL SPECIAL NEEDS**

Saturday, October 20, 2018 - 9:00 am - 10:00 am

Gymnasium

**HMP**

**BERKELEY BASKETBALL SPECIAL NEEDS**

Saturday: September 29; October 6,13; November 3,17 - 9:00 am - 10:00 am  
Gymnasium

**PTA - TERROR IN THE HALLS**

Friday, October 19, 2018 & Saturday, October 20, 2018 - 4 pm - 12 am  
Entire school building

**BTES**

**BERKELEY TWP. REC. - TRICK OR TRUNK**

Saturday, October 27, 2018 - 9:00 am - 5:00 pm  
Parking Lot & Restrooms

**GIFTED & TALENTED TEACHERS**

Wednesday, May 8, 2019 - 5 pm - 8:30 pm  
Auditorium, Cafeteria, First floor classrooms

**5. Participation Agreement**

Recommend the Board approve the Participation Agreement with Ocean County College Professional Development Academy, in the amount of \$1,200, for the 2018-2019 school year, to be held on the Ocean County College Campus.

**X. BUSINESS ADMINISTRATOR'S AGENDA**

**MOTION** by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-7 be approved.

**SECOND** by Mr. Guarascio.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 4 Abstain) Mrs. Bacchione on Item 2, Mr. MacMoyle on Items 1c and 3, Mr. Pellechia on Item 1c and Mrs. Shedlock on Items 1a & 1b. Motion carries.

**1. Minutes**

- a) RESOLVED that the Minutes of the Regular Meeting held on August 14, 2018 be approved. **(Attachment 3)**
- b) RESOLVED that the Minutes of the Executive Session held on August 14, 2018 be approved. **(Attachment 4)**

- c) RESOLVED that the Minutes of the Special Meeting held on September 4, 2018 be approved. **(Attachment 5)**

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated September 25, 2018  
Check numbers 44149 through 44232 and 44276 through 44319 \$806,991.97  
*Check numbers 44233 through 44275 voided due to printing error*  
**(Attachment 6)**

Purchase Order Report listing  
Purchase Orders numbered 19-00295 through 19-00716 \$1,374,901.58  
**(Attachment 7)**

**3. Payroll Approval**

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

July 15, 2018 \$267,920.91  
July 30, 2018 \$238,532.19

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of July 2018, be approved.  
**(Attachment 8)**

**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of June 30, 2018 (revised) and July 31, 2018, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 9 & 10)**

**6. Report of the Treasurer of School Monies**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended June 30, 2018 (revised) and July 31, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 11 & 12)**

**7. Travel**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

| <u>Name</u>           | <u>Seminar/Workshop<br/>(Registration &amp;/or Mileage)</u>                                     | <u>Dates</u>   | <u>Not to<br/>Exceed</u> |
|-----------------------|---|--|--------------------------|
| Jeff Zito             | CSI Member Meetings for 2018-2019<br>(mileage)  | 10/16, 12/18,2018<br>1/15, 2/ 5, 3/12, 4/9, 6/11, 2019 | \$350                    |
| Jeff Zito             | SJDLP (South Jersey Data Leaders<br>Partnership)-District Member (registration)                 | 11/20, 2018<br>1/22, 3/19, 4/9, 5/21, 2019             | \$150                    |
| Jeff Zito             | NAEYC (National Association for the<br>Education of Young Children) (registration<br>& mileage) | TBD  | \$75                     |
| JoAnne Donachy        | NAEYC (National Association for the<br>Education of Young Children) (registration)              | TBD  | \$75                     |
| Amy Coppinger         | NAEYC (National Association for the<br>Education of Young Children) (registration)              | TBD  | \$75                     |
| Heather Ettari        | NAEYC (National Association for the<br>Education of Young Children) (registration)              | TBD  | \$75                     |
| Stacey Kakos          | NJPSA/FEA Workshop at Rutgers<br>University (registration)                                      | 11/20 and 11/29, 2018                                  | \$300                    |
| Terri Pasqualetto     | NJPSA/FEA Workshop at Rutgers<br>University (registration)                                      | 11/20 and 11/29, 2018                                  | \$300                    |
| Cheryl Ernst          | NJPSA/FEA Workshop at Rutgers<br>University (registration)                                      | 11/20 and 11/29, 2018                                  | \$300                    |
| Marc Panepinto        | NJPSA/FEA Workshop at Rutgers<br>University (registration)                                      | 11/20 and 11/29, 2018                                  | \$300                    |
| Eileen Clemente       | ERI Workshop at Children's Specialized<br>Hosp.- New Brunswick (registration)                   | 10/19 and 10/20, 2018                                  | \$435                    |
| Beth Persong -<br>CST | SEMI Fall Regional Meeting in<br>Morris Plains NJ (mileage)                                     | 10/19/18   | \$60                     |
| Joe Reid              | Genetec Omnicast Basic Technical<br>Certification Training - Secaucus, NJ<br>(registration)     | 10/9-10, 2018  | \$840                    |

