

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, October 15, 2013, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Jim Fulcomer, called the meeting to order at 6:30 p.m. Adequate notice of this Meeting was given in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The Meeting was opened with a Salute to the Flag. Mr. Fulcomer asked for a moment in memory and in tribute for those brave soldiers throughout the ages who have fought for our freedom and for our country.

**III. ROLL CALL:**

**PRESENT:** Lauren Ciccone-Zawada, Sal Ferlise,  
Patrick Mooney, Keith Fisher, Sophia Gingrich,  
Steve Pellecchia, Jim Fulcomer

**ABSENT:** Noriko Kowalewski, Lou Tuminaro

**ALSO PRESENT:** Dr. James D. Roselli, Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
Jack Sahradnik, Board Attorney

**IV. PRESENTATION:** Mr. Rodney Haines, CPA – Holman, Frenia & Allison, P.C.  
2013 Audit Report

I would like to preface my presentation with the fact that this report was gone over in detail with the Finance Committee by Mr. Holman and our audit staff, so all of the details of this report have been previously reviewed. I would like to point out just a couple of areas, as auditors, we like to hang our hats on to say what is important to us. Page 11 of the report is the Independent Auditors Report. This is where we give our professional opinion on the financial statements that you presented to us and make sure that they are according to GAAP. Basically this is what is known as an unmodified report, meaning that there were no modifications that were needed to your presentation of your financial statements to bring them up to GAAP. This is what would be known as a clean opinion or the best audit opinion that you can get.

As most boards, you want to know how much money you have going forward. Page 35 of the report is your Balance Sheet of your Governmental Funds. This is where you have three major government funds -- General Fund, Special Revenue Fund and Debt Service Fund. The General Fund is your day-to day budget operations, the Special Revenue Fund is the fund that you use for grant activity, and the Debt Service Fund is exactly what it sounds

like--where you pay your bonds from. The most important one to you is the General Fund. You will see that you ended the year June 30, 2013 with total general fund balances being \$6,395,517—that is made up of approximately 7 different items: (1) restricted for capital reserves is \$1,021,540—you set capital reserve money aside to use for capital needs; (2) maintenance reserves is \$855,693; (3) emergency reserves is \$261,339; (4) excess surplus is \$1,335,398. Excess surplus is the State of New Jersey regulations which require that you are only allowed to maintain an unreserved fund balance equal to 2% of your operating expenditures. There is a calculation that we have to do to determine what the excess is. What the excess will be is the minimum amount of fund balance that you will have to use to balance for your next budget. When you balance that budget this will be the minimum amount of fund balance that will be a revenue to offset. (5) the next line item--excess surplus designated for subsequent year expenditures--is \$1,443,540. That was the amount of excess that we determined as of last year's audit, June 30, 2012, so that was money that had been put in 2013-2014 budget year; (6) committed for other purposes is \$984,177. This would be for encumbrances--open purchase orders that had been listed as of June 30 which had not been received yet. You are allowed to reserve these funds; and (7) unassigned amount being \$493,830. That seems like a small amount of unassigned money but what it doesn't include is your June state aid payments that the state decides they are not going to pay you until July which you have received as of this date. The state withheld \$197,424 so that combination of the 197 and 493, that is really what the true 2% of your expenditures would be. That calculation is actually in the back of the report if you are ever going through it. The maximum amount of surplus that you can maintain is \$691,254 (which in your size district isn't a lot of money), so you are operating very efficiently by having that excess surplus position. If that number ever starts to go lower, then you will end up having to think about it for tax purposes.

The last thing I would like to talk about is our comments and recommendations. In the back of the report is the Auditors Management Report. This is where we have to discuss the compliance issues that the state requires us to be looking at. We would be pointing out here certain findings and investigations. I am happy to say that we have zero comments and recommendations. The operations are running smoothly. In all of our compliance testing, we found no exceptions. We are quite happy with the operations that the administration is running and that you are overseeing.

MR. PELLECHIA: I would like to thank our Business Administrator for everything being satisfactory. Thank you, Laura.

#### **V. PRESIDENT'S REPORT:**

I thank everybody for attending this meeting. You are part of the less than one-tenth of 1% of the public who come out to Board of Education meetings. We welcome your interest, and we welcome your suggestions, questions, and criticisms during the public portion of this meeting.

Yesterday was Columbus Day when Christopher Columbus went ashore onto San Salvador, a small island in the Bahamas on October 12, 1492. He unleashed a series of events that literally changed the world. Some of the immediate results were the establishment of the

Spanish Empire in the Americas, the introduction of Christianity and Judaism to the Americas, the gradual elevation of great European Nations to worldwide ascendancy, the Columbian exchange of food and products, and the great intensification of the European commercial revolution. The greatest result was a demographic and cultural tsunami that engulfed the Americas. Millions of white European, Sub-Saharan Africans, and later Asians would migrate, or in the case of black Africans, be involuntarily transported to the Americas. As a result of these developments, the dominant languages and cultures in the Americas, the American continents are European, primarily English and Spanish, with some African cultural influences, some Asian influences, and greatly diminished pre-Columbian cultural influences. Most of the people of America today of European, African, or post-Columbian Asian ancestry would not have been born except for these events that allowed their parents to meet in the Americas. Perhaps the greatest result of Columbus' voyages for America was the eventual creation of the greatest country in the history of the world—the United States of America—the greatest political force for the triumph of good over evil in the world. Thank you, Christopher Columbus. God Bless Christopher Columbus and God Bless America.

