

I. CALL MEETING TO ORDER

A Berkeley Township Board of Education Regular Meeting was held on Wednesday, May 1, 2019, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, NJ. Mrs. Bacchione called the meeting to order at 5:45 p.m. Adequate notice of this meeting was given by publication in the Asbury Park Press on April 22, 2019 and April 27, 2019 and by posting the notice in all district schools, the District website, Office of the Board of Education, and the Berkeley Township Municipal offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE

The meeting was opened with a salute to the flag and a moment of silence on the passing of former student, Carly Fetzer.

III. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. MacMoyle, Mrs. Shedlock, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Fisher, Mr. Guarascio and Mr. Pellecchia

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Matt Thompson, Acting Board Attorney

The Board left the stage for a presentation.

IV. PRESENTATION

Dr. Zito gave a presentation on NJ ESSA (Every Student Succeeds Act)

V. PUBLIC HEARING ON BUDGET

A. SUPERINTENDENT'S PRESENTATION ON 2019-2020 DISTRICT BUDGET

Dr. Roselli gave a presentation on the 2019-20 Budget. **(Attachment 1)**

Mr. Pellecchia arrived at 5:51 p.m.

The Board returned to the stage.

B. ROLL CALL

PRESENT: Mr. Bowens, Mr. Cammarato, Mr. MacMoyle, Mr. Pellecchia,
Mrs. Shedlock, Mr. Ytreboe and Mrs. Bacchione

ABSENT: Mr. Fisher and Mr. Guarascio

ALSO PRESENT: Dr. James Roselli, Superintendent
Laura Gingerelli, CPA, Business Administrator/Board Secretary
Matt Thompson, Acting Board Attorney

C. PUBLIC COMMENT ON THE BUDGET

None

D. ADOPTION OF 2019-2020 BUDGET

MOTION by Mrs. Shedlock that the 2019-20 Budget be approved.

SECOND by Mr. Cammarato

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

BE IT RESOLVED to approve the school district budget for the 2019-20 School Year as follows:

| | Budget | Local Tax Levy |
|----------------------------|------------------|-----------------------|
| Total General Fund | \$34,630,384 | \$29,100,000 |
| Total Special Revenue Fund | 5,030,908 | N/A |
| Total Debt Service Fund | <u>1,964,625</u> | <u>1,964,625</u> |
| Totals | \$41,625,917 | \$31,064,625 |

BE IT FURTHER RESOLVED that the Board will transfer \$236,520 from Emergency Reserve to fund health benefits increases; and

BE IT FURTHER RESOLVED that travel expense for the 2019-20 School Year shall not exceed \$70,000.

E. ADJOURNMENT OF PUBLIC HEARING ON THE BUDGET

MOTION by Mrs. Shedlock to adjourn the Public Hearing on the Budget at 6:05 p.m.

SECOND by Mr. Cammarato.

All in favor

VI. PRESIDENT'S REPORT

Good evening everyone. Happy May. There is light at the end of the tunnel, summer will soon be upon us. Hope everyone had a wonderful spring break.

I had the honor of attending the DARE graduation on March 28th, along with Vice President, Mr. Cammarato. Many esteemed guests attended including former superintendent of Berkeley Township schools, Freeholder Joe Vicari, Mayor Carmen Amato, Chief Karen DiMichael, Officer Santucci, Ocean County Prosecutor Bradley Billhimer, Berkeley Township Councilman John Bacchione, Council Women Sophia Gingrich and Judy Noonan, and the Chief of Pine Beach police. Thank you to Dr. Roselli and Mr. Prima and a special thank you to Officer Selby for all his hard work and dedication in leading our youth to make the right choices.

The board has been working diligently with the Superintendent to prepare for the 2019-20 school year as you will hear in tonight's committee reports.

This concludes the Presidents report. Thank you.

VII. SUPERINTENDENT'S REPORT

Dr. Roselli read the Superintendent's Report. (**Attachment 1**)

VIII. PUBLIC DISCUSSION ON AGENDA ITEMS

None

IX. SUPERINTENDENT'S AGENDA

MOTION by Mr. Cammarato that upon recommendation of the Superintendent Items A1-A15 be approved.

SECOND by Mr. Pellecchia

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstain) Mr. MacMoyle on Items 5, 9 and 13 and Mrs. Bacchione on Item 3a. Motion carries.

A. PERSONNEL RESOLUTIONS**1. Retirement/Resignation**

Recommend the Board accept the retirement/resignation of the following staff members:

| Name | Position | Effective | Reason |
|-----------------------|-----------------------|------------------|---------------|
| a) Mary Ellen King | Aide - BTE | 6/30/19 | Retirement |
| b) Neil Antonelli | Custodian - CBW | 7/1/19 | Retirement |
| c) Carol Cerbo | Bus Aide - District | 5/1/19 | Retirement |
| d) Catherine DeVinney | Bus Driver - District | 5/1/19 | Retirement |

2. Rescind Appointment

Recommend the Board **rescind** the appointment of Employee I.D. #6804, effective 4/19/19.

3. New Hire(s)

Recommend the Board approve the following new hire(s), in the positions listed:

| Name | Position/School | Effective | Salary |
|----------------------|--|------------------|---------------|
| a) Brian Bacchione | Bus Driver - District 6:15 am-9:45 am; 1:30 pm-4:45 pm Total hours: 6.75/daily | 5/2/19 | Contractual |
| b) Cindylynn Kuch | Cafeteria Aide - CBW 10:45 am - 1:15 pm | 5/2/19 | Contractual |
| c) Danielle Perez | BAY - Teacher - PS | 9/1/19 | Step 1 - BA♦ |
| d) Jacqueline Matteo | BAY - Teacher - PS | 9/1/19 | Step 1 - MA♦ |
| e) Daniella Pineno | BAY - Teacher - PS | 9/1/19 | Step1 - BA♦ |
| f) Jillian Parry | BAY - Teacher - PS | 9/1/19 | Step 1 - MA♦ |
| g) Carly Komorowski | CBW - Teacher - PS | 9/1/19 | Step 1 - MA♦ |
| h) Alyssa Mancini | CST - Social Worker - PS | 9/1/19 | Step 1 - MA♦ |
| i) Kaitlin Coghlan | CBW - Teacher - PS | 9/1/19 | Step1 - MA♦ |

♦ Paid through PEA (Preschool Expansion Aid)

4. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- a) I.D. #4770-Custodial-HMP:
Extension of medical leave of absence from 4/8/19 and continue through 4/18/19.
- b) I.D. #4344-Cafe-BS:
Extension of medical leave of absence from 3/28/19 and continue through 5/8/19.
- c) I.D. #6744-Teacher-CBW:
Unpaid maternity leave of absence to start 9/3/19 and continue through 10/31/19.
- d) I.D. #5462-Teacher-BAY:
Unpaid FMLA leave of absence to start 3/12/19 and continue through 6/12/19.
- e) I.D. #5248-Clerical Worker-Adm. Off.:
Extension of medical leave of absence from 4/15/19 and continue through 4/18/19.
- f) I.D. #6656-A.P.-HMP:
Maternity leave of absence to start 8/1/19 and continue through 10/31/19.
- g) I.D. #5525-Aide-HMP:
Medical leave of absence to start 5/20/19 and continue through 6/30/19.

5. Transfers/Reassignments

Recommend the Board approve the following transfers/reassignments for the 2019-2020 school year at the contractual rate of pay, effective 9/1/19:

| Name | From | To |
|-----------------------|-------------------------------|----------------------------------|
| a) Dana Reuning | HMP - Teacher Aide (full day) | HMP - PS Teacher Step 1 - BA↕ |
| b) Ariel Clark-Maffia | CBW -Teacher Aide (full day) | CBW - PS Teacher Step 1 - BA↕ |
| c) Ashley Voorhees | BAY - PS | BTE - Gr. 6 |
| d) Catherine MacMoyle | BTE - BSI - Gr. 5 | BTE - Gr. 5 |
| e) Diane Steller | BTE - Gr. 6 | BTE - BSI - Gr. 5 |
| f) Josephine Leake | BTE - Gr. 6 | BTE - Gr. 5 |

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| | | |
|-----------------------------|----------------------|-------------------------------|
| g) Patricia Robinson | BTE - Gr. 5 | BAY - PS♦ |
| h) Lisa Maione | BTE - Gr. 6 | HMP - PS♦ |
| i) Melissa Tomaini | BTE - LLD- Gr. 6 | BTE - RR - Gr. 6 |
| j) Hanna Wiczorek | BTE - RR - Gr. 5 | BTE - LLD - Gr. 6 |
| k) Joan Jeffers | BTE - RR - Gr. 6 | BTE - RR - Gr. 5 |
| l) Jennifer Sansone | BTE - LLD - Gr. 5 | BTE - ICS - Gr. 5 |
| m) Heather Melanson | BTE - Gr. 5 | CBW - Gr. 1 |
| n) Jesica Iannuzzi | BTE - LLD - Gr. 6 | HMP - PSD |
| o) Jessica Burlew | HMP - PS | CBW - PS♦ |
| p) Melissa Whitworth | HMP - Gr. 1 | HMP - MD-2 - Gr. 3/4 |
| q) Nancy Ushock | HMP - LLD - Gr. 3 | BTE - LLD - Gr. 6 |
| r) Lauren Frank | HMP - PS (AM) | HMP - PS♦ |
| s) Anna McDowell | HMP - ICS - Gr. 1/4 | HMP - ICS - Gr. 3 |
| t) Danielle Stesner | HMP - ICS - Gr. 2 | HMP - Gr. 2 |
| u) Teri Felumero | HMP - Kdg. | HMP - PS♦ |
| v) Jaime Poggioli | HMP - LLD - Gr. K/1 | HMP - Gr. 1 |
| w) Jennifer Coletti | HMP - Gr. 2 | HMP - Kdg. |
| x) Sara Yost | HMP - PS♦ | HMP - PSD |
| y) Kristen Kane | HMP - MD-2 - Gr. 3/4 | HMP - LLD - Gr. 3 |
| z) Kathleen Breden | CBW - PSD - AM/PM | CBW - PS♦ |
| aa) Danielle Austin | CBW - Gr. 1 | District PS Master Teacher♦ |
| bb) JoAnn Donachy | District Kdg. Coach | District P.I.R.T. Specialist♦ |
| cc) Emily Rodriguez | BTE - ICS - Gr. 5 | BTE - LLD - Gr. 5 |

♦Paid through PEA (Preschool Expansion Aid)

6. Substitutes

Recommend the Board approve the following substitute(s) for the assignment(s) listed for the 2018-2019 school year:

| Name | Position |
|------------------------|------------------------------|
| a) Marissa Cavaletich | Teacher/Nurse |
| b) Jamie Corrigan | Teacher |
| c) Charlene Cox | Bus Attendant |
| d) Ashley DellaPietro | Teacher/Aide/Clerical Worker |
| e) Jennie Denamen | Teacher/Aide |
| f) Salvadore Guzzo | Custodian |
| g) Mariella Kuchenbrod | Teacher |
| h) Evan Lang | Teacher/Aide |
| i) Lorraine Nichols | Bus Attendant |
| j) Nicole Quartuccio | Teacher |
| k) Marisa Saitta | Teacher/Aide/Clerical Worker |
| l) Susan Windward | Teacher/Aide |

7. Reappointment of Non-Tenured Administrators & Teachers/CST Staff

Recommend the Board approve the reappointment of the non-tenured administrators & teachers/CST staff for the 2019-2020 school year per the negotiated contract.

(Attachment 2)

8. Reappointment of Tenured Administrators

Recommend the Board reappoint the tenured administrators for the 2019-2020 school year per the negotiated contracts.

(Attachment 3)

9. Reappointment of Tenured Teachers/CST Staff

Recommend the Board reappoint the tenured certificated teachers/CST staff for the 2019-2020 school year per the negotiated contract. **(Attachment 4)**

10. Reappointment of Non-Instructional Staff

Recommend the Board reappoint the non-instructional staff for the 2019-2020 school year per the negotiated contracts:

(Attachment 5)

- a) Administrative Office Staff
- b) Secretarial/Clerical Staff
- c) Technology Staff
- d) Teacher and School Aides; Bus Attendants
- e) Food Service Workers
- f) Supervisors
- g) Custodial Staff
- h) Maintenance Staff
- i) Mechanics
- j) Bus Drivers/School Messenger

11. Student Teacher Placement

Recommend the Board approve the following student teacher placement for the 2018-2019 school year:

| Name | Assigned To | Start Date | Requirements |
|---------------|--------------------|-------------------|---------------------|
| Cheryl Moskwa | HMP - Tara O'Brien | 5/1/19 | 5 hours |

12. Summer Helpers

Recommend the Board approve the following individuals as Summer Helpers for the 2019-20 school year at the rate of \$10 per hour, for approximately 20 hours per week, Monday through Thursday, beginning on or about 6/24/19 for a total of 150 hours each and charged to the line account indicated:

| Name | Position | Account # |
|------------------------|-----------------|------------------------|
| Tyler Golomb | Custodian | 11-000-262-110-07-0009 |
| Michael Caulfield, Jr. | Custodian | 11-000-262-110-07-0009 |
| Anthony Verrilli | Technology | 11-000-252-100-07-0009 |
| Bradley DePetro | Technology | 11-000-252-100-07-0009 |

13. Stokes Chaperones

Recommend the Board approve the following staff members as Stokes Chaperones for the class trips scheduled for June 3-7, 2019:

| JUNE 3-5, 2019 - ONLY | JUNE 3-7, 2019 - ALL WEEK | JUNE 5-7, 2019 ONLY |
|---|---|--|
| Kim Guarascio Katie Zaccone Tracy Smith Scott Miller Cathy MacMoyle Kim Mitchell Tyler Kelly Scott Selby, DARE Officer Karen Doyle - Sub. Nurse | Dan Cooney* Luke Hurley* Kathy Palagonia* Joe Brausam Mike Colarusso Melissa Stierle Jackie Wright Christopher Herdt Kim Tacon Isa Appignani Tracey Jarossy Laura Hastick Adrienne Moroney Diane Skowronski Ann Hensel Marie Taylor Mike Peterson Joe Zaccone Joan Jeffers Holly Lantz Lisa Spano Vicki Figurelli Allison Mitchell Mitchell Lange Alyssa Ringel Yvonne Desch Chris Hensel Dillion Titus Peg Crawford Jacob Hastick Trevor Palagonia | Melisa Whitworth Danielle Stesner Heather Melanson Patty Siddons Marc Troccola Brian Woermer - BTPD Amanda Miller - Nurse - NJ School of Conservation |

*Co-coordinator & Chaperone

14. New Hire

Recommend the Board approve the following new hire, in the position listed for the 2018-2019 school year:

| Name | Position/Hours | Effective | Salary |
|--------------|---|-----------|-------------|
| Debra Becker | Bus Aide - 5.75 hrs. daily 7:00 am -9:30 am 1:30 pm - 5:00 pm | 5/2/19 | Contractual |

15. Leave(s) of Absence

Recommend the Board approve a leave of absence (new or revised) for the following staff member(s) (start and end dates subject to change):

- h) I.D. #4766-Trans.:
Medical leave of absence to start 5/24/19 and continue through 8/30/19.
- i) I.D. #5458-Teacher-HMP:
Extension of medical leave of absence from 4/18/19 and continue through 5/3/19.

IX. SUPERINTENDENT'S AGENDA

MOTION by Mr. Pellecchia that upon recommendation of the Superintendent Items B1-B6 be approved.

SECOND by Mrs. Shedlock

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

B. OTHER BOARD ITEMS

1. HIB Report Update

HIB Report Update

Recommend the Berkeley Township Board of Education approve the HIB Report for the period March 27, 2019 to April 30, 2019. There were zero HIBs for this time period.

2. DCP&P Placement

Recommend the Board approve DCP&P Placement for the following student at \$10,000 annual tuition for the 2018-2019 school year:

R.G. - Pemberton, NJ

3. Use of Facilities

Recommend the Board approve the following dates/activities for building use scheduled beyond custodial work hours, weekends or holiday breaks:

HMP

PTA - Auction

Friday, April 12, 2019 - 3:30 pm - 11:00 pm (set-up)

Saturday, April 13, 2019 - 2:30 pm - 12:00 am

APR, Stage, Hallways

4. First Reading of ByLaws/Policies/Regulations

Recommend the Board approve the First Reading of the ByLaws/Policies/Regulations listed below:

| | |
|-----------------|---|
| Policy 2415.06 | Unsafe School Choice Option - Revised/Mandated |
| Reg 2460.8 | Special Education - Free and Appropriate Public Education - Revised/Mandated |
| Reg 5530 | Substance Abuse - Revised/Mandated |
| Policy/Reg 5600 | Student Discipline/Code of Conduct - Revised/Mandated |
| Policy/Reg 5611 | Removal of Students for Firearms Offenses - Revised/Mandated |
| Policy/Reg 5612 | Assaults on District Board of Education Members or Employees - Revised/Mandated |
| Policy/Reg 5613 | Removal of Students for Assaults with Weapons Offenses - Revised/Mandated |
| Policy/Reg 8461 | Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses - Revised/Mandated |

5. Second Reading of ByLaws/Policies/Regulations

Recommend the Board approve the Second Reading of the ByLaws/Policies/Regulations listed below:

| | |
|-----------------|---|
| Policy 2422 | Health & Physical Education - Revised/Mandated |
| Policy 2610 | Educational Program Evaluation - Revised/Mandated |
| Policy 4219 | Commercial Driver's License Controlled Substance and Alcohol Use Testing - Revised/Mandated |
| Policy 5337 | Service Animals - Revised/Recommended |
| Policy/Reg 5519 | Dating Violence at School - New/Mandated |
| Policy 5756 | Transgender Students - New/Mandated |
| Regulation 7230 | Gifts, Grants and Donations - Revised |
| Policy/Reg 7440 | School District Security - New/Mandated |
| Policy 8860 | Memorials - Revised/Suggested |

6. Homebound Instruction

Recommend the Board approve Homebound Instruction for the following student for the 2018-2019 school year:

I.D. #997807 - eff. 4/15/19 - Jamie McCorry will provide instruction max. 5 hours/week

X. COMMITTEE REPORTS

Education: Mrs. Shedlock reported that the Education Committee met on April 15, 2019 and discussed the following topics:

Garden Project at Bayville School

- Mrs. McKenna's Class is going to work on improving some of the school grounds by working on an outdoor classroom project. They will seek donations to help complete the project.

Staffing

- With the expanding student population, we talked about what staff we need to possibly hire to accommodate that growing population.
- We discussed moves that will be made internally to better suit the students of the Berkeley Township School District.

Personnel: Mr. Ytreboe reported that the Personnel Committee met on April 15, 2019 and discussed the following topics:

- Reviewed all New Hires
 - Name, Certifications, Interview Committee, Resume and Application
 - No issues or concerns
- Reviewed Voluntary and Involuntary transfers/reassignments
 - Each principal discussed each move and the rationale for the changes.
- Discussed the need for an additional teaching position at BTES
 - Superintendent asked for the Board to consider to keep class size down.
- Superintendent Agenda Items 1-13 and approval of same.

Policy: Mr. Ytreboe reported that the Policy Committee met on April 29, 2019 and discussed all policies on the agenda for first and second readings. He noted that Policy 8461 will require distribution of a pamphlet on how to limit a child's exposure to media violence. Twice a year, September 1st through January 1st and January 1st through June, the Superintendent will publicly report to the Board all incidents of Violence, Vandalism, HIBs, etc.

Finance: Mr. Cammato reported that the Finance Committee met on and discussed the following:

- All Bills/Claims/Purchase Orders have been reviewed and approved up through and including the date of Thursday, April 11, 2019. No additions are permitted to be added at the conclusion of the Thursday, April 11, 2019 Finance Committee Meeting.
- The Business Administrator and I discussed the impact of the excessive Admin Travel situation. As chair of the finance committee and in light of the budget already being exceeded, any and all remaining admin travel for this years' budget should be canceled. The BTBOE has already met its obligation to the Admin employees for the current budget. In reality the BOE has exceeded our contractual requirements with the Superintendent approving travel that were beyond the budgetary limits.
- The adoption of the 2019/2020 budget has the full support of the Finance Chair and the entire finance committee. The \$34,630,384 of the Total General Fund does tie to the Budget submission report created by Business Administrator. Additionally the Local Tax Levy of \$31,064,625 does tie out to the Secretary's Report.
- The Business Administrator and I reviewed The Preschool Education Aid (PEA) Worksheet in complete detail (copies will be furnished upon request.) The Finance Committee again reminds the BOE, the Administrators, and the General Public that all funds stated below (minus Classified) is only available from the State of New Jersey so long as the State of New Jersey provides it. When/If the funds are no longer available, all Pre-School Program(s) and those paid therefrom will no longer be secure in their roles.

- The BOE should be aware of the below:
 - General Education Funds equals - \$4,154,800
 - Projected PEA Carryover equals - \$242,822
 - Less Classified special ed equals -(\$393,407)
 - Net PEA Total of **\$4,791,029**
- All remaining administrative travel for the 2018/2019 budget should be terminated forthwith. Regarding Business Administrator Agenda Item Number Seven (7) Letter (f) it is the recommendation of the Finance Committee vote No. As stated in my aforementioned second bullet, the BOE has already met and exceeded our contractual travel requirements. The superintendent continuing to approve admin travel that exceeds budget should not longer be permitted.
- The Business Administrator and I reviewed the Public Hearing of the Budget
- The Business Administrator provided a remarkable one page Economic update from Joel L. Naroff. I encourage the board to read this article.
- The Finance Committee is prepared to put additional controls in place that will ensure that no admin expenses for the 2019/2020 budget are exceeded beyond the contracted amount.
- Bidders should know that the bid amount is the maximum that the Board will pay.

This concludes my report, with the caveat that the BA review and provide the letter breakouts for Agenda Item Number seven (7).

XI. BUSINESS ADMINISTRATOR'S AGENDA

MOTION by Mr. Cammarato to table Item 7f on the Business Administrator's Agenda.

SECOND by Mr. Pellecchia.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

MOTION by Mrs. Shedlock that upon recommendation of the Business Administrator Items 1-7 (with the exception of Item 7f) be approved.

SECOND by Mrs. Bacchione

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstain) Mr. MacMoyle on Item 3 and Mrs. Bacchione on Item 7g. Motion carries.

1. Minutes

- a) RESOLVED that the Minutes of the Regular Meeting held on March 26, 2019 be approved. **(Attachment 6)**
- b) RESOLVED that the Minutes of the Executive Session held on March 26, 2019 be approved. **(Attachment 7)**

2. Payment of Bills

BE IT RESOLVED that the following items as reviewed by the Finance Committee be approved:

| | |
|--|--------------|
| Bills List #1 dated April 30, 2019 Check numbers 45253 through 45349 (Attachment 8) | \$982,634.71 |
|--|--------------|

Check number 44906 voided and replaced with 45350

| | |
|--|--------------|
| Bills List #2 dated April 30, 2019 Check numbers 45351 through 45388 (Attachment 9) | \$111,255.90 |
|--|--------------|

| | |
|---|--------------|
| Purchase Order Report listing Purchase Orders numbered 19-01825 through 19-01949 (Attachment 10) | \$416,061.72 |
|---|--------------|

3. Payroll Approval

BE IT RESOLVED that the bi-monthly payroll periods ending be approved:

| | |
|----------------|----------------|
| March 15, 2019 | \$1,131,492.11 |
| March 31, 2019 | \$1,126,948.16 |

4. Appropriation Transfers

BE IT RESOLVED that the Appropriation Transfers for the month of March 2019, be approved. **(Attachment 11)**

5. Board Secretary's Report

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of March 31, 2019 after review of the Board Secretary's monthly financial reports (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment 12)**

6. Report of the Treasurer of School Monies

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended March 31, 2019 and that the Board Secretary's Report and Treasurer of School Monies Report are in agreement. **(Attachment 13)**

7. Travel

RESOLVED that the Berkeley Township Board of Education approve the following travel:

| Name | Seminar/Workshop & Location | Dates | Not to Exceed |
|--|---|----------------|---------------|
| a) Elaine Ritchey | New Jersey Speech-Language-Hearing Association 2019 Annual Convention, Long Branch, NJ (Registration) Paid through IDEA Funds | 5/3/19 | \$300 |
| b) Katherine Zaccone, Gianna Bassford and Mark Panepinto | Special Education Law Workshop at Barnegat Schools (Registration) Paid through IDEA Funds | 5/3/19 | \$200 |
| c) James Roselli and Laura Gingerelli | NJ School Board Workshop, Atlantic City, NJ (Travel) | 10/21-10/24/19 | 2@\$200 |
| d) Board Members | NJ School Board Workshop, Atlantic City, NJ (Hotel & Travel) | 10/21-10/24/19 | 9@\$700 |
| e) Board Members and Administrators | NJ School Board Workshop, Atlantic City, NJ (Registration) | 10/21-10/24/19 | \$1,700 |
| f) Daniel Prima- TABLED | The Power of Mindsets, Boston, MA (Registration & Travel) | 7/8-7/12/19 | \$2,000 |
| g) Jennifer Bacchione | NJSBA Special Education Symposium, Princeton Junction, NJ (Registration & Travel) | 5/13/19 | \$130 |

MOTION by Mr. Pellecchia that upon recommendation of the Business Administrator Items 8-13 be approved.

SECOND by Mr. Cammarato

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

8. Transportation

Recommend the Berkeley Township Board of Education approve the following transportation jointures:

| Host District | Student ID | Dates | School | Per Diem Rates |
|------------------|-------------------|----------------|----------------------|----------------|
| Central Regional | 999891 | 7/1/19-8/12/19 | Jackson Regional Day | TBD |
| Central Regional | 999891 | 9/5/19-6/22/20 | Jackson Regional Day | TBD |
| MOESC | 997905 1000675 | 9/5/19-6/20/20 | New Road School | TBD |

9. Requests for Proposals

Recommend the Board authorize the Business Administrator to release the following Requests for Proposals for the 2019-2020 School Year:

- a) Health Insurance Broker
- b) Legal Services, Conflict Attorney

10. Receipt of Bids for Parking Lot Improvements at Berkeley Township Elementary School

RESOLVED that the Berkeley Township Board of Education acknowledge receipt of the following bids at the bid opening on April 10, 2019, at 1:00 p.m. in the Board Office for the Parking Lot Improvements at Berkeley Township Elementary School in Bayville, New Jersey, as follows:

| Company Name | Base Bid |
|--|--------------|
| C.J. Hesse, Inc. 25 First Avenue, Ste 200 Atlantic Highlands, NJ 07716 | \$224,224.24 |
| Earle Asphalt Company P.O. Box 556 Farmingdale, NJ 07727 | \$245,513.13 |
| Johnson Baran Corp. P.O. Box 842 Forked River, NJ 08731 | \$237,016.00 |
| S&G Paving Construction, Inc. 224C Forsgate Drive Monroe, NJ 08831 | \$322,659.00 |

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|--|--------------|
| DeFino Contracting Company 28 Industrial Drive Cliffwood Beach, NJ 07735 | \$296,000.00 |
| Diamond Construction 35 Beaverson Blvd., Ste. 12C Brick, NJ 08723 | \$385,358.00 |
| Shore Top Construction Corp 207 Squankum Rd Farmingdale, NJ 07727 | \$311,562.00 |

11. Award of Bid for Parking Lot Improvements at Berkeley Township Elementary School

RESOLVED that the Berkeley Township Board of Education approve C.J. Hesse, Inc. for the Parking Lot Improvements at Berkeley Township Elementary School in Bayville, New Jersey, for a Base Bid of \$224,224.24, as lowest, responsive, responsible bidder.

12. Safety Grant Application

The Berkeley Township Board of Education hereby approves the submission of the grant application for the 2019 Safety Grant Program through the New Jersey School Insurance Group's MOCSSIF Subfund for the purposes described in the application in the amount of \$23,826.45 for the period of July 1, 2019 through June 30, 2020.

13. ESSA

Recommend the Board approve additional funding from ESSA Grant Title I, SIA, Part A - Improving Basic Programs Operated by LEAs: School Improvement, for the 2018-19 school year, in the amount of \$21,622.

XII. OLD BUSINESS

None

XIII. NEW BUSINESS

None

XIV. PUBLIC DISCUSSION ON NON-AGENDA ITEMS

None

XV. EXECUTIVE SESSION

A motion was made by Mr. Cammarato and seconded by Mr. Pellecchia that the Board move to Executive session at this time, 6:29 p.m. for the purpose of personnel and attorney matters. No action will be taken after the Executive Session concludes. The Board expects Executive Session to last at least one hour.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstain) Motion carries.

XVI. ADJOURNMENT

A motion was made by Mr. Pellechia to adjourn the open portion of the meeting. Second by Mr. Cammarato. All in favor. Meeting adjourns at 6:30 p.m.

Respectfully submitted,



Laura Gingerelli, CPA, RSBA
Business Administrator/Board Secretary

