

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, October 30, 2018, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mr. Ytreboe called the meeting to order at 6:35 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 11, 2018 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for the military.

III. ROLL CALL

PRESENT: Mrs. Bacchione, Mr. Bowens, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle, Mr. Pellechia, Mrs. Shedlock and Mr. Ytreboe

ABSENT: Mr. Guarascio

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESENTATION:

Dr. Roselli presented Certificates of Excellence for Perfect PARCC scores to Kayla Fedor, Landon Kavanagh and Julia Speidel.

V. EXECUTIVE SESSION

A motion was made by Mrs. Bacchione and seconded by Mr. MacMoyle and all in favor that the Board move to Executive session at this time, 6:40 pm for the purpose of personnel and contract matters. Action will be taken after the Executive Session concludes. The Board expects Executive Session to last approximately 30 minutes.

A motion was made by Mrs. Bacchione at 8:00 pm to reconvene into open session.

Second by Mr. MacMoyle.

All in favor

ROLL CALL

PRESENT: Mrs. Bacchione, Mr. Bowens, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle,
Mr. Pellechia, Mrs. Shedlock and Mr. Ytreboe

ABSENT: Mr. Guarascio

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

VI. PRESIDENT'S REPORT

Good Evening. I would like to wish all of our students and staff a Happy Halloween. I look forward to seeing the pictures of students and staff enjoying tomorrow's festivities. I also hope our students stay safe as they walk around our township tomorrow. Remember to walk on the sidewalks when available and to look both ways when crossing the street.

I would like to thank the district for sending the Board of Education to the NJSBA Convention in Atlantic City. There were many presentations, trainings and displays that would help us grow as Board of Education members. We were also able to articulate with the Central Board of Education which is an annual tradition. We are hoping that next year, we will register in a more timely fashion so we can be closer to the Convention Center which would make getting to and from easier.

In closing, I wish everyone a relaxing fall break next week to rest up and get ready for the holiday season rush that is also around the corner. Enjoy and be safe. That concludes my President's report. Thank you.

VII. SUPERINTENDENT'S REPORT

Thank you, Mr. President.

- Sept. 27:
Dr. Zito, Mrs. Fierra and I attended NJDOE Commissioner Lamont O. Repollet's Convocation at Hammonton High School as he discussed his vision for NJ Public Schools.
- Oct. 1-5:
All schools recognized the Week of Respect.

- Oct. 1:
1st day for full-day Preschool - thank you to all staff for ensuring a smooth transition/opening.
- Oct. 8:
District in-service.
- Oct. 15-19:
School Safety/Bus Safety Week.
- Oct. 16: (Mr. Cammarato indicated he would be speaking about this)
Ocean County Superintendent Ahearn & 3 NJDOE Reps. visited BTES - very appreciative/supportive of our district.
- Oct. 19:
Thank you Breakfast for Bus Drivers at HMP.
- Oct. 19-20:
Terror in the Halls at HMP - over 1,200 visitors.
- Oct. 22-24:
NJ School Boards - Atlantic City
Met NJDOE Commissioner Lamont O. Repollet.

Thank you President Ytreboe for taking our photo.

Please visit our website and Facebook pages to be informed of the many activities taking place daily district wide.

This concludes my Superintendent's Report. Thank you, Mr. President.

VIII. PUBLIC DISCUSSION ON AGENDA ITEMS

None.

IX. COMMITTEE REPORTS

Finance: Mr. Cammarato reviewed all bills and purchase orders and all were found to be in order.

Policy: Mr. Fisher reported that the the committee met tonight and the policies are on this agenda for first reading.

X. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellechia that upon recommendation of the Superintendent Items A1-A11 be approved.

SECOND by Mr. Cammarato

ROLL CALL VOTE: (8 Ayes, 0 Nays, 1 Abstain) Mr. Cammarato on Items 4p and 4s. Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignation

Recommend the Board accept the resignation of the following staff member:

Name	Position	Effective
Judith Rose	PS Aide - BAY	10/31/18

2. New Hires

Recommend the Board approve the following new hires for the 2018-2019 school year:

Name	Position/School/Hours	Salary	Effective
a) Laurie Robertazzi	Aide - HMP - 6 hrs./day	\$12/hour	10/31/18
b) Julia Luibil	PS Aide - BAY - 6 hrs./day	\$12/hour	11/1/18
c) Suzanne Baier	PS Aide - BAY - 3 hrs./day	\$12/hour	11/12/18
d) Cheryl Kleshick	Bus Driver - District - 6 hrs./day	\$15/hour	11/1/18

Pending completion of all paperwork

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates are subject to change):

- a) I.D. #5110-Teacher-CBW:
Medical leave of absence to start 10/12/18 and continue through 11/2/18.

