

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Public Hearing was held on Thursday, March 21, 2013 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Jim Fulcomer, called the meeting to order at 6:30 p.m. Adequate notice of this Meeting has been given in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The Meeting was opened with a Salute to the Flag. Mr. Fulcomer asked for a moment of silence in honor of deceased teacher, Ms. Ratushny.

**III. ROLL CALL:**

**PRESENT:** Lauren Ciccone-Zawada, Sal Ferlise, Keith Fisher,  
Sophia Gingrich, Noriko Kowalewski, Patrick Mooney,  
Steve Pellecchia, Jim Fulcomer

**ABSENT:** Lou Tuminaro,

**ALSO PRESENT:** Dr. James D. Roselli, Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
Bob Budes, Acting Board Attorney

**IV. PRESENTATION:**

Mr. Prima gave a short PowerPoint presentation showcasing the Clara B. Worth School. **(Attachment #1)**

**V. PUBLIC HEARING ON 2013-2014 SCHOOL DISTRICT BUDGET:**

Mr. Fulcomer reconvened the meeting. We are now going to have the Superintendent's Presentation on the 2013-2014 School District Budget.

Dr. Roselli presented the 2013-2014 budget to the public. **(Attachment #2)**

Thank you, Mr. President. I would like to thank the Board of Education for their support throughout the budget process and their continuation to see through that all of our educational programs continue here in Berkeley Township, so thank you Board of Ed. I would also like to thank our Finance Chair and our Vice President of the Board of Education, Ms. Sophia Gingrich, for working very closely with Laura. Thank you, Sophia. I

really appreciate that. I want to thank Laura for her assistance as she guided me throughout the budget process. Thank you, Laura Venter.

If you turn to page 2 of the budget highlights for the 2013-2014 budget:

The tax impact: The owner of the average assessed home in Berkeley, \$198,000, would have an annual increase of approximately \$6.57 in property taxes as a result of this proposed spending plan. That equates to 55 cents per month.

The tax levy has only increased a total of one-tenth of a percent over the past four budgets or \$26,871 in four budgets.

- Under allowable budget cap by \$821,000, with a combined under cap of \$2,136,744 over the past three budgets.
- Our district administrative costs per students are \$116 less than the regional average which translates to approximately \$237,000 under the regional average.
- Our reductions and efficiencies, the continuation of the employees' contribution of a minimum of 1.5% of salary towards health and benefit costs, the continuation of a paid regular ed pre-school which has expanded, the reduction of one half-time secretary, and the continuation of our 4-day work week over the summer.
- The enhancements in this budget include one regular ed teacher and the Berkeley Township Police Officer is the gentlemen you see in the back. Thank you for coming this evening. Mr. Mooney will give in his report a little bit of an update of how that's gone on in the schools which has been nothing but positive.
- Our continuation of our mandated extended school year program for special ed students,
- Continuation of all guidance counselors, media specialists, and nurses.
- Taxpayers' burden reduced by \$1.4 million of applied fund balance and \$250,000 of Maintenance Reserve.
- Still one of the first districts to have the full day kindergarten, and we are now starting to see those benefits, as I believe in the January board meeting when we had close to 100 students that received perfect scores or close to perfect scores in math.
- The continuation of our half day integrated pre-school program.
- Just like the program Mr. Prima had here right now helping students become productive citizens, character building traits for good citizenship.
- Assisting all staff with additional opportunities for professional development, to continue to provide high quality education for children of Berkeley Township.
- Giving students what they need to be competitive in a global economy. Bringing families into schools as much as possible to recognize that it truly takes a village to educate a child.
- Our gyms and our all-purpose rooms have been used extensively by our community. Recreation basketball has just recently come to an end.

If you take a look at the following two pages--one is the breakdown of the budget--you will see that basically 75% of our budget, of the \$33 million budget, is basically salaries and the benefits, and that's for our employees within the district, and then you can just see the other

items. I'm not going to go piece by piece through that, and then basically on that third page, it's a comparison of how expenses are categorized from year to year as we have to do a very detailed budget now as per our County Superintendent. We have to break it down item by item, school by school, and we are just waiting for his final approval of the budget reading so that we can get final approval. We got initial approval from Joe Passiment, and once we have this second reading, that will conclude our budgetary process. The additional pages are there as an indication, and this concludes my 2013-2014 budget presentation.

