

I. CALL MEETING TO ORDER:

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, February 23, 2016 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Edward Cammarato, called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on January 11, 2016 and by posting the notice in all district schools, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE:

The meeting was opened with a salute to the flag. Mr. Cammarato asked for a moment of silence for our military serving overseas.

III. ROLL CALL:

PRESENT: Keith Fisher, Tom Guarascio, John MacMoyle, Steve Pellecchia,
Robert Martino, Gerard Reuter, David Ytreboe and Edward Cammarato

ABSENT: Lou Tuminaro

ALSO PRESENT: Dr. James Dr. Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESENTATION:

Berkeley Township Environmental Education Program Foundation
2016 STOKES Scholarships Awards presented to students.

V. PRESIDENT'S REPORT:

Mr. Cammarato thanked the BTEEF for the scholarship awards given to our students. Mr. Cammarato stated that negotiations have started with the BTEA. Also preliminary budget discussions have started. The district is starting to prepare for PARCC Testing and will be in compliance with testing requirements.

VI. SUPERINTENDENT'S REPORT:

I would like to extend a Happy and Healthy New Year to all! January is designated as NJ School Board Recognition month.

On behalf of the Berkeley Township School District staff and community, I would like to thank our dedicated School Board and their essential role in the governance of the Berkeley Township School District.

In connection with the Reorganization Meeting, congratulations to Lou Tuminaro and Keith Fisher on their re-election and Bob Martino on his 2-year term. Welcome Jerry Reuter, our newest member. Congratulations to Edward Cammarato as President and John MacMoyle as Vice President.

Our Administration hosted a PARCC informational meeting for parents on January 6th at 7pm at the Berkeley Township Elementary School.

Dr. Zito and I attended an Eduscape Workshop in Phillipsburg on January 12th. The workshop focused on utilizing Google as administrators.

On January 14th, I had the honor and privilege to be selected as the National Honor Society Mentor for Evan Ross, a junior at Lacey High School.

An in-service day was held January 18th for our staff - Ed Camp. It was a productive and positive learning experience for all staff. Thank you to all administrators, staff and students who assisted. Please see our Facebook page for photos.

Our 5th New Teacher Academy was held on January 21st. It is a collaboration for all new teachers to assist in their development as first year teachers.

January is designated as NJ School Board Recognition month. On behalf of the Berkeley Township School District staff and community, I would like to thank our dedicated School Board and their essential role in the governance of the Berkeley Township School District.

VII. PUBLIC DISCUSSION ON AGENDA ITEMS:

None.

VIII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1 – A9 be approved.

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains) Motion carries.

A. PERSONNEL RESOLUTIONS

1. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates for maternity are subject to change):

- a) I.D. #5267-Bus Driver-District:
Medical leave of absence to start 2/4/16 and continue through 3/24/16.
- b) I.D. #5480-Clerical Worker-CBW:
Medical leave of absence from 1/15/16 and continue through 2/15/16.
- c) I.D. #5437-Clerical Worker-BAY:
Medical leave of absence to start 3/8/16 and continue through 4/15/16.
- d) I.D. #5876- Gr. 1-CBW:
Maternity leave of absence to start 4/25/16 and continue through 6/30/16.

2. Substitute(s)

Recommend the Board approve the following substitute(s) for the assignment(s) listed below for the 2015-2016 school year:

Instructional

Colleen Hrobak	Teacher
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3. Long-term Substitute(s)

Recommend the Board approve the following long-term substitute(s) meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
Danielle Stesner	I.D. #5900-CBW-Gr. 2	03/07/16-06/10/16
Carrie Kolakowski	I.D. #5876-CBW-Gr. 1	04/25/16-06/10/16

4. Nurse for Fun Fest

Recommend the Board approve Barbara Pinheiro as the School Nurse for the February Fun Fest at the Berkeley Township Elementary School on 2/26/16, from 2-4 pm, at the hourly contractual rate of pay.