On September 28 of this year, there were three important simultaneous gatherings in Berkeley Township which one or more of our board members attended.

One was held at Central Regional High School and honored military heroes of our regional high school.

Another was the truly excellent car show organized by Board Member, Sal Ferlise, which raises money for our Stokes field trip.

The third gathering was a rally of about 200 people in South Seaside Park to protest plans by FEMA to drastically increase flood insurance rates. I organized the third event because if these FEMA plans go into effect, Berkeley Township's efforts to restore its post-Super Storm ratables would be undermined by exorbitant insurance rates. Governor Christie said these flood insurance rates over four years could go as high as \$30,000. Houses must be elevated at least 3 feet above compliance to avoid these drastic flood insurance increases. New base elevation formulas have reduced the certified elevation for houses by a foot, and new FEMA flood maps have increased the level of compliance with this standard. Thousands of existing homes must be elevated to comply with the new FEMA standards. The state DEP says that flood insurance rates in 4 years will be \$7,000 if you raise your home to the new higher elevation of compliance. If you raise your home to 2 feet above the new compliance level, new flood insurance in four to five years will be \$3,500 a year, which is certainly much higher than \$350 a year. If these new FEMA maps that are based on faulty science and if the planned flood insurance rates are implemented, it will be very difficult for our township to restore and grow its tax ratables. This scenario would cause our Board of Education to have great difficulties maintaining our present level of services without a large tax increase later on in the future.

We avoided a significant tax increase this year partly because of a low interest CDL loan for which we were directed to apply by Governor Christie. The CDL is a federal loan devised to offset temporarily the loss of ratables. We have the option of making

withdrawals from this loan for the next two years before we are likely to start paying it back. We already made a withdrawal this year. Ironically, the higher flood insurance rates will be hitting homeowners severely just as we are supposed to start repaying this CDL, so the federal government gives and then it takes away, and it takes away far more. Unless we stop these FEMA plans, this Board may have to make very unpleasant fiscal decisions several years into the future.

Concerning increased expenses, we are burdened with a new unfunded state mandate. Under this mandate, we must dramatically increase the observations of tenured teachers and quantify student test performances for each teacher. Our Superintendent, Dr. DeClerico and our entire supervisory staff are doing their very best to implement this unfunded regulation. To comply with this unfunded regulation, we have increased the number of our supervisors and are likely to appoint another supervisor in the near future. We also expect to approve a revised contract for Susan Orłowsky to, in part, keep a record of the test results of every student, for every teacher, as part of the new teacher evaluation process. Considering the fact that we have very high state test scores, these new expenses clearly are unnecessary. They also are likely to make the jobs of our excellent teachers and administrators more difficult. This unfunded mandate and Obama Care are two of the biggest new factors driving up the cost of education in our school system. I will be drawing up a resolution for our next board meeting asking the State of New Jersey to provide full funding for this unnecessary mandate.

On another issue, our Business Administrator informs me that South Seaside Park and Pelican Island this year have no students registered with our school system. Until 1962, we used to send these students to the Seaside Park Elementary School. Then we sent them to Bayville schools. Under the Board Presidency of Carmen Amato, we asked the Seaside Park School System to take those students, but the Seaside Park school at that time was too overcrowded to take them. More recently, approaches were made to our School Board by the Seaside Park school officials offering to take our Barrier Island students. Those approaches were rebuffed. South Seaside Park and Pelican Island are wonderful places for children to grow up, except since 1962, these children have had to take 90 minute round trips every day to get a free public education, and their parents, in many cases, have found it inconvenient to make such trips to school events. As a result, since 1962, some families have moved out of these Barrier Islands to live in areas that are closer to the school that they want their children to attend. The Board should carefully consider whether our community and these children would be better served in the future if we gave these families the freedom to go to a Barrier Island elementary school at our expense since these areas pay far more taxes than the cost of their children's education.

Finally, on our agenda tonight are two resolutions which, if favorably accepted, would give us more money for our educational program and reduce taxes in Berkeley Township. These resolutions have been timed to be close to our November legislative elections. Because Governor Christie is likely to win by a landslide, it is possible that there may be a tighter division between the two political parties in the state legislature. Under such circumstances, our legislative delegation and Manchester Township's legislative delegation would be able to leverage their votes for substantial property tax relief for our constituents. The first resolution under New Business would re-establish senior stabilization aid for Berkeley

Township and Manchester Township. It is directed to both incumbent state legislators and candidates for the state legislature, along with the Governor, State Senate President, and the Assembly Speaker. The second resolution asks our State Senator and assembly members to co-sponsor the Fair School Funding Plan for the State of New Jersey. This plan would distribute state aid equally to all students in New Jersey and would give our constituents a huge property tax cut. The Fair Funding Plan would more than offset the loss of ratables resulting from increased flood insurance rates that are scheduled to be phased in by FEMA in the National Flood Insurance Program. This resolution specifically asks for a response from our state legislators since they gave us no response the last time that we endorsed the Fair Housing Plan by resolution.

This concludes the President's Report and now we will have the Superintendent's Report.

## **VI. SUPERINTENDENT'S REPORT:**

School bus emergency evacuation drills were conducted during the month of October and they must be recognized in the Minutes.

At BTES, the drill was conducted on October 7 at 7:15 a.m. in the parking lot and was supervised by Principal Burr and Barbara Fitzpatrick.

