

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, September 25, 2018, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mr. Ytreboe called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 11, 2018 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for the military.

III. ROLL CALL

PRESENT: Mrs. Bacchione, Mr. Bowens, Mr. Guarascio, Mr. MacMoyle,
Mr. Pellechia, Mrs. Shedlock and Mr. Ytreboe

ABSENT: Mr. Cammarato and Mr. Fisher

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Matt Thompson, Acting Board Attorney

IV. PRESENTATION:

Dr. Roselli and Mr. Ytreboe presented a check in the amount of \$1,060 to the Lakehurst School District. Laura Fuhring, Superintendent accepted the check.

Dr. Zito gave a presentation on PARCC Results.

V. PRESIDENT'S REPORT

I would like to welcome everyone to tonight's Board of Education meeting. I know the last time we met, it was on the eve of the students first day of school and a few weeks later, the district is back in full swing. Our schools have hosted their back to school nights and I have heard tremendous feedback. As a parent of a 3rd grade student at Bayville Elementary School, I have to commend Mr. Reider and Mr. Conforti for a very engaging presentation. The building looked great and I was very proud to be associated with the district.

The Board of Education would also like to remind the district parents that September is Attendance Awareness Month. As a district, we are hoping to be proactive against truancy. Truancy in New Jersey is defined as 18 absences or roughly missing 10% of the school year.

Finance: Mr. Pellechia reviewed all bills and purchase orders and all were found to be in order.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A15 and A17-A20 (Item A16 Tabled) be approved.

SECOND by Mr. MacMoyle

ROLL CALL VOTE: (7 Ayes, 0 Nays, 4 Abstain) Mrs. Bacchione on Item 15, Mr. Guarascio on Item 6, Mr. MacMoyle on Items 11 & 13 and Mr. Pellechia on Item 3. Motion carries.

A. PERSONNEL RESOLUTIONS

1. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #4440-Custodian-BAY:
Medical leave of absence to start 8/20/18 and continue through 9/21/18.
- b) I.D. #4730-Bus Driver-District:
Medical leave of absence to start 9/20/18 and continue through 12/21/18.
- c) I.D. #5607-Teacher-BAY:
Medical leave of absence to start 11/12/18 and continue through 2/22/19.
- d) I.D. #6311-Bus Driver-District:
Medical leave of absence to start 9/5/18 and continue through 9/14/18.
- e) I.D. #5567-Aide-CBW:
Medical leave of absence to start 9/4/18 and continue through 11/30/18.
- f) I.D. #4350-Clerical-BTE/CBW:
Medical leave of absence to start 9/14/18 and continue through 9/28/18.
- g) I.D. #6111-Custodian-CBW:
Leave of absence to start 9/19/18 and continue through 10/2/18.

4. Long-term Substitute

Recommend the Board approve the following long-term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
Heather Harman	I.D. #5607-Teacher-BAY	11/12/18-2/22/19

5. Salary Adjustment

Recommend the Board approve a salary adjustment for the following individuals:

Name	From	To	Reason
a) Michele Guker †	\$49,890 (Step 1-BA)	\$51,990 (Step 1-BA+30)	College Credits
b) Chelsea Horsch *	\$49,890 (Step 1-BA)	\$51,790 (Step 1-BA+15)	College Credits
c) Kathleen Breden *	\$49,890 (Step 1-BA)	\$53,890 (Step 1-MA+15)	College Credits
d) Jennifer Bell *	\$49,890 (Step 1-BA)	\$53,490 (Step 1-MA)	College Credits

† Effective 9/1/18 * Effective 10/1/18

6. Special Education Aides Work Hours

Recommend the Board approve the work hours for the special education aides, at their contractual rate of pay, for the 2018-2019 school year. **(Attachment 1)**

7. Bus Drivers/Attendants Work Hours

Recommend the Board approve the work hours for the bus drivers and attendants, at their contractual rate of pay, for the 2018-2019 school year. **(Attachment 2 - 2 sided)**

8. Information Night

Recommend the Board approve the following teaching staff members for a Basic Skills Information Night, date to be determined, as listed:

