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BYRAM TOWNSHIP BOARD OF EDUCATION

Mission Statement

The Byram Township Board of Education is dedicated to prepare students to be life-long learners with high self-esteem, strong interpersonal skills, and social values in an environment that encourages them to reach their full potential

AGENDA

May 27, 2020 7:00 pm

Mrs. Dilley _____
Mr. Kranz _____
Mr. McElroy _____
Mrs. McFarlane _____
Mrs. Risley _____
Mrs. Sanchez _____
Mrs. Walsh _____

CALL TO ORDER (Presiding Officer)

PUBLIC ANNOUNCEMENT

PUBLIC NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

FLAG SALUTE

ROLL CALL

PRESENTATIONS-

DISTRICT GOALS – District Goal #1: Enhance academic achievement and the social and emotional well being of the students.

- District Goal #2: Enhance the district through climate and culture.
- District Goal #3: Continue to implement and enhance safety and security measures within the school district.
- District Goal #4 : Explore avenues for additional revenue for the district

PUBLIC PARTICIPATION - (Agenda Items Only).

Public comment no longer than three (3) minutes per person.

I. APPROVE MINUTES

Resolved that the Byram Township Board of Education approve the following minutes:
 Regular Meeting Minutes – April 29, 2020
 Executive Meeting Minutes –April 29, 2020

MOTION _____ 2ND _____

II. COMMUNICATIONS

III. SUPERINTENDENT’S REPORT

IV. BUSINESS ADMINISTRATOR’S REPORT

V. COMMITTEE REPORTS

- Shared Services – MaryAnn Risley
- Sussex County Ed Services – MaryAnn Risley
- Technology Committee – Andrew McElroy
- Negotiations Committee –Lori Sanchez
- Personnel Committee – Kate Walsh
- Curriculum Committee – Kristy McFarlane
- Policy Committee – Charles Kranz
- Finance Committee – Kelley Dille

VI. CONSENT AGENDA - RECOMMENDED ITEMS FOR BOARD ACTION

A. Negotiations

B. Personnel

1. INSTRUCTIONAL:

Resolved, that the Byram Township Board of Education approve the following personnel:

NAME	NATURE OF ACTION	POSITION CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Samantha Bonnefond	ABA Paraprofessional		\$15.00 per hour plus \$3,150 ABA Stipend		BLES	September 1, 2020	June 30, 2021	
Amy Stemper	School Psychologist	DO000005			Byram Township	July 1, 2020	June 30, 2021	

					Schools			
Lori Harrington	Extension of Bedside Instruction for student #20090133	MS0000048	\$40.00 per hours/Minimum of 10 hours per week			April 1, 2020	June 17, 2020	

2. NON-INSTRUCTIONAL/ SUBSTITUTE/OTHER

Resolved, that the Byram Township Board of Education approve the following:

NAME	NATURE OF ACTION	POSITION/CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Meaghan McHugh	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Kara Valeich	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Ellen High	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Mike Kulesa	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Patti Poff	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Lori Harrington	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Kristie Poyer	Staff to attend Virtual CST Meetings		\$40.00 per hour			July 27, 2020	August 21, 2020	
Gabrielle Martinez	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Delia Cashin	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Dana Hall	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Tara Dietz	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Barbara Wortmann	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Darlene McClellan	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Jessica Colletta	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Susan Knauss MacFarlane	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Kris Coles	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Heather Scialpi	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Eileen Egan	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Ashley Haak	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Jennifer Lutz	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Jessica Thomson	Substitute Teacher		Substitute Teacher Rate		Byram Twp. Schools	September 1,	June 30, 2021	

	Renewal					2020		
Brooke Thomson	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Rosalie Lefurge	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Ashley Stryzko	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Illuminada Rodriguez	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Charles Webber.Jr	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Cindy DiMeo	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Catherine Kuncken	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Georgette Schroeder	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Theresa Banet	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Lois McCarthy	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Christine Conte	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Kelly Catanzaro	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Jaclyn Plate	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Katherine Winkelman	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Janelle Foster	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Ashley Bongiorno	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Andrew Tedesco	Substitute Teacher Renewal		Substitute Teacher Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Susan McCall	Substitute Nurse Renewal		Substitute Nurse Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Carol Lee Spages	Substitute Nurse Renewal		Substitute Nurse Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Dawn Lauridsen	Substitute Nurse Renewal		Substitute Nurse Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Robyn Gallagher	Substitute Nurse Renewal		Substitute Nurse Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Cameron Hosler	Summer Custodian Renewal		PT Summer Custodian Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Drew Pickett	Summer Custodian Renewal		PT Summer Custodian Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Luke Pickett	Summer Custodian Renewal		PT Summer Custodian Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Daniel Rafferty	Summer Custodian Renewal		PT Summer Custodian Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	
Joseph Ruggieri	Summer Custodian Renewal		PT Summer Custodian Rate		Byram Twp. Schools	September 1, 2020	June 30, 2021	