#### **VI. PUBLIC COMMENT ON THE BUDGET:**

At this time, the meeting is open for public comments on the budget. Is there anybody who wishes to comment on the budget? Please come forward, and we will be happy to hear what you have to say. Seeing nobody wishes to comment on the budget, is there a motion to close the public hearing on the budget.

MOTION by Mr. Pellechia to close the public comment on the budget.

SECOND by Mrs. Kowalewski.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

The public comment on the budget is ended.

#### **VII. ADOPTION OF 2013-2014 BUDGET:**

We will now entertain a motion to adopt the 2013-2014 budget. Is there a motion to adopt?

MOTION by Mr. Pellechia that the Board approve the 2013-2014 School District Budget.

SECOND by Mrs. Kowalewski.

Mr. Fulcomer asked if there was any member who wished to discuss the budget? Mr. Fulcomer commented that the increase is rather minimal when it comes to percentage but probably the biggest problem with putting this budget together was a mandate without funding and that, of course, is the impact of what is commonly called Obama Care. The total increase for our health benefits is \$743,000 and most of that is caused by the new regulations under Obama Care, so when you consider that and consider that that mandate is not funded and we have to come up with the money from all sorts of resources, I think the Business Administrator did a pretty good job putting together the budget, and although she wasn't able to carry out her projection of no increase in the tax levy, the increase in the tax levy is far, far less than the increase in health benefits, so my compliments to the Business Administrator.

Mr. Fulcomer asked if there was any further discussion on the motion?

We will now proceed to vote on the motion to adopt the budget.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

BE IT RESOLVED to approve the school district budget for the FY 2013-14 School Year as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
Total General Fund	\$31,198,344	\$26,708,133
Total Special Revenue Fund	620,688	N/A
Total Debt Service Fund	<u>1,898,675</u>	<u>1,898,675</u>
<b>Totals</b>	<b><u>\$33,717,707</u></b>	<b><u>\$28,606,808</u></b>

BE IT FURTHER RESOLVED that travel expense for the 2013-2014 school year shall not exceed \$52,000. The pre-budget year maximum was set at \$40,000. As of March 21, 2013, the amount spent on travel in the 2012-2013 school year was \$16,242.

BE IT FURTHER RESOLVED that the district was eligible for increases to the tax levy for:

- Automatic Enrollment Adjustment           \$ 25,856
- Health Care Costs                               \$518,300

#### **VIII. ADJOURNMENT OF PUBLIC HEARING:**

The Public Hearing is adjourned at 7:00 p.m.

#### **IX. READING OF THE CODE OF ETHICS:**

Ms. Venter read a portion of the Code of Ethics.

#### **X. PRESIDENT'S REPORT:**

Once again, I take this opportunity to thank everyone in the auditorium for their interest in the business of our Board of Education. I also thank all of our employees for continuing to work together as a team to produce an excellent education for our students. I was sorry to hear about the death of Karen Ratushny who was a much beloved and highly effective teacher. She is missed by her former students, her colleagues, and our school system. Also, one of our BTES families lost their home to a fire, and arrangements are being made to help them out.

I would like to address briefly the popular slogan, "It takes a village to educate a child." The American Heritage Dictionary defines a village as "a group of dwellings in a rural area." While the purpose of the slogan appears to be to encourage all of us to rightly work together

to guide our children in the right direction, we should always recognize that it actually takes more than a village to educate a child. A village without millions of dollars in commercial and industrial ratables could not even remotely pay for the elementary and secondary educational systems that our students need. This fact was recognized over 2,400 years ago when both Greek philosophers and educators, Plato and Aristotle, wrote that a village was not enough to fully develop a human being. They wrote that you need at least a polis, what today we commonly call a township or city, of ideally at least 30,000 people to provide the resources needed to educate children and that is the scope of resources that we have in Berkeley Township, a township of about 40,000 people, and that, of course, fits in nicely with what these gentlemen who lived 2,400 years ago said. We, unfortunately, get very little state aid but our ratable base of millions of dollars fortunately supports our educational system. Without these financial resources, we could not give our students the education they need.

I am happy to report that steps are being taken to apply for a federal governmental grant relating to Superstorm Sandy that will pay for most of the costs to replace the gym floors that require immediate work. If approved, the anticipated burden on the 2014-2015 budget will be less.

