

REGULAR MEETING

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

The regular meeting of the Byram Township Board of Education was called to order by the board president, Mr. Andrew McElroy, on Wednesday, October 30, 2019, at 7:00 p.m. in the Byram Township Intermediate All Purpose Room at 12 Mansfield Drive, Byram Township, New Jersey.

PRESENT: Ms. Shelley Credidio (7:01), Mrs. Kelley Dilley, Mr. Andrew McElroy, Mrs. Kristy McFarlane, Mrs. MaryAnn Risley, Lori Sanchez and Mrs. Kate Walsh.

ABSENT: None

ALSO PRESENT: Mr. Bryan Hensz, Superintendent
Mrs. Alice Bresett, Business Administrator/Board Secretary

PRESENTATIONS- The building administrators gave a presentation on student achievement based on last year's testing. Mr. McElroy thanked Mr. Abato, Mr. Fritzky and Mr. McCorkle for the presentation.

DISTRICT GOALS – District Goal #1: Enhance academic achievement and the social and emotional wellbeing of the students.
District Goal #2: Enhance the district through climate and culture.
District Goal #3: Continue to implement and enhance safety and security measures within the school district.
District Goal #4 : Explore avenues for additional revenue for the district

APPROVE MINUTES

Moved by Mrs. Kate Walsh, seconded by Ms. Shelley Credidio that the Byram Township Board of Education approve the following minutes:

- Regular Meeting Minutes- September 25, 2019
- Executive Meeting Minutes – September 25, 2019
- Special Meeting Minutes – October 16, 2019
- Executive Meeting Minutes – October 16, 2019

Motion passed unanimously by voice vote.

COMMUNICATIONS - None

SUPERINTENDENT’S REPORT – Mr. Bryan Hensz reported on the following:

- Conferences next week
- American Education week of November 13, 2019
- Attended the following workshops at NJSBA:
 - Pre School
 - Open House to Realtors – need to get into schools.
 - Life after S2
 - Creating Stem and learning environment (Millburn)
- QSAC will be coming next year.
- Hiring BA, Tech Positions and School Psychologist.

BUSINESS ADMINISTRATOR’S REPORT – Mrs. Bresett reported on the following:

- Attended NJSBA and the following workshops there: Save Our Schools NJ – over 100 districts joined on School Funding; BA and Superintendent of North Warren presented at NJSBA on S2; legal updates; green purchasing
- Beginning the 2020-21 budget process
- Working on state reports for enrollment and transportation

COMMITTEE REPORTS

Shared Services – Mary Ann Risley – No meeting.

Sussex County Ed Services – Mary Ann Risley – Unable to attend meeting.

Technology Committee – Kristy McFarlane – No meeting.

Negotiations Committee –Andrew McElroy – No meeting.

Personnel Committee – Kate Walsh – Discussed items on agenda.

Curriculum Committee – Shelley Credidio – Discussed items on agenda.

Policy Committee – Lori Sanchez – No meeting.

Finance Committee – Kelley Dilley – Committee met and discussed budget, Life after S2, busing, transition for BA, agenda items.

CONSENT AGENDA - RECOMMENDED ITEMS FOR BOARD ACTION

A. Negotiations

B. Personnel

1. INSTRUCTIONAL:

Resolved, that the Byram Township Board of Education approve the following personnel:

NAME	NATURE OF ACTION	POSITION CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Jeremy Slockbower	Resignation	DO0000003					November 22, 2019	
Kris Odell	Resignation	ES0000011					October 31, 2019	
ES0000090	Medical Leave of Absence	ES0000090	Use of sick days		BLES	September 1, 2019	November 11, 2019	

MS0000069	Medical Leave of absence	MS0000069	Use of sick days		BIS	February 3, 2020	March 10, 2020 or upon release by doctor	
MS0000069	FMLA/NJFLA	MS0000069	Unpaid		BIS	March 11, 2010	April 20, 2020	

2. NON-INSTRUCTIONAL/ SUBSTITUTE/OTHER

Resolved, that the Byram Township Board of Education approve the following:

NAME	NATURE OF ACTION	POSITION/ CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
Janelle Foster	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	
Gabrielle Martinez	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	
Patricia Williams	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	
Carmella Amerise	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	
Theresa Banet	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	
Rylan Pangborn	Junior Practicum		1 day per week Elementary PE grade K-6 with Linda Vasquez		BLES	October 31, 2019	December 20, 2019	
Ashley Stryko	Substitute Teacher		Substitute Teacher Pay			October 31, 2019	June 30, 2020	

C. Curriculum/Instruction

1. Resolved, that the Byram Township Board of Education approve the following field trips and programs:

Event / Field Trip	Dates	Staff Member	Destination
Kid's Heart Challenge program and fundraiser for the American Heart Association.	Kick Off Event 1/31/2020, Jump Day 2/14/20 Program runs January through February 2020	Michael Kulesa and Linda Vasquez	At BLES/BIS for American Heart Association
"Sock"tober Donations of socks collected for the Center for Prevention and Counseling Fundraiser	During the month of October	Jill Wolak	Byram School District
Student Council fundraisers for dances and programs sponsored by Student Council	Positive messages to send to classmates and school staff. \$1.00 a message	Bonnie Spring	Byram Intermediate School Lunch Periods
Field trip to LifeTown	November 19, 2019	Emily Weisman	LifeTown- Livingston, NJ

7th Grade Field Trip to NYC	May 20, 2020	Lori Loreda	NYC :9-11 Memorial Visit, Memorial Museum, Freedom Tower
Boys & Girls Basketball Games	November 1, 2019--February 8, 2020	Linda Vasquez/Steve Tironi	Home and Away games

2. Resolved that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
Melissa Laurie	Lindamood Bell: Visualizing & Verbalizing Webinar	November 12-14, 2019	\$895.00				\$895.00
MaryBeth Dowd	Membership to (NJCGTP) NJ Consortium for Gifted and Talented	2019-2020 school year	\$450.00				\$450.00
Patricia Gomez	Lindamood Bell: Visualizing & Verbalizing Webinar	November 12-14, 2019	\$895.00				\$895.00
Carrie Zelizo	Lindamood Bell: Visualizing & Verbalizing Webinar	November 12-14, 2019	\$895.00				\$895.00
Dawn Boyer	Garden State Google Summit	January 13, 2020	\$175.00			\$61.39 Mileage \$5.00 Tolls	\$241.39
Linda McCann	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement & Success, West Orange NJ	December 10, 2019	\$279.00			\$11.20	\$290.20
Sara McHugh	Develop Growth Mindset in Mathematics to Increase Students' Perseverance, Engagement & Success West Orange, NJ	December 10, 2019	\$279.00			\$11.20	\$290.20
Tricia Bogdan	Math Intervention Workshop, Natick, MA	December 6, 2019	\$269.00		\$16.00 tolls \$40.00 Parking	\$184.11	\$509.11
Cynthia Brighton	Special Education How to Maximize Progress & Performance	November 18, 2019	\$149.00			\$7.84	\$156.84
Elizabeth Saar	Special Education How to Maximize Progress & Performance	November 18, 2019	\$149.00			\$7.84	\$156.84
Cori Scaturro	NJMEA Conference	February 20-22, 2020	\$170.00		\$357.00 M&IE	\$102.20	\$629.20

Barbara Scholl	Enhancing your School Nurse Practice	December 18, 2019	\$279.00			\$21.70	\$300.70
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D. Finance & Facilities:

Resolved, that the Byram Township Board of Education approve the following:

1. Resolved, that the Board of Education accept the financial reports for all funds for the month of September 2019 from the Board Secretary and the Treasurer of School Monies, both in agreement at \$5,433,622.76.
2. Resolved, that the Board of Education accept the Board Secretary’s certification pursuant to N.J.A.C.6:23-16.10(c)3 that as of September 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C.6:23-16.10(c)4.
3. Resolved, that the Board of Education certify, that after review of the Secretary’s financial report for the month of September 2019 consultation with the appropriate district officials, no major account has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.
4. Resolved, that the Board of Education approve the transfer of funds for October 2019 as approved by the Chief School Administrator in accordance with the provisions of N.J.S.A. 18A.22-8.1 and Board Policy #3160.
5. Resolved, that the Byram Township Board of Education approve the additional check register for September 2019 in the amount of \$44.50 and the list of bills for all funds for October 2019 in the amount of \$1,597,152.13

6. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
Emily Quirk, Susan McCall		Girls on the Run	BLES GYM	TUES/THURS March 2020-May 13, 2020	
Lexa Hickey	Dance Rehearsal	AnClar School of Irish Dance	BIS All Purpose Room	Saturday, November 23, 2019 9:30 -4:30	
Kathy Molinari/ Susan Pallotta	Girl Scout Dance	5th & 6th Grade Snow Ball Dance	BIS All Purpose Room	February 21, 2020 rain date March 27, 2020	
Kathy Molinari	Girl Scout Dance	4th Grade Spring Fling Dance	BIS All Purpose Room	May 8, 2020 5:30- 9:00	

7. Resolved, that the Byram Township Board of Education approve the Joint Transportation Agreement with Andover School District at a cost of \$557.66 for the school year 2019 - 2020.