**MOTION** by Mrs. Shedlock that upon recommendation of the Business Administrator Items 8-16 be approved.

**SECOND** by Mr. Pellechia.

**ROLL CALL VOTE:** (7 Ayes, 0 Nays, 1 Abstain) Mrs. Bacchione on Item 12. Motion carries.

**8. Transportation**

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

| Host District | Student ID         | Dates           | School     | Per Diem Rates |
|---------------|--------------------|-----------------|------------|----------------|
| MOESC         | 999536             | 9/10/18-6/30/19 | H&M Potter | \$133.99       |
| MOESC         | 1000262<br>1000261 | 9/13/18-6/30/19 | CBW        | \$161.42       |

**9. Transportation Routes**

RESOLVED that the Berkeley Township Board of Education approve the 2018-19 Transportation Routes for submission to the Executive County Superintendent's Office and the Berkeley Township Police Department.

**10. Resolution for Health Benefits**

Recommend the Board approve the resolution to authorize participation in School Employees' Health Benefits Program of the State of New Jersey as of January 1, 2019. **(Attachment 13)**

**11. Approval to Charge to Grant**

- a) Recommend the Board approve that 100% of Judith Rose's salary be paid through IDEA Preschool funds.
- b) Recommend the Board approve that 100% of Brittany Brandmahl's salary be paid through IDEA funds.

**12. Schoolhouse Lease Agreement**

RESOLVED that the Berkeley Township Board of Education approve the Lease Agreement with the Housing Authority of Berkeley Township for use of the property known as Magnolia Gardens Community Center, 235 Magnolia Avenue, South Toms River, NJ, at the annual rent of \$8,000 for the period October 2, 2018 through May 7, 2019.

**13. Bayville School Parking Lot**

- a) Recommend the Board approve Change Order #1 for additional removal of unexpected stumps and other organics in the subgrade below the parking lot as well as additional fill required in the amount of \$3,984.00.

- b) Recommend the Board approve Change Order #2 for additional concrete in the amount of \$3,338.50.

**14. Substitute Teacher Rate Increase**

Recommend the Board approve an increase in the rates for substitute teachers, effective 10/1/18, as follows:

| <b>Position</b>                           | <b>From</b>      | <b>To</b>        |
|---|------------------|------------------|
| Certified Substitute Teacher              | \$75.00 per diem | \$85.00 per diem |
| Certified Substitute Teacher (Hourly)     | \$10.50 per hour | \$12.15 per hour |
| Non-Certified Substitute Teacher          | \$67.00 per diem | \$85.00 per diem |
| Non-Certified Substitute Teacher (Hourly) | \$9.75 per hour  | \$12.15 per hour |

**15. Comprehensive Maintenance Plan**

Recommend the Board approve the Comprehensive Maintenance Plan and M-1 for the 2017-18 through 2019-20 school years. **(Attachment 14)**

**16. Legal Services**

Recommend that in response to RFP 18-06 the Berkeley Township Board of Education appoint Gilmore and Monahan, Toms River, NJ, for legal services for special education and student matters for the remainder of the 2018-2019 school year.

**XI. OLD BUSINESS**

None

**XII. NEW BUSINESS**

None

**XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

None

**XIV. EXECUTIVE SESSION**

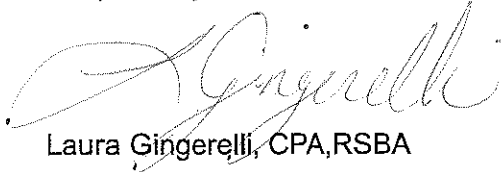
None



**XV. ADJOURNMENT**

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mrs. Shedlock.  
All in favor. Meeting adjourns at 6:57 pm.

Respectfully submitted,



Laura Gingerelli, CPA,RSBA  
Business Administrator/Board Secretary