Our thanks go out to the police officers who volunteer to protect our students at all four of our schools. They not only have enhanced our school security but also have helped to improve our disciplinary procedures.

Board members, Patrick Mooney and Sal Ferlise, have been assigned the responsibility of being our lead negotiators with our Education Association. Regarding labor negotiations, let us acknowledge the recent death of former New Jersey Senate President, Frank X. McDermott. Frank X. McDermott, besides being the author of the Employers Guide to New Jersey Labor Laws, was the author of the New Jersey public employees negotiating system. Prior to his legislation, there were no negotiations between management and labor for school employees nor for other public employees in New Jersey. Thanks to the negotiating process Senator McDermott established, many school employees moved out of the working poor status and out of the lower middle class status into the middle class and, in some cases, even the upper middle class. I had the honor of working with Frank X. McDermott in the political arena, and I really miss him.

We have received an Executive Order from Governor Christie, Executive Order 128, which may require us to apply for a \$5 million loan from FEMA. This Executive Order is puzzling because we do not need a \$5 million loan, and state law requires us to go to referendum to borrow money. Also if we spend a million dollars every year from this loan, in the sixth year, we might have to increase our elementary school taxes by at least \$1 million simply to maintain our educational services. We also would have to pay back the loan unless the loan is forgiven. This is something that is going to require careful scrutiny by our Business Administrator and our Superintendent and maybe our entire board as to what we should do.

Earlier this evening reference was made to the Affordable Care Act, commonly called Obama Care in our budget. Obama Care also could have a negative impact on our school

employees if the annual premiums for their health plans exceed \$10,200 for individuals or \$27,500 for family coverage. This is because there is a 40% excise tax on high premium health care plans that goes into effect in 2018. While our premiums are not yet high enough to trigger the excise tax, in Massachusetts, from 2018 to 2028, a teacher on an individual plan will have to pay an extra \$20,807 in excise taxes during that ten-year period, and of course, a Massachusetts teacher will have to pay even more for a family plan.

In closing, I thank the Parent Teachers Associations for the fine support they give our schools in the district. We are very fortunate to have their high level of activity. Are there any members of our Parent Teachers Associations in the audience tonight? Please stand if you are a member. Let's give them a hand of applause.

## **XI. SUPERINTENDENT'S REPORT:**

Just a review of the Bayville School teacher passing Karen Ratushny. At Mastapeter Funeral Home right on Route 9 this Friday, March 22 from 2-4 and 7-9, there will be a viewing. Saturday, the 23<sup>rd</sup> of March, 8:30 funeral and 9:30 at St. Barnabas.

### **SCHOOL REPORTS:**

#### **Bayville School:**

- Since our last Board meeting, Read Across America Day with a record number of visitors. There were several board members that were actually there on that day. I saw several of our board members. I saw Mr. Fisher with his Cat in the Hat hat on and Mr. Mooney with his hat on, Ms. Kowalewski, and I believe that was it for our board members.
- PTA-sponsored Family Literacy Night widely-attended.
- Our Kindergarten classes visited the Ocean County Library.
- Parents, please don't tell your children, but the Easter Bunny will be at Bayville School tomorrow.

#### **Clara B. Worth:**

- Seussical the Musical.
- On their Read Across America, they had NJEA Cat in the Hat show up which is a pretty neat little costume there.
- Kindergarten students were visited by Popcorn Park Zoo.
- The CBW PTA sponsored a Hip Hop assembly, and if you go on our Facebook page, you will see Mr. Prima dancing on there which I thought was pretty neat.
- Over 100 second graders were treated to an evening of painting with Mrs. Roth.
- We had students enjoy student of the month with Mr. Prima.

**Berkeley Township Elementary:**

- Also Read Across America.
- 6th grade teacher, Joseph Kohn, was awarded Teacher of the Month by the Radio station, Thunder 106 which was a really nice recognition for him.
- March 8<sup>th</sup> they had a Dance-a-thon.
- March 18<sup>th</sup> right here at BTS they hosted a meeting, along with Central Regional, for 6<sup>th</sup> grade students heading on to Central Regional on the topics of course selection.

