

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Meeting was held on Thursday, October 25, 2012 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Steve Pellecchia, called the meeting to order at 6:31 p.m. Adequate notice of this Meeting has been given in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The Meeting was opened with a Salute to the Flag. Mr. Pellecchia asked for a moment of silence for our troops.

**III. ROLL CALL:**

**PRESENT:** Sal Ferlise, Jim Fulcomer, Sophia Gingrich,  
Noriko Kowalewski, John MacMoyle,  
Lou Tuminaro, David Ytreboe, Steve Pellecchia

**ABSENT:** None

**ALSO PRESENT:** Dr. James D. Roselli, Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
John C. Sahradnik, Board Attorney

**IV. PRESENTATION:**

**A. Oyster Creek Donation:**

Mr. Russell Peak, Plant Manager at Oyster Creek Nuclear Power Plant, presented a check for \$6,000 to the Board of Education to be used for the Stokes Trip.

Dr. Roselli thanked Mr. Peak for Oyster Creek's generous donation and commented that this is a great start to help fund the Stokes trip. Next year Dr. Roselli is hoping that they can run two trips concurrently for fifth and sixth grade so that they can get back to the schedule of having the Stokes trip as a fifth grade trip.

**B. Student Awards:**

Dr. Roselli presented the student awards as follows:

**Ocean County Math League 2011-2012**

First Place – County Level – Individual Winner: Jalynn Pagano, BTE

Third Place – County Level – Team Winners:

Jolie Decker – BTE  
Nicholas Campana – BTE  
Emil Orbelyan – BTE  
Jalynn Pagano – BTE  
Destinee Vehock – BTE

**2012-2013 School Calendar Cover Contest**

Hayden Foldhazy – BTE

**C. Audit Presentation:**

Ms. Venter introduced Mr. Frank B. Holman, III, Certified Public Accountant, Public School Accountant, and Senior Partner of Holman & Frenia, P.C., to present the fiscal year 2012 Audit.

Mr. Holman reported that the balance sheet at June 30, 2012, shows a very good financial picture with \$39,834,000 in assets, \$17,922,000 in total liabilities with a net asset position of \$21,911,000. The tax levy was the same as it was in the prior year. Revenues were up slightly, and expenses were almost the same as last year. Because of this the district earned \$2,293,000. There was a positive change in net assets, and this was used to pay down debt with the balance being put into capital expenditures. There were no audit findings or recommendations. Mr. Holman noted that Ms. Venter also received a Certificate of Excellence Award for financial reporting by the Association of School Business Officials International.

Mr. Pellecchia thanked Ms. Venter for her excellent job.

**D. Stokes Presentaion:**

The Stokes Coordinator, Ms. Whitworth, thanked the Board of Education for their support of the Stokes trip last year and put together a *Power Point* presentation to show their appreciation.

**V. PRESIDENT'S REPORT:**

Mr. Pellecchia spoke highly of the Stokes Foundation and stated that looking at the presentation given tonight, anyone could see that this trip was not a failure. It was a success, and the next trip will be even better.

**VI. SUPERINTENDENT'S REPORT:**

Dr. Roselli reported on the following items:

- Child Assault Prevention Program – Officer Scott Selby had provided information on the Child Assault Protection Program. He stated the top ten things to keep students safe. Dr. Zito will share this broadcast with all teachers in all the schools to play in their classrooms for students.

Police Chief DeMichael noted that there was an alleged claim that two women tried to lure a second grade child into a van. However this claim is unsubstantiated.

- A teacher inservice was held on October 8, 2012 that highlighted our new Language Arts program. All schools had a Week of Respect. On September 17, all teachers recognized Constitution Week in their lesson plans. The district is currently in the process of selecting a teacher evaluation model. The district completed CPR training recently and pictures have been posted on the district's Facebook page.

**Bayville School**

- Completed a very successful food drive for St. Barnabas Church.
- Students completed a Week of Respect and participated in many activities.
- *Berkeley Times* did a feature story on our five-hour preschool program.
- Had several visits from local fire department for Fire Safety Week.
- The Walking Team in making Strides for Breast Cancer walked in Point Pleasant on Sunday, October 21.
- Second, third and fourth graders are participating in a Mock Election in the upcoming Presidential election.
- Preparing for National Red Ribbon Week.
- PTA had a very successful flea market and Harvest Night event. Pictures can be found on Facebook.

