

I. CALL TO ORDER:

A Reorganization Meeting of the Berkeley Township Board of Education was held on Tuesday, January 6, 2015 at the Berkeley Township Elementary School Auditorium, Bayville, New Jersey. Adequate notice of this meeting was given by publication in the *Asbury Park Press* originally advertised on January 8, 2014 and re-advertised for change of time on Wednesday, December 3, 2014, and by posting the notice in the district schools, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act. The Business Administrator/Board Secretary called the meeting to order at 5:30 p.m.

II. FLAG SALUTE:

The meeting was opened with a Salute to the Flag. Ms. Venter asked for a moment of silence for our citizens serving us abroad.

III. ROLL CALL:

PRESENT: Mr. Cammarato, Mr. Fisher, Mr. MacMoyle
Mr. Mooney, Mr. Pellecchia, Mr. Tuminaro

ABSENT: Mrs. Kowalewski

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. RESULTS OF ANNUAL SCHOOL BOARD ELECTION:

RESOLVED that the Berkeley Township Board of Education accept the *official* results of the 2014 Annual School Election.

Three Members of the Board of Education: (Full Terms)

- Thomas Guarascio
- Noriko Kowalewski
- David Ytreboe

V. ROLL CALL VOTE TO ACCEPT ELECTION RESULTS: ACTION

MOTION by Mr. Mooney to accept the official results of the 2014 Annual School Election.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (6 Ayes, 0 Nays, 0 Abstains) Motion carries.

VI. OATH OF OFFICE: Business Administrator/Board Secretary administers Oath of Office to Mr. Thomas Guarascio and Mr. David Ytreboe (for three 3-year terms of office). Members take their seats.

VII. ROLL CALL OF NEW BOARD:

PRESENT: Mr. Cammarato, Mr. Fisher, Mr. Guarascio
Mr. MacMoyle, Mr. Mooney, Mr. Pellecchia
Mr. Tuminaro, Mr. Ytreboe

ABSENT: Mrs. Kowalewski

VIII. RE-ORGANIZATION:

1. Nominations for Office Of the President: ACTION

Business Administrator/Board Secretary calls for nomination for *Office of President*. Mr. Guarascio nominates Mr. Tuminaro. Mr. Cammarato seconds nomination. Mr. Tuminaro accepts nomination.

MOTION carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) that Mr. Tuminaro be President.

President is seated.

2. Nomination for Office of the Vice President: ACTION

President calls for nomination for *Office of Vice President*. Mr. Tuminaro nominates Mr. Cammarato. Mr. MacMoyle seconds nomination. Mr. Cammarato accepts nomination.

MOTION carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) that Mr. Cammarato be Vice President.

Vice President is seated.

MOTION by Mr. Fisher to approve Agenda Items 3 – 12.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 2 Abstains – Mr. Fisher on Item 8 and Mr. MacMoyle on Item 8). Motion carries.

3. Recommend Approval of the Following: ACTION

Recommend the Board approve the following through January 2016 as required by the New Jersey State Certification and Monitoring Regulations:

- a. all Curriculum and Texts/Materials for major subject areas taught in the school district;
- b. all existing Board of Education Bylaws, Policies and Regulations; and
- c. all other programs and services offered by the school district within the financial ability to pay and within the parameters of the school budget.

4. Petty Cash Account Approval:

ACTION

Move that the Board approve the following petty cash accounts with a maximum for any one expenditure of \$25:

Account	Amount	Signature
Bayville School	\$150	Principal
Clara B. Worth School	\$150	Principal
H. & M. Potter School	\$150	Principal
Berkeley Twp. Elementary School	\$150	Principal
Child Study Team	\$150	Director of Special Services
Office of Elementary Services	\$150	Director of Elementary Services
Business Office	\$150	Business Administrator/Board Secretary
Transportation	\$150	Transportation Supervisor
Maintenance	\$150	Supervisor of Buildings & Grounds

5. Official Depository and Signature:

ACTION

Move that the Board approve OceanFirst Bank as Official Depository for the following bank accounts with corresponding signatures:

Account Name	Signature
General Fund (Operating)	Board President, Business Admin., Treasurer
Payroll	Treasurer
Payroll Agency	Treasurer
Unemployment Trust Account	Treasurer
Cafeteria	Board President, Business Admin., Treasurer
Class Trip Account	Board Secretary

6. Parliamentary Procedures:

ACTION

Move that the Board adopt *Roberts Rules of Order 11th Edition* as its parliamentary authority.

7. Depositories for Investment of Funds:

ACTION

Move that the Board approve the following institutions for the 2015-2016 School Year as depositories for investment of school funds, subject to receipt of Certificate of Eligibility from the Bank Commissioner, State of New Jersey:

TD Bank
 Wells Fargo
 Bank of New York
 Ocean First Bank
 PNC Bank
 Santander Bank
 State of N.J. Cash Management Fund
 NJ/ARM (NJ Asset & Rebate Management Program)
 Harmony Bank

8. Approval of Appointments:**ACTION**

Recommend the Board approve the following appointments for the remainder of the 2014-2015 School Year:

Treasurer of School Monies	Carmen Memoli, CPA (\$3,000)
School Physician	Dr. Santo-Domingo (\$6,500)
Attendance Officer	Officer Scott Selby (\$2,300)
Testing Agency	Dafeldecker Associates
Legal Newspaper	<i>Asbury Park Press</i>
	<i>Berkeley Times</i>
Tax Shelter Annuity Co.	AXA Equitable, MetLife, VALIC, Lincoln Investment
Board Secretary	Laura Venter
Public Agency Compliance Officer	Laura Venter
Purchasing Agent	Laura Venter
Custodian of Records	Laura Venter
Alternate Custodian of Records	Carol Stalowski
Supervisor of Certifying Officer	Laura Venter
Certifying Officer	Emalisa Haller
ADA Officer	Dan Prima
Affirmative Action Officer	Keith McShaffrey
Affirmative Action Officer/Title IX Coordinator	Dr. DyAnn DeClerico
Program Director Title I-V	Dr. DyAnn DeClerico
District Coordinator For HIB	Dr. DyAnn DeClerico
Web Administrator for QSAC	Dr. DyAnn DeClerico
District Liaison for Missing/Abused Children	Rebecca Melanson
504 Officer	Dr. Jeff Zito
Conscientious Employee Protection Representative	Mary Guinan
Acting Supervisor of Transportation	Joann Blavat
Out-of District Supervisor	Cheryl Ernest
Asbestos Management Officer	Patrick Sullivan
Indoor Air Quality Designee	Patrick Sullivan
IPM Coordinator	Patrick Sullivan
HAZCOM Instructor	Patrick Sullivan
AHERA Representative	Patrick Sullivan

District Safety Coordinator
Acting Supervisor of Buildings & Grounds
District Liaison to Department of
Children & Families

Patrick Sullivan
Michael Caufield

Theresa Pasqualetto

9. Purchasing Agent:

ACTION

Move that the Board appoint Laura Venter as Qualified Purchasing Agent (QPA) with authorization to award contracts up to the bid threshold as set by the State of New Jersey and the quote threshold at 15% of the bid threshold.

Move that the Board approve the QPA to purchase off the State Contract and/or County Bid Portal, GSA, MRESC, WSCA and/or from Purchasing Consortia when in the best interest of the district.

10. Resolution with Motor Vehicle Commission:

ACTION

Resolution to continue limited online access program government entity memorandum of understanding between Motor Vehicle Commission and Berkeley Township Board of Education to verify information relating to a holder of a commercial driver's license as required by the "Commercial Motor Vehicle Safety Act," 49 U.S.C. App §2710 et seq.

11. Code of Ethics:

ACTION

RESOLVED that the Berkeley Township Board of Education reaffirm its commitment to the Code of Ethics for school board members as outlined in Title 18A:12-24.1.

12. BOARD MEETING SCHEDULE FOR

JANUARY 2015 – JANUARY 2016 (N.J.S.A. 18A:10-6):

ACTION

All meetings to be held at Berkeley Township Elementary School Auditorium beginning at 5:30 p.m. Pursuant to provisions of the Open Public Meetings Act, the Board designates the following dates for Regular Meetings unless otherwise modified by a Resolution of the Board.

REGULAR BUSINESS MEETINGS

2015

Tuesday, January 20, 2015

Tuesday, February 17, 2015

Tuesday, March 24, 2015

Tuesday, April 21, 2015

Tuesday, May 19, 2015

Tuesday, June 16, 2015

NO REGULAR MEETING IN JULY

Tuesday, August 18, 2015

Tuesday, September 15, 2015

Tuesday, October 20, 2015

Tuesday, November 17, 2015
 Tuesday, December 15, 2015

2016

Tuesday, January 5, 2016 – Reorganization Meeting

In those cases where the above schedule may conflict with holidays or other pending matters of the Board, additions, deletions and/or re-schedules will be advertised.

MOTION by Mr. Mooney to approve Agenda Items IX., 1 and 2.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (8 Ayes, 0 Nays, 0 Abstains). Motion carries.

IX. OTHER BUSINESS:

1. Travel Approvals:

ACTION

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Carlucci, Jennifer	Best Use of Guided Reading	1/30/2015	\$229
Appignani, Isabella	NJAHPERD Convention	2/23/2015	\$70
Reiser, Kristen	NJAHPERD Convention	2/23/2015	\$85
Wallace, Laurin – REPLACING Robin Romano previously approved Nov. 18, 2014	Close Reading of Informational Text: Practical Strategies to Help Students Use Critical Reading Habits to Meet the Common Core Standards	1/8/2015	\$229
Beck, Janet	NJMEA Annual Conference	2/19-21/2015	\$150
Boyles, Gina	Rutgers 47th Annual Reading and Writing Conference	1/23/2015	\$180
Byron, Lori	Rutgers 47th Annual Reading and Writing Conference	1/23/2015	\$180
Venter, Laura	Mileage Expense for Techspo Conference	1/29-30/2015	\$75

2. Resolution to Submit District Performance Reviews (DPRs):

ACTION

WHEREAS, the Berkeley Township Board of Education in the County of Ocean is undergoing evaluation under New Jersey Quality Single Accountability Continuum (NJQSAC) for the 2014-2015 school year, and

WHEREAS, N.J.A.C. 6A:30-3.1(e) requires participating school districts to hold a public meeting to approve the submission and accuracy of the district's DPR responses with respect to this process, and

NOW, THEREFORE, BE IT RESOLVED, that the Berkeley Township Board of Education does hereby authorize the Superintendent of Schools to submit the DPRs to the Commissioner of Education in compliance with the provisions of N.J.A.C. 6A:30-3.1(e).

X. NEW BUSINESS:

Jack Sahradnik updated the Board on the petition of De-Annexation of South Seaside Park from Berkeley Township. The impact is estimated at 10% of the township ratable base. The first Planning Board meeting is Thursday, January 8th. Mr. Sahradnik requested that the Board authorize him to appear on behalf of the Board to gather information, and he will update the Board at the January 20th meeting regarding whether further action is needed on the part of the Board. There were no objections to Jack Sahradnik's request. Laura Venter agreed to issue a purchase order not to exceed 10 hours at the hourly rate of \$140/hour.

XI. PUBLIC COMMENT

None.

XII. ADJOURNMENT:

Meeting was adjourned at 5:50 p.m.

Respectfully submitted,



Laura Venter, CPA, RSBA
Business Administrator/Board Secretary