- a) Valerie Rollis - HMP - 3 hours - contractual rate (paid through Title I Grant funding)
- b) Denise Mannarino - CBW - 3 hours - contractual rate of pay

School	Sponsor	Club
CBW	a) Michelle Speidel, Coordinator	Lego
	b) Kristy Roth	Sports/Fitness - Gr. 3 & 4
	c) Laurin Wallace	Sports/Fitness - Gr. 1 & 2
	d) Melissa Davenport	Yoga & Mindfulness
	e) Teresa LaMagra	Readers' Theater
	f) Krista DesJardin	Social Skills & Games
	g) Donna Lapczynski, Substitute	
	h) Tracey Jarossy, Substitute	
	i) Lori Arnold, Aide (if necessary)	

(Club dates: Sept. 25; Oct. 2,9,16,23,30; Nov. 13,27; Dec. 4,11. Time: after school for 1 hr. - 2:30 pm - 3:30 pm)

School	Sponsor	Club
BTE	a) Joseph Zaccone, Coordinator	Health/Fitness
	b) Luke Hurley	Chess
	c) Bonnie Brown	Entrepreneur
	d) Victoria Guy	Art & Origami
	e) Kimberle Mitchell	Literature to Film
	f) Tracy Smith	STEM
	g) Kathryn Germinario, Substitute	
	h) Joseph Brausam, Substitute	
	i) Patricia Robinson, Substitute	
	j) Catherine MacMoyle, Substitute	
	k) Ann Hensel, Aide, (if necessary)	
	l) Sharon Madore, Aide (if necessary)	
	m) Diane Skowronski, Aide (if necessary)	

(Club dates: Sept. 25; Oct. 2,9,16,23,30; Nov. 13,27; Dec. 4,11. Time: after school for 1 hr. - 1:50 pm - 2:50 pm)

15. Long-term Substitute Bus Driver

Recommend the Board approve the following individual as a long-term substitute bus driver for 4 hours daily, at the rate of \$15/hr., for the 2018-2019 school year, pending necessary paperwork:

Brian Bacchione

Item 16 has been tabled.

16. Data Coaches

Recommend the Board approve the following teachers as Data Coaches at a stipend of \$3,000 paid through Title II funding, for the 2018-2019 school year:

- a) Laurie Peters-BAY b) Laura Bale-CBW c) Thomas Ettari-HMP d) Sharon Ofsanko

17. Project Starfish

Recommend the Board approve the following staff members for Project Starfish, an after-school program, for the 2018-2019 school year, paid through the McKinney-Vento "Project Starfish" Grant as listed:

Name/School	Days	Hrs./Day/Rate	Title/Amount
Gianna Clavelli-Bassford - BTE	60	3.0 - \$30	Master Teacher - \$5,400
Rebecca Melanson - HMP	25	1.0 - \$41	Guidance Counselor - \$1,025
Theresa Pasqualetto - CBW	25	1.0 - \$41	Guidance Counselor - \$1,025
Stacy Kakos - BTE	25	1.0 - \$41	Guidance Counselor - \$1,025
Gail Salmon - BAY	25	1.0 - \$41	Guidance Counselor - \$1,025
Melissa Stierle - BAY	60	1.5 - \$30	Teacher - \$2,700
Jill Kramer - CBW	60	1.5 - \$30	Teacher - \$2,700
Heather Melanson - BTE	60	1.5 - \$30	Teacher - \$2,700
Kimberly Tacon - HMP (Tues.)	30	1.5 - \$30	Teacher - \$1,350
Tara O'Brien - HMP (Thurs.)	30	1.5 - \$30	Teacher - \$1,350
Kristen Reiser - CBW	13	1.0 - \$30	Multi-Activity Teacher 1 - \$390
Tracey Jarossy - CBW	13	1.0 - \$30	Multi-Activity Teacher 2 - \$390
Isabella Appignani - BAY	13	1.0 - \$30	Multi-Activity Teacher 1 - \$390
Jacqueline Wright - BAY	13	1.0 - \$30	Multi-Activity Teacher 2 - \$390
TBD - HMP	13	1.0 - \$30	Multi-Activity Teacher 1 - \$390
Kayla Crick - HMP	13	1.0 - \$30	Multi-Activity Teacher 2 - \$390
Michael Colarusso - BTE	13	1.0 - \$30	Multi-Activity Teacher 1 - \$390
Jesica Iannuzzi - BTE	13	1.0 - \$30	Multi-Activity Teacher 2 - \$390
April Koffler - HMP (Tues.)	30	1.0 - \$17.47	Aide - \$ 524.10