- Thanked Bayville School Principal, Mrs. Guinan, for her report.

### **Inservice**

- Thanked Dr. DeClerico for conducting the inservice. Our next inservice will be on Election Day, November 6. School will be closed.

### **Berkeley Township Elementary School**

- Barnegat Bay Blitz, BTES Trout Team, and Potter Creek Crusaders joined together to enhance the nature trail behind BTES. Thanks to Mr. Burr, Ms. Lapsley, and Mrs. Palagonia.
- The Trout Team placed 200 eggs in their aquarium as a part of their Trout Release Program that will take place in May. This is the sixth year the program has been conducted. Thanked Ms. Lapsley for her help with the program.
- Cyber bullying presentations were bought to BTES parents and students by the Ocean County Prosecutor's Office.
- Participated in the Week of Respect, Red Ribbon Week, and the Hunger Challenge through the Food Bank of Monmouth and Ocean Counties.
- Thanked BTES Principal, Mr. Burr, for his report.

### **Clara B. Worth School**

- Conducted a school evacuation drill.
- All schools conducted a bus evacuation drill.
- Young Consumers Program for third graders visited ShopRite.
- Once Upon a Time Bright Star Theatre Company treated students to a wonderful presentation.
- PTA sponsored Fall Family Bingo.
- Participated in Red Ribbon Week.
- Snakes and turtles visited kindergarten classrooms.
- Thanked CBW Principal, Mr. Prima, for his report.

**H & M Potter School**

- Potter School is currently in first place for the Dream Machine Recycle Rally and in the running for \$25,000.
- Received the “Targeting Dads in Literacy” grant from Target for \$2,000.
- Potter participated in the Jump Start to Read. They were able to set a World Record and showed their support for early childhood literacy by donating 474 books to needy children.
- Participated in Clifford’s Biggest Birthday Party Ever with a live webinar.
- Conducted evacuation drill to Bayville School.
- Mr. Miller conducted a week long Bus Safety Program which teaches the proper seating positions on the bus.
- Participated in Red Ribbon Week and Week of Respect.
- Potter School’s Haunted House Event will be October 26 and October 27.
- Camp Paw was held for the seventh year in a row.
- Thanked HMP Principal, Dr. Zito, for his report.
- Superintendent’s Goals
- Laura Venter, Barbara Fitzpatrick, Dr. Roselli, Officer Scott Selby, and Traffic Safety Officer, Sgt. Roth, verified all bus stops to be safe as we presented them.
- Hosted a Parent Night on September 26 to address parental concerns regarding the kindergarten numbers. Thanked the Administrators and the Board of Education for coming out that evening.
- October 28 met with Mayor Amato and Dr. Parlapanides to discuss initiatives in each school district such as our pilot preschool program and Head Start partnership.
- October 1 conducted an advertising meeting to look for potential revenue for the district.
- Because of the large kindergarten enrollments, we opened up our central registration located at the Child Study Team Annex on October 1. Supervisor, Ms Cimino will be in charge.

- Articulation and shared service with Lacey School District – We are in the process of updating our job descriptions as another shared service with Lacey Schools.
- October 4 had a meeting with Berkeley Little League representatives to discuss an improvement on our ball field at BTES.
- October 6 attended Robert Taylor’s community breakfast. All money and proceeds will benefit the students and programs in Manitou Park. We are currently involved in a shared service with Central Regional and the Township as Robert Taylor is working with our at-risk students.
- Policy Committee Meeting with Mr. Ferlise, Mr. MacMoyle and Ms. Venter on October 11 to update our policies and discussed the job description update with Lacey.
- October 15 conducted at CST staffing meeting.
- Operation Schoolhouse has begun and attendance has been extremely high.
- October 17 met with the architect to discuss time lines for projects. Also met with the bus drivers in regard to the bus garage addition.
- October 18 had an Administrators’ Meeting, Head Start Meeting, and a Superintendent’s Liaison Meeting.
- October 17 and 19 met with all school paraprofessionals and bus drivers to discuss future plans.
- October 27 met with representatives from the Danielson and Marzano models as we are selecting a new teacher evaluation system. Administrators from Central Regional also attended.
- Attended the New Jersey School Boards Association Convention on October 23-25. Received a lot of good information which will be disseminated to the staff

Mr. Pellecchia thanked Dr. Roselli for his report.

