

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, October 6, 2015, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Lou Tuminaro, called the meeting to order at 5:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on May 15, 2015 and by posting the notice in all district schools, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The meeting was opened with a salute to the flag. Mr. Tuminaro asked for a moment of silence for our military serving overseas.

**III. ROLL CALL:**

Edward Cammarato, Keith Fisher, Thomas Guarascio, John MacMoyle, Robert Martino Patrick Mooney, Steve Pellechia, David Ytreboe, Louis Tuminaro

**ALSO PRESENT:**

Dr. James D. Roselli, Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
Jack Sahradnik, Board Attorney

**IV. PRESENTATIONS:**

- A. Dr. James Roselli, Certificate of Recognition to:  
Dr. Robert Thompson, Thompson Healthcare & Sports Medicine
- B. Mr. Edward Cammarato, Vice President  
Taxpayers' Guide to Educational Spending 2015 (**Attachment 1**)

**V. PRESIDENT'S REPORT:**

Good Evening. Thank you Mr. Cammarato for your presentation. The 2015-16 school year is off to a wonderful start. I would like to thank the Buildings & Grounds Department, all the custodians, the Transportation Department and Administrators for a smooth opening.

Please note that the Bayville School Annual Flea Market is this Saturday, October 10, from 9am to 2pm. The rain date is Sunday, October 11, 2015. In closing, I wish everyone a successful year ahead!

I would like to have one to two Board Members being involved in the interview process of hires and rehires of Administrators.

MOTION by Mr. Pellechia to have Board Members present during Teacher and Administrative interviews.

SECOND by Mr. Cammarato.

Mr. Ytreboe questioned feasibility of working Board Members taking part in interviews.

NO ROLL CALL.

MOTION by Mr. Pellechia to table previous motion until after Executive Session.

SECOND by Mr. Ytreboe.

ROLL CALL VOTE: (9 Ayes, 0 Abstains, 0 Nays) Motion carries.

#### **VI. SUPERINTENDENT'S REPORT:**

I am proud to report, the Berkeley Township School District had another opening of school for students and staff on Tuesday, September 8, 2015. Back-to-School Nights were held on Monday, September 14 at BTES and Tuesday, Sept. 15 at Bayville, CBW and HMP. All Back-to-School Nights were highly attended.

Thank you to the parents and staff who donated to the "Save the Dinosaur" Fund. A significant contribution was made by the Berkeley Township School District.

We have had a very busy September. In addition to Back-to-School Nights, each school has participated in:

- Marking Period Assembly - review of school bus rules
- Book Fair
- Nationwide Sing-A-Long of National Anthem
- Celebrate/Recognize Students of the Month
- Constitution Week

Thank you to the Board of Education for their continued dedication and support of students, staff and programs at the Berkeley Township School District.

Please visit our Website @ [btboe.org](http://btboe.org) and Facebook Berkeley Township School District for the many wonderful activities happening in all of our schools.

Thank you Dr. DeClerico for 11 years of wonderful service. Dr. DeClerico responded that it was an honor to work in the district with great administration, staff and board members.

**VII. PUBLIC DISCUSSION ON AGENDA ITEMS:**

None.

**VIII. COMMITTEE REPORTS:**

**Finance: Edward Cammarato, Chairperson**

The finance committee met tonight and approved all bills, claims and purchase orders for the month. Thank you to Mrs Venter for assistance in the presentation.

**Education: Keith Fisher, Chairperson**

No report.

**Personnel & Negotiations: Patrick Mooney, Chairperson**

No report.

**Buildings & Grounds/Cafeteria/Transportation: Steve Pellecchia, Chairperson**

No report.

**Consolidated/Shared Services: John MacMoyle, Chairperson**

No report.

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items A1-A23 be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 1 Abstain - Mr. MacMoyle on item 13) Motion carries.

