

April 25, 2017

Regular Board Meeting

I. Call Meeting to Order

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, April 25 2017, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ, Vice President, David Ytreboe called the meeting to order at 6:30 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on January 7, 2017 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. Flag Salute

The meeting was opened with a salute to the flag.

III. ROLL CALL

PRESENT: Mr. Ytreboe, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle, Mr. Martino, Mr. Reuter and Mrs. Shedlock

~~**ABSENT:** Mr. Guarascio and Mr. Pellicchia~~

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Dr. Jeffery Zito, Assistant Superintendent
Jack Sahradihnik, Board Attorney

IV. Presentation

Fred Mitchell, Fire Inspector for Berkeley Township announced the 2017 Fire Prevention Contest Winners.

Dan Prima, Principal of CBW, announced the Ocean County Women's History Poster Contest Winners.

Dr. Zito presented an award to students who participated in the Stock Market Group and finished first out of 265 teams in the Southern Regional Middle School Division.

Dr. Zito also presented an award to students who participated in the one month reading challenge and read the most during the month of March.

V. Public Hearing on Budget

ROLL CALL

PRESENT: Mr. Ytreboe, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle, Mr. Martino, Mr. Reuter and Mrs. Shedlock

ABSENT: Mr. Guarascio and Mr. Pellicchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Dr. Jeffery Zito, Assistant Superintendent
Jack Sahradnik, Board Attorney

SUPERINTENDENT’S PRESENTATION ON 2017-2018 SCHOOL DISTRICT BUDGET

MOTION by Mr. Martino that upon recommendation of the Superintendent, the 2017-18 Budget be approved.

SECOND by Mr. Reuter.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion Carries.

BE IT RESOLVED to approve the school district budget for the FY 2017-18 School Year as follows:

	Budget	Local Tax
Levy		
Total General Fund	\$33,138,384	\$28,025,975
Total Special Revenue Fund	1,264,167	N/A
Total Debt Service Fund	<u>1,945,225</u>	<u>1,945,225</u>
Totals	\$36,347,776	\$29,971,200

BE IT FURTHER RESOLVED, that the Berkeley Township Board of Education transfer \$600,000 from Maintenance Reserve to fund standard maintenance; and

BE it FURTHER RESOLVED that included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & other Capital Projects, is \$430,000 for other capital project costs of Bayville School parking lot expansion. The total cost of this project is \$430,000 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

April 25, 2017

Regular Board Meeting

BE IT FURTHER RESOLVED that travel expense for the 2017-18 School Year shall not exceed \$45,000.

PUBLIC COMMENT ON THE BUDGET - None

ADJOURNMENT OF PUBLIC HEARING - all in favor.

VI. Executive Session

MOTION by Mr. Cammarato to go into Executive Session for Personnel and Student Matters. Action will be taken after Executive Session.

SECOND by Mr. Reuter.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion Carries.

Executive Session ends at 7:10 pm.

VII. ROLL CALL:

PRESENT: Mr. Ytreboe, Mr. Cammarato, Mr. Fisher, Mr. MacMoyle, Mr. Martino, Mr. Reuter and Mrs. Shedlock

ABSENT: Mr. Guarascio and Mr. Pellecchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Dr. Jeffery Zito, Assistant Superintendent
Jack Sahradnik, Board Attorney

Mrs. Gingerelli asked for a motion for paid discretionary leave for employee #5511.

Hearing No Motion, Motion Dies.

VIII. Vice President's Report

I would like to thank the Board for their support of the 2017-2018 budget.

I am excited about our new principals at CBW and BTE who will be voted on later in the meeting.

We are celebrating Bayville School's 90th Year on Thursday, June 1st at 5:30 p.m. Please come and share this milestone with us!

IX. Superintendent's Report

Thank you, Mr. Ytreboe.

I hope everyone had a very enjoyable and relaxing Spring Break.

After our 2016-17 revised calendar is approved by the Board of Education tonight, we will post on Facebook, the website and notify parents of our final calendar for this school year.

