

March 22, 2012  
Public Hearing

**I. CALL MEETING TO ORDER:**

A Berkeley Township Board of Education Public Hearing was held on Thursday, March 22, 2012 at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Steve Pellecchia, called the Meeting to order at 6:30 p.m. Adequate notice of this Meeting has been given in accordance with the provisions of the Open Public Meetings Act.

**II. FLAG SALUTE:**

The Meeting was opened with a Salute to the Flag.

**III. ROLL CALL:**

**PRESENT:** Sal Ferlise, Jim Fulcomer, Sophia Gingrich,  
Noriko Kowalewski, John MacMoyle,  
Lou Tuminaro, David Ytreboe, Steve Pellecchia

**ABSENT:** Dawn Parks

**ALSO PRESENT:** Joseph H. Vicari, Interim Superintendent  
Laura Venter, CPA, Business Administrator/Board Secretary  
John C. Sahradnik, Board Attorney

**IV. PUBLIC HEARING ON 2012-2013 SCHOOL DISTRICT BUDGET:**

Mr. Vicari presented the 2012-2013 budget to the public. (**Attachment #1**)

Mr. Vicari noted that the tax rate is \$.5536 per \$100 of assessed value. \$512,000 equals one cent on tax rate. There is a 2% CAP on spending. Because of the hardships of residents, most of whom are senior citizens, the budget is less than CAP by \$535,446. Taxes are based on assessments. The Township's rateables are lower by \$30 million this year and \$30 million last year. We cannot control the rateables, but we can control spending. We lost \$180,000 of State aid due to over adequacy spending of \$741,000 caused by full-day kindergarten and other programs. The next superintendent will have to address this. By the year 2019, there will be less than 1,900 students which will increase the over adequacy spending. Berkeley Township is not getting their fair share of State money. We are a "B" DFG, and we should get more than \$2.2 million. If we got our fair share, we would need less from taxpayers. Toms River, Brick, Jackson and Lacey get substantially more than Berkeley

Township. We have the highest level of seniors in the State along with Manchester. Governor Corzine stated that we would get more in senior stabilization aid, but we did not get it. It goes to the urban districts. Education falls on the backs of the taxpayers. The next superintendent needs to carefully analyze and not lay off teachers, but through attrition and spending reductions reduce the over adequacy spending. Salaries and benefits are 80% of the operating budget.

Berkeley Township is on sound financial footing as proven by an annual audit that repeatedly has no corrective action plan due to no audit findings. We provide a quality education that is not just adequate, but the best possible. Good schools help students and increase property values. We are one of the best districts in the County.

**V. PUBLIC COMMENT ON THE BUDGET:**

None.

MOTION by Mr. Fulcomer, second by Ms. Gingrich, and carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) to close the public portion of the meeting.

**VI. ADOPTION OF 2012-2013 BUDGET:**

MOTION by Mr. Fulcomer, second by Mr. Tuminaro, and carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) that the Board approve the 2012-2013 School District Budget.

BE IT RESOLVED to approve the school district budget for the FY 2012-13 School Year for as follows:

	<b>Budget</b>	<b>Local Tax Levy</b>
Total General Fund	\$30,737,939	\$26,456,346
Total Special Revenue Fund	657,673	N/A
Total Debt Service Fund	<u>1,890,425</u>	<u>1,890,425</u>
<b>Totals</b>	<b>\$33,286,037</b>	<b>\$28,346,771</b>

BE IT FURTHER RESOLVED that travel expense for the 2012-2013 school year shall not exceed \$61,000. The pre-budget year maximum was set at \$45,000. As of February 29, 2012, the amount spent on travel in the 2011-2012 school year was \$24,324.

The budget includes the following Capital Projects:

Reroof section of Clara B. Worth .....	\$690,630
Retrofit inside of Maintenance Building.....	\$200,000
New Front Vestibule at H & M Potter School .....	\$100,000
Bus Depot Expansion.....	<u>\$200,000</u>
Total .....	\$1,190,630

**VII. ADJOURNMENT OF PUBLIC HEARING:**

The Public Hearing is adjourned at 6:53 p.m.

**VIII. SUPERINTENDENT'S REPORT:**

Motion by Mr. Fulcomer, second by Mr. MacMoyle and carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) that the Board accept the Superintendent's Report.