**H. & M. Potter:**

- They had their Dream Machine Recycle Rally. They are in first place. They've received, I believe, three checks now exceeding \$1,000 each, and if they are the final winner, it will be \$25,000. They are in the lead by a lot, so we hope that they are able to finish it off.
- Student Council conducted a food drive.
- PTA had a very successful gift auction at the Little League Center. The PTA Gift Auction again was open to the entire community. We have been meeting with all of the PTAs, and this is something that we are really trying to push with all of our schools. When we do an activity that is going to be something of that magnitude, open it up to the entire town, because it is just going to benefit everyone.
- As with every school, they celebrated Read Across America Day.
- Potter was the first school to start with our mobile dentist program. Dentists came in with hygienists, and they brought in those nice little gravity chairs, and they did a bunch of cleanings, and the dentist had a lot of positive reports that went back to parents, and hopefully, we can get that throughout our other elementary schools before the year is up.
- St. Patrick's Day is also a big day in all of our elementary schools. There were traps set all over the place and they caught several leprechauns.
- Adopt a Soldier Program.
- Shop Rite Young Consumers Program.

**March 1**

I went to all four schools on Read Across America Day--always a wonderful day. I did not eat the green eggs and ham, although it did look pretty good.

**March 6**

Our President spoke of the \$5 million that is being brought to us by FEMA. We are going to get a lot of direction. Laura, the Business Administrator, and I went to our first meeting on March 6th with all of the districts that were severely impacted by the storm, and the municipality has already applied for the \$5 million loan. The County Superintendent is going to provide us with a lot of guidance on that, so we will continue to update the Board and the community on that.

**March 9**

I have CST staffing, as you know I carry a dule role, and I also met with the fire inspector at the Bayville School, and I know Mr. Mooney is going to discuss that a little further, but we are working toward getting our entryway as a locking vestibule.

**March 13<sup>th</sup>**

I attended a school security conference in Edison through the New Jersey Administrators Association. The keynote speaker was the Superintendent from Newtown, Connecticut, along with all reps throughout the State Department of Education, and every school district in the State of New Jersey can no longer afford to be complacent when it comes to school security. They are going to be doing about 100 random checks of school between now and June, and they were just telling us basic things that we need to make sure we are doing, and I don't want to take all of Patrick's report, so I am going to stop at that for right now.

We began our negotiations also on March 13<sup>th</sup> as the President alluded to.

**March 14<sup>th</sup>**

Mr. Fulcomer, Mr. Ferlise, and myself with Patrick Sullivan had an intro meeting with FEMA to discuss our gym floors, and they went and did their tours.

**March 15**

District in-service.

Finally, I would like to wish everyone a happy and healthy, I want to call it a Spring Break, but it looks like it's a winter break right now with snow and all the other weather, but that concludes my Superintendent's report.

**XII. PUBLIC DISCUSSION ON AGENDA ITEMS:**

None.

**XIII. COMMITTEE REPORTS:****1. Education and Liaison to Central Regional: Keith Fisher, Chairperson**

There was no formal meeting with Dr. DeClerico, but we did discuss some things through e-mail. How we are preparing as a district for the PARCC testing for the 2014-2015 assessment year. We are right on schedule. It is a computer-based test that is going to replace the NJ ASK. We are looking good for that. There may be some slight improvements that we may need to make, but nothing major right now.

We also discussed the technology that we are implementing into the classrooms this year and going forward, and we are doing an excellent job in that department.

We also discussed teacher evaluations and how the teachers are getting their in-service with that and also the supervisors who are conducting those evaluations and how they are preparing themselves, so we are all being fair to everyone as far as the evaluations are concerned.

**2. Personnel & Negotiations: Jim Fulcomer, Chairperson.**

No report.

**3. Buildings & Grounds/Cafeteria/Transportation: Sal Ferlise, Chairperson**

I would like to expand a little bit on the gym floors at Potter, Bayville, and Clara B. Worth Schools. Mr. Sullivan conducted a relative humidity test on all three gyms, and he found his readings were at 99% which is tremendously high. Also, his scale on his meter will only read to 99%--the floors are much higher. You could put your hand under the mat and feel the moisture—your hand will come out wet.

To correct the problem, we must remove the rubber mat which is the reason for the moisture staying in there--it can't escape. The humidity is trapped under that rubber mat and stays there. So that rubber mat has to go. Next, to correct the problem, we have to do the following, like I said we have to remove the mat, we have to seal the concrete underneath with a sealant and then we have to put down a waterproof membrane and then we want to install a floating floor because you can't nail it down to the sealant because we will lose the seal. So we are going to lay a floating floor down and then we are going to cover the floating floor with the hardwood floor. That's the best solution I can think of to come up with.