5. Approval of Coordinators, Sponsors & Clubs

Recommend the Board approve the Coordinators, Sponsors, and Clubs for the Spring 2016 Cycle. (Coordinators will be paid for 1.5 hours at the hourly supplemental rate, and Sponsors will be paid for 1 hour at the hourly supplemental rate per club meeting date):

School	Sponsor	Club
BTE	Joseph Zaccone, Coordinator	Fitness
	Michael Colarusso	Body Wellness
	Angela Frawley	Cooking
	Melanie Biscardi	Literary Magazine
	Luke Hurley	Chess
	Vicky Guy	Drawing & Origami
	Bonnie Brown, Substitute	

(Club dates: Mar. 8,15, & 22; Apr. 5,12,19 & 26; May 3,10 & 17 - after school for 1 hr. - 1:50 pm-2:50 pm)

School	Sponsor	Club
CBW	Michelle Speidel, Coordinator	Lego
	Alexandria Terry	Engineering
	Stephanie Violante	Arts & Crafts
	Kristy Roth	Sports/Fitness
	Melissa Davenport	Photography
	Michele Snyder	Paper Airplane
	Donna Deubel, Substitute	
	Teresa LaMagra, Substitute	

(Club dates: Mar. 7,14 & 21; Apr. 4,11,18 & 25; May 2,9 & 16 - after school for 1 hr. - 2:30 pm-3:30 pm)

School	Sponsor	Club
HMP	Becky Melanson, Coordinator Erin LeBert	Talent Show
	Jason Miller	Healthy Paws & PAWPEER
	Allyson Kitson	Health Paws
	Kayla Crick	Drama
	Christina Lee	Drama
	Michele Merlo	Minecraft
	Claudine Parga	Helping Hands
	Gina Boyles, Substitute	

(Club dates: Mar. 7,14 & 21; Apr. 4,11,18 & 25; May 2,9 & 16 - after school for 1 hr. - 3:30 pm-4:30 pm or before school for a half-hour - 8:15 am-8:45 am)

School	Sponsor	Club
BAY	Diane Fraone, Coordinator	Needle Point
	Isabella Appignani	Sports/Fitness
	Paige Deckler	Play Choreography
	Lori Peters	Puzzle
	Kathleen Bechtle	Board Games
	Jennifer Carlucci	Play Production Assistance
	Jacqueline Wright	Cup Stacking
	Cheryl DePetro, Substitute	
	Dawn Blumensteel, Substitute	

(Club dates: Mar. 7,14 & 21; Apr. 4,11,18 & 25; May 2,9 & 16 - before school for 1 hr. - 7:30 am-8:30 am. Play Choreography after school - Tuesdays - 3:00 pm-4:00 pm)

6. Team Building Activities

Recommend the Board approve the following staff members, to be paid for 3 hours at the contractual rate of pay, for participation in Clara B. Worth School's team building activities with families Third Annual Specials' Night:

- Karen Roth - Art
- Kristen Reiser - Phys.Ed.
- Janet Beck - Music
- Melia Hoffman - Library
- Melissa Davenport - Technology

7. Kindergarten Registration Staff

Recommend the Board approve the following staff members to assist with kindergarten registration at BTES on March 15-17, at the contractual rate, not to exceed 2 hours:

- | | |
|--------------------|---------------------|
| Diane McKerry | Debbie Frandza |
| Maureen Bruno | Sally Grimaldi |
| Annemarie Manfredi | Michaeleann Warchol |
| Christine Adelhelm | Vicki Tillett |
| Patricia Olsen | Melanie Cottrell |
| Linda McPartlin | |

8. Nurses

Recommend the Board approve the following nurses to ride the bus (if an agency nurse is not available) with student I.D. #995874 due to a medical requirement at contractual rate of pay if exceeds regular hours.

Annemarie Manfredi Barbara Pinheiro Linda McPartlin Patricia Olsen

9. Fundraiser

Recommend the Board approve the proceeds from the Valentine Pencil Sale and T-shirt Fundraiser for the Bayville School go to their school play.

MOTION by Mr. Martino that upon recommendation of the Superintendent Items B1 - B4 be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

There were no HIB report(s) for the month of January, 2016.