Mr. Vicari reported on the following:

- Mr. Vicari thanked all those who were kind to him during his tough personal time.
- Good News – Ms. Venter has received from Association of School Business Officials International a Certificate of Excellence Award in Financial Reporting for the fiscal year ended June 30, 2011. This award represents a very significant achievement and reflects a commitment to the highest standards of school system financial reporting. This award is especially noteworthy because this is the first year the school district has participated in the program. (**Attachment #2**)
- Commissioner's Convocation – A statewide meeting was held on February 29, 2012 at Jackson Liberty High School with Commissioner Cerf. The Commissioner requested Mr. Vicari to work with the Department of Education and government on new legislation.
- Fundraiser for Camp Paw – Berkeley Township Elementary School held a car wash to benefit Camp Paw and raised \$5,500.
- Read Across America was held at all the schools and was very successful in promoting reading as a life-long skill.
- New Jersey QSAC state monitoring was held on February 21<sup>st</sup>. Berkeley Schools performed very well and achieved excellence in every area. Dr. Foster was very impressed with the condition of our schools. We are proactive in our maintenance.
- Intergenerational Program will be held at Berkeley Township Elementary School on April 3 to give a better understanding of seniors. Linwood McWilliams, Caregivers of New Jersey, will be speaking about working with seniors in the school and community.
- Tom Neff, Director of the Division of Local Government Services, cautioned the use of ARRA money as a one-time resource to balance budgets. New Jersey is going to make it a law not to be able to use one time financial resources for operating expenses.

- School Lunches – Berkeley Township does not use “pink slime” in any of the food products that they serve in the school cafeterias.

**IX. PUBLIC DISCUSSION ON AGENDA ITEMS:**

None.

**X. SUPERINTENDENT’S AGENDA**

**A. PERSONNEL RESOLUTIONS:**

MOTION by Mr. Fulcomer, second by Mr. Ferlise and carried upon Roll Call Vote (8 Ayes, 0 Nays, 0 Abstains) that upon recommendation of the Superintendent Items A1 – A16 and B1 – B9 be approved:

**1. Resignation(s): ACTION**

Recommend the Board accept, with regret, the retirements of the following staff members, who will be retiring effective 7/01/12:

<u>Name</u>	<u>School/Grade</u>	<u>Years in District</u>
Susan Gentile	HMP-LLD	21
Cathy Katsianis	BTE-LLD	36
Judith McGrath	CBW-Gr. 1	37
Charlene Yarnold	CBW-Gr. 1	35

**2. Leaves of Absence: ACTION**

Recommend the Board approve a leave of absence for the following staff members:

- a. I.D. #6010-HMP-Gr. 1:  
Maternity leave of absence utilizing 4 accumulated available sick days, effective 4/24/12 through 4/27/12; followed by an unpaid leave under the FMLA, effective 4/30/12 through 6/30/12.
- b. I.D. #5903-HMP-Gr. 3:  
Unpaid maternity leave of absence utilizing 6 weeks of the FMLA, effective 5/1/12 through 6/11/12.
- c. I.D. #5149-BTE-Gr. 5:  
Medical leave of absence utilizing accumulated available sick days effective 2/29/12 through 3/15/12; followed by an unpaid leave through 4/15/12.

**3. NJ ASK Prep Sessions Teacher Approvals: ACTION**

Recommend the Board approve the following teachers for the NJ ASK (NJ Assessment Skills & Knowledge) Prep Sessions to be held after school and will run for 10 sessions, 90 minutes per session, beginning in March. Teachers will be paid \$62.42 per day. Supervisors will be paid \$104 per day. Substitutes will be paid \$62.42 per day. This program is supported mainly through NCLB.

<b>Bayville School</b>	<b>CBW</b>	<b>HMP</b>	<b>BTES</b>
<b>Kristina Napolitano</b>	Diane Kulka	<b>Tom Ettari</b>	<b>Sue Bellettiere</b>
Jacquelyn Gravely	Michelle Speidel	Kim Garbacki	Sharon Dominy
Nina Britton	<b>Justin Mannarino</b>	Erin Sullivan	Christine Wojciechowski
Lorraine Johnson	<b>Cara Burton</b>	Tara O'Brien	Tracy Smith
<b>Diane Fraone</b>	Esther Nardino	<b>Tracy Foster</b>	Steve Rieder
Laurie Peters	Teresa LaMagra	Lisa Groiss	Angelo Guadagno
Gina Canzano		Allyson Lorenc	<b>Dan Cooney</b>
Amanda Rogerson		Kevin Waldron	Kirk Burr
			Victoria Guy
			Joseph Zaccone
			Gianna Bassford

**Bold indicates Supervisors**

Substitutes are as follows:

Kathleen Bechtle, Jennifer Carlucci, Krista DesJardin, Robyn Romano, Gina Boyles, Mike Colarusso, Kim Mitchell, Melissa Tomaini, Lisa Spano and Lindsay Krug

**4. Aides Additional Hours for NJ ASK Prep: ACTION**

Recommend the Board approve the following special education aides to work additional hours for NJ ASK Prep, effective 3/27/12 through 5/3/12:

Janet Banks, BAY - not to exceed 15 hrs.  
 Anne Marie Giannico - BAY - not to exceed 7.5 hrs.  
 Karen Simone - BAY - not to exceed 7.5 hrs.

**5. Extension of Maternity Leave: ACTION**

Recommend the Board approve an extension of the maternity leave for I.D. #5262, grade 2 teacher assigned to the Clara B. Worth School, from 4/16/12 through 6/30/12.

**6. Homebound Instructors: ACTION**

Recommend the Board approve the following staff members as Homebound Instructors for the 2011-12 school year:

Krista DesJardin  
 Kim Garbacki  
 Tracey Foster  
 Jason Miller  
 Lisa Walstrom  
 Denise Reiser  
 Tara O'Brien  
 Laurie Peters

**7. Approval of Negotiated Contract: ACTION**

Recommend the Board approve the negotiated contract for Patrick Sullivan, Supervisor of Buildings and Grounds, effective 7/1/12 through 6/30/15.

**8. Long Term Substitute: ACTION**

Recommend the Board approve the following individuals as a long term substitutes, meeting the criteria established by the Superintendent, at the rate of \$100 per diem:

<u>Name</u>	<u>In For</u>	<u>Effective</u>
Timothy Cook	I.D. #5149-BTE-Gr. 5	3/05/12-4/05/12
Danielle Hoffman	I.D. #5903-HMP-Gr. 3	5/01/12-6/11/12
Shannon Ponticelli	I.D. #6010-HMP-Gr. 1	4/24/12-6/14/12
Michele Warchol	I.D. #5262-CBW-Gr. 2	4/16/12-6/30/12 (leave extension)

**9. Appointment of Clerk: ACTION**

Recommend the Board approve the appointment of Jena Bove as a Clerk, for Health Insurance Benefits, at an annual salary of \$37,000, pro-rated, effective 4/16/12 through 6/30/13.

**10. Contract Extension:**

Recommend the Board approve the contract extension for Joseph H. Vicari, Interim Superintendent, from April 1, 2012 to May 31, 2012.

**11. Assignment Transfer: ACTION**

Recommend the Board approve the transfer of the following custodian, effective 3/12/12:

<u>Name</u>	<u>From</u>	<u>To</u>
Neil Antonelli	BTES - 2 pm - 10 pm	BAY - 1 pm - 9 pm

**12. Adjustment in Hours: ACTION**

Recommend the Board approve the adjustment in hours for the following clerical worker, effective 3/23/12:

<u>Name</u>	<u>From</u>	<u>To</u>
Tami Condit	BAY - 9 am - 2 pm HMP - 9 am - 2 pm	No change in time HMP - 9:45am - 2:45 pm

**13. Approval of Additional Work Hours: ACTION**

Recommend the Board approve additional work hours for the following bus drivers, at the hourly contractual rate of pay, effective 3/19/2012:

<u>Name</u>	<u>From</u>	<u>To</u>
Ron Coleman	4.5 hours	6.25 hours
Luanne LeVance	4.5 hours	5.75 hours

**14. Substitutes: ACTION**

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the 2011-2012 school year:

**A. Non-Instructional:**

Salvatore Bonacolta.....	Custodian
Gregory Chadwick.....	Bus Driver
Eileen Downing.....	Custodian
Heather Hoglebe.....	Summer Custodial Helper
Rachel Krauss.....	Summer Custodial Helper
Matthew Madore.....	Summer Custodial Helper
Thomas McLaughlin.....	Custodian
Robert McNulty.....	Summer Custodial Helper
Patricia Minucci.....	Custodian
Tyler Niro.....	Summer Custodial Helper
Sean Pisano.....	Summer Custodial Helper
John Sabo, Jr.....	Custodian
Kayla Sandstedt.....	Clerical Worker/Aide
Peter Tuzzo.....	Summer Custodial Helper

**B. Instructional:**

Stephanie Brosnan.....	Teacher
Helen Konz.....	Teacher
Deborah Mengotto.....	Teacher
Michelle Pandola.....	Teacher
Marguerite Penn.....	Teacher
Colleen Rentas.....	Teacher

**15. Temporary Increase in Hours:**

Recommend the Board approve a temporary increase in hours for the following Special Education aide, effective 2/15/12 through the end of the school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Evelyn Mahoney-BTE	3.5 hours daily	5 hours daily

**16. Teacher Aides Transfer:**

Recommend the Board approve the transfer of the following teacher aides:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Sharon Madore	BTE	CBW	11/17/11
Laura Hastick	BTE	CBW	02/13/12