- b) I.D. #6327-Teacher-CBW:
Medical leave of absence to start 10/1/18 and continue through 10/19/18.
- c) I.D. #6120-Transportation:
Medical leave of absence to start 10/5/18 and continue through 11/16/18.
- d) I.D. #5607-Teacher-BAY:
Maternity leave of absence to start 10/22/18 and continue through 2/22/19.
- e) I.D. #6530-Teacher Aide-CBW: (Nin-Rios)
Unpaid leave of absence to start 11/12/18 and continue through 5/30/19.

4. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Lori Pereira-Arnold	Teacher Aide
b) Donna Fisher	Teacher
c) Shannon Vasquez	Teacher
d) Jamie Parks	Teacher
e) Colleen Dellaselva	Teacher
f) Rachel Henrich	Teacher/Aide
g) Debra Faella	Clerical Worker
h) Carlee Harrison	Teacher/Aide
i) Brittany Brandmahl	Teacher
j) Dana Reuning	Teacher
k) Meghan Faljean	Teacher
l) Brianna Ferguson	Teacher
m) Alyssa Ringel	Teacher
n) Kimberly Woodman	Teacher
o) Jennifer Krebs	Teacher

p) Patricia Dozois	Teacher
q) Gina Zagar	Teacher
r) John Golubowski	Teacher/Aide
s) Pamela O'Leary	Teacher/Aide
t) Kristen Zahn	Teacher/Aide
u) Susana Conforti	Teacher

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

5. Project Starfish Rates

a) Recommend the Board approve the following rate correction for Project Starfish, retro to 10/2/18:

Position	From	To
Guidance Counselors	\$41.00/hr.	\$41.61/hr.
Substitute Teachers	-----	\$30.00/hr.

b) Recommend the Board approve the following staff members as Substitute Aides at the contractual rate of pay:

- a) Ann Hensel - BTE
- b) Barbara Conrad - BAY
- c) April Koffler - HMP

6. Student Teacher Placements

Recommend the Board approve the following student teacher placements for the 2018-2019 school year:

Name	Assigned to	Start Date	Requirements
Jessica Austin	Danielle Stesner - Gr. 2 - Spec. Ed. Patricia Yvonnet - Gr. 3 - Reg. Ed.	1/3/19 3/1/19	Clinical Internship Clinical Internship

7. Transfers/Reassignments

Recommend the Board approve the following transfers/reassignments for the 2018-2019 school year at the contractual rate of pay, effective 10/1/18:

Name	From	To
a) Kathleen Breden	HMP - PS	CBW - PS
b) Jessica Burlew	CBW - PS	HMP - PS

8. Bus Drivers Revised Hours

Recommend the Board approve the revised hours for the following bus drivers as listed:

Name	From	To	Effective
a) Patricia Kalinowski	6.75 hours	7.75 hours	10/5/18
b) Donna Meier	6.00 hours	6.5 hours	11/1/18
c) Dawn Kuch	6.5 hours	7.75 hours	11/1/18

9. Internship

Recommend the Board approve Kristine Blanco, an Occupational Therapist student at Stockton University School of Health Sciences, to complete Level II Fieldwork, under the direction of Carol Kiersnowski, Occupational Therapist for the district, effective 1/14/19 through 4/5/19 (or when the 12 weeks are complete).

10. Termination of Employment

Recommend the Board approve the termination of employment for I.D. #5630 effective 10/30/18.

11. Resignation

Recommend the Board accept the resignation of Shannon Spafford, Occupational Therapist assigned to the Clara B. Worth School, effective 1/1/19.

B. OTHER BOARD ITEMS

MOTION by Mrs. Bacchione that upon recommendation of the Superintendent Items B1-B5 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

1. HIB Report Update

- 0 HIB Investigations conducted, affirmed for month of October, 2018.
- 0 HIB's for month of October, 2018.