2. Approval of Calendar

Recommend the Board approve the school calendar for the 2016-2017 school year.
(Attachment 1)

3. Comprehensive Equity Plan

Recommend the Board approve the submission of the Comprehensive Equity Plan for school years 2016-2017 through 2018-2019.
(Enclosed in Agenda packet)

4. Preschool Expansion Plan

Recommend the Board approve the Preschool Expansion Program Plan for 2016-17.
(Available for review in Superintendent's Office)

BUSINESS ADMINISTRATOR’S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Business Administrator Items 1 – 7 be approved.

SECOND by Mr. Fisher

ROLL CALL VOTE: (8 Ayes, 0 Nays, 4 Abstains - Mr. Fisher on Items 3, Mr. MacMoyle on Item 3, Mr. Martino on Item 1 and Mr. Reuter on Item 1. Motion carries.

1. Minutes

RESOLVED that the Minutes of the Board of Education Meeting held on February 3, 2016 be approved.

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List Report dated February 1, 2016
Check numbers 39473-39476 - Voided
39477-39478

(Attachment 2) \$ 9,969.22

Bills List Report dated February 23, 2016
Check numbers 39479-39594

(Attachment 3) \$ 904,919.26

Purchase Order Report
Listing Purchase Orders Numbered 16-01175 through 16-01317

(Attachment 4) \$ 220,300.21

3. Payroll Approval

BE IT RESOLVED that the monthly payroll be approved:

Payroll - January 2016 \$1,912,431.53

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of January, 2016 to the 2015-16 budget be approved. **(Attachment 5)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of January 31, 2016 and after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 6)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended January 31, 2016 and that the Board Secretary's Report and the Treasurer of School Monies Report are in agreement. **(Attachment 7)**

7. Travel Approvals

Name	Seminar/Workshop	Dates	Not to Exceed
Joe Simone	48th Annual NJ Pupil Transportation Conference in Atlantic City	3/10/2016	\$150.00
Eileen Clemente	Using Evidence Based, Standardized and Measures	3/13/2016	\$199.99 revised
Linda McPartlin	Nursing Interventions - Jackson	3/30/2016	\$45.00
Barbara Pinheiro	Nursing Interventions - Jackson	3/30/2016	\$45.00
Jessica Schlotfeld	Navigating Interpretation of NJSPED Code - Kean Ocean In Toms River	4/29/2016	\$95.00
Elaine Ritchey	Navigating Interpretation of NJSPED Code - Kean Ocean In Toms River	4/29/2016	\$95.00
Laura Venter	NJASBO Conference Atlantic City	6/8-10th 2016	\$700.00

MOTION by Mr. Fisher that upon recommendation of the Business Administrator Items 8 - 11 be approved.

SECOND by Mr. Guarascio and Mr. Martino.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

8. Request for Proposals

RESOLVED that the Berkeley Township Board of Education authorize the Business Administrator to release the following Requests for Proposals for the 2016-17 School Year:

- a. Legal Services
- b. Auditor
- c. Property Casualty Insurance Broker
- d. Health Insurance Broker

9. Medical Specialist

Recommend the Board approve Chad Leonard MS,CSP, (DBA Leonard Education Evaluations, LLC) to be added to the medical specialist list.

10. Donation of Obsolete Phones

Recommend the Board approve the donation of obsolete cell phones to a non-profit organization.

11. Amendment to IDEA Grant

Recommend the Board approve Amendment 1 to the IDEA FY16 Grant as follows:

IDEA Basic Original:	As Amended:
100-500 \$461,112	\$415,112
100-600 <u> 0</u>	<u> 46,000</u>
\$461,112	\$461,112

IX. Committee Reports:

Education Committee: Mr. Fisher stated the Committee met today with Dr. Zito who is transitioning to our Director of Curriculum. The committee discussed new report cards (more parent & curriculum friendly) a new math series K-5 and mandates for Science. They also discussed paperless board meetings.

Finance: All bills, claims and purchase orders reviewed and approved.

X. OLD BUSINESS of the Board

None

XI. NEW BUSINESS of the Board:

None


XII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS

A parent questioned the district school bus policy, "Requests for Child Care Bus Stops". Parent requested change of policy for her children. Transportation Committee will review and report to the Board.

XII. ADJOURNMENT

MOTION by Mr. Pellecchia, second by Mr. Reuter and all in favor that the meeting be adjourned at 7:23 pm.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