**B. OTHER BOARD ACTION:**

**1. Homebound Instruction: ACTION**

Recommend the Board approve homebound instruction for the following students:

- a) I.D. #995563 - effective 2/3/12 through 3/2/12  
Instruction will be provided by Kim Garbacki
- b) I.D. #994889 - effective 2/27/12 for a minimum of two weeks  
Instruction will be provided by Tia DiFiore
- c) I.D. #994964 - effective 2/12/12 for a minimum of two weeks  
Instruction will be provided by Laurie Peters

**2. First Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the first reading of the following Bylaws/Regulations/  
Policies listed below: **(Available for review in Superintendent's Office)**

Policy 2415.04	Title I - District Wide Parental Involvement (Revised)
Reg 5600	Pupil Discipline/Code of Conduct (Revised)
Policy 5350	Pupil Suicide Prevention (Revised)
ByLaw 0142	Board Member Qualifications, Prohibited Acts and Code of Ethics (Revised)
ByLaw 0168	Recording Board Meetings (Revised)
Policy 6424	Emergency Contracts (Revised)
Policy 6472	Tuition Assistance (New)
Policy 8505	School Nutrition (Revised)
Policy 9180	School Volunteers (Revised)

**3. Second Reading of Bylaws/Regulations/Policies: ACTION**

Recommend the Board approve the second reading of the following Bylaws/Regulations/  
Policies listed below: **(Available for review in Superintendent's Office)**

Policy 5516	Use of Electronic Mail & Recording Devices (Revised)
Policy 1230	Superintendent's Duties (Revised)
Policy 1522	School-level Planning (Revised)
Policy 2132	School District Goals and Objectives (Revised)
Policy/Reg 5561	Use of Physical Restraint (New)
Policy 6150	Tuition Income (Revised)



- Policy 6220 Budget Preparation (Revised)
- Policy 6311 Contracts for Goods or Services Funded by Federal Grants (New)
- Policy 6820 Financial Reports (Revised)

**4. Approval of Internship: ACTION**

Recommend the Board approve the LDT/C internship for Marni Zito, for a 90 hour practicum, under the direction of Charissa Palazzo, Learning Disabilities Teacher Consultant, effective 3/10/12 through 8/31/12.

**5. Program Approvals: ACTION**

Recommend the Board approve the following English Language Arts resources:

- Journeys* by Houghton Mifflin Harcourt © 2012 for Gr. K-5
- Strategies for Writers* by Zaner Bloser © 2013 for Gr. 1-6
- Holt McDougal Literature* by Houghton Mifflin Harcourt © 2012 for Gr. 6

(These programs were selected upon the recommendation of the English Language Arts Committee to address the new Common Core Standards. Our current Language Arts program was adopted in 2005.)

**6. Approval of Jointure: ACTION**

Recommend the Board approve a transportation jointure between the Berkeley Township School District (joiner) and the Central Regional School District (host) to the Children’s Center for the 2011-2012 school year for one (1) student at a cost of \$166 per diem.

**7. Approval of Services: ACTION**

Recommend the Board approve the contract for educational services for Student I.D. #996960 provided to the Department of Children and Families, Office of Education students for the 2011-2012 school year at the per diem rate of \$65.81.

**8. Approval of Fundraiser: ACTION**

Recommend the Board approve the use of the parking lot at the Board Office for a car wash fundraiser on April 1, 2012 to support the Berkeley Twp. Educational & Environmental Program Foundation.

**9. Travel Approvals: ACTION**

RESOLVED that the Berkeley Township Board of Education approve the following travel:

<u>Name</u>	<u>Seminar/Workshop</u>	<u>Dates</u>	<u>Not to Exceed</u>
Daniel Prima	iPad Workshop for School Leaders	4/02/12	\$ 227.13
Marc Panepinto	NJASSW	4/23/12	\$ 165.59
Laura Venter	Payroll Law 2012	5/03/12	\$ 235.00

**XI. OLD BUSINESS:**

None.

**XII. NEW BUSINESS:**

None.

**XIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:**

None.

**XIV. EXECUTIVE SESSION:**

MOTION by Mr. Fulcomer, second by Mr. Tuminaro, and all in favor that the Board move into Executive Session at this time, 7:10 p.m., for the purpose of discussing personnel and negotiations as outlined under the Open Public Meetings Act. The Board will not be reconvening into Open Session following the Executive Session. The Board of Education will not take public action at this evening's Public Meeting. When, and if, the Board of Education takes action on any of the matters, the action will be disclosed to the public. Minutes will be made available when the need for confidentiality no longer exists. Therefore the Regular Meeting is adjourned at 7:10 p.m.

Respectfully submitted,

Laura Venter, CPA, RSBA, RSBO  
Business Administrator/Board Secretary