B. OTHER BOARD ITEMS

1. HIB Report Update

 0 HIB Investigations conducted, affirmed for month of September, 2018

 0 HIB's for month of September, 2018.

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following students, effective 9/5/18 to 6/30/19 for the 2018-2019 school year:

I.D. #999676 I.D. #999557 I.D. #999059

2. Acceptance of Grants

a) Recommend the Board accept a Grant in the amount of \$8,000 from Special Olympics New Jersey, secured by Joseph Zaccone, BD teacher, Berkeley Township Elementary School, and awarded to the Berkeley Township School District for the 2018-2019 school year.

b) Recommend the Board accept a Grant in the amount of \$1,500 from the Dollar General Literacy Foundation, secured by Andrea Cimino, Principal and awarded to the H. & M. Potter School.

3. Emergency Operations Plan

Recommend the Board approve the Emergency Operations Plan for the Berkeley Township School District for the 2018-2019 school year.

4. Use of Facilities

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

BAY

PTA - Flea Market

Saturday, September 29, 2018 - 6:00 am - 3:00 pm

Front parking lot & courtyard (APR & Gym if it rains)

BERKELEY BASKETBALL SPECIAL NEEDS

Saturday, October 20, 2018 - 9:00 am - 10:00 am

Gymnasium

- c) RESOLVED that the Minutes of the Special Meeting held on September 4, 2018 be approved. **(Attachment 5)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated September 25, 2018
Check numbers 44149 through 44232 and 44276 through 44319 \$806,991.97
Check numbers 44233 through 44275 voided due to printing error
(Attachment 6)

Purchase Order Report listing
Purchase Orders numbered 19-00295 through 19-00716 \$1,374,901.58
(Attachment 7)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

July 15, 2018 \$267,920.91
July 30, 2018 \$238,532.19

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of July 2018, be approved. **(Attachment 8)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of June 30, 2018 (revised) and July 31, 2018, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 9 & 10)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended June 30, 2018 (revised) and July 31, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 11 & 12)**

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	999536	9/10/18-6/30/19	H&M Potter	\$133.99
MOESC	1000262 1000261	9/13/18-6/30/19	CBW	\$161.42

9. Transportation Routes

RESOLVED that the Berkeley Township Board of Education approve the 2018-19 Transportation Routes for submission to the Executive County Superintendent's Office and the Berkeley Township Police Department.

10. Resolution for Health Benefits

Recommend the Board approve the resolution to authorize participation in School Employees' Health Benefits Program of the State of New Jersey as of January 1, 2019. **(Attachment 13)**

11. Approval to Charge to Grant

- a) Recommend the Board approve that 100% of Judith Rose's salary be paid through IDEA Preschool funds.
- b) Recommend the Board approve that 100% of Brittany Brandmahl's salary be paid through IDEA funds.

12. Schoolhouse Lease Agreement

RESOLVED that the Berkeley Township Board of Education approve the Lease Agreement with the Housing Authority of Berkeley Township for use of the property known as Magnolia Gardens Community Center, 235 Magnolia Avenue, South Toms River, NJ, at the annual rent of \$8,000 for the period October 2, 2018 through May 7, 2019.

13. Bayville School Parking Lot

- a) Recommend the Board approve Change Order #1 for additional removal of unexpected stumps and other organics in the subgrade below the parking lot as well as additional fill required in the amount of \$3,984.00.

09/25/18
Regular Meeting

XV. ADJOURNMENT

A motion was made by Mr. Guarascio to adjourn the meeting. Second by Mrs. Shedlock.
All in favor. Meeting adjourns at 6:57 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Laura Gingerelli".

Laura Gingerelli, CPA,RSBA
Business Administrator/Board Secretary