**IX. SUPERINTENDENT'S AGENDA**

**A. PERSONNEL RESOLUTIONS:**

**1. Retirements: ACTION**

Recommend the Board accept the retirement of the following staff members:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Patricia Dobrzelecki (11 yrs.)	Keyboarding Clerk - Adm. Off.	1/4/16

Dr. DyAnn DeClerico (11 yrs.)	Director of Elementary Ed.	3/1/16
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**2. New Hires:**

**ACTION**

a) Recommend the Board approve the appointment of Heather Ettari as a Preschool teacher assigned to the Clara B. Worth School, at Step 1 - BA Guide, retroactive to 9/14/15 for the 2015-2016 school year.

b) Recommend the Board approve the following individuals as cafeteria aides for the hours and effective dates listed:

Name/School	Hours	Effective
Elisa Suarez -BTE	3.5 hrs./daily	9/21/15
Joy Barber - HMP	2.5 hrs./daily	10/6/15

**3. Leave(s) of Absence:**

**ACTION**

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates for maternity leaves are subject to change):

- a) I.D. #5462-Gr. 4-BAY:  
Unpaid leave of absence to start 11/30/15 and continue through 12/22/15.
- b) I.D. #5531-Aide-CBW:  
Medical leave of absence to start 9/8/15 and continue through 10/16/15.
- c) I.D. #4440-Custodian-BAY:  
Extension of medical leave of absence from 8/31/15 and continue through 10/1/15; followed by an unpaid leave from 10/2/15 through 10/15/15.
- d) I.D. #6220-Gr. 4-CBW:  
Unpaid leave of absence to start 10/21/15 and continue through 10/27/15.
- e) I.D. #5061-INCL-6-BTE:  
Medical leave of absence to start 9/16/15 and continue through 11/11/15.
- f) I.D. #5491-P.E.-CBW:  
Medical leave of absence to start 9/10/15 and continue through 9/25/15; followed by an unpaid leave from 9/28/15 through 10/22/15.
- g) I.D. #4185-Bus Attendant-District:  
Unpaid leave of absence to start 9/23/15 and continue through 10/23/15.

**4. Long-term Substitutes: ACTION**

Recommend the Board approve the following individuals as long-term substitutes meeting the criteria established by the Superintendent, at the rate of \$100 per diem, (start and end dates are subject to change):

<b>Name</b>	<b>In For</b>	<b>Effective</b>
Stephanie Koplitz	I.D. #5061-INCL-6-BTE	09/14/15-11/11/15
Victoria Keenan	I.D. #5799-Gr. 6-LLD-BTE	09/02/15-06/30/16
Danielle Stesner	I.D. #5491-P.E.-CBW	09/21/15-10/23/15

**5. Rescind appointments: ACTION**

Recommend the Board rescind the following appointments:

- a) Michelle Audet as a long-term substitute for I.D. #5799.
- b) Joann Blavat as the Acting Supervisor of Transportation due to a job transfer.

**6. Approval of Position and Rate: ACTION**

Recommend the Board approve the position of Long-term Substitute Bus Driver and the rate of \$15/hr. for the 2015-2016 school year.

**7. Approval of Long-term Substitute Bus Driver: ACTION**

Recommend the Board approve Maureen Murray as a long-term substitute bus driver for 4 hours daily, at the rate of \$15/hr., effective 9/8/15.

**8. Approval of Hours for Bus Drivers/Bus Attendants: ACTION**

Recommend the Board approve the hours for bus drivers/bus attendants, at their contractual rate of pay, for the 2015-2016 school year. **(Attachment S1)**

**9. Approval of Appointments: ACTION**

a) Recommend the Board approve the appointment of Tammy Higgins as the Acting Supervisor of Transportation in the absence of the contracted Supervisor of Transportation at a stipend of \$55 per diem for the 2015-2016 school year.

b) Recommend the Board approve the appointment of Laura Venter, Business Administrator/Board Secretary, as the Appointing Authority for Civil Service.

c) Recommend the Board approve the appointment of Carol Stalowski as the alternate for the Board of Education Meetings.

**10. Appointment of Teacher Mentors for 2015-2016: ACTION**

Recommend the Board approve the following teachers to perform as Mentors for the 2015-2016 school year, at a stipend of \$1000 to be paid over 34 weeks by the individual mentee:

Mentor	Mentee
Jessica Burlew - CBW	Heather Ettari - Preschool
Joann Donachy - HMP	Claudine Parga - Preschool

**11. Hours Adjustment for Transportation Department: ACTION**

Recommend the Board approve an adjustment of hours for the following bus drivers/bus aides:

Name	From	To	Effective
Dorothy Meelheim	1:15 pm-4:15 pm	1:15 pm-4:30 pm	9/08/15
Cathy Devinney	1:30 pm-4:15 pm	1:30 pm-4:45 pm	9/28/15
Gina Capra (aide)	1:45 pm-4:15 pm	1:45 pm-4:30 pm	9/28/15
Pat Kalinowski	6:30 am-9:15 am	6:30 am-10:15 am	10/2/15
Sue Micozzi (aide)	6:30 am-9:00 am	7:55 am-10:25 am	10/2/15