At CBW, the drill was conducted on October 8 at 8:00 a.m. in the parking lot and was supervised by Principal Prima and Barbara Fitzpatrick.

At Bayville, the drill was conducted on October 9 at 8:35 a.m. in the parking lot and was supervised by Principal Zito and Barbara Fitzpatrick.

At HMP, the drill was conducted on October 9 at 9:15 a.m. in the parking lot and was supervised by Assistant Principal Guinan and Barbara Fitzpatrick.

This information will be mailed in to the State of New Jersey. These are required drills that have to be maintained at all of our schools.

### **Bayville School:**

- Back-to-School Night was well attended by parents and guardians.
- PTA paid for a science assembly for all students titled "The Jungles of Jersey."
- School gym is complete and being enjoyed by all students. The Physical Education teacher is delighted with the end result and hasn't stopped smiling!
- They are currently participating in lessons and spirit days revolving around The Week of Respect.
- They won another grant! The New Jersey Relief Fund and Young Audiences awarded us a program valued at \$10,000. This program will be held in the spring.

**Clara B. Worth School:**

- Student of the Month awards.
- Fall Family Bingo - 500 participants - huge success.
- Respect Week - variety of activities throughout the week - great participation from staff and students.
- Diabetes Assembly for Grade 3.
- PTA sponsored Wonders of the Rainforest Assembly.
- Fireman Fred Mitchell visited CBW kindergartners during Fire Prevention Week.

**H. & M. Potter School:**

- Won grant from “Picturing America.” They sent 100 laminated famous historic paintings that will be hung around the school.
- They are again the leaders in the nation for recycling for the Dream Machine Recycle Rally.
- Student Council is up and running. Our first action was to study “Blaze” the Diabetes Dog and they will present information to the school based on what they learned.
- Starting our 3-4<sup>th</sup> grade Book Club. Shared service with the Berkeley Branch of the Ocean County Library which will meet once a month to promote reading.
- Terror in the Halls! - October 18 & 19. Be prepared to be scared!

**Berkeley Township Elementary:**

- All students completed MAP testing to identify child’s Exile score.
- Respect Week observed.
- Conducted a CPR and compression training for all 6<sup>th</sup> graders.
- 5<sup>th</sup> graders were educated by Sherri Dillane about diabetes and the care/training of a service dog.
- PTA sponsored a Dance-a-Thon.

**Curriculum Office:**

- Training on how to write the Student Growth Objectives (SGO).
- Training on the Marzano model of instruction.
- Training on observation - the online tool we are using to evaluate teachers.
- Training on Reading Mastery for new teachers using the program.
- Coordinating training for Strategies for Writers for Gr. 1-5, including the technology component.
- Set up online accounts for teachers and students to utilize the resources for Language Arts.

**2. SUPERINTENDENT'S REPORT****Sept. 19:**

Attended Jackson Liberty High School – Convocation Speech given by Christopher Cerf, Commissioner of Education.

**Sept. 20, 23, 24 & 25:**

Supervised school bus emergency evacuations where they actually go to other schools.

**Sept. 26:**

Administrative Meeting.

**Sept. 27:**

Meeting with Business Administrator Laura Venter, Patrick Sullivan, Supervisor of Buildings & Grounds, and gym floor contractor for Northeast Company. Gyms are 99% complete and being utilized in all schools. (Minor punch list items being completed.)

**Oct. 1:**

Attended Ocean County Superintendents' Roundtable at Georgian Court University.

**Oct. 2:**

Attended Superintendent Academy with Dr. Zito, Mr. Burr & Mrs. Guinan at Monmouth University.

**Oct. 7-11:**

Week of Respect observed in all 4 schools.

**Oct. 7, 8, 9:**

Supervised school bus emergency evacuations at all 4 schools.

**Oct 12:**

Attended Manitou Park Community Breakfast provided by Mayor Amato and Berkeley Rec hosted by Robert Taylor.

**VII. PUBLIC DISCUSSION ON AGENDA ITEMS:**

My name is Charles Crunkleton. I live at 78 Moorage Avenue. I am here tonight as a Board Member of the Berkeley Township Taxpayers' Coalition. We have been working on a couple of things as presented by the Board President in his message. The Fair School Funding has been something we have been looking at for more than a year, but unfortunately, the big storm came by and took a lot of our time away from what we would like to be doing. We are very interested in the Fair School Funding because of the fact that all of our people in Berkeley send a lot of money in income taxes to the State of New Jersey and then the State returns it as they see fit to various school districts. We feel that here in Berkeley Township we are not getting a fair shake. I have in my hand a piece of paper that I got last year from one of the previous presidents, Mr. Jim Byrnes, and I just