We had our bus evacuation drills at each school as follows:

BTES: 7:15 AM March 13, 2017
Location: School Parking Lot
Route Number(s): 7,10,11,15,16,17,19,24,25,26,43,44,63,64,72-vans 59,66,67,69
Drill Supervisor: Tammy Higgins, Acting Transportation Supervisor

BAYVILLE SCHOOL: 8:35 AM March 15, 2017
Location: School Parking Lot
Route Numbers: 10,11,16,17,43,44,64-vans 59,66,67
Drill Supervisor: Tammy Higgins, Acting Transportation Supervisor

H. & M. POTTER: 8:45 AM March 16, 2017
Location: School Parking Lot
Route Numbers: 7,8,13,15,19,24,25,26,63,72-vans 60,65,69,71
Drill Supervisor: Tammy Higgins, Acting Transportation Supervisor

CLARA B. WORTH: 8:00 AM March 17, 2017
Location: School Parking Lot
Route Number(s): 10,13,15,16,17,19,24,26,43,44,63,72-vans 59,60,65,67,69,71
Drill Supervisor: Tammy Higgins, Acting Transportation Supervisor

Thank you to Laura Gingerelli for her assistance in once again developing and presenting another fiscally sound budget where all current educational programs continue, we have expanded our music program and world language, and we continue to be fiscally responsible to our residents and taxpayers.

Thank you to our Finance Committee and our entire BOE for their approval of the budget and their ongoing support for our schools, the district, the staff and the entire BTSD community.

We are a team and I thank all of our Board members for volunteering their time to the BTSD, and allowing us to be the leaders in not only Ocean County Educational circles, but leaders in the State of New Jersey.

April 25, 2017

Regular Board Meeting

Please mark your calendars - Thursday, June 15th, 6:00 pm - CRHS gym - we will be hosting our Grade 6 Graduation - Formal invitations will be going out to our BOE, Mayor, Town Council and BTPD.

Please visit our district's school website, school newsletters, and our Facebook page to be informed of the many wonderful activities taking place throughout the district during the months of April, May and June.

X. Assistant Superintendent's Report

Berkeley Township School District was awarded a \$10,000 grant for the submission of The Starfish Extend Grant. The Starfish Extend Grant allows each school to provide extra help after school for approximately 10-15 students. Students who participate in this program have been identified as homeless or displaced or are considered "at risk" students by the classroom teacher or guidance counselor. This will be the second round of this grant. Berkeley Township Schools received a \$10,000 grant in the beginning of the year as well.

Ms. Cimino, Mr. Rieder, Mr. McShaffrey and I wrote a proposal for the Berkeley Township Schools to be honored as a District of Distinction, a national annual recognition program created by the publication District Administration Magazine to honor school districts that are leading the way with new ideas that work. Berkeley Township is going to be recognized as a District of Distinction as a result of this proposal! The distinction was awarded because Berkeley established initiatives that are yielding quantifiable benefits and that could be replicated by other districts. We will be honored by:

- Being identified in District Administration Magazine and on the magazine's website
- Being included in a nationally distributed press release and in The District, a newsletter distributed to superintendent-members of the District Administration Leadership Institute
- Receiving a District of Distinction plaque along with a letter of commendation from the Publisher of District Administration Magazine
- Receiving a press release template to promote the recognition to local media

Mr. Steinmetz's Stock Market Group from Berkeley Township Elementary School will be going to an awards luncheon at Stockton University on May 5, 2017 for the 2017 South Jersey SMG Program Awards Ceremony hosted by the SIMFA Foundation & Securities Industry and Financial Markets Association. Talia Longo, Kayla Lopes, Erika Kangas, Ella Hess-Sallach and Angelina Mariano finished first out of 265 teams in the Southern Region Middle School Division. The competition began Feb 3, 2017 and ended April 14, 2017 and the team made a profit of \$14,000.

The district-wide reading challenge program has produced amazing results. For the month of March alone, students in the district read over 78,000 minutes. That is 1,300 hours of reading in just one month. Rebecca Ropka, Julia Speidel, Aidan Wenzel, Alex Primost and Ryan DiCillo are the students who read for the most minutes during the month of March in each of the schools.

XI. Public Discussion on Agenda Items - None

XII. Committee Reports

Building and Grounds - None.

Education/Policy - Dave Ytreboe stated that the meeting was held tonight with Robert Martino and Keith Fisher. Policy changes are needed because code numbers changed and the term "gender identity" has been added. Please reference Item B4.

Finance - Robert Martino stated that the Bill and Purchase Orders have been reviewed and approved.