C. Curriculum/Instruction

1. Resolved, that the Byram Township Board of Education approve the following field trips and programs:

Event / Field Trip	Dates	Staff Member	Destination

2. Resolved that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
N/A							

D. Finance & Facilities:

Resolved, that the Byram Township Board of Education approve the following:

- Resolved, that the Board of Education accept the financial reports for all funds for the month of April 2020 from the Board Secretary and the Treasurer of School Monies, both in agreement at \$5,647,847.11.
- Resolved, that the Board of Education accept the Board Secretary’s certification pursuant to N.J.A.C.6:23-16.10(c)3 that as of April 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C.6:23-16.10(c)4.
- Resolved, that the Board of Education certify, that after review of the Secretary’s financial report for the month of April 2020 consultation with the appropriate district officials, no major account has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.
- Resolved, that the Board of Education approve the transfer of funds for April 2020 as approved by the Chief School Administrator in accordance with the provisions of N.J.S.A. 18A.22-8.1 and Board Policy #3160.
- Resolved, that the Byram Township Board of Education approve the list of bills for all funds for May in the amount of \$ 1,315,325.72

6. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
N/A					

7. Resolved, that the Byram Township Board of Education approve the following tuition contracts for the 2020 - 2021 school year:

Student Number	Classification	Placement	Cost

8. Resolved, that the Byram Township Board of Education approves the submission of the application for the Cares Emergency Relief Grant in the amount of \$35,799.00. Project period is 3/31/2020 through 9/30/2022.

9. Resolved, that the Byram Township Board of Education accepts the donation in the amount of \$50 from Your Cause Employee Giving Programs on behalf of an anonymous donor. Donation to be deposited in the Byram Intermediate Student Activities Account.

10. Resolved, that the Byram Township Board of Education approves Delta Dental coverage rate increase for the period July 1, 2020 through June 30, 2021 as follows:

<u>Coverage</u>	<u>Monthly Charge</u>
One Party	\$48.41
Two Party	\$79.53
Three Party	\$136.87

11. Resolved, that the Byram Township Board of Education approves the contract with Millenium Communications Group, Inc. in the amount of \$47,660.48 to install additional door access controls in the BLES and BIS. Contract awarded using NJ state contract #88740/T2989 Communications Wiring Service.

12. Resolved, that the Byram Township Board of Education approves the submission of the FY 2019-20 Extraordinary Aid Grant(EXAID) to the NJ Department of Education.

13. Resolved, that the Byram Township Board of Education approves the contract with PenTeleData for 36 months of cable modem services(200/25mbps) in the amount of \$125.95 per month.

14. Resolved, that the Byram Township Board of Education approves the temporary retirement 403b and 457 plan changes in accordance with the Coronavirus, Aid, Relief and Economic Security Act(CARES Act) enacted March 27, 2020.

15. Resolved, that the Byram Township Board of Education approves Dude Solutions for Maintenance Direct service for the period July 1, 2020 through June 30, 2021 in the amount of \$1,997.99.

16. Resolved, that the Byram Township Board of Education approves Frontline Education renewal services for the period July 1, 2020 through June 30, 2021 in the amount of \$19,219.20.

17. Resolved, that the Byram Township Board of Education approves J&B Therapy Professional Services Agreement for related services (rates attached) for the period July 1, 2020 through June 30, 2021.

18. Resolved, that the Byram Township Board of Education approves the proposal AERO-0520-20 from Aero Environmental Services, Inc. in the amount of \$895.00 for environmental testing of the BIS Open Space section.

19. Resolved, that the Byram Township Board of Education accepts the quote from Automated Logic dated May 12, 2020 in the amount of \$2419.00 for the replacement of the RTU4 ALC Zone Controller and freeze stat at BLES.

20. Resolved, that the Byram Township Board of Education approves the agreement with Oxford Consulting Services, Inc. to provide speech, OT/PT and home instruction services(rates attached) for the period July 1, 2020 through June 30, 2021.

21. Resolved, that the Byram Township Board of Education approves the agreement with Sage Thrive, Inc. to provide school based counseling and related counseling services to students for the period September 1, 2020 through June 30, 2021 at a rate of \$92 per hour. Hours are not to exceed 20 hours per week unless authorized by the Superintendent.

22. Resolved, that the Byram Township Board of Education accepts the quote from Air Maintenance Solutions, Inc. to inspect and make minor repairs to the 16 univents in the BIS Open Space section. Recommendations will be made for major repairs or replacement. Total cost not to exceed \$5000; hourly rate of \$110.00.

E. Administration:

- Emergency Drill Report: Byram Township Public Schools Monthly Certification of Emergency Drill Implementation 2019-2020

Intermediate School

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/13/19	Fire Drill	September	9/30/19	Bomb Threat Procedure
October	10/30/19	Fire Drill	October	10/31/19	Shelter in Place

November	11/15/19	Fire Drill	November	11/27/19	Lock Down
December	12/10/19	Fire Drill	December	12/20/19	Shelter in Place
January	1/14/2020	Shelter In Place	January	1/15/2020	Fire Drill
February	2/24/20	Fire Drill	February	2/28/2020	Shelter in Place
March	N/A	N/A	N/A	N/A	N/A
April	N/A	N/A	N/A	N/A	N/A
May	N/A	N/A	N/A	N/A	N/A

Lakes School

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/3/19	Lockdown	September	9/24/19	Fire Drill
October	10/8/19	Active Shooter	October	10/24/19	Fire Drill
November	11/18/19	Shelter in Place	November	11/26/19	Fire Drill
December	12/4/19	Fire Drill	December	12/12/19	Lockdown
January	1/5/20	Fire Drill	January	1/29/20	Bomb Threat Drill
February	2/19/20	Lock Down	February	2/24/20	2nd Stage Drill
March	N/A	N/A	N/A	N/A	N/A
April	N/A	N/A	N/A	N/A	N/A
May	N/A	N/A	N/A	N/A	N/A

2. Resolved, that the Byram Township Board of Education approve the revision to the 2019-2020 school Calendar.
3. Resolved, that the Byram Township Board of Education approve the revision to the dates of the Extended School Year program to the new dates of July 27, 2020 to August 21, 2020.
4. Resolved, that the Byram Township Board of Education approve the revision to the dates of the Summer School program to the new dates of July 27, 2020 to August 21, 2020.
5. Resolved, that the Byram Township Board of Education approve a newly proposed Special Education Program S.T.E.P(Successful Transitions for Everyone Program) Alternative Learning Program for grades K-3.
6. Resolved, that the Byram Township Board of Education approve the revisions to the Emergency Preparedness Plan for School Closure also known as the Flexible Learning Plan.

F. Policy:

Resolved, that the Byram Township Board of Education approve the following Policies for first reading:

POLICY #	2nd READING	POLICY NAME
N/A		
REGULATION #	2nd READING	REGULATION NAME
N/A		

MOTION _____ 2ND _____

ROLL CALL:

Risley _____ Sanchez _____ Walsh _____ Dilley _____ Kranz _____ McFarlane _____ McElroy _____

VII. ITEMS FOR DISCUSSION AND BOARD ACTION

MOTION _____ 2ND _____

ROLL CALL:

Sanchez _____ Walsh _____ Dilley _____ Kranz _____ McFarlane _____ Risley _____ McElroy _____

VIII. PUBLIC PARTICIPATION

PUBLIC COMMENT NO LONGER THAN THREE (3) MINUTES PER PERSON

IX. NEW BUSINESS

X. OLD BUSINESS

XI. RESOLUTION FOR CLOSED SESSION

Resolution for Closed Session on May 27, 2020 at _____ p.m.

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Byram Township Board of Education is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education County of Sussex, State of New Jersey that a closed session will be held on May 27, 2020 for the purpose of discussing ***legal updates on student matters, personnel and contract negotiations.***

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interest of the parties involved, and would not result in a possible invasion of their right to privacy.

MOTION _____ 2ND _____

XII. RECONVENE

MOTION _____ 2ND _____

XIII. ADJOURNMENT

MOTION _____ 2ND _____ that the board of education adjourn this meeting at _____ p.m.