Before I go any further, I have to commend the following people:

First, Keith Fisher. You did a nice job bringing it to the Board. We had no idea it was going on until you told us. Mr. Sullivan, for his hard work in this matter. He's been doing a very, very good job on it. Mrs. Venter, your work with FEMA, we have to credit you for getting that for us.

On March 14, 2013, we had a kick off meeting with FEMA. It looks like they may pay as much as three-quarters of the cost to repairs those floors.

On other topics:

I agreed to meet with Mr. Everett, the Transportation Chairman from Central Regional. No date has been set, but I want Mr. Coleman to attend the meeting with me as an observer.

We heard from the Pinelands Commission. They did not approve the extension of the garage. I don't understand those people. I think they are afraid they are going to kill one of the spotted owls on the asphalt. So anyway, we have to put up a temporary shelter for our mechanics. We can't allow them to work out in the rain or the wind. I don't know how they do it, I would have quit a long time ago. I don't understand.

I proposed a silent alarm in the buses. In case, like what's happened in Texas where that crazy guy went on and shot the bus driver and kidnapped the kid, if he could have reached over and just pushed a button for a silent alarm and notified the police, I think that man would still be around and would have never gotten that kid. I propose we look into that and see if we can get a silent alarm into those buses. Whatever we could do, we have to do it.

**4. Finance: Sophia Gingrich, Chairperson**

The Finance Committee met today, March 21<sup>st</sup>. The bill list was reviewed and approved for payment.

We also reviewed and approved the purchase orders numbered 13-01198 through 13-01308 totaling \$398,963.03 for the next month's payments.

**5. Community Relations: Patrick Mooney, Chairperson**

Just to piggyback on what you said about the PTAs. I would like to acknowledge the H. & M. Potter PTA for their recent efforts for their first annual gift auction. It was a very successful event, and everyone who attended had a great time. The money raised from the event will benefit the students of H. & M. Potter. Great job done by all. I would also like to mention that Bayville School has their gift auction coming up on April 5<sup>th</sup>, and I'm hoping and I'm sure that theirs will be just as successful. The PTAs are doing a good thing for the respective schools, and it's great knowing that we have such dedicated parents there for the children.

**6. Consolidated/Shared Services Ad Hoc: Jim Fulcomer, Chairperson.**

No report.

**7. Policy and Legislation: Steve Pellecchia, Chairperson**

Recommend the Board approve the second reading of the following regulations policy listed below:

Policy No. 0164 Conduct of Board Meeting.

**8. School Safety: Patrick Mooney, Chairperson**

Due to certain security reasons, I cannot go into detail on some items, but I can comment on progress and possible results.

As earlier stated by the Superintendent, the main entrance at the Bayville School is currently being upgraded to provide an even better layer of security for the students and staff. Things are in motion there, and I think very soon we will have a different looking entryway, and like I said, it'll be much better for everyone.

Safety audit for the schools is still ongoing.

Feedback with regard to Berkeley Township Police Officers in schools has been positive, and in my personal opinion, a very worthwhile expenditure. On a personal level, my son recently had an encounter with a Berkeley Township Police Officer (he did nothing wrong; he's okay), but he was very comfortable in speaking to the officer because it was one of the officers who patrols the schools. He was able to be very comfortable with him and answer all of his questions. I feel by having the police in our schools it will go far beyond daily protection. The children at Berkeley Township elementary schools will realize that the police are people that can and should be trusted and someone they can turn to in time of need and are here not only to protect them but to guide them as well.

I would like to thank Dr. Roselli and his administrators for their ongoing efforts to keep the children of Berkeley Township safe in and out of the schools on a daily basis.

**9. Alternate Energy: Noriko Kowalewski, Chairperson**

No report.

**10. Stokes Forest Field Trip: Sal Ferlise, Chairperson**

Last meeting, we voted to give school \$4,000 for trip. Mrs. Venter acknowledged check has been received.

I had a long talk with Governor Christie's campaign somebody or other, and I invited Gov. Christie to come to our September 28<sup>th</sup> car show. They didn't say no. They didn't say yes either. We are hoping they will come. People who want to come, there is no cost. The show is free. It is only a cost to people like me who are going to bring a car. The show starts at 10 and lasts until 3. It is being held in Veterans Park.

**XIV. SUPERINTENDENT'S AGENDA:**

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1 – A10 be approved.

SECOND by Mr. Ferlise.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

**A. PERSONNEL RESOLUTIONS:**

**1. Retirement: ACTION**

Recommend the Board accept the retirement of Karen Ratushny, Art Teacher assigned to the Bayville School, after 16 years in the district, effective 4/1/13.

**2. NJ ASK Prep Sessions Teacher/Substitute Approval: ACTION**

Recommend the Board approve the following teacher/substitute teachers for the NJ ASK Prep Sessions to be held after school and will run for 10 sessions, 90 minutes per session, beginning in April, at the rate of \$62.42 per session. This program is supported mainly through NCLB funds:

Teacher: Jenna Fleming - CBW

Substitutes: Michael Peterson, Lauren Treshock, Joan Jeffers, Gina Boyles

**3. Aide Transfer: ACTION**

Recommend the Board approve the transfer of Shannon Enright, LLD Special Education Aide assigned to the H. & M. Potter School to Extraordinary Special Education Aide assigned to the Bayville School (Mrs. Firetto’s preschool class), effective 3/11/13.

**4. Change of Custodial Hours/Assignments: ACTION**

Recommend the Board approve the following change of custodial hours/assignments, effective 4/1/13:

<u>Name</u>	<u>From</u>	<u>To</u>
Justin Troiano	HMP 6:30 am- 2:30 pm	HMP 12:30 pm- 8:30 am
John Stochel	HMP 12:30 pm- 8:30 am	HMP 3:30 pm-11:30 pm
Cedric Turner	HMP 3:30 pm-11:30 pm	BAY 3:00 pm-11:00 pm
Thomas McLoughlin	BAY 3:00 pm-11:00 pm	HMP 6:30 am- 2:30 pm
Joshua Hastick	BTE 12:00 pm- 8:00 pm	BTE 2:00 pm-10:00 pm
Robert Erickson	BTE 2:00 pm-10:00 pm	BTE 12:00 pm- 8:00 pm

**5. Stokes Attendance: ACTION**

Recommend the Board approve Kirk Burr, Principal, to attend the Stokes class trip June 10-12, 2013.

**6. Operation Schoolhouse Substitute: ACTION**

Recommend the Board approve Kevin Waldron as a substitute teacher for Operation Schoolhouse for the 2012-2013 school year, at the hourly contractual rate of \$41.61, (paid through NCLB Title I funds).

**7. Additional Stokes Chaperone: ACTION**

Recommend the Board approve the addition of Christine Wojciechowski as a Stokes chaperone for the class trip scheduled for June 10-12, 2013.

**8. Administrative Helper: ACTION**

Recommend the Board approve the following substitute as an Administrative Helper at the substitute rate of pay:

<u>Name</u>	<u>Hours</u>	<u>Days</u>	<u>Rate</u>
Robert Korygoski-BAY	7	8	\$72/day

**9. Substitutes: ACTION**

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the \*2012-2013 school year:

**A. Non-Instructional:**

- Heather Hogrebe.....2013 Summer Helper
- Rachel Krauss.....2013 Summer Helper
- Matthew Madore.....2013 Summer Helper
- Robert McNulty.....2013 Summer Helper
- Tyler Niro.....2013 Summer Helper
- Sean Pisano..... 2013 Summer Helper
- Peter Tuzzo.....2013 Summer Helper
- Dylan Crouse.....2013 Summer Helper (Tech.)
- \*Martin E. Way, Jr.....Custodial Worker
- \*John White.....Custodial Worker

**B. Instructional:**

- \*Melissa Reece.....School Nurse

**10. New Hires: ACTION**

- a) Recommend the Board approve the appointment of George Murray as a full-time custodial worker assigned to the Clara B. Worth School from 2:30 pm-10:30 pm, at the hourly contractual rate of \$11.96, for the 2012-13 school year, effective 3/22/13.

- b) Recommend the Board approve the appointment of Nicholas J. Cameron as a full-time Assistant Systems Analyst assigned to the district, at a salary of \$38,000, pro-rated, effective 4/15/13.

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1 – B6 be approved.

SECOND by Mr. Ferlise.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

**B. OTHER BOARD ACTION:**

**1. Out-of-District Placement: ACTION**

Recommend the Board approve out-of-district placement for the following student for the 2012-2013 school year:

I.D. #995647 - New Road School of Ocean Co. - eff. 2/25/13 through 6/2013

**2. Additional School Trip: ACTION**

Recommend the Board approve the addition of the following school trip for the 2012-2013 school year:

Shore Animal Volunteer Enterprise (SAVE)  
777 Fischer Blvd., Toms River, NJ  
(No Kill Cat Rescue and Thrift Shop)

**3. Resolution to Approve and Accept Action Plans: ACTION**

**Be It Resolved,** that the Board approve and accept the 2012-2013 Progress Targets Action Plans for Bayville School, H. & M. Potter School, and Clara B. Worth School.

**4. Medical Specialist Addition: ACTION**

Recommend the Board approve the following addition to the Medical Specialist List for the 2012-2013 school year:

TECC, INC.  
(Technology for Education and Communication  
Consulting, Inc.)  
708 Meade Court  
Williamstown, NJ 08094

**5. Approval of School Calendar for 2013-14: ACTION**

Recommend the Board approve the School Calendar for the 2013-14 school year.  
**(Attachment S1-a)**

**6. Second Reading of Bylaw/Regulation/Policy: ACTION**

Recommend the Board approve the second reading of the following Bylaw/  
Regulation/Policy listed below:

Policy 0164      Conduct of Board Meeting

**XV. BUSINESS ADMINISTRATOR’S AGENDA:**

MOTION by Ms. Gingrich that the Business Administrator/Board Secretary’s Items 1 - 7 be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 3 Abstains – Ms. Ciccone-Zawada on Item 3; Mr. Fisher on Item 3; Mr. Pellecchia on Items 1a and 1b). Motion carries.

**1. Minutes: ACTION**

**a.** RESOLVED that the Minutes of the Regular Board Meeting held on February 28, 2013 be approved. **(Attachment #B1)**

**b.** RESOLVED that the Minutes of the Regular Meeting Executive Session held on February 28, 2013 be approved. **(Attachment #B2)**

**2. Payment of Bills: ACTION**

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List **(Attachment #B3)** dated March 21, 2013 ..... \$ 749,912.79

**3. Payroll Approval: ACTION**

BE IT RESOLVED that the monthly payroll be approved:

Payroll – February 2013 ..... \$1,794,203.09

**4. Appropriation Transfers: ACTION**

BE IT RESOLVED that the Appropriation Transfers for the month of February 2013 to the 2012-2013 budget be approved. **(Attachments #B4)**

**5. Board Secretary’s Report: ACTION**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of February 28, 2013, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **(Attachments #B5)**

**6. Report of the Treasurer of School Monies: ACTION**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended February 28, 2013, and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. **(Attachments #B6)**

**7. Travel Approvals: ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Karen Roth	Monmouth Festival	4/17/13	\$75.00
Yvonne Desch	Best Practices to Differentiate Your Wtg Instruction	4/25/13	\$215.00
Dan Prima	Affirmative Action Officer Training	5/3/13	\$66.00
Lisa Maione	Best iPad Apps	5/23/13	\$219.00
Patricia Robinson	Best iPad Apps	5/23/13	\$219.00
Kimberly Guarascio	Best iPad Apps	5/23/13	\$219.00
Sandra Cotten	NJTESOL Spring Conference	5/29- 30/13	\$365.00
Laura Venter	NJASBO Annual Conference	6/5-7/13	\$600.00

**XVI. OLD BUSINESS:**

None.

**XVII. NEW BUSINESS:**

None.

**XVIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

None.

MOTION by Ms. Gingrich to close the public discussion of non-agenda items.

SECOND by Mr. Pellecchia.

ALL IN FAVOR.

Public discussion of non-agenda items is closed.

**XIX. ADJOURNMENT:**

MOTION by Ms. Gingrich to adjourn the meeting at 7:30 p.m.

SECOND by Mr. Ferlise.

ALL IN FAVOR.

Meeting is adjourned at 7:30.

Respectfully submitted,

Laura Venter, CPA, RSBA, RSBO  
Business Administrator/Board Secretary