

Winona-Montgomery Consolidated School District



Parent and Family Engagement Plan

Revised December 2018

(Board Approved 12-11-18)

Winona-Montgomery Consolidated School District

Parent and Family Engagement Plan

The Winona-Montgomery Consolidated School District believes that effective parent engagement programs must be designed to provide leadership for home and school partnerships and to promote schools' commitment to building level planning and improvement. The Every Student Succeeds Act (ESSA) supports the role of the school in involving parents and clarifies the relationship between the local school's role in parental participation and the role of the local educational agency (LEA). Research demonstrates that a positive impact on student success results when schools effectively involve parents. The Winona-Montgomery Consolidated School District Parent and Family Engagement Plan and Policies contains three interlinked components: (1) policy involvement; (2) shared responsibilities for high student performance; and, (3) building capacity for involvement.

Winona-Montgomery Consolidated School District operates a Schoolwide Title I Program. All students are eligible for services. In order to achieve the level of Title I parent engagement desired by the board of education policy on this topic, these regulations guide the development of each school's annual plan designed to support a cooperative effort among the parents, school, and community. The Winona-Montgomery Consolidated School District seeks the participation of all students' parents as well as community leaders in the development and implementation of our parent and family engagement plan.

The Winona-Montgomery Consolidated School District agrees to implement the following statutory requirements:

The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1116 of the Public Law 114-95 Every Student Succeeds Act (ESSA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of all participating children. Meaningful participation of parents and community stakeholders will be sought through multiple avenues such as but not limited to; notes home, all calls, website postings, surveys, meetings and committees.

The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112. In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency; parents with disabilities; foster parents and parents of migratory children, including providing information and school reports required under section 1111 in an understandable and uniform format, and including alternative formats upon request, and, to the extent practicable, in a language parents understand if needed. If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.

The school district will involve the parents of children served in Title I, Part A schools in decisions about fostering parental involvement in district schools and positively contributing to the education of our students.

The school district will be governed by the following statutory definition of parental involvement, and expects that its schools will carry out programs, activities and procedures in accordance with this definition:

Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child’s learning;
- (B) that parents are encouraged to be actively involved in their child’s education at school;
- (C) that parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child(ren);
- (D) the carrying out of other activities, such as those described in ESSA.

PART II. Description of how the district will implement the requirements of the Parent and Family Engagement Policy components:

The **Winona-Montgomery Consolidated School District** will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESSA:

All parents of participating children shall be invited and encouraged to attend an annual meeting of parents to have the goals and purposes of the Title I program explained. Additionally, through surveys and questionnaires, parents will be given the opportunity to participate in the design, development, operation, and evaluation of the program for the upcoming school year and to provide input for the Winona-Montgomery Consolidated School District Parent and Family Engagement Plan.

The Winona-Montgomery Consolidated School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

In addition to the required annual meeting, at least two additional parent meetings shall be held, at various times of the day and/or evenings at the schools. Notices will be sent to the parents and notices will be posted on the website advising parents and interested persons of the meetings. These meetings shall be used to provide parents with

- a. Information about programs provided under Title I
- b. A description and explanation of the curriculum in use; the forms of academic assessment used to measure student progress; and the expected student proficiency levels
- c. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

- d. Opportunities to bring parent comments or concerns with each school's Title I program to the district level. (Section 1114b)

The Winona-Montgomery Consolidated School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Each school will notify parents of its parental involvement policy in an understandable and uniform format; and, to the extent practicable, in a language the parents can understand. In addition, schools will make their parental involvement policy available to the local community and update it periodically to meet the changing needs of parents and the school.

The building administrators, teachers, and support staff shall make concerted efforts to promote an inviting atmosphere for parents to feel accepted and to share in the responsibility for their child's academic progress.

The Winona-Montgomery Consolidated School District will encourage the participation of parents in all aspects of their child's education, including the development and implementation of District programs, activities, and procedures designed to carry out ESSA parent engagement goals.

The Winona-Montgomery Consolidated School District will coordinate and integrate parental involvement strategies in Part A with parental engagement strategies under the following other programs such as Head Start, and other preschool programs by:

- Including an option for Head Start and other preschool programs teachers to participate in professional development trainings at the school.
- Periodic communication with Head Start and other child care providers.
- Coordinating and collaborating services with the school counselor, school nurse, social services, Head Start, and community agencies to address key family issues.

The Winona-Montgomery Consolidated School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools.

The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

With regard to barriers to parental involvement, the Winona-Montgomery Consolidated School District will acknowledge the diversity of family structures, circumstances and responsibilities, including differences that might hinder parent participation and address any potential barrier.

Possible barriers to address include modeling positive communication with parents and practice methods to resolve conflicts; providing a comprehensive range of opportunities for parents to

become informed and involved; and supporting the efforts of parents by providing flexibility in meeting and conference times, purposes, and locations.

A meeting of parents will be held annually to explain the goals and purposes of the Title I program. Additionally, through surveys and questionnaires, parents will be given the opportunity to participate in the design, development, operation, and evaluation of the program for the upcoming school year and to provide input for the Winona-Montgomery Consolidated School District Parent Involvement Plan.

Title I planning meetings will be conducted at the district and/or school levels. Federal Programs staff and principals will be responsible for disseminating surveys and questionnaires; tabulating results; and presenting results to parents. All information obtained through input and/or feedback with parents will be utilized to design more effective parent involvement strategies.

The Winona-Montgomery Consolidated School District will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities:

The school district will help parents of all children served by the school district or school, as appropriate, in understanding topics, by undertaking the following actions

- Providing prompt, personal responses to parents' requests and recommendations.
- Strengthening the effectiveness of parents' ability to work with their children at home by providing training and support.
- Providing school performance profiles that clearly show parents the schools' progress toward meeting state standards.
- Providing a description and explanation of the curriculum, assessment and expected proficiency requirements.
- Encouraging every faculty **and** staff member to support parent involvement practices within their respective classrooms or job setting.

The school district will, with the assistance of its schools, provide materials for training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to encourage parental engagement by developing a school-parent compact designed to outline the role of parent and school personnel in the shared responsibility for learning by

- Working constructively with school level parent teacher associations and other parent organizations to actively involve parents in their child's school.
- Assessing the needs of families and design training opportunities that address these needs.
- Providing a description and explanation of the curriculum, assessment and expected proficiency requirements.

- Providing regular, timely information for parents about their child's participation and progress in all educational programs.

The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Convening annual meetings to explain school programs, policies and plans.
- Involving parents in planning and evaluation procedures.
- Providing timely information regarding meetings, activities, and requests for parent response.
- Providing prompt, personal responses to parents' requests and recommendations.
- Strengthening the effectiveness of parents' ability to work with their children at home by providing training and support.
- Providing school performance profiles that clearly show parents the schools' progress toward meeting state standards.
- Providing opportunities for parents to assist in the instructional process at school and at home.
- Providing regular, timely information for parents about their child's participation and progress in all educational programs.
- Utilizing creative, timely means of communication with parents.

The school district will, to the extent feasible and appropriate, coordinate and integrate parental engagement programs and activities with Head Start and other preschool programs, and conduct other activities, such as school-based parent resource centers, that encourage and support parents in more fully participating in the education of their children as follows:

The Winona-Montgomery Consolidated School District will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs including: Head Start and other area preschool programs, by

- Including option for their teachers' participation in Professional Development Sessions.
- Periodic communication with Head Start and other child care providers.
- Coordinating services with the school counselor, social services and community agencies to address key family issues.

The school district will ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand if needed.

To the extent practical, both the district and its Title I schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, foster parents and parents of migratory children. Activities in this area include providing information and school reports in a format; and, to the extent practicable, in a language that parents understand, or obtaining the services of a qualified interpreter and scheduling a flexible number of meetings that are convenient for parents.

Winona-Montgomery Policies:

District: Winona-Montgomery Consolidated School District
Section: L - Organizational Relations
Policy Code: LAA - Title I Parental Involvement (Engagement)

TITLE I PARENT INVOLVEMENT

The Winona-Montgomery [Consolidated](#) School District Board of [education](#) endorses the parent involvement goals of Title I and encourages the regular participation by parents of Title I eligible children in all aspects of the program. The education of children is viewed as a cooperative effort among the parents, school, and community. In this policy, the word "parent" also includes guardians and other family members involved in supervising the child's education.

Pursuant of federal law, this district will develop jointly with, [agree](#) on with, and distribute to parents of children participating in the Title I program a written parent involvement policy.

A meeting of the parents of participating Title I students will be held annually to explain the goals and purposes of the Title I program.

Parents will be given the opportunity to participate in the design, development, operation, and [evaluation](#) of the [program](#) for the next school year and to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs. Parents will be encouraged to attend the meeting and to become involved.

In addition to the required annual meeting, at least three (3) additional parent meetings shall be held, at various times of the day and/or evenings, for the parents of children participating in the Title I program. Notices will be sent to the parents and articles will appear in the local newspaper advising parents and interested persons of the meetings. These meetings shall be used to provide parents with:

1. Information about programs provided under Title I;
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
4. The opportunity to bring parent comments, if they are dissatisfied with the school's Title I program, to the district level.

Title I funding, if sufficient, may be used to facilitate parent attendance at meetings through payment of transportation and childcare costs.

The parents of children identified to participate in Title I programs shall receive from the school principal and Title I staff an explanation of the reasons supporting each child's selection for the program, a set of objectives to be addressed, and a description of the services to be provided. Parents will be advised of their children's progress on a regular basis. Opportunities will be provided for the parents to meet with the classroom and Title I teachers to discuss their children's progress. Parents will also receive information and training that will assist them in helping their children at home and at school.

Each school in the district receiving Title I funds shall jointly develop with parents of children served in the program a "School-Parent Compact" outlining the manner in which parents, school staff and students share the responsibility for improved student academic achievement in meeting state standards. The School- Parent Compact shall:

Describe the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the state’s academic achievement standards;

Indicate the ways in which each parent will be responsible for supporting their children’s learning, such as monitoring attendance, homework completion, monitoring television watching, volunteering in the classroom, and participating, as appropriate, in decisions related to their child’s education and positive use of extracurricular time; and

Address the importance of parent-teacher communication on an on-going basis, with at a minimum, parent-teacher conference, frequent reports to parents, and reasonable access to staff.

NOTE: Districts with more than one school participating in a Title I program may wish to consider the establishment of a district-wide parent advisory council.

LEGAL REF.: P. L. 103-382 (Improving America’s Schools Act

CROSS REF.: Policies LA Parental Involvement

LAA-R Title I Parent Involvement Regulations

Adopted Date: 6/13/2017

Approved/Revised Date: 6/13/2017

[Section](#): L Organizational Relations

Policy Code: LAB Regulations for Title I Parent Involvement

Policy:

TITLE I PARENT INVOLVEMENT REGULATIONS

In [order](#) to achieve the level of Title I parent involvement desired by the board of education policy on this topic, these regulations guide the development of each school's annual plan designed to foster a cooperative effort among the parents, school, and community.

GUIDELINES

Parent involvement activities developed at each school will include opportunities for:

Volunteering;

Parent education;

[Home](#) support for child's education;

Parent participation in school decision-making.

The school system will provide opportunities for professional development and resources for staff and parent/community regarding effective parent involvement practices.

ROLES AND RESPONSIBILITIES

1. Parents

It is the responsibility of the parent to:

- a. actively communicate with school staff;
- b. be aware of rules and regulations of the school;
- c. take an active role in the child's education by reinforcing, at home, the skills and knowledge the student has learned in school; and
- d. utilize opportunities for participation in school activities.

2. Staff

It is the responsibility of the staff to:

- a. develop and implement a school plan for parent involvement;
- b. promote and encourage parent involvement activities;
- c. effectively and actively communicate with all parents about skills, knowledge, and attributes student are learning in school and suggestions for reinforcement; and
- d. send information to parents of Title I children in a format and to the extent practicable, in a language the parents can understand.

3. Community

Community members who volunteer in the schools have the responsibility to:

- a. be aware of rules and regulations of the school; and
- b. utilize opportunities for participation in school activities.

4. Administration

It is the responsibility of the administration to:

- a. facilitate and implement the Title I Parent Involvement policy and plan;

- b. provide training and space for parent involvement activities;
- c. provide resources to support successful parent involvement practices;
- d. provide in-service education to staff regarding the value and use of contribution of parents on how to communicate with and work with parents as equals partners; and
- e. send information to parents of Title I children in a format and, to the extent practicable, in a language the parents can understand.

LEGAL REF.: P. L. 103-382 (Improving America's Schools Act)

CROSS REF.: Policies LA Parental Involvement

LAA Title I Parent Involvement

Exhibits:

Regulations:

References:

Original Adopted Date: 6/13/2017 Status: Adopted
Approved/Revised Record Id: 211419
Date: 6/13/2017