Personnel & Negotiations- None.

School Safety - None.

XIII. Superintendent's Agenda

A. Personnel Resolutions

MOTION by Mr. Cammarato that upon recommendation of the Superintendent Items A1-A21 be approved.

SECOND by Mr. Fisher.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstains) Mr. Fisher on Items, 11, 12 and 18.
Mr. MacMoyle on Items 3, 10, 17 and 18.

1. Retirement

Recommend the Board accept the retirement of the following staff member:

Name	Position	Effective
Linda McPartlin	School Nurse - CBW	7/1/17

2. New Hires

Recommend the Board approve the appointment of the following individuals in the positions listed, for the 2017-2018 school year, pending all required paperwork, effective 9/1/17:

April 25, 2017

Regular Board Meeting

Name	Position	Salary
Mariela Osorio	World Language Teacher	Step 12-BA Guide
Joseph Brausam	Music Teacher	Step 1-MA Guide
Christopher Hensel	Music Teacher	Step 1-BA Guide
Megan Conrad	Music Teacher	Step 1-BA Guide

3. Reassignment

Recommend the Board approve the reassignment of the following staff member, effective as follows:

Name	From	To	Effective
Daniel Prima	Principal - CBW	Principal - BTE	7/1/17

4. Promotion

Recommend the Board approve the following staff promotion, effective as follows:

Name	From	To	Effective
Cara Burton	Assistant Principal - CBW	Principal - CBW	7/1/17

5. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates for maternity leaves are subject to change):

- a) I.D. #5511-Teacher-HMP:
Extension of medical leave of absence from 3/23/17 and continue through 5/31/17.
- b) I.D. #4704-Trans.:
Medical leave of absence from 3/13/17 and continue through 6/19/17.
- c) I.D. #4730-Trans.:
Medical leave of absence from 4/18/17 and continue through 6/9/17.

6. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed below for the 2016-2017 school year:

Name	Position
Kali Cavaliere	Teacher
Kelly Daroci	Teacher
Erin Miller	Teacher
Elizabeth Moore	Teacher
Augustina Rezai	Nurse

7. Long-term Substitute

Recommend the Board approve the following long-term substitute, meeting the criteria established by the Superintendent, at the rate of \$100 per diem (start and end dates are subject to change):

Name	In For	Effective
Tara Apgar	I.D. #5511-Teacher-HMP	4/6/17-5/31/17

8. Stipend for Duties of Accounts Payable Clerk during LOA

Recommend the Board approve the following monthly stipend to be paid during the Accounts Payable Clerk Leave of Absence:

Joann Blavat - \$275

9. Adjustment of Hours

Recommend the Board approve an adjustment of hours for the following staff members as indicated below:

Name	From	To	Effective
Denise Irwin-Messenger	8:30 am - 3:00 pm	7:30 am - 3:00 pm	4/18/17
Cathy DeVinney-Bus Driver	11:05 am - 12:20 pm	11:05 am - 12:50 pm	4/4/17
Carol Cerbo-Bus Attendant	11:10 am - 12:10 pm	11:10 am - 12:40 pm	4/4/17

Regular Board Meeting

10. Reappointment of Non-Tenured Administrators & Teachers/CST Staff

Recommend the Board approve the reappointment of the non-tenured administrators & teachers/CST staff for the 2017-2018 school year per the negotiated contract.
(Attachment 1)

11. Reappointment of Tenured Administrators/Business Administrator

Recommend the Board reappoint the tenured administrators and business administrator for the 2017-2018 school year per the negotiated contracts.
(Attachment 2)

12. Reappointment of Tenured Teachers/CST Staff

Recommend the Board reappoint the tenured certificated teachers/CST staff for the 2017-2018 school year per the negotiated contract.
(Attachment 3)

13. Reappointment of Non-Instructional Staff

~~Recommend the Board reappoint the non-instructional staff for the 2017-2018 school year per the negotiated contracts:~~
(Attachment 4)

- a) Administrative Office Staff
- b) Secretarial/Clerical Staff
- c) Technology Staff
- d) Teacher and School Aides; Bus Attendants
- e) Food Service Workers
- f) Supervisors
- g) Custodial Staff
- h) Maintenance Staff
- i) Mechanics
- j) Bus Drivers/School Messenger

14. Nurses

a) Recommend the Board approve the following nurses to ride the bus (if an agency nurse is unavailable) with student I.D. #995874 due to a medical requirement:

Melissa Reece and Erica Cofone

b) Recommend the Board approve an additional 1.5 hours for Erica Cofone, school nurse, to accompany the Potter Creek Crusaders on a class trip on 5/2/17.

