

**BERKELEY TOWNSHIP  
BOARD OF EDUCATION MEETING  
BERKELEY TOWNSHIP ELEMENTARY SCHOOL AUDITORIUM  
JANUARY 22, 2019  
AGENDA**

I. CALL MEETING TO ORDER - "Adequate notice of this meeting was given by posting on the district website, by posting the notice in all district schools, Office of the Board of Education and the Berkeley Township Municipal Offices, with publication in the Asbury Park Press on January 8, 2019 in accordance with the provisions of the Open Public Meetings Act."

II. FLAG SALUTE

III. ROLL CALL

IV. PRESENTATION: A. Dr. James D. Roselli: Certificates of Appreciation - BOE Members

V. PRESIDENT'S REPORT

VI. SUPERINTENDENT'S REPORT

VII. PUBLIC DISCUSSION ON AGENDA ITEMS

VIII. COMMITTEE REPORTS

IX. SUPERINTENDENT'S AGENDA

X. BUSINESS ADMINISTRATOR'S AGENDA

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

XIV. ADJOURNMENT

**MISSION STATEMENT**

We will provide every student with a safe, supportive, inclusive and collaborative learning environment. In partnership with families and our community, we will foster innovative thinkers in a diverse and ever changing world.



**IX. SUPERINTENDENT'S AGENDA****A. PERSONNEL RESOLUTIONS****1. Resignation**

Recommend the Board accept the resignation of the following staff member:

Name	Position	Effective
Jennifer Spinoso	Teacher - BTE	1/3/19

**2. New Hire**

Recommend the Board approve the appointment of Lucas Titus as a full-time custodial worker, at the contractual rate of pay, effective January 23, 2019. (Replaces a custodial worker who resigned.)

**3. Leave(s) of Absence**

Recommend the Board approve a leave of absence (new or revised) for the following staff members (start and end dates are subject to change):

- a) I.D. #5567-Aide-CBW:  
Unpaid medical leave extension from 1/3/19 and continue through 2/1/19.
- b) I.D. #4439-Aide-BTE:  
Medical leave of absence to start 1/3/19 and continue through 3/29/19.
- c) I.D. #6452-CST:  
Maternity leave of absence to start 3/18/19 and continue through 9/13/19.

**4. Substitute(s)**

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

Name	Position
a) Grace Cicco	Teacher
b) Anthony Critelli*	Custodian
c) Melinda D'Addario	Teacher/Aide

d) Michael DeIPriore*	Custodian
e) Lynne Fenton	Teacher
f) Jacob Hastick	Aide
g) Michelle Iozzia	Teacher/Aide
h) Richard Jodice*	Custodian
i) Alison Jones-Hoilman	Teacher
j) Nicole Madensky	Teacher
k) Cheryl Moskwa	Teacher
l) Henry Oyamburu	Custodian
m) Victor Owens*	Custodian
n) Danielle Perez	Teacher/Aide
o) Daniella Pineno	Teacher
p) Amanda Slockbower*	Custodian
q) Vingra Steponkeviciute	Teacher/Aide
r) Nancy Thierry	Clerical Worker/Aide
s) Dillion Titus	Aide
t) Deirdre Verdolino	Teacher/Aide

\*Pending completion of all paperwork

**Note: All substitute aides approved by the Board will be able to substitute as school/teacher aides and bus attendants.**

#### 5. Long-term Substitutes

- a) Recommend the Board **rescind** the appointment of Dillion Titus as the long-term substitute for I.D. #6371-Teacher-BAY from 1/22/19-4/12/19.
- b) Recommend the Board approve the following long-term substitutes meeting the criteria established by the Superintendent, the rate of \$100 per diem (start and end dates are subject to change):

<b>Name</b>	<b>In For</b>	<b>Effective</b>
Dillion Titus	I.D. #6289-Teacher-BTE	1/3/19 - TBD
Amanda O'Neill	I.D. #6371-Teacher-BAY	1/22/19 - 4/12/19

#### 6. Video

Recommend the Board approve Zaner-Bloser to do a "highlight video" for Superkids NJ (a K-2 Reading program), by interviewing selected staff members who would choose questions from a list they previously reviewed and would like to answer, and their response would be recorded, which would then be used for sales presentations to highlight the effectiveness of the program.

#### 7. Intramural Floor Hockey

Recommend the Board approve the following staff members for positions listed for Intramural Floor Hockey at the Berkeley Township Elementary School, to be held after school during the months of January and February, at the hourly contractual rate of pay:

<b>Name</b>	<b>Position</b>
a) Lindsay Quigley	Teacher (Substitute)
b) Audra Smith	Aide* (max. 15 hours)
c) Sharon Madore	Aide* (max. 15 hours)

**\*Will monitor students who require 1:1 assistance**

#### 8. Bus Driver Revised Hours

Recommend the Board approve the following bus driver/attendant revised hours as listed:

<b>Name</b>	<b>Hours - Total</b>	<b>Effective</b>
a) Robert Martin	6.50 hrs. to 7.50 hrs.	1/3/19
b) Alice Bobinski	6.50 hrs. to 7.50 hrs.	1/3/19
c) Ele Mooney	7.50 hrs. to 8.00 hrs.	1/9/19
d) Mary Cavallo	6.50 hrs. to 6.75 hrs.	1/9/19

**9. Clubs Nurses**

Recommend the Board approve all School Nurses, to be paid for one (1) hour per club day for the 2018-2019 school year. Club hours not to exceed 20.

**10. Project Starfish Changes**

Recommend the Board approve the following changes to the Project Starfish staff:

<b>Name/School</b>	<b>Days</b>	<b>Hrs./Day/Rate</b>	<b>Title/Amount</b>
a) Kayla Crick - HMP	13 Additional	1.0 - \$30	Multi-Activity Teacher 1 - \$390
b) April Koffler - HMP	28 Additional	1.0 - \$17.47	Aide - \$524.10
c) Stacy Kakos - BTES			Substitute
d) Isabella Appignani - BAY			Substitute
e) Elizabeth Marino - HMP			Substitute

**11. Drama Club**

a) Recommend the Board approve Kim Guarascio as an additional Coordinator for producing/directing the 2018-2019 school play. (Total stipend of \$1,100 to be split with Melissa Puri, who was Board approved 5/22/18.)

b) Recommend the Board approve Audra Smith as an Aide for the Drama Club, effective with December's initial meetings through the performance days, at the hourly contractual rate of pay, not to exceed 30 hours.

**12. Student Teacher Placements/Internships**

Recommend the Board approve the following student teacher placements for the 2018-2019 school year:

<b>Name</b>	<b>Assigned To</b>	<b>Start Date</b>	<b>Requirements</b>
a) Alyssa Smialowicz	Jesica Iannuzzi	Spring Semester	Clinical Experience
b) Theresa Firetto	Andrea Cimino	Spring Semester	150 Hours
c) Brittany Saez	Michael Betts	1/23/19 - 5/31/19	

**13. Team Building Activities**

Recommend the Board approve the following staff member, to be paid for 3 hours at the contractual rate of pay, for participation in Clara B. Worth School's team building activities with families during the Fifth Annual Specials' Night:

Mitchell Lange - Physical Education

**14. Nurse for Fun Fest**

Recommend the Board approve Erica Cofone as the School Nurse for the March Fun Fest at the Berkeley Township Elementary School on 3/8/19, from 2:00 pm to 4:00 pm, at the hourly contractual rate of pay.

**B. OTHER BOARD ITEMS**

**1. HIB Report Update/Violence & Vandalism Update**

- HIB investigations conducted November 28, 2018 to January 22, 2019.
- HIB affirmed November 28, 2018 to January 22, 2019.
- Violence & Vandalism - November 28, 2018 to January 22, 2019

**Reporting Period #1**

- HIB investigations conducted July, 2018 - December, 2018.
- HIB affirmed July, 2018 - December, 2018.
- Violence & Vandalism - July, 2018 - December, 2018

**2. Homebound Instruction**

Recommend the Board approve Homebound Instruction for the following student for the 2018-2019 school year:

I.D. #997585 - effective 11/21/18 - Rita Starner will provide instruction as needed.

**3. Out-of-District Placement**

Recommend the Board approve Out-of-District Placement for the following student for the 2018-2019 school year:

I.D. #1000563 - Ocean Gate Elementary School - effective 1/28/19

**4. ESSA Reallocation Grant**

Recommend the Board approve the Every Student Succeeds Act (ESSA) Reallocation Grant to be applied to Early Childhood Education (PS-2nd Grade) and STEM (Science, Technology, Engineering, Math) for supplies in the amount of \$30,816. **(Information in Agenda Packets.)**

**5. ESSA Consolidated Amendment**

Recommend the Board approve the 2018 Every Student Succeeds Act (ESSA) Consolidated Amendment, \$1,961 increase.

**6. Calendar 2019-20**

Recommend the Board approve the school calendar for the 2019-20 school year.  
**(Attachment 1)**



**7. Additional School Field Trips**

Recommend the Board approve the following additional school trips for the 2018-2019 school year:

VRtual-Nexgen Gaming Arcade  
629 N. Main Street, #8  
Lanoka Harbor, NJ 08734

Home Depot  
244 Route 9  
Forked River, NJ 08731

**8. Use of Facilities**

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

**CBW**

PTA - Auction  
Friday, February 8, 2019 - 4:30 pm - 11:00 pm  
Auditorium & Gym

**9. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials 2019:**

Recommend the Board approve the *Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials* for the 2018-2019 school year.  
**(Available for review in the Superintendent's Office)**

**10. Revision (9/25/18 Agenda - pg. 9 - B-2a)**

Recommend the Board approve hosting a Special Olympics New Jersey Program at the Berkeley Township Elementary School for the 2018-2019 school year.

**11. Resolution: School Board Recognition Month**

Recommend the Board approve the following Resolution:

**WHEREAS**, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

**WHEREAS**, The Berkeley Township Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

**WHEREAS**, The Berkeley Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

**WHEREAS**, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through grade twelve; and

**WHEREAS**, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers, and parents for the betterment of public education; and

**WHEREAS**, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

**WHEREAS**, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

**WHEREAS**, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

**NOW, THEREFORE, BE IT RESOLVED**, that the Berkeley Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and

**BE IT FURTHER RESOLVED**, the Berkeley Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

**X. BUSINESS ADMINISTRATOR'S AGENDA**

**1. Minutes**

- a) RESOLVED that the Minutes of the Regular Meeting held on November 27, 2018 be approved. **(Attachment 2)**
- b) RESOLVED that the Minutes of the Executive Session held on November 27, 2018 be approved. **(Attachment 3)**
- c) RESOLVED that the Minutes of the Reorganization Meeting held on January 3, 2019 be approved. **(Attachment 4)**

**2. Payment of Bills**

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

Bills List dated January 22, 2019 Check numbers 44889 through 44988 <b>(Attachment 5)</b>	\$939,602.71
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Purchase Order Report listing Purchase Orders numbered 19-01111 through 19-01381 <b>(Attachment 6)</b>	\$3,909,967.49
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**3. Payroll Approval**

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

November 15, 2018	\$1,129,498.13
November 30, 2018	\$1,109,688.70

**4. Appropriation Transfers**

BE IT RESOLVED that the Appropriation Transfers for the month of November 2018, be approved. **(Attachment 7)**

**5. Board Secretary's Report**

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of November 30, 2018 after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 8)**

## 6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the month ended November 30, 2018 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 9)**

## 7. Travel

<u>Name</u>	<u>Seminar/Workshop (Registration &amp;/or Mileage)</u>	<u>Dates</u>	<u>Not to Exceed</u>
a) Jeff Zito	NJDOE- G & T Workshop in Brick (mileage)	2/4/19	\$25
b) Kristin Flynn-Gray	PESI - School-Based Therapy workshop online (registration)	2/7 & 2/8, 2019	\$299
c) Jeff Zito	Mandatory Training for 2019 New Jersey Learning Assessments (NJSLA) (mileage)	2/28/19	\$30
d) Andrea Cimino	NJASA Women's Leadership Conference in Somerset Park (registration and Mileage)	3/14/19	\$275
e) Jeff Zito	Monmouth University Educators Career Day (mileage)	3/20/19	\$25
f) Andrea Cimino, Melissa Gallagher, Michael Conforti, Steve Rieder, Daniel Prima, Kevin Waldron, Cara Burton, Keith McShaffrey, Debbie Fierra, Joseph Reid	ISTE EdTech Conference 19 - Philadelphia (registration)-(partially paid through Title I Funds)	6/23-6/26, 2019	\$4,675

## 8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

Host District	Student ID	Dates	School	Per Diem Rates
MOESC	997358	12/3/18-6/30/19	BTES to/from Toms River	TBD

## 9. Medical Specialists

Recommend the Board approve Lena Meireles, Physical Therapist, be added to the Medical Specialist List for the 2018-2019 school year.

**10. Approval to Charge to Grant**

Recommend the Board approve \$10,368 of Debbie Neividski's salary be paid through IDEA Preschool funds.

**11. Preschool Expansion Program Plan**

Recommend the Board approve the 2019-2022 PEA Three Year Preschool Program Plan.

**XI. OLD BUSINESS**

**XII. NEW BUSINESS**

**XIII. PUBLIC DISCUSSION ON NON-AGENDA ITEMS**

**XIV. ADJOURNMENT**

