NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN

School District Name: Byram Township School District **County: Sussex**
Type of Examination: Review of the Application for ASSA and DRTRS and Extraordinary Aid
Date of Board Meeting: January 29, 2020
Contact Person: Joanne Black
Email Address: black.joanne@byramschools.org
Telephone Number: 973-347-1047 **Fax Number: 973-347-8794**

Recommendation Number	Corrective Action	Method of Implementation	Individual Responsible for Implementation	Completion Date of Implementation
1	The district maintain ASSA workpapers which reconcile to every grade level, special education category and Low-Income status reported on the ASSA	Workpapers will be reconciled to every grade level, special education category and Low-Income status report on the ASSA.The NJ Attendance Register will be utilized in the reconciliation process.	Joanne Black	Implementation will take place immediately.
2	The district no longer use direct certification carryover data when determining low income status.	Carryover data will not be used when determining low income status.	Joanne Black	Implementation will take place immediately.

Chief School Administrator _____ Date 2-3-2020 Bd Secretary/Business Administrator Joanne Black Date 2/5/2020