**12. Approval of Additional Hours: ACTION**

Recommend the Board approve additional hours for the following staff members at the contractual rate of pay and effective dates listed:

Name	Reason	Hours	Date
Lisa Petrocelli	Kindergarten Orientation	2	8/28/15
Lisa Petrocelli	Teacher/CST Meeting	1	9/01/15
Sandra Cotten	ESL/Back to School	2	9/14/15
Sandra Cotten	Pre-K Registration	1	8/18/15
Sandra Cotten	Pre-K Registration	1	8/19/15
Sandra Cotten	ESL Evaluation/CST Mtg.	1.5	9/1/15
Nelia Ziobro	CST Meetings/Aide Schedules/Evaluations	32.5	7/23, 8/5, 8/10, 8/12 & 8/24/15

**13. Schoolhouse Personnel: ACTION**

Recommend the Board approve the following personnel for Schoolhouse for the 2015-2016 school year, at the hourly contractual rate:

Kathy Palagonia - Coordinator (70 days max. for 2 hrs.)

Jason Miller - Teacher (70 days max. for 1.5 hrs.)  
 Joseph Zaccone - Teacher (35 days for 1.5 hrs.)  
 Lisa Spano - Teacher (35 days for 1.5 hrs.)  
 Scott Selby - Security (2 hrs./day @ \$35/hr.)  
 Katherine Zaccone - Substitute  
 Catherine MacMoyle - Substitute  
 Joseph Zaccone - Substitute  
 Lisa Spano - Substitute

**14. Approval of Copy Clerk: ACTION**

Recommend the Board approve the appointment of Maureen Bruno as the copy clerk for the Clara B. Worth School, at the rate of 1.5 times her hourly rate, for up to 6 hours per month.

**15. Approval of Coordinators, Sponsors and Clubs: ACTION**

Recommend the Board approve the Coordinators, Sponsors, and Clubs for the Fall 2015 Cycle, to run for ten (10) sessions from October 13 to December 22. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, and Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date):

School	Sponsor	Club
<b>BAY</b>	Isabella Appignani, Coordinator Meredith Trembulak Lauren Treshock Jackie Wright April Salerno	Sports Club Scrabble Club Chess Club Recorder Club Go Noodle Club (gr. 1-4)
<b>CBW</b>	Michelle Speidel, Coordinator Denise Mannarino Stephanie Violante Teresa LaMagra Kristy Roth Melissa Davenport Krista DesJardin, Substitute	Lego Club Technology Art Club Coloring/Craft Club Sport Club Photography Club
<b>BTE</b>	Joseph Zaccone, Coordinator Bonnie Brown Luke Hurley Kim Guarascio Mike Colarusso Vicky Guy Ashley Walder, Substitute	Fitness Club Debate Club Chess Club Journal/Scrapbooking Club Body Wellness Club Drawing/Origami/Puzzle Club
<b>HMP</b>	Brendan Keats, Coordinator Joan Richie Patryce Beecher	Comic Book Club Drama Club Drama Club

<b>HMP</b>	Gina Boyles Debra Immerso Michele Merlo Kevin Waldron	Drama Club Drama Club Comic Book Club Hoops Club
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**16. School Play Coordinators: ACTION**

Recommend the Board approve the following teaching staff members as Coordinator for producing and directing a school play, at the hourly contractual rate of \$41.61 (or \$3,120.75 total), not to exceed 25 hours:

<u>Name</u>	<u>School</u>
Janet Sullivan	BTE
Lisa Lapsley	BTE
Katherine Zaccone	BTE

**17. Stokes Coordinators: ACTION**

Recommend the Board approve the following teaching staff members as Stokes Coordinators for the 2015-2016 school year:

Kathy Palagonia      Luke Hurley (½ position)      Dan Cooney (½ position)

**18. Free & Reduced Lunch Stipend Increase: ACTION**

Recommend the Board approve a stipend increase for Maureen Bruno, Lunch Applications Processor, from \$1500 to \$2000, for the 2015-2016 school year.

**19. Approval of Math Training: ACTION**

Recommend the Board approve Victoria Keenan, long term substitute, to receive \$100, retroactive to 8/31/15, for Math Training.

