

I. CALL MEETING TO ORDER:

A Berkeley Township Board of Education Public Hearing and Regular Meeting was held on Monday, May 5, 2014, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Noriko Kowalewski, called the meeting to order at 5:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on April 10, 2014 and by posting the notice in the Bayville School, Berkeley Township Elementary School, Clara B. Worth School, H. & M. Potter School, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE:

The meeting was opened with a salute to the flag. Mrs. Kowalewski asked for a moment of silence for our military serving overseas.

III. ROLL CALL:

PRESENT: Edward Cammarato, Sal Ferlise, Keith Fisher,
Jim Fulcomer, John MacMoyle, Noriko Kowalewski,
Patrick Mooney, Stephen Pellecchia and Louis Tuminaro

ABSENT: None

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. EXECUTIVE SESSION:

MOTION by Mr. Pellecchia, second by Mr. Fulcomer, and all in favor that the Board moves into Executive Session at this time, 5:33 p.m., for the purpose of discussing personnel matters and contracts.

V. ROLL CALL:

MOTION by Mr. Pellecchia, second by Mr. Cammarato, and all in favor that the Board reconvene into Public Session at this time, 6:30 p.m.

PRESENT: Edward Cammarato, Sal Ferlise, Keith Fisher,
Jim Fulcomer, John MacMoyle, Noriko Kowalewski,
Patrick Mooney, Stephen Pellecchia and Louis Tuminaro

ABSENT: None.

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

VI. PUBLIC HEARING ON BUDGET

A. SUPERINTENDENT'S PRESENTATION ON 2014-2015 SCHOOL DISTRICT BUDGET

I would like to thank our President, Noriko Kowalewski and the entire Board of Education for their support throughout the budget process and their continuous efforts to see that all of our educational programs continue in Berkeley Township. I would also like to thank our Finance Chair, Edward Cammarato and Finance Committee Members, Sal Ferlise and Keith Fisher, as well as our Vice President, Lou Tuminaro, for working very closely with Laura. I want to thank Laura for her assistance as she guided us all throughout the very difficult budget process. Thank you, Laura Venter.

If you turn to page 2, you will see the budget highlights for the 2014-2015 school year:

Tax Impact: The owner of the average assessed home in Berkeley (\$198,500), would have NO change in property taxes as a result of this proposed spending plan.

The tax levy for 2014-2015 is \$338,350 LOWER than it was in 2010!

- Under allowable budget CAP by \$1,136,144, with a combined under CAP of \$2,493,583 over the past four budgets.
- District Administrative Costs per student are \$92 less than regional average which translates to approximately \$194,856 under regional average.
- Reductions/Efficiencies:
 - Continuation of employees' contribution of a minimum of 1.5% of salary towards health benefits cost or a percentage of the benefit, whichever is greater
 - Continuation of paid regular education preschool
- Enhancements:
 - New Behavioral Disabilities Class which will reduce the cost for out-of-district placement of students.
- Continuation of Extended School Year Program for Special Education Students.
- Continuation of Berkeley Township Police Officer in each school.
- All Guidance Counselors, Media Specialists, and Nurses still in budget.
- Taxpayers' burden reduced by \$1,335,398 of applied fund balance and \$700,000 of Maintenance Reserve and a second draw of \$365,211 from the Community Disaster Loan.

- Continuation of Full-Day Kindergarten – giving students a head start on skills in reading, writing, and math.
- Continuation of Half-Day Integrated Preschool Program
- Helping students become productive citizens. Teaching them character building traits for good citizenship.
- Assisting all staff with additional opportunities for professional development to continue to provide a high-quality education for the children of Berkeley Township.
- Giving students what they need to be competitive in a global economy. Bringing families into the schools as much as possible to recognize that “it takes a village” to educate a child.
- Gyms and All Purpose Rooms – available for use by community.

I am proud to be the Superintendent of Berkeley Schools as we continue to place children at the top of our priority list by providing top notch educational services in safe and secure schools. This is our second year with the Berkeley Township Police Department in our schools. Thank you Board of Education, Mayor Amato and Chief DiMichele for supporting the Berkeley Township Police Department initiative.

Finally, we continue to be fiscally responsible and continue to explore all avenues to generate revenue to offset costs and expenses for our taxpayers.

This concludes my 2014-2015 budget presentation.

B. PUBLIC COMMENT ON THE BUDGET

None.

MOTION by Mr. Pellecchia to adopt the 2014-2015 budget.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries

C. ADOPTION OF 2014-2015 BUDGET:

ACTION

BE IT RESOLVED to approve the school district budget for the FY 2014-15 School Year as follows:

	Budget	Local Tax Levy
Total General Fund	\$31,449,769	\$26,342,922
Total Special Revenue Fund	602,108	N/A
Total Debt Service Fund	<u>1,909,439</u>	<u>1,909,439</u>
Totals	<u>\$33,961,316</u>	<u>\$28,252,361</u>

BE IT FURTHER RESOLVED that travel expense for the 2014-2015 school year shall not exceed \$50,000. The pre-budget year maximum was set at \$52,000. As of April 30, 2014, the amount spent on travel in the 2013-2014 school year was \$23,509.

D. ADJOURNMENT OF PUBLIC HEARING ON BUDGET

VII. PRESENTATION BY DR. DECLERICO ON CURRICULUM ALIGNMENT AND ARTICULATION

Berkeley Township School District's process for reviewing curriculum and programs occurs on a regular 5 year cycle or sooner if there have been mandated changes at the state level. As part of our due diligence when examining changes to curriculum, we adhere to the following protocol:

- A committee is convened consisting of 2 teachers per grade level. The following groups are included: Special Education teachers, Basic Skills teachers, Special Area teachers, and teachers with children in the District.
- The committee studies the new mandates to become familiar with the requirements according to these mandates.
- Current research into programs, instructional techniques and best practices is conducted by the committee.
- Contact is made with a Central Regional Supervisor of Curriculum, Kevin Buscio (Language Arts) Felicya Morreale (Math). They attend meetings/ presentations as available and advise teachers on the expectations as students transition to Middle School. The Supervisors are kept aware of our decisions in program implementation and purchase of resources.
- A thorough review of the current curriculum is conducted and the committee makes recommendations based on their research and review.
- A check list is developed for what is needed to align the present curriculum.
- Resources are gathered, presentations made by publishers as the committee critiques the programs.
- A selection is made based on the pre-determined criteria.
- Recommendations are made to the Education Committee and to the Board of Education for their approval for adoption.
- Training begins on the use of the products/ resources and instructional strategies.
- Training and implementation can be done in several different ways- as a whole start (everyone begins in Sept.), rolling grade levels (k-2 begins year one, 3-4 begins year two, etc), pilot trial period for a select group of teachers.

Most recently, our Language Arts curriculum has been aligned with the Common Core Standards. We have selected a program, Journeys by Houghton Mifflin (2012) for K-5 and Holt Literature (2012) that is aligned with these Standards and a writing program, Strategies for Writers by Zaner Bloser (2013).

We are currently realigning our Social Studies curriculum and will begin a review of the Math curriculum.

We provide extensive professional development to assist teachers with the resources they are using, the new mandates, and instructional strategies. Teachers have 4 days of Professional Development in District, we are a member of ETTC at Stockton College, a professional development provider. Teachers are permitted to take workshops there and throughout the state. We have collaboration days and faculty meetings in the district where teachers meet at grade level with the Principals and Supervisors to work on their unique needs.

We meet yearly for an articulation session with Central Regional. 2 teachers from 6th Grade at Berkeley Township Elementary School join 2 Language Arts teachers and myself and 2 Math teachers from Central Regional along with Supervisors Kevin Buscio and Felicya Morreale. In addition, I see both Mr. Buscio and Ms. Morreale at the NJ Federal Program Administrators' meetings which occur on a monthly basis.

This year, we met on March 28 at Central Regional. Lisa Lapsley, Supervisor at BTE was also part of this meeting. During the Language Arts meeting, our teachers discussed the program that we have adopted and the Language Arts teachers at Central were interested in possibly looking at the same program when their adoption comes up in 2015. Both Districts are using Holt Language Arts, however, our edition is aligned with the Common Core and is a more recent edition. We also discussed the expectations for writing and research, and the importance of reading informational articles and finding text based evidence. The Language Arts block in our school district is a 2 hour block. In 7th grade, the block is 45 minutes for most students, with BSI having a 90 minute block. During the math articulation, the Central teachers reviewed their expectations for our students. Recommendations included that the students should be able to do Stem and Whiskers plots, use traditional algorithms, and be more familiar with changing fractions to decimals to percents. The BTE teachers stated that they have incorporated these expectations in their 6th grade curriculum based on last years' articulation meeting. The students coming into 7th grade have shown improvement in knowing the Multiplication tables which was a concern in previous years.

Our test scores have significantly exceeded comparable Districts in Language Arts, and Mathematics and have also exceeded NJ scores. In addition, we have had many students at all grade levels achieve a perfect score in Math.

Our open communication with Central Regional and the Ocean County and Monmouth County curriculum committees helps drive our decision making in providing what our students need to be successful.

VIII. PRESIDENT'S REPORT:

On March 20, Dr. Roselli had the ribbon cutting ceremony for the batting cages at BTES. I would like to thank all of the Board Members, the administrators and staff for coming and showing their support for this fantastic idea that Dr. Roselli had. I would also like to thank Mayor Amato and the Council for attending and showing their support as well. Since opening night I have received many phone calls--all positive comments--thanking the board for this valuable service for the residents. It is great to know when we are helping the residents in a positive way. So with that I would like to say a special thank you to Dr. Roselli for all his hard work pulling this successful project together.

This past Saturday night most of us here attended a fundraiser, the Harlem Wizards vs. Berkeley Township School District. It was held at the Pine Belt Arena in Toms River. It was such a family fun night. This fundraiser really brought the community together. It was so nice being there looking around and seeing a couple thousand people all having a great time. Again, Dr. Roselli, thank you for working hard for this community. The job you are doing really reflects through all of the successful projects, the fundraisers and the exceptional staff and administrators that we have in this district. Thank you.

IX. SUPERINTENDENT'S REPORT:

Again, I would like to thank all of the administrators and the staff for really doing a wonderful job with the Wizard event. We met last year with all of the PTAs when I first got hired as the Superintendent and we talked about having a community event and then unfortunately, Hurricane Sandy hit at the end of October and that changed all of our focus and then the unfortunate shooting at Newtown occurred also and our focus shifted again. This year with a lot of planning and a lot of time and effort from all of the staff throughout the entire district and all of the volunteers and community people it was a really fantastic event and I want to say thank you to everyone who was able to attend and assisted to make that such a successful program.

SCHOOL REPORTS

Bayville School:

- PTA had a very successful Gift Auction on Friday, April 4. Many thanks to all our volunteers.
- All art teachers in the district held an Art Show at the Berkeley Branch of the Ocean County Library. This show was dedicated to the memory of Karen Ratushny and sponsored by BTEA Pride.
- The Easter Bunny visited all classes and gave out Smencils to all the children.
- 2nd and 3rd graders attended a Family Fun Night where students and their parents learned how to reinforce language arts and math skills by playing games.

Clara B. Worth School:

- Poet Teresa Halishid visited all 4th grade students during the first week of April.
- PTA sponsored a terrific assembly for all students called Skateboard Science.
- PTA provided an Easter Egg Hunt for all students in grades preschool through 2nd.
- Ocean County Boy Scouts provided a short assembly to encourage scouting.
- Ocean County Health Department did a presentation on dental care for all 2nd and 3rd grade students.
- 4th grade students provided a fun and entertaining Arbor Day Celebration for the whole school. Thanks to the Ocean County Shade Tree Commission and JCP&L for donating two beautiful trees.

H. & M. Potter School:

- 2nd & 3rd grade students held Fitness & Nutrition Day where they learned about making healthy food choices and fitness activities such as yoga and cross fit.

- Bike Unity Tour with Berkeley Police Dept. - grades 2 & 3 – students learned about bike safety.
- Potter Pages Book Club members met author Paula Newcomer and discussed her book *The Blueberry Girl*.
- All students participated in the Barnegat Bay Blitz by cleaning up and beautifying the school grounds.
- 3rd grade students running for Student Council made campaign speeches to the entire school. The election took place on May 1st, and new officers will take their positions next year.

Berkeley Township Elementary School:

- The entire school participated in the Barnegat Bay Blitz through various clean-up projects completed around the school.
- Mrs. Maione's class has started caring for some quail eggs in her class. Check our Facebook page for updates on their progress. Hosted 51 acts in a Talent Show that was enjoyed by all parents and students in attendance.
- Participated in the Christopher Blozen Chess Tournament in Lacey with BTES winning first place in the 5/6 grade division.
- Ocean County's "Unsung Hero Dinner" - 35 students throughout Ocean County were recognized for having overcome adversity in their personal lives to become valuable members of the school community.

Mar. 20:

Open House for Batting Cages at BTES. Thank you BOE/Mayor Amato & Town Council for your support. Because of the bad weather this spring, rentals have been consistent. We have already generated \$1,000+ in revenue. We have received nothing but positive comments from teams, individuals and community.

Mar. 21:

Harlem Wizards Assembly at all 4 schools - transported players – kids loved them.

April 2, 3, 4:

Kindergarten registration - Berkeley Recreation Center.

April 7:

Lt. Gov. Kim Guadagno read to students at Bayville School. She loved our students, staff and school.

April 8:

Superintendent's Roundtable Meeting - Georgian Court.

April 12-20:

Spring recess.

April 21:

Visited all 4 schools upon return from Spring recess.

April 24:

Administrative Meeting. Beachwood/Berkeley Fire. Thank you staff/parents for arranging a smooth pick-up of all children during a very frightening day for all residents. Thank you Mayor Amato and Chief DiMichele for your leadership and guidance to our school district.

April 25:

Christopher Blozen Chess Tournament - Lacey Fire House - Berkeley students participate on a yearly basis.

April 28:

Student Council speeches at HMP with Sal Ferlise. Outstanding job by children.

April 29:

CBW Grade 4 Concert. Great job students & Janet Beck.

April 30:

Met with Anthony Fitzpatrick, NJDOE representative, at HMP with Administrators to discuss impact of AchieveNJ. NJDOE looking for feedback from NJ Schools.

May 1:

Administrative Meeting

May 2:

Supervisor's Meeting

May 3:

Harlem Wizards - Pine Belt Arena.

X. PUBLIC DISCUSSION ON AGENDA ITEMS:

None.

XI. COMMITTEE REPORTS:**1. Education/Policy: Patrick Mooney, Chairperson**

No report.

2. Personnel & Negotiations: Steve Pellechia, Chairperson.

The Committee met this evening and recommend affirmative action be taken on contracts on Agenda.

3. Buildings & Grounds/Cafeteria/Transportation: Sal Ferlise, Chairperson**Bayville School**

Mrs. Guinan showed me the following:

- Boy's bathroom gutted and rebuilt—Fine job.

- Gym Floor near Exit Door #9
 - Some of the 3” pieces of flooring placed at the entrance of the gym have collapsed.
 - Spaces between boards too great.
- Contractor must return to make the proper adjustments to both floors. He came May 1, 2014 and inspected the gym at Bayville School only. I never saw the man. He must come back to inspect the floor at BTES.

BTES

- Patio in the rear of the building very nicely done.
- Lisa Lapsley showed me the gym. I am sorry to say that there is no improvement in the floor.
 - Spaces between boards are too great.
 - Some boards at different levels, so this is a tripping hazard.

H. & M. Potter School

- The maintenance man “Tom” showed me the new refrigeration unit. The unit is in operation, and the food will be transferred into the unit.
- Two concrete slabs were poured in the rear of the building
 - One under the refrigeration unit
 - One at the drainage basin

4. Finance: Edward Cammarato, Chairperson

I would like to thank members of the Finance Committee, Sal Ferlise and Keith Fisher, as well as Mr. Pellecchia and Mr. Tuminaro who were able to join us to give us a more holistic view of the budget. I want to personally thank our Business Administrator and Superintendent for the tireless hours that they put into this budget. As Dr. Roselli pointed out, I am new to this board, but I am not new to finance, and I am certainly not new to risk management, but when you come from Corporate America and then you walk into a board meeting and the Business Administrator says you can't do that, it's a State law, you have to spend that because the State of New Jersey says you have to--in finance that doesn't sit well with me. Not that I am always looking to cut the budget but I want to make sure there's efficacy in it, and it amazes me how the State of New Jersey says you have to spend a certain amount of money because if you don't, in its opinion, you are not properly educating your children in your community, and I don't see how they make that leap, but I think we have a remarkably efficient community, and we are remarkably efficient for four schools, and we have a budget to prove it. This is a wonderful budget, and I want thank everyone on the board and certainly on the Finance Committee for the time that they have put into it. We could not have done it without our Business Administrator or Superintendent coming and giving us new ideas and looking for ways to not only save money but spend money more wisely in other areas. As the Superintendent pointed out earlier, we have an enhancement of a new behavioral disabilities class and that's very exciting. I am very happy to see that we are able to bring things like that on and continually offer support to our teachers and administrators in all four buildings. With that, I would also like to thank all of the principals and supervisors of all four schools since they are present here this evening. Thank you for your time and your dedication. I am sure you wouldn't want to trade shoes with me, and I certainly wouldn't want to trade shoes with you. I have a lot of respect and empathy for what you do, and we want to make sure you not only have the time and the resources, but you also have the ethics that go along with this budget where, at the end of the day, you can say that the Board has given you a good budget

to work with and you are going to more than meet us half way, so I would like to personally thank you for your dedication. Again, I would like to thank the entire board for helping a new board member manage through the State laws and requirements of what you can and can't do and keeping me out of trouble when I would send communications. I also learned that there are a lot of hoops you have to jump through there as well.

The Finance Committee has met more than four times since my election. At the most recent meeting, we reviewed the current budget.

The bills lists were also reviewed and approved for payment.

We also reviewed and approved purchase orders number 14-01396 through 14-01603 totaling \$701,553.93.

5. Consolidated Shared Services: John MacMoyle, Chairperson

No report.

6. School Safety: Keith Fisher, Chairperson.

No report.

I do, however, want to comment on the Unsung Hero Awards which I attended at Frog Pond Elementary School. The Unsung Hero Awards are for students who go above and beyond every day without recognition. Many of the students have a disability that they push through to succeed every day. I attended the event with Mr. Burr and Ms. Sanchez. We were there with Ryan Gerber from BTES. It was a very special night with his family and his little brother was there and it was very cool to watch the interaction. It was a night filled with stories from other unsung heroes from all of the other schools in Ocean County. I truly enjoyed being there and hearing inspirational stories of the children. I would like to thank Mr. Burr and Ms. Sanchez for their professionalism by staying to the very end. As the other schools made their presentations, they went back to the table and then got up and left. We were one of the first schools to do our presentations, but we stayed to the very end. I found it amazing that other school districts got up and left, but Mr. Burr and Ms. Sanchez stayed there the whole entire time. I could not be prouder to be part of this school district and this Board.

7. Alternate Energy Committee, Lou Tuminaro, Chairperson

The Committee held a meeting on Wednesday, April 23, and we are still waiting for correspondence from the contractor to review and discuss with our attorney. We will be doing that at our next meeting. The re-roofing of H. & M Potter School will be discussed later as part of the Business Administrator's Agenda.

8. Fair School Funding: Jim Fulcomer, Chairperson

Board Members Noriko Kowalewski, John MacMoyle, Jim Fulcomer and Sal Ferlise met this evening. If the Fair School Funding Act (the "FSFA") were adopted the Berkeley Township School District would receive an increase in state aid of \$17,492,700. That would greatly reduce the property taxes in our community. The results have come in from

our survey regarding the FSFA. Of the 37 school districts that replied, 81% said they were in favor of the FSFA. Many school boards may not be familiar with this legislation. The Committee unanimously recommends that the Board direct the Board Secretary to invite Senator Doherty, the author of the FSFA, to make a presentation on the FSFA at a regular school board meeting that he can attend. The Committee also recommends that the Board direct the Board Secretary to invite all Ocean and Monmouth County School Boards, Business Administrators, Superintendents, Mayor Amato, Town Council and our legislative delegation to attend the presentation.

MOTION by Mr. Fulcomer to accept the three recommendations of the Fair School Funding Committee.

SECOND by Mr. MacMoyle.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

XII. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items A1 – A14 be approved.

SECOND by Mr. Tuminaro

ROLL CALL VOTE: (9 Ayes, 0 Nays, 2 Abstains – Mr. Fisher on Items 5 and 9; Mr. MacMoyle on Items 5, 9 and 11). Motion carries.

A. PERSONNEL RESOLUTIONS:

1. Revised Retirement Date:

ACTION

Recommend the Board approve a revised retirement date for Karen Simone, Teacher Aide assigned to the Bayville School, from 6/20/14 to 6/30/14 due to additional days added for snow closings.

2. Leave(s) of Absence:

ACTION

a) I.D. #5480-Clerical Worker-CBW:

Medical leave to start 3/11/14 and continue through 3/21/14.

b) I.D. #5489-Psychologist-CST:

Unpaid medical leave to start 4/4/14 and continue through 4/11/14.

c) I.D. #5895-Psychologist-CST:

Maternity leave to start 4/21/14 and continue through 12/12/14.

d) I.D. #4238-Clerk Typist-Trans:

Medical leave to start 4/10/14 and continue through 5/23/14.

e) I.D. #5402-Gr. 5-BTE:

Maternity leave to start 5/16/14 and continue through 11/28/14.

f) I.D. #5546-Gr. 5-BTE:
Maternity leave to start 6/6/14 and continue through 11/28/14.

3. Approval of Long Term Substitutes: ACTION

Recommend the Board approve the following individuals as long term substitutes, meeting the criteria established by the Superintendent, at the rate listed (start and end dates are subject to change):

<u>Name</u>	<u>In For</u>	<u>Effective</u>	<u>Rate</u>
Mary Freudenberg	I.D. #5738-Kdg.-HMP	04/21/14-01/02/15	\$100 per diem
Bethany Wozniak	I.D. #5402-Gr. 5-BTE	05/16/14-06/30/14	\$100 per diem
Jean Marie Stefanacci	I.D. #5895-Psych.-CST	04/21/14-12/12/14	\$ 72 per diem*

*Intern rate with Master's degree

4. NJ ASK Prep Substitutes: ACTION

Recommend the Board approve the following staff members as substitutes for the NJ ASK Prep Sessions to be held after school, at the rate of \$62.42 per session, retroactive to 3/20/14:

Carolyn Anderson - BAY
Janet Sullivan - BTE

**5. Reappointment of Non-Tenured Administrators & Teachers/
CST Staff: ACTION**

Recommend the Board approve the reappointment of the non-tenured administrators & teachers/CST staff for the 2014-15 school year as per the negotiated contract. **(Attachment S-a)**

**6. Reappointment of Tenured Administrators/Business
Administrator: ACTION**

Recommend the Board reappoint the tenured administrators and the business administrator for the 2014-15 school year as per the negotiated contract. **(Attachment S-b)**

7. Reappointment of Tenured Teaching/CST Staff: ACTION

Recommend the Board reappoint the tenured certificated teaching/CST staff for the 2014-15 school year as per the negotiated contract. **(Attachment S-c)**

8. Reappointment of Non-Instructional Staff: ACTION

Recommend the Board reappoint the non-instructional staff for the 2014-15 school year as per the negotiated contract. **(Attachment S-d)**

- a) Administrative Office Staff
- b) Secretarial/Clerical Staff
- c) Technology Staff
- d) Bus Attendants/Teacher/School Aides
- e) Food Service Workers
- f) Buildings & Grounds/Transportation Supervisors
- g) Custodial Staff
- h) Maintenance Staff
- i) Mechanics
- j) Bus Drivers/School Messenger

9. Renewal of Contracts: ACTION

- a) Recommend the Board approve the contract for the Business Administrator/Board Secretary for the 2014-2015 school year, pending approval by the County Superintendent.
- b) Recommend the Board approve the Mechanics negotiated contract for the 2014-2017 school years.

10. Approval of Maintenance Repairer: ACTION

Recommend the Board approve the appointment of Gary Frustieri as a full-time Maintenance Repairer (electrical heating & air conditioning) assigned to the district, at a pro-rated annual salary of \$38,000, effective May 16, 2014 through June 30, 2014.

11. Approval of Stokes Chaperones: ACTION

Recommend the Board approve the following staff members as Stokes Chaperones for the class trip scheduled for June 9-11, 2014:

BAY	CBW	HMP	BTES
Jackie Gravely	Peg Crawford	Brandon Keats	Joe Zaccone
Nina Britton	Tracey Jarossy	Kevin Waldron	Melissa Puri
Jackie Wright	Mark Troccola	Mike Colarusso	Lauren Roth
Jennifer Carlucci		Melissa Whitworth	Lisa Spano
		Jason Miller	Katie Sanchez
			Luke Hurley
			Kim Mitchell
			Dan Cooney
			Cathy MacMoyle
			Bonnie Bednarz
			Ann Hensel
			Diane Skowronski
			Marie Taylor
			Christina Leifert
			Vicki Figurelli*

			John LaRose♦
			Kathy Palagonia
			Mike Conforti
			Scott Selby-DARE
			Steve Rieder-Adm.
			Kirk Burr-Principal

*Assigned as a one-on-one aide.

♦Family member attending as a volunteer.

12. Internship rates:

ACTION

Recommend the Board approve the following rates for interns who substitute in the district through the Child Study Team:

Internship with Bachelor’s degree: \$60 per diem

Internship with advanced degree: \$72 per diem

13. Summer Custodial/Technology Helpers:

ACTION

Recommend the Board approve the following individuals as Summer Custodial/Technology Helpers for the 2014-15 school year:

Matthew Madore

T. J. Helm

Robert McNulty

Tori Hogrebe

Tyler Niro

Taylor Hogrebe

Lorenzo Negron

Rachael Krauss (Tech. Helper)

Christopher Mitchell

Ernesto Suarez (Tech. Helper)

14. Substitutes:

ACTION

Recommend the Board approve the following individuals as substitutes for the assignments listed below during the 2013-2014 & 2014-2015 school years:

a. Non-Instructional:

Harmony FogleAide

Evan GincelAide

Kenneth Guzzo, Sr Custodian

Mercado A. Manuel Custodian

Joseph PfeifferBus Driver

Jaime PoggioliAide

Alyssa RappleyeaAide

Cynthia SmentkowskiAide

Thomas Venter Custodian

Samantha WilliamsAide

Jodi WoermerAide/Clerical Worker

Note - All substitute aides approved by the Board will also be able to substitute as bus/school/teacher aides.

b. Instructional:

- Nicole CasertaTeacher
- Vincent DeMuro, JrTeacher
- Harmony FogleTeacher
- Evan Gincel.....Teacher
- Jaime Poggioli.....Teacher
- Alyssa Rappleyea.....Teacher

MOTION by Mr. Tuminaro that upon recommendation of the Superintendent Items B1 – B5 be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

B. OTHER BOARD ACTION:

1. Homebound Instruction: ACTION

Recommend the Board approve Homebound Instruction for the following student for a minimum of two weeks:

I.D. #997905 - eff. 2/18/14 - Instruction will be provided by Justin Mannarino

2. Out-of-District Placement: ACTION

Recommend the Board approve the following student to attend an out-of district placement for the 2013-2014 school year:

I.D. #997905 - New Road School - effective 3/31/2014

3. Additional School Trips: ACTION

Recommend the Board approve the following additional school trips for the 2013-2014 school year:

- AMC Seacourt Pavillion Movie Theater, Toms River, NJ
- Bullseye Archery, Baywick Plaza, Bayville, NJ
- Cedar Creek School, 220 Western Blvd., Lanoka Harbor, NJ

4. Program Approval: ACTION

Recommend the Board approve the Bridge Summer Program being offered through the Berkeley Township School District at \$70 per child per session from 9 am-3 pm for three (3) sessions as follows:

- Week 1: June 30 - July 03
- Week 2: Aug. 18 - Aug. 21
- Week 3: Aug. 25 - Aug. 28

5. Revised School Calendar for 2013-14: ACTION

Recommend the Board approve the **revised** school calendar for the 2013-2014 school year due to snow days. (**Attachment S-e**)

XII. BUSINESS ADMINISTRATOR’S AGENDA:

MOTION by Mr. Fulcomer that upon recommendation of the Business Administrator Items 1 – 7 be approved.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 3 Abstains – Mr. Fisher on Items 1c. and 3; Mr. MacMoyle on Items 1c. and 3; Mr. Mooney on Item 1c). Motion carries.

1. Minutes: ACTION

- a. RESOLVED that the Minutes of the Regular Board Meeting held on March 18, 2014 be approved. (**Attachment B**)
- b. RESOLVED that the Minutes of the Executive Session held on March 18, 2014 be approved. (**Attachment B-a**)
- c. RESOLVED that the Minutes of the Special Meeting held on March 24, 2014 be approved. (**Attachment B-b**)

2. Payment of Bills: ACTION

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (Attachment B1) dated March 20, 2014.....	\$ 399,845.00
Bills List (Attachment B2) dated April 4, 2014.....	\$ 347,389.57
Bills List (Attachment B3) dated May 5, 2014.....	\$ 845,871.83
Purchase Order Report (Attachment B4) listing purchase orders numbered 14-01396 through 14-01603 totaling.....	\$ 701,553.93

3. Payroll Approval: ACTION

BE IT RESOLVED that the monthly payroll be approved:

Payroll – February 2014.....	\$1,836,306.51
Payroll – March 2014.....	\$1,841,797.45

4. Appropriation Transfers: ACTION

BE IT RESOLVED that the Appropriation Transfers for the months of February 2014 and March 2014 to the 2013-2014 budget be approved. **(Attachments B5 and B6)**

5. Board Secretary's Report: ACTION

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of February 28, 2014 and March 31, 2014, after review of the Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachments B7 and B8)**

6. Report of the Treasurer of School Monies: ACTION

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended February 28, 2014 and March 31, 2014, and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachments B9 and B10)**

7. Travel Approvals: ACTION

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Patrick Sullivan	Porous Pave Certification Class	4/28/14	\$99.00
Linda McPartlin Barbara Pinheiro	The Habits of Happy People; Seminar for Health Professionals	5/14/14	\$158.00 (2@\$79)
Keith Fisher	Leadership Training for Sustainable Schools (Travel to Stockton College)	5/15/14	\$15.00
Nicole Langer Helen Pecelli Michelle Thompson	Motivate Your Unmotivated Learners	5/16/14	\$687.00 (3@\$229)

MOTION by Mr. Tuminaro that upon recommendation of the Business Administrator Items 8 – 19 (excluding Item 9) be approved.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 1 Abstain – Mr. Fulcomer on Item 16). Motion carries.

8. EIRC Consortia Agreement: ACTION

Recommend that the Berkeley Township Board of Education agree to enter into an Inter-local Agency/Shared Service Agreement/Consortia with the Educational Information & Resource Center (“EIRC”) wherein EIRC will provide products and services to the Berkeley Township Board of Education pursuant to 40A:65-1 et. seq. of the Uniform Shared Services and Consolidation Act and Title 18A:6-95-1.

9. Termination of Participation in State Health Benefits Program and School Employees’ Health Benefits Program: ACTION

RESOLVED, that the Berkeley Township Board of Education hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan and/or Dental coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees’ Health Benefits Program (N.J.S.A. 52:14-17.25 et. Seq.) for all of its active and retired employees.

We shall notify all active employees of the date of their termination of coverage under the program.

We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees’ Health Benefits Commission.

10. Appointment of Food Service Management Company: ACTION

WHEREAS, Berkeley Township Board of Education pursuant to requirements of Title 18:18A-4 advertised Requests for Proposal for Food Service Management Services;

WHEREAS, proposals were due April 11, 2014 at the Board Office; and

WHEREAS, the proposals have been reviewed.

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Township Board of Education does hereby appoint Sodexo for 2014-2015 with the following fees and pricing:

General Support Services Allowance:

District shall pay Sodexo a General Support Services Allowance equal Thirty Five Thousand Dollars \$35,000.00 for the 2014-2015 contract year, payable in Ten equal installments of Three Thousand Five Hundred Dollars \$3,500.00, September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Management Fee:

District shall pay Sodexo a Management Fee in an amount equal to Fifty Six Thousand Dollars \$56,000.00 per year payable in Ten equal installments of Five Thousand Six Hundred Dollars \$5,600.00, September through June for the 2014-2015 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Surplus Guarantee:

Sodexo guarantees that District shall receive a Surplus of Twenty Six Thousand and Seventy Five Dollars (\$26,075.00) for the 2014-2015 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

Prices:

Breakfast – Paid: \$1.60, Reduced: \$.30; Lunch – Paid: \$2.50, Reduced: \$.40; Milk \$0.50

11. Bio-Security Agreement:**ACTION**

Recommend that the Berkeley Township Board of Education approve the Food Service Biosecurity Management Plan dated January 2014 in compliance with N.J.A.C. 2:36-1.

12. Professional Appointments:**ACTION****a. Board Attorney:**

Recommend the Berkeley Township Board of Education appoint Berry, Sahradnik, Kotzas & Benson, P.C as board attorneys for the 2014-2015 school year at an hourly rate of \$140, plus reimbursable costs.

b. Auditor:

Recommend the Berkeley Township Board of Education appoint Holman & Frenia, P.C., as auditors for the 2014-2015 school year at an annual rate not to exceed \$30,000.

c. School Insurance Agent:

Recommend the Berkeley Township Board of Education appoint John Hill Agency as school insurance agent for the 2014-2015 school year.

d. School Health Insurance Brokerage:

Recommend the Berkeley Township Board of Education appoint Connor Strong & Buckelew as the health insurance broker for the 2014-2015 school year.

13. Buses for Summer Recreation Program: ACTION

Recommend the Board approve the use of seven district school buses (#4, 5, 11, 12, 21, 22, 27) for the Berkeley Township Summer Recreation Program for July – August 2014.

14. Jointure Contract: ACTION

Recommend the Board approve a transportation jointure between Berkeley Township Schools (joiner) and Central Regional (host) to transport one student (I.D. #997905) to attend New Road School from March 31, 2014 through June 24, 2014, cost to be determined.

15. Surplus Vehicles: ACTION

WHEREAS, the following vehicles are no longer operational and have no monetary value:

<u>Year/Make/Model</u>	<u>Vin No.</u>	<u>Value</u>
1999 Bluebird Van	1FDSE37F0XHC35706	\$0
1999 Ford Van	1FDSE37F2XHC35707	\$0

BE IT RESOLVED, that the Berkeley Township Board of Education gives the Business Administrator authority to dispose of said vehicles.

16. ACES Bid Award: ACTION

Recommend the Berkeley Township Board of Education approve the Alliance for Competitive Energy Services (ACES) bid award for natural gas services to South Jersey Energy Company for a seven-month term beginning June 1, 2014.

17. Rescind FEMA Community Disaster Loan Payoff: ACTION

WHEREAS, at the February 18, 2014 Board of Education meeting, the Board of Education authorized the Business Administrator to pay off the full principal balance and accrued interest of the Community Disaster Loan.

NOW, THEREFORE, BE IT RESOLVED, that the foregoing resolution be rescinded.

18. Receipt of Bids for Re-Roof of H. & M. Potter School: ACTION

RESOLVED that the Berkeley Township Board of Education acknowledge receipt of the following bids at the bid opening on May 2, 2014, at 2:00 p.m. in the Board Office for the Re-Roof of H. & M. Potter School in Bayville, New Jersey, as follows:

Company	Amount
Noble Roof & Sheet Metal	\$858,745
U.S.A. General	888,000
Patriot Roofing	916,000
Union Roofing	918,000
D.A. Nolt, Inc.	929,913

19. Rejection of Bid for Re-Roof of H. & M. Potter School: ACTION

WHEREAS, on May 2, 2014 the Board of Education received bids for the project entitled, "Proposed Roof System at H. & M. Potter School" (hereinafter the "Project"); and

WHEREAS, the lowest bid substantially exceeds the Board of Education's appropriation for the goods or services.

NOW, THEREFORE, BE IT RESOLVED by the Berkeley Township Board of Education, State of New Jersey, as follows:

All bids received on the Project are hereby rejected in accordance with the provisions of N.J.S.A. 18A:18A-22.

MR. TUMINARO: I have a question on Item 9. Are we just voting on notifying the employees of the change?

MRS. VENTER: The district is looking at moving from Horizon through State Health Benefits to Horizon standalone. The union had requested that the resolution be held so they can further look into it and make sure they feel comfortable with the change, although I did receive a letter from Scott Davenport, our broker, just prior to this meeting, that stated there would be no increase toward dental or vision contribution under this move and I think that was one of their biggest concerns.

MR. FULCOMER: In their contract aren't we obligated to keep the State Health Benefits Program unless the union agrees to it.

MRS. VENTER: The requirement in law is that we provide equal to or better than coverage. It is actually the board's discretion on the vendor but it has to be equal to or better than.

MR. FULCOMER: So there is nothing to restrict us from making the move and you are certain that if we make that move, our employees are not going to suffer

MR. SAHRADNIK: Right now what I heard is that you are holding that resolution—you are not going to be voting on Resolution #9.

MR. FULCOMER: It would be nice to know ahead of time before you vote on this in the future what the facts are.

MRS. VENTER: The union has asked for additional time to look at it, and I think that the board or the committees that looked at it earlier agreed to that.

MR. FULCOMER: On Number 17, rescinding the FEMA CDL payoff, I think I know the answer to the questions. There are two questions I have actually. First, why are we rescinding the payoff and second, where will this money be placed in our budget

MRS. VENTER: The money is placed on a revenue line account in the budget. If you look at your budget, there is a revenue line "CDL." It is not specifically designated for anything. It is part of the overall money that the Board brings in and pays for general fund expenditures.

MR. FULCOMER: When will this money be available to spend or use to pay off the loan?

MRS. VENTER: You are talking about the new money that is coming in in 14-15 school budgets?

MR. FULCOMER: I am talking about the payoff that we are rescinding.

MRS. VENTER: The Board made it perfectly clear to me that they were not interested in paying off the \$365,000 that they had originally wanted to pay off. It they paid it off, then it would basically close the loan and not be able to take additional money. In the development of this year's budget, the Board chose to take an additional \$365,000.

MR. FULCOMER: So we are not going to pay it off because if we do we wouldn't be able to access money in the future? Is that what you are saying?

MRS. VENTER: I can't say that for sure that you would or would not be allowed to take additional monies but it was made perfectly clear to me that the Board did not want to pay it off. I believe that the Mayor expressed an interest that he did not want us to pay it off and would appreciate if the District could make a second draw on that loan.

MR. FULCOMER. Okay. I just wanted an explanation.

X. OLD BUSINESS:

None.

XI. NEW BUSINESS:

Board President, Noriko Kowalewski recommends cancelling the May 20, 2014 Board Meeting.

MOTION by Mr. Fulcomer to accept the recommendation of Board President Noriko Kowalewski.

SECOND by Mr. Tuminaro.

ROLL CALL VOTE: (9 Ayes, 0 Nays, 0 Abstains). Motion carries.

XII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:

None.

XIV. ADJOURNMENT:

Meeting adjourned by Mrs. Kowalewski at 7:30 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Laura Venter', written over a horizontal line.

Laura Venter, CPA, RSBA
Business Administrator/Board Secretary