

**WINONA-MONTGOMERY CONSOLIDATED SCHOOL DISTRICT**

*Dr. Teresa Jackson, Superintendent*



218 Fairground Street  
Winona, MS 38967  
662.283.3731  
[www.winonamontgomerycsd.com](http://www.winonamontgomerycsd.com)

**Former Montgomery County School District Employee Availability Form**

Fill out the following form to indicate employment availability for the 2018-2019 school year. If you are available for employment, attach a copy of your Mississippi Educator License. This can be located on the Mississippi Department of Education website at [www.mde.k12.ms.us](http://www.mde.k12.ms.us). Under the Districts tab, choose Licensure System (ELMS). In the bottom right corner, choose License Look-Up and enter your information to access your license.

**Your name as it appears on your Mississippi Educator License:**

\_\_\_\_\_

**Total Years of Experience as of June 30, 2018:** \_\_\_\_\_

**Mark one of the following choices to indicate availability:**

I am available for employment for the 2018-2019 school year if I am offered employment with the Winona-Montgomery Consolidated School District.

I am not available for employment for the 2018-2019 school year and have given written notification of this decision to my principal and immediate supervisor.

I plan to retire at the end of the 2017-2018 school year and have given written notification of this decision to my principal and immediate supervisor.

If your there are changes to your availability status, notify the WMCS D as soon as possible by completing another “Former Montgomery County School District Employee Availability Form.” This form can be printed from the WMCS D website at [www.winonamontgomerycsd.com](http://www.winonamontgomerycsd.com) under Departments > Business Office > Human Resources.

**Return this form to the WMCS D Superintendent’s Office. You may drop it off at the office, mail it to the address at the top of this page, or scan and email it to Dr. Jackson at [teresajackson@winonaschools.net](mailto:teresajackson@winonaschools.net).**

**WMCS D**

*Working together, Moving forward, Creating opportunities for Student success and Dynamic futures*