15. Summer Helpers

Recommend the Board approve the following individuals as Summer Helpers for the 2017-18 school year at the rate of \$9 per hour, for approximately 20 hours per week, Monday through Thursday, beginning on or about 6/20/17 for a total of 150 hours each and charged to the line account indicated:

Name	Position	Account #
Taylor Hoglebe	Custodian	11-000-262-110-07-0009
Daniel Leifert	Custodian	11-000-262-110-07-0009
Christopher Mitchell	Custodian	11-000-262-110-07-0009
Joshua Blumensteel	Custodian	11-000-262-110-07-0009
Steven Adelhelm, Jr.	Custodian	11-000-262-110-07-0009
Tyler Golomb	Custodian	11-000-262-110-07-0009
Christopher Flynn	Custodian	11-000-262-110-07-0009
Emily O'Day	Custodian	11-000-262-110-07-0009
Connor McShaffrey	Technology	11-000-252-100-07-0009
Anthony Verrilli	Technology	11-000-252-100-07-0009

16. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2017-2018 school year:

Name	Assigned to	Start Date	Requirements
Russell Brooke	CBW - D. Austin, K. Moyer, J. Kramer, C. Gojdics	May, 2017	100 Hours Total

April 25, 2017

Regular Board Meeting

17. Approval of Stokes Chaperones

Recommend the Board approve the following staff members as Stokes Chaperones for the class trips scheduled for June 5-9, 2017:

JUNE 5-7, 2017 - ONLY	JUNE 5-9, 2017 - ALL WEEK	JUNE 7-9, 2017 - ONLY
Tracy Smith Cathy MacMoyle Kim Mitchell Heather Melanson Dylan Titus Scott Selby, DARE Officer	Melissa Stierle Joe Zaccone Lisa Spano Mike Colarusso Jackie Wright Nina Britton Jen Carlucci Kim Tacon Vicki Figurelli Tyler Kelly Mike Peterson Peggy Crawford Joan Jeffers Yvonne Desch	Kim Guarascio Katie Zaccone
	Adrienne Moroney Diane Skowronski Marie Taylor Donna Lapczynski Laura Hastick Isa Appignani Tracey Jarossy Marc Troccola Tyler Palagonia Kathy Palagonia - Coordinator & Chaperone Dan Cooney-Co-Coordinator & Chaperone Luke Hurley - Co-Coordinator & Chaperone	

**Coordinator will be paid \$1700; Co-Coordinators will be paid \$850
All Chaperones will be paid \$350/trip**

18. Approval of Contract

Recommend the Board approve the contract for the Assistant Superintendent for the 2017-2018 school year as approved by the County Superintendent.

19. Eligibility of Non-Resident Pupils

Recommend the Board approve attendance at the Berkeley Township Schools for the following non-resident pupils for the 2017-2018 school year:

Returning Students

I.D. #	Grade	School
999265	1	CBW
999344	2	BAY
999283	2	HMP
999284	2	HMP

New Students

I.D. #	Grade	School
007	K	BAY
008	K	BAY
009	K	HMP

20. Operation Schoolhouse Make-up Dates

Recommend the Board approve the following dates as make-up dates for Operation Schoolhouse due to cancellations this school year:

May 8, 9, 11, 15, 16 and 18

21. Retirement

Recommend the Board accept the retirement of the following staff member:

Name	Position	Effective
Earl Sammond	Custodian - BTE	7/1/17

April 25, 2017

Regular Board Meeting

B. Other Board Items

MOTION by Mr. Cammarato that upon recommendation of the Superintendent's Items B1-B6 be approved.

SECOND BY Mr. Fisher.

ROLL CALL: (7 Ayes, 0 Nay, 0 Abstain). Motion carries

1. HIB Report Update

For the month of April, 2017, there were:

- 1 HIB investigations conducted
- 1 HIB investigations affirmed

2. Out-of-District Placement

- a) ~~Recommend the Board rescind the Out-of-District Placement for the following student:
I.D. #995646 - effective 3/13/17 - Archway Programs (Winslow School Dist.)~~
- b) Recommend the Board approve the change of placement for the following student:
I.D. #995646 - eff. 3/27/17-4/18/17 - Central Regional School District Wings Program

3. Revised School Calendar for 2016-2017

Recommend the Board approve the revised school calendar for the 2016-2017 school year due to snow days. **(Attachment 5)**

4. First Reading of Bylaws/Regulations/Policies

Recommend the Board approve the first reading of the Bylaws/Regulations/Policies listed below:

First Reading:

- | | |
|-----------------|--|
| Policy 1140 | Affirmative Action Program (Revised) |
| Policy 1523 | Comprehensive Equity Plan (Revised) |
| Policy 1530 | Equal Employment Opportunities (Revised) |
| Reg 1530 | Equal Employment Opportunity Complaint Procedure (Revised) |
| Policy 1550 | Affirmative Action Program for Employment and Contract Practices (Revised) |
| Policy/Reg 2200 | Curriculum Content (Revised) |
| Policy 2260 | Affirmative Action Program for School and Classroom Practices (Revised) |
| Policy/Reg 2411 | Guidance Counseling (Revised) |

Regular Board Meeting

Reg 2414	Programs and Services for Students in High Poverty and in High Need School Districts (Revised)
Policy 2610	Educational Program Evaluation (Revised)
Policy 2622	Student Assessment (Revised)
Policy/Reg 3144	Certification of Tenure Charges (Revised)
Policy 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
Policy 3231	Outside Employment As Athletic Coach (Revised)
Policy/Reg 3244	In-Service Training (Abolished)
Policy 4159	Support Staff Member/School District Reporting Responsibilities (Revised)
Policy 5305	Health Services Personnel (Revised)
Policy 5750	Equal Educational Opportunity (Revised)
Policy 5755	Equity in Educational Programs and Services (Revised)

5. Use of Facilities

Recommend the Board approve the following date/activity for building use:

BTE

Monday, July 31 - Thursday, August 3, 2017 - 9:30 am - 2:00 pm

DARE

Gymnasium, Cafeteria, Auditorium

6. School Trip List

Recommend the Board add the following destination to the school trip list:

Stockton University - Campus Center Theater
101 Vera King Farris Drive
Galloway, NJ 08205

April 25, 2017

Regular Board Meeting

XIII. Business Administrator's Agenda

MOTION by Mr. Cammarato that upon recommendation of the Business Administrator, Items 1-7 be approved.

SECOND by Mr. Reuter.

ROLL CALL: (7 Ayes, 0 Nays, 3 Abstains). Mr. Fisher on Item 3, Mr. MacMoyle on Items 1 and 3, and Mrs. Shedlock on Item 1.

1. Minutes

RESOLVED that the Minutes of the Regular Meeting held on March 20, 2017, be approved. **(Attachment 6)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bond Interest payment March 23, 2017	\$243,800.00
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Bills List dated March 28, 2017 Check numbers 41361 through 41364	\$441,012.77
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Check numbers 41365-41487 voided due to printing error

Bills List dated April 25, 2017 Check numbers 41488-41610 (Attachment 7)	\$514,752.69
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Purchase Order Report listing Purchase Orders numbered 17-01347 through 17-01467 (Attachment 8)	\$138,731.68
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3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

March 15, 2017	\$ 986,602.01
March 30, 2017	\$ 988,725.44

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of March, 2017, be approved. **(Attachment 9)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of March 31, 2017, after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 10)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended March 31, 2017, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 11)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Shannon Spafford	PESI-Yoga for Children & Adolescents -Toms River (registration)	4/28/2017	\$125.00
James Roselli	NJASA/NJAPSA Spring Leadership Conference - Atlantic City (registration and mileage)	5/17 - 5/19, 2017	\$675.00
Karen Quartuccio	NJSHA Convention 2017 - Long Branch (registration)	4/27/2017	\$150.00

MOTION by Mr. Cammarato that upon recommendation of the Business Administrator, Items B8-10 be approved.