## **VII. PUBLIC DISCUSSION ON AGENDA ITEMS:**

A member of the audience asked if it could be explained in more detail what the shared service was with Lacey School District.

Dr. Roselli responded that at the Superintendent Meetings they are always looking for ways to combine services without involving attorneys. Now the district is looking to update job descriptions. Berkeley is one of the few districts offering full-day kindergarten. Lacey just began a pilot kindergarten program. Right now there is only a lot of exploration and discussion.

**VIII. COMMITTEE REPORTS:****1. Education and Liaison to Central Regional: Dave Ytreboe, Chairperson**

The Education Committee met tonight and discussed the meeting Dr. Roselli hosted for kindergarten parents on September 26 at Bayville School. The meeting was well attended and very informative. Several options were offered to the parents. The district has now put in place a new procedure which will monitor enrollment in kindergarten after August 1. The district will no longer guarantee the home school for kindergarten students or those who register after August 1, and they may be placed in a school with lower class sizes.

The five-hour preschool program that is being piloted at Bayville School continues to do well.

There was a meeting attended by our administrators and Central Regional regarding the new teacher evaluation program. A committee has been formed to do research to decide what model the district will use for the teacher evaluations next year. On October 29, our committee will be meeting with Lacey to witness another model. Also Dr. DeClerico will meet with Central Regional's English Department.

Mr. Ytreboe thanked Dr. Roselli for receiving the \$6,000 check from Oyster Creek.

**2. Buildings & Grounds/Cafeteria/Transportation: Lou Tuminaro, Chairperson**

There was a meeting on October 21 to review the construction update. The CBW roof has been completed. We should be receiving a credit of approximately \$20,000. They installed a new roof drain to alleviate the problem of puddling on the roof and put on a 20 year Tremco roof that will allow solar panels on the roof in the near future if possible. At BTES, the maintenance building has a tentative completion date of November 1. At HMP, the front vestibule will be substantially completed the first week of November. The ribbon cutting will be held on November 1 at 12:30 p.m. All board members are invited to attend. The bus garage drawings are complete and bathrooms will be located in the front. The mapping and survey will be done in November and sent to the Pinelands Commission. Then the job will be put out for bid in January. On October 27, the baseball field at BTES will be renovated with the Berkeley Little League representatives between 8:00-12:00 p.m. Board members and the community are welcome to attend. We would like to continue shared services with the gyms and fields in the district with the softball and basketball leagues, cheerleaders, and the boy and girl scouts.

**3. Finance: Noriko Kowalewski, Chairperson**

The Finance Committee is looking into potential shared services with Lakehurst's Child Study Team as we have an existing shared services agreement with Island Heights. The Finance Committee along with the Business Administrator, Laura Venter, also are in the

process of beginning a shared service with Head Start. This partnership will generate \$4,000 for all preschool children and families that qualify.

The Finance Committee met today and all purchase orders and the bill list were reviewed and approved for payment.

The Finance Committee reviewed the following at the October 25<sup>th</sup> meeting:

Purchase orders numbered 13-00492 through 13-00680 in the amount of \$710,487.10.

**4. Community Relations: Sal Ferlise, Chairperson**

On August 20, a Car Show fundraiser was held at BTES. There was a lot of competition with other events held on the same day, however, they did make money on the show. Mr. Ferlise suggested they combine their Car Show with Lacey's or perhaps with the Bayville Flea Market event. Mr. Ferlise thanked the Board Members of the Stokes Foundation, Mr. Reuter and Mr. MacMoyle.

**5. Consolidated/Shared Services Ad Hoc: Jim Fulcomer, Chairperson**

The Committee met today with the Superintendent and Board President. The district has begun to implement the Head Start Shared Services Agreement. The Lacey Township School Board is interested in having a shared service for preschool and kindergarten children. A verbal agreement has been reached with Toms River on a technological implementation of New Jersey SMART. We are exploring the possibility of a shared service of Child Study Team services with Lakehurst. We also discussed history of the school assignments of students for Pelican Island and South Seaside Park.

**6. Policy and Legislation: John MacMoyle, Chairperson**

On October 11, Mr. MacMoyle met with Mr. Ferlise, Ms. Venter, and Dr. Roselli to review all the policy revisions and mandates and will continue to do that monthly.

Mr. Reuter stated that he and several board members attended a community breakfast at Central Regional Middle School organized by Rob Taylor. Also in attendance to speak was Congressman John Runyan who stressed the importance of the recreational department's positive influence on the community. Other speakers were Mayor Carmen Amato, Superintendent, Dr. Roselli, and Council President, Jim Byrnes, who echoed John Runyan's sentiment. This was a great demonstration of community pride and would like to thank all those involved who made the day a great success.

**IX. SUPERINTENDENT'S AGENDA:**

MOTION by Mr. Fulcomer that upon recommendation of the Superintendent Items A1 – A13 be approved.



SECOND by Mr. Reuter.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**A. PERSONNEL RESOLUTIONS:**

**1. Leave of Absence: ACTION**

Recommend the Board approve a leave of absence for the following staff members:

- a. I.D. #5473-HMP-Asst. Cook:  
**Revised start date** for medical leave of absence. Approved for: 10/16/12;  
 Actual: 10/15/12.
- b. I.D. #5795-HMP-Kdg:  
 Maternity leave of absence utilizing accumulated available sick days,  
 effective on or about 12/3/12 through 1/4/13.
- c. I.D. #5491-CBW-PE:  
 FMLA leave of absence utilizing accumulated available sick days,  
 effective 10/26/12 through 11/7/12.
- d. I.D. #5328-HMP-BSI:  
 Unpaid paternity leave of absence through FMLA commencing with the  
 birth date of newborn on or about 11/14/12.

**2. Long Term Substitute: ACTION**

Recommend the Board approve the following individual as a long term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem:

<u>Name</u>	<u>In For</u>	<u>Effective</u>
Susan Will	I.D. #5504-BAY-Gr. 2	11/7/12-6/30/13

**3. Drama Club Personnel: ACTION**

- a. Recommend the Board approve the following individuals as **Coordinators** for the Drama Program at the Berkeley Township Elementary School, not to exceed 25 hours each, at the hourly supplemental contractual rate of \$41.61, for the 2012-2013 school year:

Gianna Bassford  
 Janet Sullivan

- b. Recommend the Board approve the following individual as Choreographer for dance/music, not to exceed 15 hours, at the hourly supplemental contractual rate of \$41.61, for the 2012-2013 school year:

Katie Sanchez

**4. Approval of Custodial Worker: ACTION**

Recommend the Board approve the appointment of Thomas McLoughlin as a full-time custodial worker assigned to the Bayville School, at the hourly contractual rate, effective 10/26/12 through 6/30/13.

**5. Approval of Teacher Aide: ACTION**

Recommend the Board approve the appointment of Tracy DellaPietro as a teacher aide assigned to the Clara B. Worth School for 6 hours daily, at the hourly contractual rate, effective 10/9/12 through 6/30/13.

**6. Transfer/Appointment: ACTION**

Recommend the Board approve a transfer for Susan Orłowsky, Clerk, from the Superintendent’s Office to the Berkeley Township Elementary School, and also her appointment as Website/Facebook Administrator.

**7. School Aides Work Hours: ACTION**

Recommend the Board approve the following school aides’ work hours, effective 9/1/12 through 6/30/13:

<u>NAME</u>	<u>HOURS</u>
Tamara Carsten	2.5
Deborah Cerbone	2.5
Tracy DellaPietro	2.5
Lori DiPiazza	3.5
Kecia Drake	3.5
Mary Fitzgerald-Tuzzo	3.5
Amelia Fontana	2.5
Ellen Hughes	2.5
Elizabeth Keenan	3.5
Mary Mahan	3.5
Susanna Micozzi	3.5
Christina Smith	3.5

**8. Operation Schoolhouse Personnel: ACTION**

Recommend the Board approve the following personnel for Operation Schoolhouse for the 2012-2013 school year, at the hourly contractual rate of \$41.61:

(\*Paid through NCLB Title I funds up to \$11,000)

- \*Jason Miller - Teacher (1.5 hrs/day)
- \*Kathy Palagonia - Coordinator (2 hrs./day)
- \*Mike Colarusso - Sub. Teacher
- Scott Selby - Security (2 hrs./day @ \$35/hr.)

**9. Homebound Instructor: ACTION**

Recommend the Board approve the following teaching staff member as a homebound instructor for the 2012-13 school year:

Kristina Napolitano - BAY

**10. Lunch Aide Transfer: ACTION**

Recommend the Board approve the transfer of the following lunch aide at the hourly contractual rate of pay:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Susanna Micozzi	CBW	BTE	10/29/12

**11. Reappointment of Director of Special Services: ACTION**

Recommend the Board approve the reappointment of Diane Beard as Director of Special Services for the 2012-13 school year, in accordance with the current negotiated contract.

**12. School Trips: ACTION**

Recommend the Board approve the revised list of school trips for the 2012-13 school year. (**Attachment #1**)

**13. Substitutes ACTION**

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the 2012-2013 school year:

- A. Non-Instructional:**
- Melissa Cervone.....Clerical Worker/Aide
- Donna M. Donohue.....Clerical Worker/Aide

Gustave Faella.....Bus Driver  
 Christine Gallucci..... Lunchroom Aide  
 Lanette O’Kuniewicz.....Bus Attendant  
 Tamara Post.....Aide  
 Jacqueline Tortorello.....Aide

**B. Instructional:**

Julia M. Angelo.....Teacher  
 Lori Bataille.....Teacher  
 Zachary Brebner.....Teacher  
 Jessica Crilly.....Teacher  
 Susana Dias.....Teacher  
 Amanda Emme.....Teacher  
 Lauren Forrest.....Teacher  
 Christine Gallucci.....Teacher  
 Carol Martin.....Teacher  
 Katelyn M. McCann.....Teacher  
 Michele Merlo.....Teacher  
 Tamara Post.....Teacher  
 Denise Silletti.....Teacher

MOTION by Mr. Fulcomer that upon recommendation of the Superintendent Items B1 – B10 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**B. OTHER BOARD ACTION:**

**1. Homebound Instruction: ACTION**

Recommend the Board approve Homebound Instruction for the following student for a minimum of two weeks:

I.D. #995914 - eff. 10/9/12 - Instruction will be provided by Kristina Napolitano

**2. Out-of-District Placement: ACTION**

Recommend the Board approve out-of-district placement for the following student for the 2012-2013 school year:

I.D. #995646 - New Road School of Ocean Co. - eff. 10/11/12-6/24/13

**3. Services from the NJ Commission for the Blind 2012-13: ACTION**

Recommend the Board approve receiving educational services from the NJ Commission for the Blind and Visually Impaired, in district, for the following student, prorated for the 2012-13 school year at the level and cost listed:

I.D. #997446 - Level 1 - \$1,532

**4. Approval of Curriculum: ACTION**

Recommend the Board approve the Technology Curriculum for the 2012-2013 school year.

**5. Shared Services with Little League: ACTION**

Recommend the Board approve shared services with the Berkeley Little League to work on the field located behind BTES to bring it up to the level of a practice/playing field. Work will be done by volunteers on 10/27.

**6. Resolution to submit Statement of Assurance (SOA): ACTION**

**Whereas**, N.J.A.C. 6A:30-3.2 (f) requires participating school districts to hold a public meeting to approve the submission and accuracy of the district’s Statement Of Assurance for the 2012-2013 school year, and

**Now, Therefore, Be It Resolved**, that the Berkeley Township Board of Education does hereby authorize the Superintendent of Schools to submit the SOA, as required annually by the Commissioner of Education, to be in compliance with the provisions of N.J.A.C. 6A:30-3.2 (f).

**7. First Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the first reading of the following ByLaws/Regulations/Policies listed below: **(Available for review in Superintendent’s Office)**

- Bylaw 0151      Organization Meeting (Revised)
- Bylaw 0153      Annual Appointments (Revised)
- Bylaw 0167      Public Participation in Board Meetings (Revised)
- Policy 1631      Residency Requirement for Person Holding  
School District Office Employment or Position (New)
- Policy 3324      Right of Privacy, Teaching Staff (New)
- Policy 4324      Right of Privacy, Support Staff (New)
- Policy 5117      Inter-district Public School Choice (New)
- Policy/Reg 7510      Use of School Facilities (Revised)
- Policy 8613      Waiver of Pupil Transportation (New)

Policy/Reg 9270 Home Schooling and Equivalent Education Outside the Schools (Revised)

**8. Use of Building Facilities: ACTION**

Recommend the Board approve the following list of dates/activities for building usage scheduled beyond custodial work hours, weekends or holiday breaks:

**HMP**

October 26/27 (Saturday)	Terror in the Halls	- 3:30 pm-11:00 pm
November 17 (Saturday)	Fall Festival	- 7:00 am- 6:00 pm
December 7	Fun with Santa	- 4:00 pm- 7:00 pm
January 11	Family Game Show Night	- 4:00 pm-11:00 pm
February 8	Heart of the Arts	- 4:00 pm-10:00 pm
April 20 (Saturday)	Carnival	- 7:00 am- 7:00 pm

**BAY**

February 8	Bingo	- 5:00 pm-11:00 pm
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**BTES**

October 20 (Saturday)	Car Show Fundraiser for Stokes	-10:00 am- 3:00 pm
November 30	Dance Force Fundraiser for Oceans of Love	- 7:00 pm- 9:30 pm

**9. Grant Application Approval: ACTION**

Recommend the Board approve the application and, if granted, acceptance of the Lowe’s Charitable and Educational Foundation Grant in the amount of \$17,325 for the 2012-2013 school year. (This grant will be used to create a community walking trail for utilization as an educational tool and outlet for community families/seniors.)

**10. Approval of Goals: ACTION**

Recommend the Board approve the Superintendent of Schools Goals for the 2012-13 school year. (Enclosed in agenda packet)

**XII. BUSINESS ADMINISTRATOR’S AGENDA:**

MOTION by Mr. Fulcomer that the Business Administrator/Board Secretary’s Items 1 - 7 be approved.

SECOND by Mr. Reuter.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**1. Minutes: ACTION**

- a. RESOLVED that the Minutes of the Regular Board Meeting held on September 20, 2012 be approved.
- b. RESOLVED that the Minutes of the Regular Meeting Executive Session held on September 20, 2012 be approved.

**2. Payment of Bills: ACTION**

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (**Attachment #2**) dated October 25, 2012 ..... \$2,910,636.81

**3. Payroll Approval: ACTION**

BE IT RESOLVED that the monthly payroll be approved:

Payroll – September 2012 .....\$1,781,815.26

**4. Appropriation Transfers: ACTION**

BE IT RESOLVED that the Appropriation Transfers for the months of July 2012 and August 2012 to the 2012-2013 budget be approved. (**Attachments #3 & #4**)

**5. Board Secretary’s Report: ACTION**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of July 31 2012, and August 31, 2012 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (**Attachments #5 & #6**)

**6. Report of the Treasurer of School Monies: ACTION**

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended July 31, 2012, and August 31, 2012 and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. (**Attachments #7 & #8**)

**7. Travel Approvals:****ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<b>Name</b>	<b>Seminar/Workshop</b>	<b>Dates</b>	<b>Not to Exceed</b>
Joan Richie	Grounds for Sculpture	11-6-12	\$ 12.00
Carol Kiersnowski	Smart but Scattered	11-7-12	\$199.99
Kristin Flynn	Smart but Scattered	11-9-12	\$199.00
Keith McShaffrey	School Climate Improvement	11-15-12	\$ 45.13
Terri Pasqualetto	Children Impacted by Abuse	11-16-12	\$ 30.00
Regina Avenoso	Current Best Strategies for Gifted Students	11-27-12	\$225.00
Robin Barraud	Current Best Strategies for Gifted Students	11-27-12	\$225.00
Marianne Cicco	Current Best Strategies for Gifted Students	11-27-12	\$225.00
Danielle Lavallo	Current Best Strategies for Gifted Students	11-27-12	\$225.00
DyAnn DeClerico	Updates on Major Fed & State Ed. Policies	11-30-12	\$156.00
Annemarie Manfredi	How to Bring Student Health into School	11-30-12	\$75.00
Barbara Pinheiro	How to Bring Student Health into School	11-30-12	\$75.00
DyAnn DeClerico	The New Face of Teacher Evaluations	12-7-12	\$168.44
Elaine Ritchey	Northeast Conference for SLPs	12-3&4-12	\$389.00
Helen Pecelli	Develop More Fluent Readers	12-14-12	\$215.00
Nicole Langer	Develop More Fluent Readers	12-14-12	\$215.00
Jill Kramer	Increase Students' Reading Fluency	12-14-12	\$215.00
Alexandria Terry	Increase Students' Reading Fluency	12-14-12	\$215.00
Kevin Waldron	Increase your Students Reading Fluency	12-14-12	\$215.00
Kim Garbacki	Increase your Students Reading Fluency	12-14-12	\$215.00
Michelle Smith	Increase your Students Reading Fluency	12-14-12	\$215.00
Michelle Thompson	Increase your Students Reading Fluency	12-14-12	\$215.00
Michael Colarusso	Increase your Students Reading Fluency	12-14-12	\$215.00
Lisa Spano	Working w/Defiant & Non-Comp Students	12-18-12	\$225.00
Lauren Roth	Working w/Defiant & Non-Comp Students	12-18-12	\$225.00
Jeff Zito or Jason Miller	Aspiring Administrators	12-19-12	\$25.00
Lisa Maione	Keeping Students Actively Engaged in Rdg. Activities	12-19-12	\$215.00
Patricia Robinson	Keeping Students Actively Engaged in Rdg. Activities	12-19-12	\$215.00
DyAnn DeClerico	Google Apps for Educational Leaders	1-25-13	\$168.44
DyAnn DeClerico	Curriculum mtgs. throughout the school year	Various	\$150.00
Kristin Flynn	The Print Tool	2-3-13	\$220.00
Dan Prima	Educating for Creative Minds	2-13 thru 2-17-13	Not to exceed \$2,000.00
DyAnn DeClerico	Assoc for Supvs & Curriculum Development Annual Conference	3-15 thru 3-19-13	Not to exceed \$2,000.00

MOTION by Mr. Fulcomer that the Business Administrator/Board Secretary's Items 8 - 15 be approved.

SECOND by Mr. Ferlise.



ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

**8. Comprehensive Maintenance Plan: ACTION**

Recommend that the Berkeley Township Board of Education approve the Comprehensive Maintenance Plan for 2011-2012, 2012-2013, and 2013-2014 as presented. **(Attachment #9)**

**9. Accept Audit Report: ACTION**

RESOLVED, that the Berkeley Township Board of Education accept the Comprehensive Annual Financial Report for the 2011-2012 school year as prepared by the firm of Holman & Frenia, P.C.

**10. Corrective Action Plan: ACTION**

Note – there were no findings or recommendation to yield a Corrective Action Plan.

**11. MOCSSIF 2012 Safety Grant Award: ACTION**

Recommend the Board accept the MOCSSIF 2012 Safety Grant Award in the amount of \$19,583.29.

**12. Change Order for HMP Main Vestibule: ACTION**

The following Construction Change Order as recommended by the Architect:

**Gavan General Contracting Inc.:**

**The contract is changing as follows:**

Change Order #1 – Office layout (various items)

Original Contract Sum .....	\$128,714.00
Change Order #1 .....	11,750.00
New Contract Sum including these Change Orders will be ...	\$140,464.00

**13. Federal Education Jobs Bill Aid: ACTION**

Recommend that the Berkeley Township Board of Education approve the additional Federal Education Jobs Bill Aid for FY' 12 in the amount of \$3,083.

**14. OceanFirst Bank Account: ACTION**

Recommend the Board close the following OceanFirst Bank Account:

- Agency Health Benefits – Account #23006001589

**15. Jointure Contract:****ACTION**

Recommend the Board approve a transportation jointure between Berkeley Township Schools and Central Regional (as host district) to transport one student (I.D. #995646) for a total amount of \$7,750 to attend New Road School from October 11, 2012 through June 24, 2013.

**XIII. OLD BUSINESS:**

None.

**XIV. NEW BUSINESS:**

None.

**XIV. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

A member from the Berkeley Township Taxpayers Coalition (BTTC) stated that their interest is in lowering the taxes for Berkeley Township residents. He reminded the Board that the majority of Berkeley Township residents are senior citizens living on a fixed income. He stated that he believes our unemployment right now is higher than the national average. He wished to express BTTC's thanks to all the members of the Board for their efforts in reducing the taxes. He also wanted to thank those members running for re-election who have made a promise to taxpayers to lower taxes. Recently he read in the *Berkeley Patch* that the Board has taken steps for sharing administrative services with Central Regional School District and applauds this effort of saving up to \$1 million over time.

Dr. Roselli responded that he has been an administrator with the district for the last 12 years. For the last three years there has been a "0" flat increase. This board sent a letter on February 14 asking for a fair funding plan specifically for our district because we receive such limited funding from the State. In addition, we are trying to get alternative resources, doing shared services and exploring every possible avenue to keep costs down reducing the taxpayers' burden.

Ms. Venter also stated at the Board's request, she will again try to do the upcoming budget with no tax increase.

An audience member questioned if the kindergarten enrollment was still at maximum in Bayville School.

Dr. Roselli responded that they shifted one child over to Potter School for transportation reasons and there are three classes with 25 students and one class with 24 students.

The audience member then asked why not add four aides into each classroom?

Dr. Roselli stated that CBW has had years where they have had 25 students in a class. For Potter School, this is the first time they don't have 25 in a class. The administration doesn't feel this is much of an issue now having 25 in a class at Bayville School. We are trying to be as equitable as possible with the numbers. We never once hired aides at the other schools when they reached 24 or 25. Hiring another teacher is always the easiest thing to do, but not always the right thing to do. We have to answer to the taxpayers.

Ms. Venter responded that when a Board has additional funds left at the end of the year, they are permitted by law to put it into reserves for future use. They are allowed to have a two percent surplus which was the \$700,000 referred to and that is the maximum we are allowed as undesignated. Anything over that amount gets put back into tax relief lowering what they ask the taxpayers for by that excess money. Once money is put into reserves (maintenance reserve, capital reserve, or emergency reserve), its use is restricted.

Another public member announced that next month is Diabetes Awareness Month and asked if everyone would remember to wear blue on November 14. In addition she asked Dr. Roselli if next year in October during the Week of Respect if she could bring in her son's service dog to all four school so students would show respect to service dogs and there owners. She believes there needs to be more education regarding this.

A parent of three children in the district believes that the ALPS program needs to be improved. Her son is an advanced learner, and he needs to be challenged. She believes the program has been scaled down too much and is now very inadequate for the district's gifted children. She is asking the Board that something be done to improve the program.

Dr. Roselli stated he would have someone contact her.

Another parent asked if the district provided professional development on differentiated instruction.

Dr. Roselli responded that there are six inservice days a year and there are a variety of topics that are addressed including differentiated instruction.

The same parent continued to ask about a rumor he heard regarding the use of iPads at CBW.

Dr. Roselli answered that they are working on this, and they do have them. However, they need to be inventoried first. The amount of technology this district has is off the charts.

Dr. Zito commented that Apple TV's were purchased, and iPads are for the teachers.

Mr. Pellecchia stated in regard to the protection of taxpayers especially senior citizens living on fixed incomes, some of our board members are seniors also and we know how you feel.

The Board is here to see that the children of Berkeley Township get the best education that money can buy and to see that the senior citizens are not paying exorbitant taxes.

**XVI. ADJOURMENT:**

**ACTION**

MOTION by Mr. Fulcomer that the Board Meeting be adjourned at 8:05 p.m.

SECOND by Mr. Tuminaro.

ALL IN FAVOR.

Respectfully submitted,

Laura Venter, CPA, RSBA, RSBO  
Business Administrator/Board Secretary