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following students for the 2018-2019 school year:

- I.D. #999520 - eff. 10/1/18 - Instruction will be provided by Sharon Ofsanko
- I.D. #999533 - eff. 9/10/18 - Instruction will be provided by Dawn Blumensteel

3. Out-of-District Placement

Recommend the Board approve Out-of-District Placement for the following student with a one-on-one aide for the 2018-2019 school year:

- I.D. #1000435 - Regional Day School, Jackson - effective 9/27/18

4. First Reading of ByLaws/Policies/Regulations

Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

- | | |
|-----------------|---|
| Reg 7300.1 | Disposal of Instructional Property - Abolished |
| Policy 5516.01 | Student Tracking Devices - New/Suggested |
| Policy 7425 | Lead Testing of Water in School - New/Recommended |
| Policy/Reg 7440 | School District Security - Revised/Mandated |
| Policy/Reg 7441 | Electronic Surveillance in School Bldgs. and on School Grounds - Revised/Mandated |
| Policy 8507 | Breakfast Offer vs. Serve (OVS) - Revised/Mandated |

Policy 8630	Bus Driver/Bus Aide Responsibility – Revised/Mandated
Reg 8630	Emergency School Bus Procedures - Revised/Mandated
Policy 9242	Use of Electronic Signatures - New/Recommended
Policy/Reg 1613	Disclosure and Review of Applicant's Employment History – New/Mandated

5. Out-of-District Placement

Recommend the Board approve Out-of-District Placement for the following student for the 2018-2019 school year:

I.D. #1000555 - DCF Regional Day School, Toms River - eff. 10/30/18

X. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Cammarato that Business Administrator Items 5 and 6 be held.

SECOND by Mr. Pellechia.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-4 and 7 be approved.

SECOND by Mr. Pellechia.

ROLL CALL VOTE: (8 Ayes, 1 Nays, 4 Abstain) Mrs. Bacchione abstained on Item 2, Mr. Cammarato voted no on Item 1 and abstained on Item 7, Mr. Fisher abstained on Items 1 & 3 Mr. MacMoyle abstained on Item 3. Motion carries.

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on September 25, 2018 be approved.
(Attachment 1)

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Check number 44289 voided and replaced with 44320

Bills List dated October 11, 2018 Check numbers 44321 through 44330 and 9/28/18 Bond Payment	\$1,943,423.36
Bills List dated October 31, 2018 Check numbers 44331 through 44485 (Attachment 2)	\$1,803,332.02
Purchase Order Report listing Purchase Orders numbered 19-00717 through 19-01005 (Attachment 3)	\$2,314,598.09

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

August 15, 2018	\$303,031.78
August 30, 2018	\$204,076.23
September 15, 2018	\$1,073,156.00
September 30, 2018	\$1,074,293.74

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the months of August and September 2018, be approved. **(Attachments 4 & 5)**

5. Board Secretary's Report (HELD)

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of August 31, 2018 and September 30, 2018, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments 6 & 7)**

6. Report of the Treasurer of School Monies (HELD)

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended August 31, 2018 and September 30, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments 8 & 9)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop (Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Various	Professional Development Hours at Regional Professional Development Academy (RPDA)	10/31/2018 - 6/2019	\$1,995
b) Amy Coppinger	PEG Supervisor Meetings in Trenton (mileage)	11/2, 12/7, 2018 2/27, 5/22, 2019	\$125
c) Michael Conforti	Safe School, Safe Futures: K-12 School Threat Assessment Training in Morristown (mileage)	11/15/18	\$55
d) Keith McShaffrey	SRI-ETTC- NGSS Workshop at Stockton University (mileage)	11/16/18	\$25
e) Michael Conforti	SRI-ETTC- NGSS Workshop at Stockton University (mileage)	11/16/18	\$25
f) Eva Finemore, Joan Richie, Nicole Ettari, Karen Roth	Professional Development Day for Art Educators in LBI (registration)	11/30/18	\$400
g) Keith McShaffrey	OCC Workshop- Holocaust (mileage)	12/4/18	\$15
h) Cara Burton, Dan Prima, Steve Rieder, Melissa Gallagher	LinkIt! Principal & Teacher Data Leadership Academies Ramapo College (registration)	12/11/18	\$700
i) Cara Burton, Dan Prima, Steve Rieder, Melissa Gallagher	LinkIt! Principal & Teacher Data Leadership Academies Ramapo College (mileage)	12/11/18	\$60
j) Karen Quartuccio	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
k) Elaine Ritchey	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
l) Kristine Chudzik	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
m) Jessica Schlottfeld	Speech Language Therapy-Long Branch (registration)	12/11/18	\$275
n) Kristen Flynn-Gray	School-Based Therapy workshop in Cherry Hill (registration)	2/20/19	\$300
o) Jacqueline Wright	NJMEA Convention, Hilton in East Brunswick (registration)	2/21 & 2/22/19	\$180
p) Mary Onopchenko	NJMEA Convention, Hilton in East Brunswick (registration)	2/21 & 2/22/19	\$180