SECOND by Mr. Reuter.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries

8. Transportation

Recommend the Berkeley Township Board of Education approves the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rate
Central Regional	995646	3/28/17-4/7/17	Central Regional	\$ 27.00

9. Professional Appointments

WHEREAS, the Berkeley Township Board of Education published Requests for Proposals (RFPS) for the following Professional Services: Auditor, Property & Casualty Insurance Broker, Legal Services: Employment & Labor Issues, Legal Services: Special Education and Student Matters, Legal Issues: Board Attorney, and,

~~**WHEREAS**, on March 22, 2017 the RFPS were received in the Business Office, and,~~

WHEREAS, the Finance Committee reviewed, evaluated and scored the RFPS (see score results in charts below).

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education makes the following appointments for the 2017-2018 School Year:

Holman Frenia Allison, PC as auditors at a rate not to exceed \$36,000.

NAME OF FIRM	SCORE
Holman Frenia Allison, P.C.	300 of 300

John Hill Agency as Property and Casualty Insurance Broker.

NAME OF FIRM	SCORE
John Hill Agency Insurance	300 of 300

Regular Board Meeting

Berry, Sahradnik, Kotzas, & Benson, P.C. for Legal Services at an hourly rate \$140.00.

NAME OF FIRM	SCORE
Berry, Sahradnik, Kotzas, & Benson, P.C.	300 of 300
Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey	234 of 300
Parker McCay	223 of 300
DeCotiis, Fitzpatrick, Cole, LLP	208 of 300

Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey for Legal Services - Employment & Labor Issues at an hourly rate of \$175.00.

NAME OF FIRM	SCORE
Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey	296 of 300
Parker McCay	222 of 300
DeCotiis, Fitzpatrick, Cole, LLP	197 of 300

Parker McCay for Legal Services - Special Education and Student Matters, at an hourly rate of \$175.00.

NAME OF FIRM	SCORE
Parker McCay	300 of 300
Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey	281 of 300
Plosia Cohen	261 of 300
DeCotiis, Fitzpatrick, Cole, LLP	183 of 300

10. Renewal of Sodexo Food Management Contract:

Whereas, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index and,

Whereas, Sodexo has agreed to renew its 2017-2018 contract at an amount equal to the Consumer Price Index,

April 25, 2017

Regular Board Meeting

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Township Board of Education does hereby renew Sodexo for 2017-2018 with the following fees and pricing:

General Support Services Allowance

District shall pay Sodexo a General Support Services Allowance equal to Thirty-Six Thousand Fifty Dollars (\$36,050) for the 2017-2018 contract year, payable in (10) equal installments of Three Thousand Six Hundred Five Dollars (\$3,605), September through June computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Management Fee

District shall pay Sodexo a Management Fee in an amount equal to Fifty-Seven Thousand Six Hundred Eighty Dollars (\$57,680) per year payable in ten equal installments of Five Thousand Seven Hundred Sixty Eight Dollars (\$5,768), September through June for the 2017-2018 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Guarantee:

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2017-2018 school year as follows:

Surplus Guarantee:

Sodexo guarantees that District shall receive a surplus of Fifteen Thousand Dollars (\$15,000) for the 2017-2018 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to the District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

Prices

Breakfast - Paid: \$1.75, Reduced: \$0.30
Lunch - Paid \$2.75, Reduced: \$0.40
A la carte Milk - \$0.50.

X. Old Business None.

XI. New Business None.

XII. Public Discussion on Non-Agenda Items

Peg Crawford mentioned wonderful things are happening for Special Education Students.

Thomas Donachy, Boy Scout Troop #76, is earning his Communication Merit Badge. His question is regarding Parcc testing. The initial 37 states are down to 7 states using it. What is Berkeley Township's Board of Education view on it? Mr. Ytreboe stated it was an excellent question. Dr. Zito noted that we are held to standards by the State, regardless of how we feel personally, it is a requirement and we prepare our students as best we can.

Mrs. Shedlock also mentioned it is a requirement of 8th graders to pass the PARCC testing for graduation.

Jerry Duggan and Tom Ettari spoke on behalf of the BTEA wishing Cara Burton a bright future and look forward to working with her. He also stated that Mr. Prima is one of the hardest working of all administration's staff.

XIII. Adjournment

Mr. Martino made a motion to adjourn the meeting. Second by Mr. Reuter. All in favor. Meeting adjourns at 7:38 pm.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary