

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, January 22, 2019, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 7:03 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 8, 2019 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence for our military.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. Fisher, Mr. Guarascio,
Mr. MacMoyle, Mr. Pellecchia, Mrs. Shedlock, Mr. Ytreboe and
Mrs. Bacchione

ABSENT: None

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESENTATION

Dr. Roselli presented the Board Members with Certificates for Annual School Board Recognition Month.

Mrs. Bacchione presented Past President Mr. Ytreboe with a plaque in appreciation of his service to the students, staff and the Board of Education of Berkeley Township Schools.

V. PRESIDENT'S REPORT

Mrs. Bacchione thanked the Board for the nomination as President and looks forward to working with the Board this year. Thank you to Mr. Ytreboe for his many accomplishments as Board President last year including facilitating the preparation of the Superintendent's and Board Goals as well as revisions to report cards and honor roll policies. All done while balancing work, home life and committee and board meetings.

VI. SUPERINTENDENT'S REPORT

I would like to wish everyone a happy and healthy 2019!

January is School Board Recognition Month in New Jersey. New Jersey's local boards of education play an essential role in our students' lives. They oversee 581 school districts which, in turn, operate 2,500 public schools and provide educational services to nearly 1.4 million children. They set the policies for our schools and make important decisions affecting curriculum, financing and staffing. January, 2019 is the annual School Board Recognition Month in New Jersey, a time to raise public awareness of the roles and responsibilities of local boards of education and to thank your community's school board members for their efforts. Thank you to the members of the Berkeley Township Board of Education.

The Berkeley Township School District will be expanding free full-day preschool for both 3 and 4 year olds during the upcoming 2019-2020 school year. Registration for preschool will occur January 28-February 1, 8:30 a.m. - 3:00 p.m., at the Administrative Annex Office, directly across from the H & M Potter Elementary School.

School Bus Emergency Evacuation Drill Report:

BTES: 7:15 AM October 22, 2018
Location: School Parking Lot
Route Number(s): 15,16,17,19,24,43,44,63,64,72,73,75,76,77,78
Vans 48,60,65,66,67,71
Drill Supervisor: Barbara Fitzpatrick, Transportation Supervisor

CLARA B. WORTH: 8:00 AM October 23, 2018
Location: School Parking Lot
Route Number(s): 15,16,17,19,24,43,44,63,72,74,76,78-Vans 48,59,65,66,67,69
Drill Supervisor: Barbara Fitzpatrick, Transportation Supervisor

BAYVILLE SCHOOL: 8:40 AM October 24, 2018
Location: School Parking Lot
Route Numbers: 16,17,43,44,63,64,72,73,76-Vans 59,60,65,66,67
Drill Supervisor: Barbara Fitzpatrick, Transportation Supervisor

H. & M. POTTER: 9:15 AM October 25, 2018
Location: School Parking Lot
Route Numbers: 15,19,24,43,44,63,64,72,74,75,76,77,78
Vans 48,59,65,66,67,69,71
Drill Supervisor: Barbara Fitzpatrick, Transportation Supervisor

VII. PUBLIC DISCUSSION ON AGENDA ITEMS

A member of the public thanked the Board Members for all of their hard work. The public is very appreciative for all they do.

VIII. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the committee met tonight and discussed the Preschool Expansion Program, tentative job postings depending on the budget and the prospective number of children we will be able to serve.

Personnel: Mr. Ytreboe reported that the committee met tonight and reviewed the hiring process, procedures and rubrics.

Finance: Mr. Cammarato reported that the committee met and reviewed all bills and purchase orders. All were found to be in order. The Board would like a full account analysis of the ESSA Expansion Grant.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mrs. Shedlock that upon recommendation of the Superintendent Items A1-A14 be approved.

SECOND by Mr. Fisher

The Board discussed at length Item 5(b) and retroactive pay for long term substitutes.

ROLL CALL VOTE: (9 Ayes, 1 Nays, 0 Abstain) Mr. Cammarato on Item 5. Motion carries.

A. PERSONNEL RESOLUTIONS

1. Resignation

Recommend the Board accept the resignation of the following staff member:

Name	Position	Effective
Jennifer Spinoso	Teacher - BTE	1/3/19

2. New Hire

Recommend the Board approve the appointment of Lucas Titus as a full-time custodial worker, at the contractual rate of pay, effective January 23, 2019. (Replaces a custodial worker who resigned.)

3. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #5567-Aide-CBW:
Unpaid medical leave extension from 1/3/19 and continue through 2/1/19.
- b) I.D. #4439-Aide-BTE:
Medical leave of absence to start 1/3/19 and continue through 3/29/19.
- c) I.D. #6452-CST:
Maternity leave of absence to start 3/18/19 and continue through 9/13/19.

4. Substitute(s)

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Grace Cicco	Teacher
b) Anthony Critelli*	Custodian
c) Melinda D'Addario	Teacher/Aide
d) Michael DelPriore*	Custodian
e) Lynne Fenton	Teacher
f) Jacob Hastick	Aide
g) Michelle Iozzia	Teacher/Aide
h) Richard Jodice*	Custodian
i) Alison Jones-Hoilman	Teacher
j) Nicole Madensky	Teacher
k) Cheryl Moskwa	Teacher

l) Henry Oyamburu	Custodian
m) Victor Owens*	Custodian
n) Danielle Perez	Teacher/Aide
o) Daniella Pineno	Teacher
p) Amanda Stockbower*	Custodian
q) Vingra Steponkeviciute	Teacher/Aide
r) Nancy Thierry	Clerical Worker/Aide
s) Dillion Titus	Aide
t) Deirdre Verdolino	Teacher/Aide
u) Jennifer Dudek-Lozada	Teacher

*Pending completion of all paperwork

Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.

5. Long-term Substitutes

- a) Recommend the Board **rescind** the appointment of Dillion Titus as the long-term substitute for I.D. #6371-Teacher-BAY from 1/22/19-4/12/19.
- b) Recommend the Board approve the following long-term substitutes meeting the criteria established by the Superintendent, the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
Dillion Titus	I.D. #6289-Teacher-BTE	1/3/19 - TBD
Amanda O'Neill	I.D. #6371-Teacher-BAY	1/22/19 - 4/12/19

6. Video

Recommend the Board approve Zaner-Bloser to do a “highlight video” for Superkids NJ (a K-2 Reading program), by interviewing selected staff members who would choose questions from a list they previously reviewed and would like to answer, and their response would be recorded, which would then be used for sales presentations to highlight the effectiveness of the program.

7. Intramural Floor Hockey

Recommend the Board approve the following staff members for positions listed for Intramural Floor Hockey at the Berkeley Township Elementary School, to be held after school during the months of January and February, at the hourly contractual rate of pay:

Name	Position
a) Lindsay Quigley	Teacher (Substitute)
b) Audra Smith	Aide* (max. 15 hours)
c) Sharon Madore	Aide* (max. 15 hours)

***Will monitor students who require 1:1 assistance**

8. Bus Driver Revised Hours

Recommend the Board approve the following bus driver/attendant revised hours as listed:

Name	Hours - Total	Effective
a) Robert Martin	6.50 hrs. to 7.50 hrs.	1/3/19
b) Alice Bobinski	6.50 hrs. to 7.50 hrs.	1/3/19
c) Ele Mooney	7.50 hrs. to 8.00 hrs.	1/9/19
d) Mary Cavallo	6.50 hrs. to 6.75 hrs.	1/9/19

9. Clubs Nurses

Recommend the Board approve all School Nurses, to be paid for one (1) hour per club day for the 2018-2019 school year. Club hours not to exceed 20.

10. Project Starfish Changes

Recommend the Board approve the following changes to the Project Starfish staff:

Name/School	Days	Hrs./Day/Rate	Title/Amount
a) Kayla Crick - HMP	13 Additional	1.0 - \$30	Multi-Activity Teacher 1 - \$390
b) April Koffler - HMP	28 Additional	1.0 - \$17.47	Aide - \$524.10
c) Stacy Kakos - BTES			Substitute
d) Isabella Appignani - BAY			Substitute
e) Elizabeth Marino - HMP			Substitute

11. Drama Club

a) Recommend the Board approve Kim Guarascio as an additional Coordinator for producing/directing the 2018-2019 school play. (Total stipend of \$1,100 to be split with Melissa Puri, who was Board approved 5/22/18.)

b) Recommend the Board approve Audra Smith as an Aide for the Drama Club, effective with December's initial meetings through the performance days, at the hourly contractual rate of pay, not to exceed 30 hours.