want to point out a few items. For instance, for every dollar that we send to Trenton as income tax, what do we get back? We compare it to a school district that's closest to us that is in a disadvantaged condition—they have new names for these—they used to be called Abbott Districts—but now they have another name for it. For Berkeley Township, for every dollar they sent to Trenton in 2012, Berkeley Township got back 12 cents. As a comparison, for every dollar Asbury Park sent to Trenton, they got back \$15.02—that's a big difference. The amount of students we have are about the same. If we went to using the Fair School Funding that's been proposed by Senator Michael Doherty, he has a school funding program that would equally distribute the monies that go to Trenton from income taxes on a per student basis with no other restrictions. If we were doing that, Berkeley Township, for every dollar that we sent to Trenton, we would be getting back 89 cents. Asbury Park would be getting \$4.52, so although it's a lot less Asbury Park is getting, they are getting a lot more than they are sending in. That is one of the points we would like to make. As the President has mentioned, we are hopeful that there will be a big change in what's there in Trenton and that people will look more favorably upon the Fair School Funding. At least they'd be able to talk about it and bring it up for discussion in the various houses. Right now, that's not happening. It doesn't get out of the committees to the floor to talk about it, so we are hopeful that will happen. Everybody needs to get to talk to everybody that they can about this, especially the legislative groups that we have in Berkeley Township and in the County and anywhere in the State. I have a copy of the last time there was a resolution by the Berkeley Township School District. There were a lot of people who got copies of this, and it probably would be interesting to see whether or not any of them responded. They were sent to Governor Christie, Senate President Steven Sweeney, Senate Minority Leader Tom Keane, Assembly Speaker Sheila Oliver, Assembly Minority Leader Alex DeCroce, the 9<sup>th</sup> district legislature which evidently didn't respond to this resolution before, the Ocean County Clerk, and Mayor Carmen Amato. Hopefully, there were some other responses that you had gotten. Anybody that can talk to Senator Doherty in his office, I think that he has lost a lot of steam. He was going all around the State of New Jersey giving presentations to people last year and the year before, but I think he lost a lot of steam and I think anybody--teachers, board members, relatives, friends—if you give Senator Doherty's office a call, I think it would be helpful to let him know that everyone is interested.

#### **VIII. COMMITTEE REPORTS:**

**1. Education and Liaison to Central Regional: Keith Fisher, Chairperson**

None.

**2. Personnel & Negotiations: Jim Fulcomer, Chairperson.**

Pat Mooney, Sal Ferlise, and Jim Fulcomer met and unanimously recommended the appointment of an additional supervisor to comply with the new unfunded state mandate regarding a tripling of the required minimum observations of tenured teachers. They also discussed Item 13 on our Agenda which deals with related recordkeeping for the NJ SMART system.



**3. Buildings & Grounds/Cafeteria/Transportation: Sal Ferlise, Chairperson**

On Tuesday, October 15, 2013, I visited all schools with our electrician, Mr. Craig Kostick:

Bayville School

- Gym floor is completed
- General condition of the school building is very good

H.&M. Potter School

- The new gym floor is completed
- Mr. Kostick said he was updating the generator
- Bus parking is working out
- General condition of the school building is very good

Berkeley Township Elementary School

- Generator is up and running
- Gym floor is completed
- General condition of the school building is very good

Clara B. Worth School

- General condition of the school building is very

In our future plans, we should consider a generator for CBW and Bayville School.

**4. Finance: Sophia Gingrich, Chairperson**

The bills list was reviewed and approved for payment.

Also reviewed and approved were the purchase orders numbered 14-00564 through 14-00724 totaling \$2,777,310.09.

**5. Community Relations: Patrick Mooney, Chairperson**

No report.

**6. Consolidated/Shared Services Ad Hoc: Jim Fulcomer, Chairperson.**

Sal Ferlise, Pat Mooney and Jim Fulcomer discussed the fact that there are no students registered in our elementary school system from South Seaside Park and Pelican Island and briefly reviewed our history with the Berkeley Township portion of the Barrier Islands. We also discussed the lack of response to letters sent to the Superintendent's Office at Central Regional. Our shared services agreement with Berkeley Little League was discussed.

**7. Policy and Legislation: Steve Pellecchia, Chairperson**

The policy committee met this week and discussed new polices of which will be the first reading this week.

**8. School Safety: Patrick Mooney, Chairperson**

None.

**9. Alternate Energy: Noriko Kowalewski, Chairperson**

None.

**10. Stokes Forest Field Trip: Sal Ferlise, Chairperson**

The car show was a great success.

- Weather was good.
- We had 68 cars and 2 antique buses.
- Thirty-six trophies were given out.
- There were 33 door prizes ranging from buckets of car cleaning and waxing products to free haircuts.
- The boy scouts and their leaders had a meaningful ceremony. They retired our flags.
- All accounting is still not complete, but we expect to receive about \$1,500.
- We had great “free” music by WBNJ 91.9FM.
- There was great food served
  - The Boy Scouts supplied breakfast.
  - Piney P.T.s supplied lunch.
- I would like to thank all who participated in the show:
  - The Mayor’s Council for waiving all fees
  - Our town workers for the great condition of the park
  - Our Stokes Committee for all of their hard work
  - The Vintage Museum for the great trophies and for their participation in the show.
  - Judy Noonan, Lauren Zawada, Steve Pellecchia and Dr. Roselli for attending the car show. Dr. Roselli picked out the car for the Superintendent’s Trophy.

The Vintage Antique Automobile Museum is now re-opened, located in Johnson’s Boatyard in Point Pleasant.

**IX. SUPERINTENDENT’S AGENDA**

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1 – A17 be approved.

SECOND by Mr. Ferlise.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 1 Abstain – Ms. Ciccone-Zawada on Items 15 and 17.B). Motion carries.

**A. PERSONNEL RESOLUTIONS:**

**1. Leave(s) of Absence: ACTION**

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #6010-Gr. 1-HMP:  
Maternity leave to start 11/4/13 and continue through 3/3/14.
- b) I.D. #5750-Librarian-CBW:  
Intermittent unpaid leave through FMLA.

**2. Approval of Long Term Substitute: ACTION**

Recommend the Board approve Michele Merlo as a long term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change) for the following:

<u>In For</u>	<u>Effective</u>
I.D. #6010-Gr. 1-HMP	10/30/13-2/28/14

**3. Transfer/Reassignment: ACTION**

Recommend the Board approve the transfer/reassignment of the following staff member for the 2013-14 school year:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Guinessa Broome	CBW-Basic Skills	CBW-Gr. 2	9/1/13

**4. Increase in Hours: ACTION**

Recommend the Board approve an increase in hours for the following individuals, at the hourly contractual rate of pay, as indicated:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
*Peggy Crawford-CBW-Aide	6 hrs. daily	7 hrs. daily	9/1/13
◆Diane Heyboer-Bus Driver	10:25-11:40	10:25-12:10	10/8/13
◆Debbie Albanese-Bus Aide	10:30-11:30	10:30-12:00	10/8/13

- \*To ride the bus at dismissal to Manitou Park, 4 days per week
- ◆ Additional half hour due to enrollment

**5. Revised Start Date: ACTION**

Recommend the Board approve the revised start date for Shannon Spafford, part-time Occupational Therapist assigned to the Clara B. Worth School, for 28 hrs./week, from 9/18/13 to 9/19/13.

**6. Approval of Appointment: ACTION**

Recommend the Board approve the appointment of the following staff members, in the position listed, for the 2013-2014 school year:

Affirmative Action Officers: DyAnn DeClerico & Keith McShaffrey

**7. Revised Aide Hours: ACTION**

Recommend the Board approve the revised hours for Colleen Reilly-Sammond, part-time aide in the Preschool Disabled Program, assigned to the Clara B. Worth School, from 29.5 hours per week to 28.75 hours per week, at the contractual rate of pay, effective 9/18/13.

**8. Rescind Appointment: ACTION**

Recommend the Board rescind the appointment of John Salemi as a full-time special education aide assigned to the Berkeley Township Elementary School for 6 hours daily per week, effective 9/18/13.

**9. Approval of Temporary Special Education Aide: ACTION**

Recommend the Board approve the appointment of Tyler Kelly as a temporary special education aide assigned to the Berkeley Township Elementary School for 6 hours daily per week, at the rate of \$12/hour, effective 10/16/13 (pending all necessary paperwork.)

**10. Operation Schoolhouse Personnel: ACTION**

Recommend the Board approve the following personnel for Operation Schoolhouse for the 2013-2014 school year, at the hourly contractual rate of pay:

Jason Miller - Teacher (1.5 hrs./day)  
Scott Selby - Security (2 hrs./day @ \$35/hr.)  
Substitutes: Mike Colarusso  
Brendan Keats  
Kevin Waldron  
Justin Mannarino (Mon. only)

**11. Approval of School Aide Hours: ACTION**

Recommend the Board approve the hours for the following school aides, at the contractual rate of pay, effective 9/1/13 through 6/30/14:

**BTE**

Tamara Carsten - 2.5  
Deborah Cerbone - 2.5  
Susanna Micozzi - 3.5

**BAY**

Darlene Cofone - 2.5  
Kecia Drake - 3.5  
Ellen Hughes - 3.5

**HMP**

Lori DiPiazzi - 3.5  
Mary Fitzgerald-Tuzzo - 3.5  
Amelia Fontana - 2.5

**CBW**

Elizabeth Keenan - 3.5  
Mary Mahan - 3.5  
Lori Pereira-Arnold - 2.5

**12. Homebound Instructors: ACTION**

Recommend the Board approve the attached list of teaching staff members as homebound instructors, at the hourly contractual rate of pay, for the 2013-2014 school year. **(Attachment S-a)**

**13. Approval of Contract: ACTION**

Recommend the Board approve the revised contract for Susan Orlowsky, Clerk, effective 10/16/13 to 6/30/16.

**14. Drama Club Personnel: ACTION**

Recommend the Board approve the following individuals for the Drama Program at the Berkeley Township Elementary School, not to exceed 25 hours each, at the hourly contractual rate of \$41.61, for the 2013-2014 school year:

Gianna Bassford

Katie Sanchez

Janet Sullivan

**15. Contract Revisions: ACTION**

Recommend the Board approve revisions to Appendix 1 & 8 of the 2013-2016 BTEA contract.

**16. Approval of Hourly Rate for Long Term Substitutes: ACTION**

Recommend the Board approve the following hourly rate of pay for other than a full day assignment for long term substitute teachers:

\$14.50

**17. Substitutes:**

**ACTION**

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the 2013-2014 school year:

**A. Non-Instructional:**

- Larissa Ferraro.....Aide
- Victoria Grant.....Clerical Worker/Aide
- Christine McCurdy.....Aide
- George Murray.....Custodian
- Maxwell Murray.....Bus Driver/Custodian
- Tamara Post.....Clerical Worker
- Angela Satter.....Aide
- Linda Trapani.....Clerical Worker/Aide

**Note – All substitute aides approved by the Board will also be able to substitute as bus/school/teacher aides.**

**B. Instructional:**

- Christine Borkes.....Teacher
- Kathleen Grady.....Teacher
- Gerard DeGrazio.....Teacher
- Giovanna DeGrazio.....Teacher
- Theresa Firetto.....Teacher
- Victoria Grant.....Teacher
- Alecia Groel.....Teacher
- Sally Guerrierie.....Teacher
- Melissa Innamorato.....Teacher
- Jamie Mansuy.....Teacher
- Caitlin Reardon.....Teacher
- Angela Satter.....Teacher
- Erica Sedlack.....Teacher
- Linda Trapani.....Teacher

MOTION by Mr. Pellechia that upon recommendation of the Superintendent Items A18 – A20 be approved.

SECOND by Ms. Ciccone-Zawada.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

**18. Retirement:**

**ACTION**

Recommend the Board accept the retirement of Diane Worthy, Assistant Principal assigned to the district, after 31 years of service, effective 12/31/13.

**19. Leave of Absence: ACTION**

Recommend the Board approve a leave of absence (new or revised) for the following staff member (start and end dates are subject to change):

I.D. #5236-ALPS/Tech-BTE:

Family medical leave to start 10/16/13 through 11/1/13.

**20. Approval of Long Term Substitute: ACTION**

Recommend the Board approve Donna Zappala as a long term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change) for the following:

<u>In For</u>	<u>Effective</u>
I.D. #5236-ALPS/Tech-BTE	10/16/13-11/1/13

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1–B6 be approved.

SECOND by Ms. Gingrich.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

**B. OTHER BOARD ACTION:****1. School Violence Awareness Week: ACTION**

Recommend the Board recognize “School Violence Awareness Week” (**October 21-25, 2013**), as required by N.J.S.A. 18A:36-5.1.

**2. Shared Services with Little League: ACTION**

Recommend the Board approve shared services with the Berkeley Little League to work on the field located behind BTES to bring it up to the level of a practice/playing field. (This work was completed by volunteers on Sunday, 9/29/13.)

**3. First Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the first reading of the following Bylaw/Regulations/Policies listed below:

Reg 5440	Honoring Pupil Achievement
Policy 7522	School District Provided Technology Devices to Staff Members
Policy 7523	School District Provided Technology Devices to Pupils

Policy 2468	Independent Educational Evaluations
Policy/Reg 3230	Outside Activities (Teachers)
Policy/Reg 4230	Outside Activities (Support Staff)
Policy/Reg 3281	Inappropriate Staff Conduct (Teachers)
Policy/Reg 4281	Inappropriate Staff Conduct (Support Staff)
Policy 8505	School Nutrition
Policy 5771	Use of Drug Detection Canine

**4. Additional School Trip: ACTION**

Recommend the Board approve the following additional school trip for the 2013-2014 school year:

Heritage Village at Seabreeze  
1031 Newark Ave. N  
Forked River, NJ 08731

**5. Approval of Nursing Services: ACTION**

Recommend the Board approve Delta-T Group for Nursing Services on an as needed basis for the 2013-2014 school year.

**6. Resolution to submit Statement of Assurance (SOA): ACTION**

**Whereas**, N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission and accuracy of the district’s Statement Of Assurance for the 2013-2014 school year, and

**Now, Therefore, Be It Resolved**, that the Berkeley Township Board of Education does hereby authorize the Superintendent of Schools to submit the SOA, as required annually by the Commissioner of Education, to be in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

**X. BUSINESS ADMINISTRATOR’S AGENDA:**

MOTION by Mr. Pellechia that upon recommendation of the Business Administrator Items B1 – B7 be approved.

SECOND by Mr. Mooney.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 3 Abstains – Ms. Ciccone-Zawada on Items 2 and 3, Mr. Fisher on Items 1 and 3, Ms. Gingrich on Item 1). Motion carries.

**1. Minutes: ACTION**

RESOLVED that the Minutes of the Regular Board Meeting held on September 17, 2013 be approved.



**2. Payment of Bills: ACTION**

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (**Attachment B1**) dated October 15, 2013 . . . . . \$1,536,606.20

**3. Payroll Approval: ACTION**

BE IT RESOLVED that the monthly payroll be approved:

Payroll – September 2013. . . . . \$1,803,824.70

**4. Appropriation Transfers: ACTION**

BE IT RESOLVED that the Appropriation Transfers for the month of August 2013 to the 2013-2014 budget be approved. (**Attachments B2**)

**5. Board Secretary’s Report: ACTION**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of August 31, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachments B3**)

**6. Report of the Treasurer of School Monies: ACTION**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended August 31, 2013 and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. (**Attachment B4**)

**7. Travel Approvals: ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Helen Pecelli	Best Use of iPads and Apps to Increase Student Learning	10/15/13	\$229.00
Debbie Fierra	Autism Convention	10/17/13	\$0
Cheryl Ernest	Autism Convention	10/17/13	\$0
Jenell Mitchell	Self Regulation in Children	10/21/13	\$189.00
Jessica Schlottfeld	Self Regulation in children	10/21/13	\$189.00
Karen Quartuccio Elaine Ritchey Jessica Schlottfeld Kristine Chudzik Eileen Clemente Kristin Flynn Carol Kiersnowski	Food for Thought: How Nutrients Affect Mental Health and Brain	10/22/13	\$518.00
Stacy Kakos	When a Family is Affected by Cancer	11/01/13	\$30.00
Craig Kostick	EPA/AHERA/OSHA Asbestos Training	11/06- 11/07/13	\$295.00
Lisa Flynn	Systems 3000 HR/Personnel Training	11/13/13	\$15.00
Carol Stalowski	Systems 3000 HR/Personnel Training	11/13/13	\$25.00
DyAnn DeClerico	NJAFPA's Winter Training Institute	12/06/13	\$155.58
Andrea Cimino	Section 504 of the Rehab. Act of 1973	2/11/14	\$150.00
Regina Avenoso Robin Barraud Marianne Cicco Melissa Davenport	NJAGC Gifted Education: Creativity, Curiosity, Challenge	3/7/14 & 3/8/14	\$536.00

MOTION by Mr. Pellechia that upon recommendation of the Business Administrator Items B8 – B12 be approved.

SECOND by Mr. Mooney.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 1 Abstain – Ms. Ciccone-Zawada on Items 8, 11, and 12). Motion carries.

**8. Comprehensive Maintenance Plan: ACTION**

Recommend that the Berkeley Township Board of Education approve the Comprehensive Maintenance Plan for 2012-2013, 2013-2014, and 2014-2015 as presented. **(Attachment B5)**

**9. Accept Comprehensive Annual Financial Report And Auditors Management Report: ACTION**

RESOLVED, that the Berkeley Township Board of Education accept with no recommendation the Comprehensive Annual Financial Report as of June 30, 2013 and the Auditors Management Report for the 2012-2013 school year as prepared by the firm of Holman Frenia Allison, P.C.

**10. Fixed Asset Disposal: ACTION**

Recommend the Board approve the disposition of Asset Tag #00242 (Milk Cooler).

**11. Jointure Contracts: ACTION**

Recommend the Board approve the following transportation jointure:

Host District	Joiner District	Student ID	School Attending	Dates	Per Diem Rate
Central Region	Berkeley Townsh	#997950	SOAR	9/5/13-6/20/1	\$TBD

**12. Award of Request for Proposal for Architect for Construction of a Bus Maintenance Facility: ACTION**

RESOLVED that the Berkeley Township Board of Education approve Yezzi Associates, as the Architect for the Construction of the Bus Maintenance Facility, for a total cost of \$25,900 as lowest, responsive, responsible bidder.

**XI. OLD BUSINESS:**

None.

**XII. NEW BUSINESS:**

MOTION by Mr. Pellechia that upon recommendation of the Board President Item XII.1 be approved.

SECOND by Mr. Mooney.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

**1. RESOLUTION TO RE-ESTABLISH SENIOR STABILIZATION AID: ACTION**

WHEREAS, the previous state school funding formula, the Comprehensive Education Improvement and Financing Act of 1996 (CEIFA), included the distribution of senior stabilization aid to school districts located in municipalities with a high concentration of senior citizens, and

WHEREAS, Berkeley Township and Manchester Township met the criteria by which the senior citizens constituted a large portion of the total population, and

WHEREAS, the State Legislature had clearly recognized the necessity to help alleviate the financial hardships experienced by Berkeley Township whose local tax base consists primarily of senior citizens, and

WHEREAS, the additional aid category was based on the anomaly that existed under CEIFA by which Berkeley Township was classified as wealthy because of home prices at the time despite the number of residents living on retirement incomes, and

WHEREAS, the School Funding Reform Act of 2008 eliminated senior stabilization for Berkeley Township and further shortchanged the taxpayers by providing an insignificant amount of state school funding, and

WHEREAS, the Berkeley Township Board of Education would like to know if it can count on the state legislators who take office in 2014 doing their best to persuade the state legislature to reestablish Senior Stabilization Aid; and

WHEREAS, the Berkeley Township Board of Education would like a response to this resolution from the state legislators representing Berkeley Township, the state legislators representing Manchester Township, and all state legislative candidates on the ballot in Berkeley Township and Manchester Township in the 2013 General Elections.

NOW, THEREFORE, BE IT RESOLVED, that Berkeley Township Board of Education supports legislation to re-establish supplemental senior stabilization aid of \$500 per student within the State's school funding formula in municipalities whose senior citizen population constitutes greater than 40 percent of its total population.

RESOLVED, that the Board Secretary is hereby directed to send a letter to every state legislator representing Berkeley Township and every state legislator representing Manchester Township along with a copy of this resolution asking them for their position on this issue;

RESOLVED, that the Board Secretary is hereby directed to send a letter to every state legislative candidate running on the ballot in Berkeley Township and every state legislative candidate running on the ballot in Manchester Township asking each one of them for their position on this issue along with a copy of this resolution;

RESOLVED, that copies of this resolution also will be forwarded by the Board Secretary to Mayor Carmen Amato, Governor Chris Christie, the President of New Jersey State Senate, and the Speaker of the New Jersey General Assembly.

MOTION by Mr. Ferlise that upon recommendation of the Board President Item XII.2 be approved.

SECOND by Mr. Fisher.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

**2. RESOLUTION REQUESTING CO-SPONSORS  
FOR THE FAIR SCHOOL FUNDING PLAN FOR  
THE STATE OF NEW JERSEY:**

**ACTION**

WHEREAS, the Berkeley Township Board of Education believes that every child should have equal resources of state aid distributed by the legislature for an education in the State of New Jersey by utilizing a fair school funding mechanism; and

WHEREAS, the current distribution of state aid for education to the schools has not been distributed in a fair and equitable manner to provide property tax relief to all the citizens of the State of New Jersey; and

WHEREAS, Article III, Paragraph 1, of the New Jersey State Constitution states, “The powers of government shall be divided among three distinct branches, the legislative, executive, and judicial. No person or persons belonging to or constituting one branch shall exercise any of the powers properly belonging to either of the others, except as expressly provided in this Constitution;” and

