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**BYRAM TOWNSHIP BOARD OF EDUCATION**

**Mission Statement**

***The Byram Township Board of Education is dedicated to prepare students to be life-long learners with high self-esteem, strong interpersonal skills, and social values in an environment that encourages them to reach their full potential***

**AGENDA**

**April 29, 2020 7:00 pm**

Mrs. Dilley \_\_\_\_\_  
Mr. Kranz \_\_\_\_\_  
Mr. McElroy \_\_\_\_\_  
Mrs. McFarlane \_\_\_\_\_  
Mrs. Risley \_\_\_\_\_  
Mrs. Sanchez \_\_\_\_\_  
Mrs. Walsh \_\_\_\_\_

**CALL TO ORDER** (Presiding Officer)

**PUBLIC ANNOUNCEMENT**

**PUBLIC NOTICE**

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

**FLAG SALUTE**

**ROLL CALL**

**PRESENTATIONS- 2020-2021 Budget Presentation/Hearing on the Budget**

**DISTRICT GOALS** – District Goal #1: Enhance academic achievement and the social and emotional well being of the students.

District Goal #2: Enhance the district through climate and culture.  
District Goal #3: Continue to implement and enhance safety and security measures within the school district.  
District Goal #4 : Explore avenues for additional revenue for the district

**PUBLIC PARTICIPATION - (Agenda Items Only).**

**Public comment no longer than three (3) minutes per person.**

**I. APPROVE MINUTES**

Resolved, that the Byram Township Board of Education approve the following minutes:  
Regular Meeting Minutes – March 18, 2020

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

**II. COMMUNICATIONS**

**III. SUPERINTENDENT’S REPORT**

**IV. BUSINESS ADMINISTRATOR’S REPORT**

**V. COMMITTEE REPORTS**

Shared Services – MaryAnn Risley  
Sussex County Ed Services – MaryAnn Risley  
Technology Committee – Andrew McElroy  
Negotiations Committee –Lori Sanchez  
Personnel Committee – Kate Walsh  
Curriculum Committee – Kristy McFarlane  
Policy Committee – Charles Kranz  
Finance Committee – Kelley Dille

**VI. CONSENT AGENDA - RECOMMENDED ITEMS FOR BOARD ACTION**

A. Negotiations

B. Personnel

1. Instructional:

Resolved, that the Byram Township Board of Education approve the following personnel:

NAME	NATURE OF ACTION	POSITION CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
B0000202	FMLA 12 weeks starting March 30, 2020	MS0000003			Byram Intermediate School	March 30, 2020	June 22, 2020	
B0000071	Extended Medical Leave	MS0000069			Byram Intermediate School	March 11, 2020	March 30, 2020	
B0000071	FMLA	MS0000069			Byram Intermediate School	March 31, 2002	April 10, 2020	

2. Non-Instructional/Substitute/Other

Resolved, that the Byram Township Board of Education approve the following:

NAME	NATURE OF ACTION	POSITION/CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Isabelle Becker	Maternity Leave Substitute		Substitute Teacher Rate		BIS	April 23, 2020	June 30, 2020	

C. Curriculum/Instruction

1. Resolved, that the Byram Township Board of Education approve the following field trips and programs:

Event / Field Trip	Dates	Staff Member	Destination
Extended School Year Program	July 6, 2020 - July 31, 2020 five days a week for four weeks	TBD at a later date	Byram Lakes School
Summer School ELA/Math/SS/History/Science	July 6, 2020-July 31, 2020 five days a week for four weeks	TBD at a later date	Byram Intermediate School

2. Resolved, that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
N/A							

D. Finance & Facilities:

Resolved, that the Byram Township Board of Education approve the following:

1. Resolved, that the Board of Education accept the financial reports for all funds for the month of March 2020 from the Board Secretary and the Treasurer of School Monies, both in agreement at \$5,519,230.77.
2. Resolved, that the Board of Education accept the Board Secretary’s certification pursuant to N.J.A.C.6:23-16.10(c)3 that as of March 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C.6:23-16.10(c)4.
3. Resolved, that the Board of Education certifies, that after review of the Secretary’s financial report for the month of March 2020 consultation with the appropriate district officials, no major account has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.
4. Resolved, that the Board of Education approve the transfer of funds for March 2020 as approved by the Chief School Administrator in accordance with the provisions of N.J.S.A. 18A.22-8.1 and Board Policy #3160.
5. Resolved, that the Byram Township Board of Education approve the list of bills for all funds for April 2020 in the amount of \$ 1,274,527.71
6. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
N/A					

7. Resolved, that the Byram Township Board of Education approve the following tuition contracts for the 2019 - 2020 school year:

Student Number	Classification	Placement	Cost
N/A			

8. Resolved, that the Byram Township Board of Education approve participation in the coordinated transportation services provided through Hopatcong Borough Board of Education under the name of Sussex County Regional Cooperative to transport special education, private, vocational-technical and other students to specific locations during the 2020-2021 school year as per attached agreement.

9. Resolved, that the Byram Township Board of Education approve participation in the coordinated transportation services provided through Hopatcong Borough Board of Education under the name of Sussex County Regional Cooperative to transport public students to specific locations during the 2020-2021 school year as per attached agreement.
10. Resolved, that the Byram Township Board of Education approve participation in the coordinated transportation services provided through Hopatcong Borough Board of Education under the name of Sussex County Regional Cooperative to transport Athletics students to specific locations during the 2020-2021 school year as per attached agreement.
11. Resolved, that the Byram Township Board of Education approve the firm Nisivoccia LLP as District Auditors for the period July 1, 2020 through June 30, 2021 at a cost of \$20,700.00.
12. Resolved, that the Byram Township Board of Education approve the submission of the 2019-2020 ESEA amendment for carryover from FY19 to the NJDOE:

	FY2020	Carryover FY 2019	Amended FY2020
Title I	44,525	15,430	59,955
Title II	12,587	715	13,302
Title III	182 reallocated	-	-
Title IV	10,000	4,550	14,550
Total	67,294	20,695	87,807

13. Resolved that the Byram Board of Education accepts the proposal from Fairfield Maintenance for repairs to the underground storage tank at the BIS in the amount of \$4987.00.
14. Resolved that the Byram Township Board of Education approve the submission of the school security grant application to the NJDOE and local funds are available if the total estimated cost of the proposed work exceeds the grant allowance.

**E. Administration:**

1. Emergency Drill Report: Byram Township Public Schools Monthly Certification of Emergency Drill Implementation 2019-2020

**Intermediate School**

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/13/19	Fire Drill	September	9/30/19	Bomb Threat Procedure
October	10/30/19	Fire Drill	October	10/31/19	Shelter in Place
November	11/15/19	Fire Drill	November	11/27/19	Lock Down
December	12/10/19	Fire Drill	December	12/20/19	Shelter in Place
January	1/14/2020	Shelter In Place	January	1/15/2020	Fire Drill
February	2/24/20	Fire Drill	February		

March	N/A	N/A	N/A	N/A	N/A
April	N/A	N/A	N/A	N/A	N/A

Lakes School

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/3/19	Lockdown	September	9/24/19	Fire Drill
October	10/8/19	Active Shooter	October	10/24/19	Fire Drill
November	11/18/19	Shelter in Place	November	11/26/19	Fire Drill
December	12/4/19	Fire Drill	December	12/12/19	Lockdown
January	1/5/20	Fire Drill	January	1/29/20	Bomb Threat Drill
February	2/19/20	Lock Down	February	2/24/20	2nd Stage Drill
March	N/A	N/A	N/A	N/A	N/A
April	N/A	N/A	N/A	N/A	N/A

- Resolved, that the Byram Township Board of Education retroactively approves the submission to the NJDOE by the Superintendent, a proposed program of virtual or remote instruction to meet the 180 day requirement due to the government mandated closure of schools.

F. Policy:

- Resolved, that the Byram Township Board of Education approve the following policies for second reading:

POLICY #	2nd READING	POLICY NAME
P0152	4/22/2020	Board Officers (Revised)
P1581	4/22/2020	Domestic Violence (M) (Revised)
P2422	4/22/2020	Health and Physical Education (M) (Revised)
P3421.13	4/22/2020	Postnatal Accommodations (New)
P4421.13	4/22/2020	Postnatal Accommodations (New)
P5330	4/22/2020	Administration of Medication (M) (Revised)
P7242	4/22/2020	Supervision of Construction (M) (Revised)
P8210	4/22/2020	School Year (Revised)
P8220	4/22/2020	School Day (M) (Revised)
P8462	4/22/2020	Reporting Potentially Missing or Abused Children (M) (Revised)
REGULATION #	2nd READING	REGULATION NAME
P1581	4/22/2020	Domestic Violence (M) (Revised)
P2422	4/22/2020	Health and Physical Education (M) (Revised)
P3421.13	4/22/2020	Postnatal Accommodations (New)

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

ROLL CALL:

McFarlane \_\_\_\_\_ Risley \_\_\_\_\_ Sanchez \_\_\_\_\_ Walsh \_\_\_\_\_ Dilley \_\_\_\_\_ Kranz \_\_\_\_\_ McElroy \_\_\_\_\_

**VII. ITEMS FOR DISCUSSION AND BOARD ACTION**

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

ROLL CALL:

Risley \_\_\_\_\_ Sanchez \_\_\_\_\_ Walsh \_\_\_\_\_ Dilley \_\_\_\_\_ Kranz \_\_\_\_\_ McFarlane \_\_\_\_\_ McElroy \_\_\_\_\_

**VIII. PUBLIC PARTICIPATION**

PUBLIC COMMENT NO LONGER THAN THREE (3) MINUTES PER PERSON

**IX. NEW BUSINESS**

**X. OLD BUSINESS**

**XI. RESOLUTION FOR CLOSED SESSION**

Resolution for Closed Session on April 29, 2020 at \_\_\_\_\_ p.m.

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Byram Township Board of Education is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education County of Sussex, State of New Jersey that a closed session will be held on April 29, 2020 for the purpose of discussing *personnel and contract negotiations*.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interest of the parties involved, and would not result in a possible invasion of their right to privacy.

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

**XII. RECONVENE**

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

**XIII. PERSONNEL - REAPPOINTMENTS**

1. Resolved, that the Byram Township Board of Education approve the attached lists of certificated staff for the 2020-2021 school year pending negotiations.
2. Resolved, that the Byram Township Board of Education approve the attached lists of non-certificated staff for the 2020-2021 school year.
3. Resolved, that the Byram Township Board of Education approve the attached list of administrators for the 2020-2021 school year.

4. Resolved, that the Byram Township Board of Education approve the attached list of all staff not affiliated with the Association for the 2020-2021 school year pending negotiations.
5. Resolved, that the Byram Township Board of Education approve the contract for Joanne Black Business Administrator/Board Secretary at a salary of \$125,000 for the period of July 1, 2020 through June 30, 2021 pending negotiations.

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_

**XIV. ADJOURNMENT**

MOTION \_\_\_\_\_ 2ND \_\_\_\_\_ that the board of education adjourn this meeting at \_\_\_\_\_ p.m.