q) JoAnn Donachy	SDE-Conference for Kindergarten Teachers (registration)	2/25/19	\$275
r) Isa Appignani	New Jersey Association of Health Physical Education Recreation and Dance Annual Convention in Long Branch (registration)	2/25/19	\$90
s) Cara Burton	NJPSA - Conference in Boston Mass.	7/18 - 7/20, 2019	\$2,000

MOTION by Mrs. Bacchione that upon recommendation of the Business Administrator Items 8-12 be approved.

SECOND by Mr. Fisher.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	1000435	9/27/18-6/30/19	Jackson Regional Day	\$314.39
MOESC	998918 1000345	10/2/18-6/30/19	H&M Potter to/from Brick	TBD
MOESC	998833	9/5-6/30/18	BTES to/from Lakewood	TBD

9. Disposal of Obsolete Equipment/Furniture

a) Recommend the Board approve the disposal and sale of 117 Chromebooks as per the attached list. **(Attachment 10)**

b) Recommend the Board approve the disposal and sale of 15 computer tables.

10. Rescind Resolution for Health Benefits

Recommend the Board rescind the resolution to authorize participation in School Employees' Health Benefits Program of the State of New Jersey.

11. Transfer of Funds

WHEREAS, the Berkeley Township Board of Education sponsored a summer program for students called "Bridge", and;

WHEREAS, the program is no longer run, and;

WHEREAS, the program has a Net Position (Cash Balance) of \$1,038.39,

NOW THEREFORE BE IT RESOLVED, that the Cash Balance of \$1,038.39 be transferred into the General Fund.

12. Assignment of Solar Energy Power Purchase Agreement

WHEREAS, Marina Energy LLC wishes to assign all of its rights, title and interests under a Solar Energy Power Purchase Agreement ("Agreement") previously executed by Marina Energy, LLC and the Berkeley Township Board of Education, and dated June 17, 2014, to GSRP Holdings I, LLC ("GSRP"); and

WHEREAS, pursuant to Section 21.2 of that Agreement, Marina Energy, LLC has requested the Board of Education to consent to the proposed assignment of that Agreement, which consent cannot be unreasonably withheld, conditioned or delayed; and

WHEREAS, upon consummation of the proposed assignment, GSRP will assume all duties, responsibilities and obligations of Marina Energy, LLC under the terms and conditions of that Agreement;

WHEREAS, the Board attorney has reviewed the documents and materials submitted by Marina Energy, LLC and GSPR in support of the proposed Assignment and recommended that the Board consent to the same;

NOW, THEREFORE, BE IT RESOLVED, by the BERKLEY TOWNSHIP BOARD OF EDUCATION, STATE OF NEW JERSEY, that the Board of Education hereby consents to Marina Energy, LLC's assignment of all its right, title, interests, obligations and duties under the above referenced Agreement to GSRP Project Holdings I, LLC and further authorizes the Board Secretary/Business Administrator to execute any and all documents necessary to implement this Resolution.

XI. OLD BUSINESS

Dr. Roselli discussed his goals with the Board. He would like his goals to center around Preschool, Security and Collaboration with Central Regional. Board President, Mr. Ytreboe, stated the Board Goals to be approved next month are:

1. Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.

2. Create a cost-effective budget that provides for educational resources as well as preventative maintenance and ongoing facilities improvement in all schools.
3. Enhance communication and relationships with internal and external stakeholders.

The Board would like the Superintendent goals to implement the Board Goals. Mr. Ytreboe also stated the Board would like the Superintendent goals to be building based, related to the Board Goals and be specific, measurable, attainable, results oriented and time bound.

XII. NEW BUSINESS

None

XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

Mr. Cammarato shared an email he received from Kevin Ahearn, Ocean County Executive Superintendent, thanking and complimenting Dr. Roselli and Staff for his recent visit to Berkeley Township Elementary School.

XIV. EXECUTIVE SESSION

None

XV. ADJOURNMENT

A motion was made by Mr. Pellechia to adjourn the meeting. Second by Mrs. Shedlock. All in favor. Meeting adjourns at 8:30 pm.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary