

I. CALL MEETING TO ORDER:

A Berkeley Township Board of Education Regular Meeting was held on Tuesday, June 16, 2015, at the Berkeley Township Elementary School Auditorium, 10 Emory Avenue, Bayville, New Jersey. Board President, Lou Tuminaro, called the meeting to order at 5:30 p.m. Adequate notice of this meeting was given by publication in the *Asbury Park Press* on January 10, 2015 and by posting the notice in all district schools, Office of the Board of Education, and the Berkeley Township Municipal Offices in accordance with the provisions of the Open Public Meetings Act.

II. FLAG SALUTE:

The meeting was opened with a salute to the flag. Mr. Tuminaro asked for a moment of silence for our military serving overseas.

III. ROLL CALL:

PRESENT: Edward Cammarato, Keith Fisher, Tom Guarascio,
John MacMoyle, Patrick Mooney, Louis Tuminaro
and David Ytreboe

ABSENT: Noriko Kowalewski and Stephen Pellecchia

ALSO PRESENT: Dr. James D. Roselli, Superintendent
Laura Venter, CPA, Business Administrator/Board Secretary
Jack Sahradnik, Board Attorney

IV. PRESENTATIONS:

Dr. Roselli presented the first Educational Support Professional Award to Peggy Crawford.

Dr. Roselli and administrators presented Mary Guinan, retiring principal, with a certificate and well wishes.

V. PRESIDENT'S REPORT:

Congratulations on the collaborative effort between H.&M. Potter's PTA, staff, students and the community on getting the Dream Machine Recycling Grant which brought in \$25,000.

On the agenda tonight are new appointments and advancements of current staff. Congratulations!. The Board and I look forward to working with all of you.

I have attended many year-end events including academic awards, barbecues and plays and am always impressed by the variety of events for our students and the community involvement supporting these events.

Finally, I would like to wish everyone a happy, safe and restful (and hopefully dry!) summer.

VI. SUPERINTENDENT'S REPORT:

School bus emergency evacuation drills took place as follows:

BTES - June 1 at 7:15 a.m. supervised by Kirk Burr and Barbara Fitzpatrick
CBW - June 2 at 8 a.m. supervised by Dan Prima and Barbara Fitzpatrick
Bayville - June 3 at 8:35 a.m. supervised by Mary Guinan and Barbara Fitzpatrick
HMP - June 4 at 8:50 a.m. supervised by Jeffrey Zito and Barbara Fitzpatrick/

This report will get sent to the County Office.

SCHOOL REPORTS

Bayville School:

- Special subject teachers held a family night. All families had a chance to participate in many fun activities.
- Chorus held a concert which was enjoyed by all students and their families.
- Completion of *One School One Book* program - each family given a copy of *The World According to Humphrey*.
- PTA sponsored their annual Fun Fair - a good time was had by all.
- School barbecue and Pirate Day were combined to make a winning combination.

Clara B. Worth School:

- Interactive Drama Play *The Gift* was a huge success - cast and helpers awesome!
- Donuts with Dads and Muffins with Moms for 3rd graders was a hit.
- 2nd grade Multicultural Show was a special treat for parents. Students celebrated their diversity with costumes and traditional songs.
- Art Show had over 1500 people walk through the door as Mrs. Roth and boys and girls presented a special show.
- Kindergarten Spring Sing was a huge success showcasing the talents of the youngest students.

H. & M. Potter School:

- Ms. Cimino held her final book club of the month in which she partnered with the Ocean County Library to create opportunities for students to read chapter books and have discussions. A very successful program which created a special partnership with the Berkeley Branch of the Ocean County Library.
- Dr. Zito held his final session of his Comic Book Club. Students read comic books all month and participated in various activities. The final meeting was a joint effort between the HMP PTA, Conquest Comics in Bayville, and Oh What a Bagel. The Batmobile was available for picture taking. The PTA provided the comic books and funding for the event.
- HMP won the Dream Machine Recycle Rally for the school that collected the most recycling in the nation for the second time, raising over 70 thousand dollars to date for this challenge.

- Drama Club presented *Aladdin* with attendance by over 800 people. Two hundred students were involved in the production. Central Regional students filmed, Manchester Twp. High School allowed use of their costumes, and Stafford Twp. partnered with HMP to provide lighting.
- To celebrate the community pulling together HMP and the PTA held its first ever Super Hero Day. Students had various activities and had a chance to shoot silly string to practice web shooting like Spider-Man, sit in a police car, fire engine, and light the lights and sound the sirens on an ambulance. Pre-school and kindergarten got to meet superheroes like Superman and Batman and “catch” super villains to bring them to jail. A fun day for all as everyday heroes were honored.

Berkeley Township Elementary School:

- DARE graduation for all fifth grade students.
- Battle of the Books finals for all sixth graders.
- Drama Club presented *Peter Pan* - fun for all.
- Hosted Bulldog Boogie - end of year dance for fifth graders.
- Stokes State Forest trip for sixth graders - hosted by Montclair University School of Conservation (2 separate 3 day trips).

VII. PUBLIC DISCUSSION ON AGENDA ITEMS:

None.

VIII. COMMITTEE REPORTS:

Finance: Edward Cammarato, Chairperson

The Finance Committee met on two occasions to review bills and claims and purchase orders which have all been approved. The budget is finalized and was approved at the prior meeting. It is a good budget—again fiscally conservative and aggressive. It promotes not only our savings but also our efficiency within the school district, and I look forward to the next fiscal year. There is no July meeting but there is an August meeting at which the Finance Committee will be giving a presentation on the efficiency of the school. I want three times as many people that are here to see how efficient this district is and to see how well our finances are run.

Education/Policy: Keith Fisher, Chairperson

The Education /Policy Committee met last week to discuss a change in the math program for our 6th grade students. Dr. DeClerico saw gaps in our current series and saw a need to update our program. The team dissected the standards to get a better understanding of what problems the students should be solving and the areas that needed more of a focus. They researched for the most aligned programs and surveyed districts in Monmouth and Ocean Counties who recently adopted a new math program. After that survey, they picked four programs to look at, and they chose a rep from Glencoe McGraw-Hill to present to the group. They invited Central’s math supervisor to join. After this meeting, the group chose the 2015 Glencoe McGraw Hill Math program along with ALEKS, which is a web-based program that offers additional math instruction. The teachers will receive training in the summer and ongoing training throughout the year. This is the same publisher that the

Central program uses; however we have the most recent version. We were provided with the Teacher’s Editions of the new math series to get a better understanding of what is being introduced. All of us on the Committee feel that this is a step forward for our district. It is the same publisher as Everyday Math but moving in a different direction. I think if this goes well for our district, we might be looking to move forward in the next year or so. That all is yet to be seen because there is a lot of movement in education as you can see. We also reviewed the policies that will be approved tonight.

IX. SUPERINTENDENT’S AGENDA

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items A1 – A14 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstains – Mr. Fisher and Mr. MacMoyle on Items 9 through 12). Motion carries.

A. PERSONNEL RESOLUTIONS:

1. Retirements/Resignations: ACTION

Recommend the Board accept the retirement/resignation of the following staff members:

Name	Position/School	Effective
Thomas Carbone (7 yrs.)	Sr. Maint. Repairer-District	01/01/16
Amelia Fontana (10 yrs.)	School Aide-HMP	07/01/15
Michael Pope	Bus Driver-District	06/30/15
Noelle Manatch	Teacher Aide-BTES	06/30/15

2. Leave(s) of Absence: ACTION

Recommend the Board approve a leave of absence for the following staff members (start and end dates for maternity leaves are subject to change):

- a) I.D. #4446-Trans-District:
Medical leave of absence to start 5/12/15 and continue through 5/29/15.
- b) I.D. #5231-Aide-CBW:
Medical leave of absence to start 5/26/15 and continue through 6/19/15.
- c) I.D. #6255-Adm. Office-Clerical:
Medical/maternity leave of absence to start 5/11/15 and continue through 10/30/15.

- d) I.D. #4754-Teacher Aide-CBW:
Medical leave of absence to start 5/29/15 and continue through 6/15/15.
- e) I.D. #5616-LLD-3-CBW:
Unpaid leave of absence to start 5/26/25 and continue through 6/19/15.
- f) I.D. #5868-Trans-District:
Paid medical leave of absence to start 4/29/15 and continue until medically released.

3. Long-term substitute: ACTION

Recommend the Board approve Lauren Falconburg as a long-term substitute for I.D. #5516-Gr. 2-HMP, meeting the criteria established by the Superintendent, at the rate of \$100 per diem, effective 5/14/15 through 6/19/15. (Start and end dates are subject to change.)

4. Stokes Chaperone Trip Date Change: ACTION

Recommend the Board approve the following change for a Stokes Chaperone:

<u>Name</u>	<u>From</u>	<u>To</u>
Lauren Roth	6/8-10 & 6/10-12	6/8-10 only

5. Additional Stokes Chaperones: ACTION

Recommend the Board approve the following staff members as Stokes Chaperones for the class trips scheduled for June 8-10 and June 10-12, 2015 and paid \$350/trip:

Vicki Figurelli Patrick Tuzzo - replaces Steve Hodge

6. Additional ESY Program Staff: ACTION

Recommend the Board approve the following individuals for the ESY program, effective 7/6/15 through 8/6/15 at the rate of pay listed:

<u>Name</u>	<u>Position</u>	<u>#of Days</u>	<u>#of Hours</u>	<u>Rate of Pay</u>
Mark Verpent	Phys. Ed.	5	4	Sub. Rate

7. ESY/Camp Paw Program Bus Drivers/ Attendants/Substitutes: ACTION

Recommend the Board approve the Extended School Year/Camp Paw Bus Drivers/Attendants/Substitutes for the 2015 programs effective 7/6/15 to 8/6/15, at the rate of pay listed.

(Attachment S-a)

8. County Curriculum Helpers: ACTION

Recommend the Board approve the following teachers to work on the County Curriculum, at \$960 each, from 7/13-17, 2015 paid with local funds:

Kim Guarascio Kevin Waldron Dan Cooney Janet Beck

9. Approval of Administrator’s Contract: ACTION

Recommend the Board approve the negotiated contract for the BTAA effective 7/1/15 through 6/3019.

10. Rescind Stipend: ACTION

Recommend the Board rescind the \$5,000 stipend for the following staff members due to a change of position and required summer days under the new position:

Andrea Cimino - Camp Paw Keith McShaffrey - ESY Program

11. Change of Position: ACTION

Recommend the Board approve a change of position for the following staff members for the 2015-16 school year as indicated:

Name	From	To	Effective
Andrea Cimino	Supervisor-HMP	Assistant Principal-HMP	7/1/15
Steve Rieder	Supervisor-BAY	Assistant Principal-BAY	7/1/15 - 8/31/15
Keith McShaffrey	Supervisor-CBW	Assistant Principal-BTE	7/1/15
Lisa Lapsley	Supervisor-BTE	Gr. 6-BTE	7/1/15
Cara Burton	Grade 4-CBW	Assistant Principal-CBW	7/1/15
Michael Conforti	Phys.Ed.-BTE	Assistant Principal-BAY	9/1/15

12. Appointment of Principal: ACTION

Recommend the Board approve the appointment of Steve Rieder as Principal assigned to Bayville School effective 9/1/15.

13. Transfers/Reassignments:

ACTION

Recommend the Board approve the following transfers/reassignments for the 2015-16 school year, effective 9/1/15:

Name	From	To
Melissa Whitworth	Gr. 2-LLD-HMP	Gr. 1-HMP
Kristen Ellingham	Kdg.-HMP	Gr. LLD-2-HMP
Brendan Keats	Gr. 2-HMP	LLD-3/4 -HMP
Shawn Livingston	Dist. Science Teacher	Gr. 2-HMP
Arlene Comstock	Autism I-CBW	Autism II-CBW
Kristy Roth	Inclusion-Gr. 4-CBW	Gr. 4-CBW
Janet Sullivan	Gr. 6-BTE	Gr. 6-RC-BTE
Jennifer Sansone	Gr. 6-LLD-BTE	Gr. 5-LLD-BTE
Adam Steinmetz	Gr. 6-LLD-BTE	Tech/ALPS-BTE
Sharon Glenn	Gr. 6-BTE	Gr. 6-BSI-BTE
Michael Colarusso	Gr. 3-HMP	Phys.Ed.-BTE
Gianna Bassford	LLD-6-BTE	LDT-C-CST

14. New Hires:

ACTION

Recommend the Board approve the appointment of the following individuals in the position listed, for the 2015-16 school year, pending all required paperwork, effective 9/1/15:

Name	Position/School	Salary
Kayla Crick	Gr. 3-HMP	Step 1-BA Guide
Michele Merlo	Gr. 3-HMP	Step 1-BA Guide
Linda Casagrand	Kdg.-HMP	Step 1-BA+15 Guide
Lori DeLorenzo	Gr. 4-LLD-CBW	Step 1-BA Guide
Andrea Asri	Gr. 1-LLD-CBW	Step 1-MA Guide
Courtney Parker	Autism 1-CBW	Step 1-BA Guide

Joanna Mulholland	Gr. 6-BTE	Step 1-MA Guide
Jessica Smialowicz	Gr. 6-LLD-BTE	Step 1-BA Guide
Lauren Monaco	Speech-CST	Step 1-MA Guide
Kelsey Hawthorne	Teacher Aide-CST	Contractual
Sheri Sica	Teacher Aide-CST	Contractual

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items A15 – A31 be approved.

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

15. Approval of Bridge Program Pay Rate: ACTION

Recommend the Board approve the pay rate of \$31/hour for the Bridge Program staff.

16. Approval of Custodial Workers: ACTION

Recommend the Board approve the appointment of the following individuals as custodial workers, assigned to the H. & M. Potter School, at the contractual rate, pending all required paperwork, for the 2015-16 school year:

<u>Name</u>	<u>Hours</u>	<u>Effective</u>
Donald Horner, III	3:30 pm - 11:30 pm	7/1/15-6/30/16
Jay Cotton	3:30 pm - 11:30 pm	8/1/15-6/30/16

17. Approval of Bus Drivers: ACTION

Recommend the Board approve the appointment of the following individuals as bus drivers for the 2015-16 school year, at the contractual rate of pay, pending all required paperwork, effective 9/1/15:

Anthony Rodriquez Jacqueline Tortorello

18. Approval of Bus Attendant: ACTION

Recommend the Board approve the appointment of Tammy Higgins as a bus attendant for the 2015-16 school year, at the contractual rate of pay, pending all required paperwork, effective 9/1/15.

19. Approval of Contracts: ACTION

Recommend the Board approve the negotiated contracts for the following units, effective 7/1/15 through 6/30/18:

- a) Administrative Office Staff
- b) Maintenance Repairers
- c) Non-certificated Supervisors
- d) Technology Support

20. Reappointment of Acting Supervisor of Buildings & Grounds: ACTION

Recommend the Board approve the reappointment of Michael Caulfield as the Acting Supervisor of Buildings and Grounds in the absence of the contracted Buildings & Grounds Supervisor at a stipend of \$55 per diem for the 2015-16 school year.

21. Reappointment of Acting Supervisor of Transportation: ACTION

Recommend the Board approve the reappointment of Joann Blavat as the Acting Supervisor of Transportation in the absence of the contracted Supervisor of Transportation at a stipend of \$55 per diem for the 2015-16 school year.

22. Reappointment of Processor: ACTION

Recommend the Board approve the reappointment of Maureen Bruno as the Free and Reduced Lunch Applications processor at a stipend of \$1,500 for the 2015-16 school year.

23. Renewal of Substitutes: ACTION

Recommend the Board approved the attached list of individuals as substitutes for the assignments listed for the 2015-16 school year. **(Attachment S-b)**

24. Homebound Instructors: ACTION

Recommend the Board approve all district teaching staff as Homebound Instructors for the 2015-16 school year.

25. Approval of Math Training: ACTION

Recommend the Board approve the following teachers to receive \$100 for Math training, on or about 8/28/15 paid through Title IIA funds:

Michael Peterson	Lisa Lapsley
William Turanyi	Joanna Mulholland (new teacher)
Lisa Maione	Luke Hurley
Lisa Meyer	Katherine Sanchez
Victoria Guy	Kathy Germinario

Diane Steller
Carolyn Anderson
Daniel Cooney
Bonnie Brown
Kimberly Guarascio

Janet Sullivan
Jessica Smialowicz (new teacher)
Sharon Glenn
Kim Mitchell

26. Additional Hours for Aide: ACTION

Recommend the Board approve an additional 2.5 hours each day for Lisa Werner, Teacher Aide, on 5/19 and 5/21/15 in order to assist a student at the Spring Concert.

27. Substitutes: ACTION

Recommend the Board approve the following individuals as substitutes for the assignments listed below for the remainder of the 2014-15 and for the 2015-16 school year:

A. Instructional:

Tyler Palagonia (retro to 6/1/15).....Teacher
Lacey Shan.....Teacher

28. Resignation: ACTION

Recommend the Board approve the resignation of Victoria Silva, account clerk assigned to the Administration Office, effective 8/1/15.

29. Approval of Temporary Account Clerk: ACTION

Recommend the Board approve the appointment of Victoria Silva as a temporary account clerk, at the rate of \$28.36 per hour, not to exceed 80 hours, for the remainder of the 2015-16 school year, to assist in training/transition.

30. Approval of Interim Account Clerk: ACTION

Recommend the Board approve the appointment of Jason Sabolchick as Interim Account Clerk, at a monthly rate of \$500, until further notice.

31. Approval of Long-term Substitute: ACTION

Recommend the Board approve Emily Rodriguez as the long-term substitute for I.D. #5240-Kdg.-CBW, meeting the criteria established by the Superintendent, at a rate of pay to be determined, for the 2015-16 school year.

MOTION by Mr. Mooney that upon recommendation of the Superintendent Items B1 – B5 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 0 Abstains). Motion carries.

B. OTHER BOARD ACTION:**1. HIB Report Update: ACTION**

There are 0 HIB reports for the months of May/June, 2015.

2. Homebound Instruction: ACTION

Recommend the Board approve Homebound Instruction for the following students for a minimum of two weeks:

I.D. #996405 - eff. 5/12/15 - Instruction will be provided by Kerry Castles
 I.D. #995749 - eff. 5/14/15 - Instruction will be provided by Robyn Romano
 I.D. #996012 - eff. 5/18/15 - Instruction will be provided by Joseph Zaccone
 I.D. #995193 - eff. 5/05/15 - Instruction will be provided by Jennifer Sansone
 I.D. #997232 - eff. 6/08/15 - Instruction will be provided by Brendan Keats
 I.D. #997338 - eff. 6/08/15 - Instruction will be provided by Tracy Foster

3. Approval of Textbooks: ACTION

Recommend the Board approve the “Glencoe Math Course” for the 6th grade, with supporting online program, ALEKS, for the 2015-16 school year.

4. Certificated Staff Job Descriptions: ACTION

Recommend the Board approve the list of certificated staff job descriptions. (These job descriptions replace any previous job descriptions for certificated staff.)

5. First Reading of Bylaws/Regulations/Policies: ACTION

Recommend the Board approve the first reading of the Bylaws/Regulations/Policies listed below:

Policy/Reg 2412	Home Instruction Due to Health Condition (Revised)
Policy/Reg 2417	Student Intervention and Referral Services (Revised)
Policy/Reg 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary Chronic Health Condition (Revised)
Policy/Reg 5610	Suspension (Revised)
Policy/Reg 5611	Removal of Students for Firearms Offenses (Revised)
Policy/Reg 5612	Assaults on District BOE Members or Employees (Revised/New-respectively)
Policy/Reg 5613	Removal of Students for Assaults w/Weapons Offenses (New)
Policy 5620	Expulsion (Revised)
Policy/Reg 8462	Reporting Potentially Missing or Abused Children (Revised)

X. BUSINESS ADMINISTRATOR’S AGENDA:

MOTION by Mr. Mooney that upon recommendation of the Business Administrator Items 1 – 7 be approved.

SECOND by Mr. Guarascio.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 2 Abstains – Mr. Fisher and Mr. MacMoyle on Item 3). Motion carries.

1. Minutes: ACTION

RESOLVED that the Minutes of the Public Hearing and Regular Meeting held on May 5, 2015 be approved.

2. Payment of Bills: ACTION

BE IT RESOLVED that the following items as reviewed by the Finance Committee, be approved:

Bills List (**Attachment B1**) dated June 16, 2015
Checks numbered 38272-38475..... \$ 989,700.43

Purchase Order Report (**Attachment B2**) listing Purchase
Orders numbered 15-01606 through 15-01798 totaling \$1,134,776.39

3. Payroll Approval: ACTION

BE IT RESOLVED that the monthly payroll be approved:

Payroll – April 2015..... \$1,879,871.69

Payroll – May 2015 \$1,912,414.44

4. Appropriation Transfers: ACTION

BE IT RESOLVED that the Appropriation Transfers for the months of April and May 2015 to the 2014-2015 budget be approved. (**Attachments B3 and B4**)

5. Board Secretary’s Report: ACTION

RESOLVED that through the adoption of this resolution, we, the Berkeley Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4 certify that as of April 30, 2015 and May 31, 2015, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and

other appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. **(Attachments B5 and B6)**

6. Report of the Treasurer of School Monies: ACTION

RESOLVED that the Berkeley Township Board of Education accept the Report of the Treasurer of School Monies for the months ended April 30, 2015 and May 31, 2015 and that the Board Secretary’s Report and Treasurer of School Monies Report are in agreement. **(Attachments B7 and B8)**

7. Travel Approvals: ACTION

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Board Members and Administrators	NJSBA 2015 Workshop Registration	10/27-10/29, 2015	\$1,200
Board Members and Administrators	NJSBA 2015 Workshop	10/27-10/29, 2015	11@\$400 each

MOTION by Mr. Mooney that upon recommendation of the Business Administrator Items 8 – 22 be approved.

SECOND by Mr. Cammarato.

ROLL CALL VOTE: (7 Ayes, 0 Nays, 1 Abstain – Mr. Guarascio on Item 17). Motion carries.

8. Request for School Taxes: ACTION

RESOLVED that the amount of district taxes needed to meet the obligations of this Board for the 2015-2016 School Year (July 1, 2015 through June 30, 2016) is \$26,708,133 for General Funds and \$1,924,600 for Debt Service, and the Township of Berkeley is hereby requested to place in the hands of the Treasurer of School Monies that amount within the next twelve months, beginning July 1, 2015 through June 30, 2016 in accordance with the statutes relating thereto, and as follows:

**2015-2016 SCHOOL DISTRICT BUDGET
BERKELEY TOWNSHIP**

DATE REQUEST BOARD EDUCATION	OF BY OF	MONIES DUE	GENERAL FUNDS	DEBT SERVICE	TOTAL
JUNE 2015	July 7, 2015		\$ 2,225,677	--	\$ 2,225,677
JULY 2015	Aug. 11, 2015		2,225,677	--	2,225,677
AUG. 2015	Sept. 8, 2015		2,225,686	\$1,652,500	3,878,186
SEPT. 2015	Oct. 6, 2015		2,225,677		2,225,677
OCT. 2015	Nov. 10, 2015		2,225,677	--	2,225,677
NOV. 2015	Dec. 8, 2015		2,225,677	--	2,225,677
DEC. 2015	Jan. 12, 2016		2,225,677	--	2,225,677
JAN. 2016	Feb. 9, 2016		2,225,677	--	2,225,677
FEB. 2016	Mar. 8, 2016		2,225,677	272,100	2,497,777
MAR. 2016	Apr. 12, 2016		2,225,677		2,225,677
APR. 2016	May 10, 2016		2,225,677	--	2,225,677
MAY 2016	June 7, 2016		2,225,677	--	2,225,677
TOTAL LOCAL TAXES:			\$26,708,133	\$1,924,600	\$28,632,733

9. Private Schools for the Disabled:

ACTION

WHEREAS, private schools for the disabled may provide state approved breakfasts and lunches to students at no cost to the students' family; and

WHEREAS, the State of New Jersey is now requiring for profit private schools for students with disabilities to charge for reduced and paid lunches unless a majority of school districts pass resolutions objecting to the meal charges,

NOW, THEREFORE, BE IT RESOLVED that for the 2015-2016 school year Berkeley Township Board of Education endorses not having to charge families for meals provided, and private schools for the disabled do not have to apply for reimbursement from the Child Nutrition Program.

BE IT RESOLVED that the Board Secretary send certified copies of this resolution to any private school requesting it.

10. Transfer of Current Year Surplus to Reserve:

ACTION

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Berkeley Township Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into the Maintenance Reserve Account at year end, and

WHEREAS, the Executive County Business Administrator has also advised the Business Administrator to utilize this provision of the statutes, and

WHEREAS, the Berkeley Township Board of Education has determined that an amount not to exceed \$1,000,000 is available to be transferred to Maintenance Reserve.

NOW, THEREFORE, BE IT RESOLVED by the Berkeley Township Board of Education that it hereby authorizes the district’s School Business Administrator to make these transfers consistent with all applicable laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Berkeley Township Board of Education that it hereby authorizes the district’s School Business Administrator to make these transfers consistent with all applicable laws and regulations.

11. RFP for Architect for Replacement of Hot Water Boilers at the H.&M. Potter School: ACTION

RESOLVED that the Berkeley Township Board of Education acknowledges receipt of the following Requests for Proposal for architect and/or engineer for the removal, disposal and replacement of two 1974 gas-fired hot water boilers at the H.&M. Potter School as follows:

NAME OF CONTRACTOR	SCORE
Yezzi Associates	188 of 200
Settembrino Architects	157 of 200
Musial Group Architecture	145 of 200
PS&S	139 of 200
DLB Associates	117 of 200

12. Appointment of Architect for Replacement of Hot Water Boilers at the H.&M. Potter School: ACTION

RESOLVED that the Berkeley Township Board of Education appoint Yezzi Associates as architect and/or engineer for the removal, disposal and replacement of two 1974 gas-fired hot water boilers at the H.&M. Potter School for a total cost of \$34,400.

13. Professional Appointments:

ACTION

BOARD ATTORNEY

NAME OF FIRM	SCORE
Berry Sahradnik	300 of 30
Kenney Gross	260 of 30
Sciarello Cornell	240 of 30
Parker McCay	235 of 30
DeCotiis, Fitzpatrick	235 of 30

Recommend the Berkeley Township Board of Education appoint Berry, Sahradnik, Kotzas & Benson, P.C as board attorneys for the 2015-2016 school year at an hourly rate of \$140.

AUDITING SERVICES

NAME OF FIRM	SCORE
Holman Frenia	290 of 30
Jump Perry	275 of 30

Recommend the Berkeley Township Board of Education appoint Holman Frenia as auditors for the 2015-2016 school year at a rate not to exceed \$32,000.

PROPERTY INSURANCE BROKER

NAME OF FIRM	SCORE
John Hill	300 of 300

Recommend the Berkeley Township Board of Education appoint John Hill as insurance broker for property and casualty for the 2015-2016 school year.

HEALTH INSURANCE BROKER

NAME OF FIRM	SCORE
Conner Strong	300 of 30

Recommend the Berkeley Township Board of Education appoint Conner Strong as health insurance broker for the 2015-2016 school year.

14. Submission of NCLB Grant for 2015-2016: ACTION

Recommend the Board approve for submission the NCLB Grant for 2015-2016 as follows:

TITLE I-Part A..... \$231,607

TITLE II-Part A..... \$ 57,013

15. Tuition Contracts: ACTION

Recommend the Board approve Island Heights student (I.D. #997195) for the 2014-2015 ESY Program from July 6 through August 6, 2015 for a total of 20 days at \$100.00 per diem.

16. Transportation Jointure Contracts: ACTION

Recommend the Board approve the following transportation jointures:

Host District	Joiner District	Student ID	School Attending	Dates	Per Die Rate
Central Regional	Berkeley Township	#995647 #997905 #995939	New Road School	7/1/15-8/12/15	\$TBD
MOESC	Berkeley Township	#997446	Lehmann School	7/6/15-8/26/15	\$TBD
MOESC	Berkeley Township	#995331 #996187	BTES H.&M. Potter	6/8/15-6/19/15	\$198.45

17. Buses for Summer Recreation Program: ACTION

Recommend the Board approve the use of eight district school buses (#4, 5, 7, 8, 11, 12, 21, 22) for the Berkeley Township Summer Recreation Program for July – August 2015.

18. Approval of Lincoln Investment for 457 Plan: ACTION

Recommend the Berkeley Township Board of Education approve establishment of a 457 plan agreement through Lincoln Investment.

19. Renewal of Sodexo Food Management Contract: ACTION

WHEREAS, districts are permitted to renew contracts at an increase less than or equal to the Consumer Price Index, and

WHEREAS, Sodexo has agreed to renew its 2015-2016 contract at an amount equal to the Consumer Price Index,

NOW, THEREFORE, BE IT RESOLVED that the Berkeley Township Board of Education does hereby renew Sodexo for 2015-2016 with the following fees and pricing:

General Support Services Allowance

General Support Services Allowance equal to Thirty Five Thousand Three Hundred Fifty Dollars (\$35,350.00) for the 2015-2016 contract year, payable in (10) equal installments of Three Thousand Five Hundred Thirty Five Dollars (\$3,535.00), September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Management Fee

District shall pay Sodexo a Management Fee in an amount equal to Fifty Six Thousand Five Hundred Sixty Dollars (\$56,560.00) per year payable in ten equal installments of Five Thousand Six Hundred Fifty Six Dollars (\$5,656.00), September through June, for the 2015-2016 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one (1) month.

Guarantee:

District and Sodexo shall work together to ensure a financially sound operation and shall guarantee financial results for the 2015-2016 school year as follows:

Surplus Guarantee:

Sodexo guarantees that District shall receive a surplus of Thirteen Thousand Dollars Thirty Seven Dollars (\$13,037.00) for the 2015-2016 school year. If the actual Surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed one hundred percent (100%) of Sodexo's annual **Management Fee**. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's Surplus on a monthly basis.

Prices

Breakfast – Paid: \$1.60, Reduced: \$.30; Lunch – Paid: \$2.50, Reduced: \$.40;
A la carte Milk \$0.50

- 20. **Shared Services Agreement with Ocean Gate Board of Education:**

ACTION

Recommend the Berkeley Township Board of Education approve continuation of Shared Services Agreement to provide lunches to Ocean Gate for \$2.75 per

student meal, \$3.50 for adult lunch of the day/salad, and \$4.00 for adult salad with meat, effective September 1, 2015 through June 30, 2016.

21. Tuition Contracts: ACTION

Recommend the Board approve Island Heights student (I.D. #997178) for the 2014-2015 ESY Program from July 6 through August 6, 2015 for a total of 20 days at \$100.00 per diem.

22. Travel Approvals: ACTION

RESOLVED that the Berkeley Township Board of Education approve the following travel:

Name	Seminar/Workshop	Dates	Not to Exceed
Cara Burton (replacing Lisa Lapsley who was previously approved for this conference at the 1/20/15 Board Meeting)	International Society for Technology in Education	6/28-7/1/2015	\$392.00

XI. OLD BUSINESS:

None.

XII. NEW BUSINESS:

None.

XIII. PUBLIC DISCUSSION OF NON-AGENDA ITEMS:

Mayor Amato presented resolution from Township Council to Mary Guinan.

XV. ADJOURNMENT:

MOTION by Mr. Mooney, second by Mr. Cammarato, and all in favor that the meeting be adjourned at 6:30.

Respectfully submitted,



Laura Venter, CPA, RSBA
Business Administrator/Board Secretary