**20. Substitutes for Extended School Day Program: ACTION**

Recommend the Board approve the following teachers to substitute for the Extended School Day Program, for 1.5 hrs./day at the contractual rate, paid through Title I funds:

Diane Fraone - BAY                      Kim Pascarella Tacon - HMP  
Dawn Blumensteel - BAY              Debbie Immerso - HMP



**21. Approval of Classroom Observer: ACTION**

Recommend the Board approve Trevor Palagonia, student at Ocean County College, to spend 30 hours observing in the classroom, under the direction of Joseph Zaccone, Grade 6 Special Education Teacher at the Berkeley Township Elementary School.

**22. Approval of Internship: ACTION**

Recommend the Board approve Melissa Rodriguez, Occupational Therapist student at Harcum College, to complete Level II Fieldwork (no direct student contact), under the direction of Carol Kiersnowski, Occupational Therapist for the district, effective on or about 10/19/15 to 12/22/15.

**23. Substitutes: ACTION**

Recommend the Board approve the following individuals as substitutes for the assignments listed below for the 2015-2016 school year:

**A. Non-Instructional:**

Donna DeSilva	Bus Attendant
Harmony Fogle	Aide
Dana Miller	Aide
Hara Nemeth	Custodian

**Note:** All substitute aides approved by the Board will also be able to substitute as bus/school/teacher aides.

**B. Instructional:**

Cara Donnelly	Teacher
Hamony Fogle	Teacher
Erica Haake	Teacher
Thomas J. McLoughlin, Jr.	Teacher
Dana Miller	Teacher
Melissa Reynolds	Teacher
Maureen Tarantino	Teacher
Jennifer Vigne	Teacher
Heather Walsh	School Nurse

Christina Warchol	Teacher
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MOTION by Mr. Mooney that upon recommendation of the Superintendent items B1-B16 be approved.

SECOND by Mr. Pellechia

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**B. OTHER BOARD ACTION:**

**1. HIB Report Update: ACTION**

There are 0 HIB report(s) for the month of September, 2015.

**2. Out-of-District Placement: ACTION**

Recommend the Board approve out-of-district placement for the following student for the 2015-2016 school year:

I.D. #997038 - New Road School - effective on or about 9/2/15 - at the per diem tuition rate of \$266.95

**3. Homebound Instruction: ACTION**

Recommend the Board approve Homebound Instruction for the following student for the 2015-2016 school year:

I.D. #997857 - effective 9/8/15 - 10/12/15

**4. Week of Respect: ACTION**

Recommend the Board recognize "Week of Respect" in New Jersey October 5-9 as required by the *Anti-Bullying Bill of Rights Act* (P.L.2010, c.122).

**5. National School Bus Safety Week: ACTION**

Recommend the Board recognize "National School Bus Safety Week" October 19-23.

**6. American Education Week: ACTION**

Recommend the Board recognize "American Education Week" November 16-20.

7. **Emergency Operations Plan:** **ACTION**
- Recommend the Board approve the Emergency Operations Plan for the Berkeley Township School District for the 2015-2016 school year.
8. **Uniform Memorandum of Agreement Between Education and Law Enforcement Officials 2015:** **ACTION**
- Recommend the Board approve the *Uniform Memorandum of Agreement Between Education and Law Enforcement Officials* for the 2015-2016 school year.  
**(Available for review in the Superintendent's Office)**
9. **Services for the NJ Commission for the Blind 2015-16:** **ACTION**
- Recommend the Board approve the following students to receive services from the NJ Commission for the Blind at the levels and costs listed, for the 2015-2016 school year:
- I.D. #994889 - Level 3 - \$14,300  
I.D. #998192 - Level 1 - \$ 1,900  
I.D. #997446 - Level 1 - \$ 1,900
10. **Settlement Agreement and Release:** **ACTION**
- a.) Recommend the Board approve the Settlement Agreement and Release entered into between the Berkeley Township Board of Education and J.G. to resolve and settle all outstanding issues involved in dispute.
- b.) Recommend the Board approve the Settlement Agreement and Release entered into between the Berkeley Township Board of Education and W.P. to resolve and settle all outstanding issues involved in dispute.
11. **Use of Facilities:** **ACTION**
- Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:
- HMP**  
First and Second Floors  
PTA - Annual Terror in the Halls  
Friday & Saturday, Oct. 16 & 17, 2015 - 4:00 pm-11:00 pm
- APR - PTA - Annual Auction  
Friday, March 11, 2016 - 4:00 pm-9:00 pm  
Saturday, March 12, 2016 - 10:00 am-10:00 pm
- BTE**

Parking Lot & Bathroom access  
Berkeley Municipal Alliance - Trick or Trunk w/DARE Program  
Saturday, October 17, 2015 - 11:00 am-4:00 pm  
Rain date: Sunday, October 18, 2015 - 11:00 am-4:00 pm

**Cafeteria**

CASA of Ocean County  
Tuesday, December 29, 2015 - 3:00 pm-9:00 pm

**12. Approval of School Trip: ACTION**

Recommend the Board approve the following school trip for the 2015-2016 school year:

Ocean County Historical Society, Museum & Research Center  
26 Hadley Avenue, Toms River, NJ 08753

**13. Second Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the second reading of the Bylaws/Regulations/Policies listed below:

Reg 8500                      Charging Procedures  
Policy 5330                    Administration of Medication

**14. Resolution to submit Statement of Assurance (SOA): ACTION**

**WHEREAS**, N.J.A.C. 6A:30-3.2(f) requires participating school districts to hold a public meeting to approve the submission and accuracy of the district's Statement of Assurance for the 2015-2016 school year, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education does hereby authorize the Superintendent of Schools to submit the SOA, as required annually by the Commissioner of Education, to be in compliance with the provisions of N.J.A.C. 6A:30-3.2(f).

**15. Resolution to Participate in NJ's 3rd Congressional District Reading Challenge: ACTION**

**WHEREAS**, Congressman Tom MacArthur has established "NJ's 3rd Congressional District Reading Challenge" to encourage students to read in their free time, and

**WHEREAS**, as participation in this program would be beneficial to the students of this school district, and

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education hereby authorizes participation of all students in the Berkeley Township School District in "NJ's 3rd Congressional District Reading Challenge", and

**FURTHER BE IT RESOLVED**, that the appropriate steps be taken to implement said program including notification of Congressman Tom MacArthur.

**16. Resolution to Participate in the Sustainable Jersey for Schools: ACTION Certification Program:**

**WHEREAS**, the Berkeley Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification, and

**WHEREAS**, the Berkeley Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions, and

**WHEREAS**, extensive opportunities exist to teach students about ecological, economic, and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places, and

**WHEREAS**, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment, and

**WHEREAS**, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children, and

**WHEREAS**, the Berkeley Township Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as "Green Team"), based on the guidance of Sustainable Jersey for Schools, and

**WHEREAS**, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships, and

**WHEREAS**, the Berkeley Township Board of Education will encourage Green Teams at all district schools by providing networking and education opportunities, and

**THEREFORE, IT IS RESOLVED**, that the Berkeley Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board's intention to pursue certification for schools in the district, and

**WE DO HEREBY APPOINT** Michael Conforti, Assistant Principal, to be the district's liaison to Sustainable Jersey for Schools, and

**WE DO HEREBY RECOGNIZE**, Berkeley Township Elementary School, Clara B. Worth School, H & M Potter School, and Bayville School as the agents to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions, and

**WE AGREE TO** complete district actions and to support the district's schools in completing their actions.

MOTION by Mr. Mooney that upon recommendation of the Business Administrator items BA 1-7 be approved.

SECOND by Mr. Cammarato

ROLL CALL: (9 Ayes, 0 nays, 3 Abstains - Mr. Fisher on Item 3, Mr. Guarascio on Item 1, and Mr. MacMoyle on Items 1 and 3.) Motion carries.

**X. BUSINESS ADMINISTRATOR'S AGENDA:**

**1. Minutes: ACTION**

RESOLVED that the Minutes of the Regular Board Meeting held on August 18, 2015 be approved. (Attachment B)

**2. Payment of Bills: ACTION**

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List ( <b>Attachment B1</b> ) dated September 14, 2015	
Checks numbered 38747 - 38878.....	\$1,666,889.19
Bills List ( <b>Attachment B2</b> ) dated October 6, 2015	
Checks numbered 38879 – 38988.....	\$2,634,005.56
Purchase Order Report ( <b>Attachment B3</b> ) listing Purchase	
Orders numbered 16-00393 through 16-00625 totaling.....	\$2,651,259.46

**3. Payroll Approval: ACTION**

BE IT RESOLVED that the monthly payroll be approved:

Payroll – July 2015.....	\$ 413,116.00
Payroll – August 2015.....	\$ 492,814.46

**4. Appropriation Transfers: ACTION**

BE IT RESOLVED that the Appropriation Transfers for the months of July and August 2015 budget be approved. (Attachments B4 and B5)

**5. Board Secretary's Report: ACTION**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of July 31, 2015 and August 31, 2015 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachments B6 and B7)

**6. Report of the Treasurer of School Monies: ACTION**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended July 31, 2015 and August 31, 2015 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. (Attachments B8 and B9)

**7. Travel Approvals: ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Mannarino, Justin	CPI	10/6,10/7,10/8. 10/9/2015	\$2,419.00
Peters, Laurie	13th Annual Fall conference/Dyslexia and Other Reading Disabilities	10/16/2015	\$230.00
DiFiore, Tia	Annual Fall Conference - IDA	10/16 & 17/2015	\$290.00
Melanson, Rebecca	Harassment, Intimidation, and Bullying Prevention Training Program-Fall 2015	10/20/2015	\$125.00
Pasqualetto, Terry	Harassment, Intimidation, and Bullying Prevention Training Program-Fall 2015	10/20/2015	\$125.00
Burton, Cara	Harassment, Intimidation, and Bullying Prevention Training Program-Fall 2015	10/20/2015	\$125.00
Conforti, Mike	Harassment, Intimidation, and Bullying Prevention Training Program-Fall 2015	10/20/2015	\$125.00
Melanson, Rebecca	Mileage for HIB Training	10/20/2015	\$15.00

Burton, Cara	Mileage for HIB Training	10/20/2015	\$8.57
Conforti, Mike	Mileage for HIB Training	10/20/2015	\$8.57
Conforti, Mike	Mileage for I&RS Training	10/21/2015	\$25.22
DeClerico, DyAnn	NJAFPA Meeting and Mileage	10/9,10/30, 11/13/2015,1/22/2016	\$168.00
DeClerico, DyAnn	MC3 and CSI Meeting Mileage	10/13,10/15,11/1111/24, 12/11/2015,1/13, 1/19/2016,	\$77.50
Steinmetz, Adam	Great Books Training	TBA	\$475.00
Steinmetz, Adam	Great Books Training Mileage	TBA	\$100.00
Speidel, Michelle	NJKEA Kindergarten Seminar Mileage	10/23,12/11/2015,2/18, 3/18, 4/15/2016	\$95.15
Snyder, Michele	NJKEA Kindergarten Seminar Mileage	10/23,12/11/2015,2/18, 3/18, 4/15/2016	\$102.92
Monica, Tia	NJKEA Kindergarten Seminar Mileage	10/23,12/11/2015,2/18, 3/18, 4/15/2016	\$88.50
Treshock, Laurin	NJKEA Kindergarten Seminar Mileage	10/23,12/11/2015,2/18, 3/18, 4/15/2016	\$92.20
Burlew, Jessica	Pre-K Master Teacher Training Mileage <b>Revised</b>	10/19,11/16, 12/14/2015,1/11,2/8, 3/21, 4/18, 5/16/2016	\$221.61
Guarascio, Kim	Co-Teaching Conference	12/7/2015	\$249.00
Venter, Laura	Asbo International Conference Expenses -Taxis, Parking, Mileage & Late Fee	10/23 - 10/26/2015	\$300.00
Zito, Jeff	2015 FEA/NJPSA/NJASCD Fall Additional Cost	10/22,23/2015	\$35.00
Cimino, Andrea	2015 FEA/NJPSA/NJASCD Fall Additional Registration Cost	10/22,23/2015	\$35.00
Richie, Joan	Best Practices in Art Education-LBIF Teachers Symposium	10/28/2015	\$85.00
Finamore, Eva	Best Practices in Art Education-LBIF Teachers Symposium	10/28/2015	\$85.00
Roth, Karen	Best Practices in Art Education-LBIF Teachers Symposium	10/28/2015	\$85.00
Conforti, Mike	School Law Mileage	12/4/2015	\$25.22
Zaccone, Katie	Co-Teaching Conference	12/7/2015	\$249.00
DeClerico, DyAnn	Close Reading Strategies: Practical Ways to Help Students Use Analytical Reading Strategies to Meet YOur State Standards (Grades 3-5) and Mileage	12/9/2015	\$250.00



MOTION by Mr. Mooney that upon recommendation of the Business Administrator items BA 8-12 be approved.

SECOND by Mr. Pellechia.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

**8. Transportation Routes: ACTION**

Recommend that the Berkeley Township Board of Education approve the 2015-16 Transportation Routes for the submission to the Executive County Superintendent's Office and the Berkeley Township Police Department..

**9. NCLB Title I and Title IIA Funds: ACTION**

Recommend the Board approve the following BSI teachers to be paid from NCLB Title I funds as follows:

Tom Ettari	HMP	\$51,000
Tracy Foster	HMP	\$56,000
Meera Malik	BAY	\$51,000

Recommend the Board approve the following class size reduction teacher to be paid from NCLB Title IIA as follows:

Michelle Merlo	HMP	\$35,000
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**10. School Security Services: ACTION**

Recommend the Berkeley Township Board of Education approve the execution of a Shared Service Agreement with the Township of Berkeley to provide police officer services at the Bayville School, Berkeley Township Elementary School, Clara B. Worth School and H. & M. Potter School for the 2015-16 school year, the cost of such services at \$32.50 per hour not to exceed \$165,000.

**11. Comprehensive Maintenance Plan: ACTION**

Recommend that the Berkeley Township Board of Education approve the Comprehensive Maintenance Plan for the 2014-15 through 2016-17 school years. **(Attachment B10)**

**12. Approval of Appointments**

**ACTION**

Recommend the Board approve the following appointments for the remainder of the 2015-2016 School Year:

Treasurer of School Monies	Carmen Memoli, CPA (\$3,000)
School Physician	Dr. Santo-Domingo (\$6,500)
Attendance Officer	Officer Scott Selby (\$2,300)
Testing Agency	Dafeldecker Associates
Legal Newspaper	<i>Asbury Park Press</i>
	<i>Berkeley Times</i>
Tax Shelter Annuity Co.	AXA Equitable, MetLife, VALIC, Lincoln Investment
Board Secretary	Laura Venter
Public Agency Compliance Officer	Laura Venter
Purchasing Agent	Laura Venter
Custodian of Records	Laura Venter
Alternate Custodian of Records	Carol Stalowski
Supervisor of Certifying Officer	Laura Venter
Certifying Officer	Emalisa Haller
ADA Officer	Dan Prima
Affirmative Action Officer	Keith McShaffrey
Affirmative Action Officer/Title IX Coordinator	Dr. DyAnn DeClerico
Program Director Title I-V	Dr. DyAnn DeClerico
District Coordinator For HIB	Dr. DyAnn DeClerico
Web Administrator for QSAC	Dr. DyAnn DeClerico
District Liaison for Missing/Abused Children	Rebecca Melanson
504 Officer	Dr. Jeff Zito
Conscientious Employee Protection Representative	Steve Rieder
Acting Supervisor of Transportation	Tammy Higgins
Out-of District Supervisor	Cheryl Ernest
Asbestos Management Officer	Patrick Sullivan
Indoor Air Quality Designee	Patrick Sullivan
IPM Coordinator	Patrick Sullivan
HAZCOM Instructor	Patrick Sullivan
AHERA Representative	Patrick Sullivan
District Safety Coordinator	Patrick Sullivan
Acting Supervisor of Buildings & Grounds	Michael Caufield
District Liaison to Department of Children & Families	Theresa Pasqualetto

MOTION by Mr. Mooney that upon recommendation of the Business Administrator Items BA8-B12. Second by Mr. Cammarato.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 3 Abstains) Mr. Fisher item 3, Mr Guarascio, item 1 and Mr. MacMoyle on items 1 and 3. Motion carries.

**XI. OLD BUSINESS:**

None.

**XII. NEW BUSINESS:**

Mr. Cammarato noted that on Saturday, October 10, 5pm to 8pm Spaghetti Dinner Benefit at the Little League Building.

**XIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

None.

**XIV. EXECUTIVE SESSION:**

MOTION by Mr. Mooney to move to Executive Session for Personnel matters. Action may be taken when the board reconvenes.

SECOND by Mr. Cammarato.

ROLL CALL: (9 Ayes, 0 Nays, 0 Abstains) Motion carries.

**XV. ADJOURNMENT:**

MOTION by Mr. Pellecchia, second by Mr. Cammarato, and all in favor that the meeting be adjourned at 6:51 pm.

Respectfully submitted,



Laura Venter, CPA, RSBA  
Business Administrator/Board Secretary

