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David W. Gaston, Ed.D.  
Superintendent

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March 5, 2020

Dear CCPS Families and Students:

National discussion and awareness concerning the **Coronavirus Disease 2019 (COVID-19)** has been increasing over the past few weeks as a number of confirmed cases have been identified across the United States. Currently, a few suspicious cases have been identified in Virginia and are being tested for COVID-19; however, the risk of exposure for members of the public remains low. Helpful Parent and Community information on Coronavirus is available on our website at [www.ccps.net](http://www.ccps.net). We are continuing to closely monitor the situation and will take all necessary steps to minimize its impact within our schools. To date, CCPS has experienced only a handful of Influenza Type A and B cases at our schools, with only 15 confirmed student cases and 2 confirmed teacher cases at both schools during the time period of December 2019 through March 2020.

If your child exhibits any of the following symptoms/conditions, please be certain to keep them at home:

- Temperature of 100.4 degrees or higher within the last 24 hours (**students must be fever-free for full 24 hours without the use of Tylenol or Motrin before returning to school**)
- Diarrhea and/or vomiting within the last 24 hours
- Severe cough or cold, especially with greenish/yellow nasal drainage or discharge
- Undetermined rash (*requires doctor's note indicating it is not contagious in order to return to school*)
- Sore throat, difficulty swallowing and/or Fever (*must be on antibiotics 24 hours before returning to school with strep throat*)
- Red, watery, burning, itching eyes or yellowish drainage (*pink eye must be treated for 24 hours before returning to school*)

By following these guidelines, you can help CCPS decrease the spread of illness. Please be sure to make arrangements to have a caregiver available in case your child becomes ill while in school. Also, please be sure that your child's emergency contact information is current with the main office, with names and phone numbers in the event that school staff need to reach you or someone who can pick up your child in case of an emergency.

A simple and easy way to prevent the potential for any infection is to ensure that everyone washes and sanitizes their hands. Washing with warm water and soap for at least 20 seconds will help to keep germs in check. Our custodial staff will be taking additional precautions to ensure that surfaces within our schools are properly sanitized to minimize the spread of germs/viruses.

If you have any questions, please do not hesitate to contact the clinic at your child's school.

Sincerely,

David W. Gaston, Ed.D., Division Superintendent