12. Student Teacher Placements/Internships

Recommend the Board approve the following student teacher placements for the 2018-2019 school year:

Name	Assigned To	Start Date	Requirements
a) Alyssa Smialowicz	Jesica Iannuzzi	Spring Semester	Clinical Experience
b) Theresa Firetto	Andrea Cimino	Spring Semester	150 Hours
c) Brittany Saez	Michael Betts	1/23/19 - 5/31/19	

13. Team Building Activities

Recommend the Board approve the following staff member, to be paid for 3 hours at the contractual rate of pay, for participation in Clara B. Worth School's team building activities with families during the Fifth Annual Specials' Night:

Mitchell Lange - Physical Education

14. Nurse for Fun Fest

Recommend the Board approve Erica Cofone as the School Nurse for the March Fun Fest at the Berkeley Township Elementary School on 3/8/19, from 2:00 pm to 4:00 pm, at the hourly contractual rate of pay.

B. OTHER BOARD ITEMS

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B11 be approved.

SECOND by Mr. Guarascio

ROLL CALL VOTE: (9 Ayes, 1 Nays, 0 Abstain) Mr. Ytreboe on Item 1. Motion carries.

1. HIB Report Update/Violence & Vandalism Update

- 0 HIB investigations conducted November 28, 2018 to January 22, 2019.
- 0 HIB affirmed November 28, 2018 to January 22, 2019.
- 1 Violence & Vandalism - November 28, 2018 to January 22, 2019

Reporting Period #1

- 1 HIB investigations conducted July, 2018 - December, 2018.
- 1 HIB affirmed July, 2018 - December, 2018.
- 0 Violence & Vandalism - July, 2018 - December, 2018

2. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following student for the 2018-2019 school year:

I.D. #997585 - effective 11/21/18 - Rita Starner will provide instruction as needed.

3. Out-of-District Placement

Recommend the Board approve Out-of-District Placement for the following student for the 2018-2019 school year:

I.D. #1000563 - Ocean Gate Elementary School - effective 1/28/19

4. ESSA Reallocation Grant

Recommend the Board approve the Every Student Succeeds Act (ESSA) Reallocation Grant to be applied to Early Childhood Education (PS-2nd Grade) and STEM (Science, Technology, Engineering, Math) for supplies in the amount of \$30,816. **(Information in Agenda Packets.)**

5. ESSA Consolidated Amendment

Recommend the Board approve the 2018 Every Student Succeeds Act (ESSA) Consolidated Amendment, \$1,961 increase.

6. Calendar 2019-20

Recommend the Board approve the school calendar for the 2019-20 school year. **(Attachment 1)**

7. Additional School Field Trips

Recommend the Board approve the following additional school trips for the 2018-2019 school year:

VRtual-Nexgen Gaming Arcade	Home Depot
629 N. Main Street, #8	244 Route 9
Lanoka Harbor, NJ 08734	Forked River, NJ 08731

8. Use of Facilities

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

CBW

PTA - Auction

Friday, February 8, 2019 - 4:30 pm - 11:00 pm

Auditorium & Gym

9. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2019:

Recommend the Board approve the *Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials* including the Berkeley Township Police Department having access to live streaming cameras in case of an emergency for the 2018-2019 school year. **(Available for review in the Superintendent's Office.)**

10. Revision (9/25/18 Agenda - pg. 9 - B-2a)

Recommend the Board approve hosting a Special Olympics New Jersey Program at the Berkeley Township Elementary School for the 2018-2019 school year.

11. Resolution: School Board Recognition Month

Recommend the Board approve the following Resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Berkeley Township Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Berkeley Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through grade twelve; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, the Berkeley Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

X. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Guarascio that upon recommendation of the Business Administrator Items 1-7 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstain) Mr. Fisher on Item 3 and Mr. MacMoyle on Item 3. Motion carries.

1. Minutes

- a) **RESOLVED** that the Minutes of the Regular Meeting held on November 27, 2018 be approved. **(Attachment 2)**
- b) **RESOLVED** that the Minutes of the Executive Session held on November 27, 2018 be approved. **(Attachment 3)**
- c) **RESOLVED** that the Minutes of the Reorganization Meeting held on January 3, 2019 be approved. **(Attachment 4)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated January 22, 2019
Check numbers 44889 through 44988 \$939,602.71
(Attachment 5)

Purchase Order Report listing
Purchase Orders numbered 19-01111 through 19-01381 \$3,909,967.49
(Attachment 6)

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

November 15, 2018 \$1,129,498.13
November 30, 2018 \$1,109,688.70

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of November 2018, be approved. **(Attachment 7)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of November 30, 2018 after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 8)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended November 30, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 9)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop (Registration &/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Jeff Zito	NJDOE- G & T Workshop in Brick (mileage)	2/4/19	\$25
b) Kristin Flynn-Gray	PESI - School-Based Therapy workshop online (registration)	2/7 & 2/8, 2019	\$299
c) Jeff Zito	Mandatory Training for 2019 New Jersey Learning Assessments (NJSLA) (mileage)	2/28/19	\$30
d) Andrea Cimino	NJASA Women's Leadership Conference in Somerset Park (registration and Mileage)	3/14/19	\$275
e) Jeff Zito	Monmouth University Educators Career Day (mileage)	3/20/19	\$25
f) Andrea Cimino, Melissa Gallagher, Michael Conforti, Steve Rieder, Daniel Prima, Kevin Waldron, Cara Burton, Keith McShaffrey, Debbie Fierra, Joseph Reid	ISTE EdTech Conference 19 - Philadelphia (registration)-(paid through Title I Funds)	6/23-6/26, 2019	\$4,675

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 8-11 be approved.

SECOND by Mr. Guarascio

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	997358	12/3/18-6/30/19	BTES to/from Toms River	TBD

9. Medical Specialists

Recommend the Board approve Lena Meireles, Physical Therapist, be added to the Medical Specialist List for the 2018-2019 school year.

10. Approval to Charge to Grant

Recommend the Board approve \$10,368 of Debbie Neividomski's salary be paid through IDEA Preschool funds.

11. Preschool Expansion Program Plan

Recommend the Board approve the 2019-2022 PEA Three Year Preschool Program Plan.

XI. OLD BUSINESS

Mr. Ytreboe made the following statement: "I would like to thank the Board of Education for their support during my time as President. I am proud that together we were able to create Board of Education goals, a successful Superintendent evaluation process and a true committee system where four heads come together and not just one committee chair making a decision. I hope we continue to work as a Board of Education of nine with nine viewpoints and nine personalities and continue to talk, compromise and possibly debate until we are sure we have made a positive contribution to our students. The District deserves it and our students deserve it.

I would really like to recognize Mrs. Bacchione for her support last year. I know she will do a great job in her role as President. I want to make everyone aware of her dedication to the Board of Education. She truly gives it her all. I have received texts, emails and calls from Mrs. Bacchione in regards to questions, concerns or comments about our role as Board of Education

members. Mrs. Bacchione has had three children go through our school system and is a tireless supporter of our district's students and staff. I also want to acknowledge that she did not miss one Board of Education meeting last year. Perfect Attendance! With life, work, children, etc., Mrs. Bacchione made it work. Again I want to wish Mrs. Bacchione and Mr. Cammarato the best of luck as they guide the Board of Education this year."

Mr. MacMoyle was recognized for his role as Vice President last year.

Mr. Cammarato thanked the Board for the nomination for Vice President and wants everyone to be aware of what they are approving and to be comfortable and knowledgeable when making decisions.

XII. NEW BUSINESS

None

XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

A member of the public stated that things are not being rubber-stamped. A little discussion shows that the Board is considering and thinking things through.

XIV. ADJOURNMENT

A motion was made by Mr. Pellecchia to adjourn the meeting. Second by Mr. Guarascio. All in favor. Meeting adjourns at 7:50 pm.

Respectfully submitted,



Laura Gingerelli, CPA,RSBA
Business Administrator/Board Secretary