WHEREAS, Article VIII, Section IV, Paragraph 1, of the New Jersey State Constitution states, “the Legislature shall provide for the maintenance and support of a thorough and efficient system of free public schools for the instruction of all children in the State between the ages of five and eighteen years;” and

WHEREAS, Article VIII, Section IV, Paragraph 2, of the New Jersey State Constitution states, “the fund for the support of free public schools...shall be annually appropriated to the support of free public schools, and for the equal benefit of all the people of this State;” and

WHEREAS, Article VIII, Section 1, Paragraph 7.a. of the New Jersey State Constitution states, the income tax is to be “annually appropriated...exclusively for the purpose of reducing or offsetting property taxes;” and

WHEREAS, this body can no longer bear the burden of the continued diversion of its fair share of state school aid for the students between the ages of five and eighteen years of age who reside within this jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education does hereby call upon the legislature of the State of New Jersey to

fulfill its constitutionally assigned duty to distribute the state aid for education to the school districts in this state in a fair manner that is for the equal benefit of all the people of the state and not by means that are prejudiced by the actions of special interests that may have been presented before the court or other venue.

BE IT FURTHER RESOLVED, that the Board Secretary is hereby directed to forward a copy of this resolution to Governor Chris Christie, Senate President Stephen Sweeney, Senate Minority Leader Thomas Kean Jr., Assembly Speaker Sheila Oliver and Assembly Minority Leader.

BE IT FURTHER RESOLVED, that we request our legislative delegation to become co-sponsors of the fair school funding legislation formulated by State Senator Michael J. Doherty and Assemblyman John DiMaio.

BE IT FURTHER RESOLVED, that we direct the Board Secretary to forward this resolution to our district state legislators requesting their support and sponsorship of this legislation.

BE IT FURTHER RESOLVED, that we direct our Board Secretary to send a letter to each member of our state legislative delegation asking each one of them to respond to our request made in this resolution and our resolution of February 10, 2012 that they become co-sponsors of the fair school funding legislation formulated by State Senator Michael J. Doherty and Assemblyman John DiMaio.

BE IT FURTHER RESOLVED, that we direct our Board Secretary to send a letter to all state legislative candidates on the ballot in Berkeley Township asking them, should they be elected, to be co-sponsors of the aforesaid fair school funding legislation along with a copy of this resolution and asking them for a response to this request.

### **XIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

PEGGY CRAWFORD: My name is Peggy Crawford, 299 Milroad Avenue, Bayville, New Jersey. I just wanted to ask on behalf of Stokes, the foundation, a roundabout idea of what would be expected from them.

DR. ROSELLI: We will sit down with the two coordinators and Kirk Burr.

GEORGE KAMINSKI: My name is George Kaminski, 26 Ravenswood Drive, Bayville, New Jersey. Just a quick question for the Board President. What is the purpose of the Alternative Energy Committee that we have here?

JIM FULCOMER: The purpose was to deliver a solar energy program and to explore all avenues which would save us money on energy other than the conventional.

GEORGE KAMINSKI: You guys paid an engineering firm to do an analysis of all the schools for various alternative energy projects already and they basically determined that

the buyback period to break even for pretty much every alternative energy solution out there was a “no” from them, so why do we still have a Committee if we already paid an engineering firm to tell us that none of this makes any sense.

JIM FULCOMER: This is a committee of board members. It is not a committee of professionals, so we are not paying anyone anything to be a member of this committee. They review whatever comes before them and if something develops that they think is worthwhile for our district, they then come to us.

GEORGE KAMINSKI: So you are waiting for cold fusion and once that comes along...

JIM FULCOMER: They are not being paid any money for that but they do get the highest pay grade of any board member.

LAURA VENTER: Mr. Kaminski, I just wanted to let you know that the engineering study that we did have done was fully funded by the State, by the BPU, so we did get 100% of that money back for that engineering study. The solar project that the board has approved is a power purchase agreement which is at no cost to the board. Yes, in that study if we were to fund that project and put out that millions of dollars, we would have never gotten that back, but we are not paying for that. The company that is doing it is actually leasing our roof space which will lower our cost for energy moving forward.

MAGGIE LUGO: My name is Maggie Lugo, 307 Bay Boulevard, Bayville, New Jersey. I didn't hear any mention with the Community Affairs, and I saw it on the website with respect to the Drug Advocacy Response Team--the coalition--that it's on October 24. October 18 is the last registration. I don't know if anything came home.

DR. ROSELLI: It wasn't through Berkeley Township School District. It's a link. You are speaking about the one that will happen in Toms River?

MAGGIE LUGO: I applaud that because I am going to be a certified drug and alcohol abuse counselor.

Also, on the website, where is it that I can e-mail the teacher because nothing seems to be working for me.

DR. ROSELLI: Just reach out to the teacher.

MAGGIE LUGO: Just do it the old-fashioned way?

DR. ROSELLI: Just reach out to the teacher and she'll talk to you about the e-mail—that's the way to do it.

MAGGIE LUGO: That's all I had. Great job!

**XIV. ADJOURNMENT:**

MOTION by Mr. Ferlise that the Board Meeting be adjourned at 7:25 p.m.

SECOND by Mr. Pellechia.

ALL IN FAVOR.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Laura Venter", written over a horizontal line.

Laura Venter, CPA, RSBA, RSBO  
Business Administrator/Board Secretary