

REGULAR MEETING

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

The regular meeting of the Byram Township Board of Education was called to order by the board president, Mr. Andrew McElroy, on Wednesday, December 18, 2019, at 7:00 p.m. in the Byram Township Intermediate All Purpose Room at 12 Mansfield Drive, Byram Township, New Jersey.

PRESENT: Ms. Shelley Credidio, Mrs. Kelley Dilley (7:01 p.m.), Mr. Andrew McElroy, Mrs. Kristy McFarlane, Mrs. MaryAnn Risley, Mrs. Lori Sanchez (7:10 p.m.) and Mrs. Kate Walsh.

ABSENT: None

ALSO PRESENT: Mr. Bryan Hensz, Superintendent
Mrs. Alice Bresett, Business Administrator/Board Secretary

PRESENTATIONS - John Fritzky and the Robotics Team gave a presentation on their project and recent competition. Mr. McElroy thanked students, parents and Mr. Fritzky for sharing with the Board.

**A RESOLUTION OF
ACCOMMODATION AND APPRECIATION PRESENTED TO
BOARD OF EDUCATION MEMBER SHELLEY CREDIDIO**

WHEREAS, Shelley Credidio was elected in 2013 to the Byram Township Board of Education; and

WHEREAS, Mrs. Credidio has assisted in developing the policies that will shape the future of the Byram Township School District; and

WHEREAS, Mrs. Credidio was an outstanding Board of Education member who listened to and respected all members of the public and the Board of Education; and

WHEREAS, Mrs. Credidio served as the Chairwoman of the Districts' Curriculum Committee that has overseen the implementation of a new 21st Century Curricula; and

WHEREAS, Mrs. Credidio during her tenure saw Byram Intermediate School become a National School to Watch, voted for the implementation full day Kindergarten, the construction of the STEM lab, the deployment of the Google Chromebook one to one program, and many security enhancements to our School Facilities and

WHEREAS, as a true public servant, Mrs. Credidio has succeeded in making the Byram Township School District a better place to educate children, earning her the respect of her colleagues, School District employees and the residents of the Township of Byram; and

WHEREAS, Mrs. Credidio regrettably chose not to seek re-election to the Board of Education in 2019.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education, in the County of Sussex, and State of New Jersey that the Board of Education and the employees of the Byram Township School District hereby offer their sincere appreciation to Mrs. Credidio for all her hard work and efforts on behalf of the residents and children of the Township, and

BE IT FURTHER RESOLVED that the Byram Township Board of Education does hereby wish Mrs. Credidio, her son Matthew and her daughter Gabrielle much success as they begin a new chapter in their lives together and hereby authorizes and directs the Board Secretary to include a copy of this Resolution within the Board of Education meeting minutes.

Byram Township School District

**RESOLUTION OF
ACCOMMODATION AND APPRECIATION PRESENTED TO
BUSINESS ADMINISTRATOR ALICE BRESETT**

WHEREAS, Alice Bresett was appointed in 2014 as the Byram Schools Business Administrator; and

WHEREAS, Mrs. Bresett has assisted in developing the policies that will shape the future of the Byram Township School District; and

WHEREAS, Mrs. Bresett was an outstanding Business Administrator who carried out her duties with the highest level of professionalism and listened to and respected all members of the staff, public and the Board of Education; and

WHEREAS, Mrs. Bresett during her tenure saw prepared and managed budgets that have improved student achievement and upgraded the safety and security of Byram's children and staff, while balancing the needs of the Byram Township taxpayer and

WHEREAS, as a true public servant, Mrs. Bresett has succeeded in making the Byram Township School District a better place to educate children, earning her the respect of her colleagues, School District employees and the residents of the Township of Byram; and

WHEREAS, Mrs. Bresett regrettably chose to retire in January 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education, in the County of Sussex, and State of New Jersey that the Board of Education and the employees of the Byram Township

School District hereby offer their sincere appreciation to Mrs. Bresett for all her hard work and efforts on behalf of the residents and children of the Township, and

BE IT FURTHER RESOLVED that the Byram Township Board of Education does hereby wish Mrs. Bresett and her husband Dave much success as they begin a new chapter in their lives together and hereby authorizes and directs the Board Secretary to include a copy of this Resolution within the Board of Education meeting minutes.

Byram Township School District

DISTRICT GOALS –

- District Goal #1: Enhance academic achievement and the social and emotional well-being of the students.
- District Goal #2: Enhance the district through climate and culture.
- District Goal #3: Continue to implement and enhance safety and security measures within the school district.
- District Goal #4: Explore avenues for additional revenue for the district

APPROVE MINUTES

Moved by Mrs. Kate Walsh, seconded by Ms. Shelley Credidio that the Byram Township Board of Education approve the following minutes:

Regular Meeting Minutes – November 20, 2019

Executive Meeting Minutes – November 20, 2019

Motion passed unanimously by voice vote.

COMMUNICATIONS - None

SUPERINTENDENT’S REPORT – Mr. Hensz reported on the following:

- Early dismissal on December 20, 2019.
- Choice lottery on December 19, 2019, 6 seats 35 names in lottery.
- Mid-Year Budget review will be taking place on January 10 with the County Office.
- Re-Organization Meeting on January 8, 2020.
- January 20, 2020 In-Service.
- Weather – used three snow days, lost 2 days in February break, 1 day used in June 2020.
- Thanked Board Member Mrs. Shelley Credidio for work on the Board, her energy and ability to make all laugh.
- Enjoy Holidays.

BUSINESS ADMINISTRATOR’S REPORT – Mrs. Bresett reported on the following:

- Completed and certified reports for county (AudSum).
- Working on budget.

COMMITTEE REPORTS

Shared Services – Mary Ann Risley – No meeting.
 Sussex County Ed Services – Mary Ann Risley – Project search went very well, provides goal experience.
 Technology Committee – Kristy McFarlane – No meeting.
 Negotiations Committee –Andrew McElroy - No meeting.
 Personnel Committee – Kate Walsh – No meeting.
 Curriculum Committee – Shelley Credidio – No meeting.
 Policy Committee – Lori Sanchez – No meeting.
 Finance Committee – Kelley Dilley – Spent most of meeting discussing budget. Next meeting more detail on budget/decision points.

CONSENT AGENDA - RECOMMENDED ITEMS FOR BOARD ACTION

A. Negotiations - No action items.

B. Personnel

1. INSTRUCTIONAL:

Resolved, that the Byram Township Board of Education approve the following personnel:

NAME	NATURE OF ACTION	POSITION CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Michele Brown	Resignation	ES0000017			BLES	December 20, 2019		
Jessica Garrow	Resignation	ES0000101			BLES	December 20, 2019		

2. NON-INSTRUCTIONAL/ SUBSTITUTE/OTHER

Resolved, that the Byram Township Board of Education approve the following:

NAME	NATURE OF ACTION	POSITION/CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Rylan Pangborn	Clinical Student Teaching 5 days a week		Unpaid		BLES Physical Education / Health	January 21, 2020	March 31, 2020	
Jill Rafferty	Chaperone for Holiday Dance	MS0000017	\$55.00		BIS	December 13, 2019		
Sam Morales	Chaperone for Holiday Dance	MS0000034	\$55.00		BIS	December 13, 2019		
Sarah Kolonia	Chaperone for Holiday Dance	MS0000077	\$55.00		BIS	December 13, 2019		

Emily Weisman	Chaperone for Holiday Dance	MS0000060	\$55.00		BIS	December 13, 2019		
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C. Curriculum/Instruction

1. Resolved, that the Byram Township Board of Education approve the following field trips and programs:

Event / Field Trip	Dates	Staff Member	Destination
8th Grade Shadow Day	March 9, 2020		Lenape Valley Regional High School
PTA Spring Spirit Wear Sale	March 16- April 3, 2019	Nicole Costanzo Byram PTA	District
Student Council School Store during BIS lunch periods.	January 1, 2020-June 30, 2020	Bonnie Spring , Advisor	BIS: money raised will help pay for programs and dances sponsored by the Student Council.
Student Council, Pajama Day	January 17, 2020	Bonnie Spring, Advisor	BIS: \$1.00 donation to wear Pajamas; money raised will help pay for programs and dances sponsored by the Student Council.
5th & 6th grade Carnival	April 24, 2020 from 3:40 -5:00	Bonne Spring, Advisor	\$5.00 fee to be paid by each student, which would include food and tickets.
7th & 8th grade Informal Dance	February 14, 2020	Bonnie Spring, Advisor	7th and 8th Grade 3:40 - 5:30 \$3.00 fee to be paid by each *student (optional add on fee for pizza pre -orders only)
Student Council Holiday Dance	December 13, 2019	Bonnie Spring Advisor	BIS All purpose room
Women in STEM Career Day 2020	January 9th , 2020 Snow date January 10, 2020	Dawn Boyer	Sussex County Community College 9:00-2:00

2. Resolved that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
Ellyn High	Center for Literacy Development Annual Series 2019-2020	January 29, 2020	\$155.00			\$24.85 Mileage \$10.00 Parking	\$189.85
Tricia Bogdan	Maximizing your Effectiveness as an Instructional Coach	March 19-20, 2020	595.00			\$44.10	\$639.10
Melissa Laurie	Maximizing your Effectiveness as an Instructional Coach	March 19-20, 2020	595.00			\$40.60	\$635.60

D. Finance & Facilities:

Resolved, that the Byram Township Board of Education approve the following:

- Resolved, that the Board of Education accept the financial reports for all funds for the month of November 2019 from the Board Secretary and the Treasurer of School Monies, both in agreement at \$5,574,343.50.

2. Resolved, that the Board of Education accept the Board Secretary’s certification pursuant to N.J.A.C.6:23-16.10(c)3 that as of November 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C.6:23-16.10(c)4.
3. Resolved, that the Board of Education certify, that after review of the Secretary’s financial report for the month of November 2019 consultation with the appropriate district officials, no major account has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.
4. Resolved, that the Board of Education approve the transfer of funds for December, 2019 as approved By the Chief School Administrator in accordance with the provisions of N.J.S.A. 18A.22-8.1 and Board Policy #3160.
5. Resolved, that the Byram Township Board of Education approve the list of bills for all funds for December 2019 in the amount of \$ 1,282,226.51
6. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
Chris Palermo/Kelly Williams	Soccer	Winter Rec Soccer	BIS Gym	Saturdays: Jan 11, 2020- February 29, 2020 March 7, 2020 snow date	9:00 am - 1:00 pm

E. ADMINISTRATION:

1. Resolved, that the Byram Township Board of Education affirm the Superintendent’s findings on HIB BLES #1
2. Resolved, that the Byram Township Board of Education approve the 2020-2021 Byram Township School Calendar.

F. POLICY:

Resolved, that the Byram Township Board of Education approve the following Policies for first reading:

POLICY #	2nd READING	POLICY NAME
N/A		
REGULATION #	2nd READING	REGULATION NAME
N/A		

It was questioned by the dates of Dance are being approved after the event. Mr. Hensz responded. He will remind principals that events are to be approved by the Board prior to the events taking place.

A Motion was made by Mrs. Kate Walsh, seconded by Mrs. Kristy McFarlane to approve all resolutions on the Consent Agenda, items A through F. Motion passed unanimously by roll call vote.

Roll Call:

Dilley Yes Credidio Yes McElroy Yes McFarlane Yes Risley Yes Sanchez Yes Walsh Yes

ITEMS FOR DISCUSSION AND BOARD ACTION

1. Resolved, that the Byram Township Board of Education approve the medical leave for ES0000091, Para Professional at Byram Lakes School for eight weeks (use of available sick time followed by unpaid FMLA) starting January 14, 2020 through March 2, 2020.
2. Resolved, that the Byram Township Board of Education approve Megan Canfield from Bloomsburg University to do observation hours in first and second grade at Byram Lakes School starting in January, 2020. There is no compensation associated with this assignment.
3. Resolved, that the Byram Township Board of Education approve Patty Trentanelli # MS0000020 as chaperone for the 7th and 8th grade Holiday Dance for \$55.00 on December 13, 2019.

A Motion was made by Mrs. Kristy McFarlane, seconded by Mrs. Mary Ann Risley to approve items 1 through 3. Motion passed unanimously by roll call vote.

ROLL CALL:

Dilley Yes Credidio Yes McElroy Yes McFarlane Yes Risley Yes Sanchez Yes Walsh Yes

PUBLIC PARTICIPATION - None

NEW BUSINESS – Mr. Andrew McElroy attended Sussex County School Boards Association meeting on December 19, 2019.

OLD BUSINESS: Strategic Planning – Tentative dates: February 26, March 19 and April 20, 2020. All stakeholder groups should be notified: staff, parents, community members.

RESOLUTION FOR CLOSED SESSION

Resolution for Closed Session on December 18, 2019 at 7:50 p.m. WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Byram Township Board of Education is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education County of Sussex, State of New Jersey that a closed session will be held on December 18, 2019 for the purpose of discussing *personnel, contract negotiations, and HIB BLES #2 and HIB BIS #1A.*

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interest of the parties involved, and would not result in a possible invasion of their right to privacy. Action may be taken.

RECONVENE

Moved by Mrs. MaryAnn Risley, seconded by Ms. Shelley Credidio that the Board of Education reconvene this meeting at 8:46 p.m. Motion passed unanimously by voice vote.

1. Resolved, that the Byram Board of Education terminate the employment of employee #B0000006 (Position Control #DO0000019) effective December 18, 2019. Payment of two weeks pay will be given in lieu of notice plus payment of unused and accrued vacation time less monies due back to the district.

Motion made by Mrs. Kate Walsh, seconded by Mrs. Lori Sanchez that the Board of Education go into closed session. Motion passed unanimously by voice vote.

ROLL CALL:

Dilley Yes Credidio Yes McElroy Yes McFarlane Yes Risley Yes Sanchez Yes Walsh Yes

ADJOURNMENT

Moved by Mrs. Kristy McFarlane, seconded by Mrs. Lori Sanchez that the Board of Education adjourn this meeting at 8:47 p.m.

Respectfully Submitted,

Alice E. Bresett
Board Secretary