8. Resolved, that the Byram Township Board of Education approve the Participation Agreement for Sourcewell (Contract # MQ-08-02814) for the purchase of new carpeting for two classrooms at BIS. Total cost \$12,398.06 (Proposal #94385 and #94386 from RFS Commercial)

E. ADMINISTRATION:

1. Resolved, that the Byram Township Board of Education approve the Comprehensive Equity Plan for the years 2019-2022.
2. Resolved, that the Byram Township Board of Education approve the increase of mileage reimbursement for use of a personal vehicle to \$0.35 per miles per OMB.
3. Resolved, that the Byram Township Board of Education approve the submission of the School Safety and Security Plan Annual Review Statement of Assurance.

F. POLICY:

Resolved, that the Byram Township Board of Education approve the following policies for second reading:

POLICY #	1ST READING	POLICY NAME
P#5512	October 30, 2019	Harassment, Intimidation, and Bullying (M)
REGULATION #	1ST READING	REGULATION NAME
NONE		
Policy #	2nd Reading	Policy Name
P# 3159	October 30, 2019	Teaching Staff Member/School District Reporting Responsibilities (M) Revised
P# 3218	October 30, 2019	Use, Possession, or Distribution of Substances (M) Revised
P#4218	October 30, 2019	Use, Possession, or Distribution of Substances (M) Revised
P#4219	October 30, 2019	Commercial Driver’s License Controlled Substances and Alcohol Use Testing (M) Revised
P#5517	October 30, 2019	School District Issued Student Identification Cards (Revised)
P#6112	October 30, 2019	Reimbursement of Federal and Other Grant Expenditures (M) Revised
P#7440	October 30, 2019	School District Security (M) Revised
P#8600	October 30, 2019	Student Transportation (M) Revised
P#8630	October 30, 2019	Bus Driver/Bus Aide Responsibility (M) Revised
P#8670	October 30, 2019	Transportation of Special Needs Students (M) Revised
P#9210	October 30, 2019	Parent Organizations (Revised)
P#9400	October 30, 2019	Media Relations (Revised)

Regulation #	2nd Reading	Regulation Name
R#3218	October 30, 2019	Use, Possession, or Distribution of Substances (M) Revised
R#4218	October 30, 2019	Use, Possession, or Distribution of Substances (M) Revised
R#6112	October 30, 2019	Reimbursement of Federal and Other Grant Expenditures (M) Revised
R#7440	October 30, 2019	School District Security (M) Revised
R#8600	October 30, 2019	Student Transportation (M) Revised
R#8630	October 30, 2019	Emergency School Bus Procedures (M) Revised

A Motion was made by Mrs. Kate Walsh, seconded by Mrs. MaryAnn Risley to approve all resolution on the Consent Agenda, items A through F. Motion passed unanimously by roll call vote.

Roll Call:

Walsh Yes Dilley Yes Risley Yes Credidio Yes McElroy Yes McFarlane Yes Sanchez Yes

ITEMS FOR DISCUSSION AND BOARD ACTION

1. Resolved, that the Byram Township Board of Education approve Bonnie Spring for bedside instruction from October 4, 2019 to October 18, 2019 for \$40.00 per hour for six hours.
2. Resolved, that the Byram Township Board of Education create Position Control #DO0000011, Assistant Business Administrator, for the period of January 1, 2020 to January 31, 2020.
3. Resolved, that the Byram Township Board of Education appoint Joanne Black to the position of Assistant Business Administrator #DO0000011 effective January 1, 2020 through January 31, 2020, at a salary of \$125,000 pro-rated.
4. Resolved, that the Byram Township Board of Education approve the change in retirement date for Alice Bresett (Position Control #DO000002) from December 31, 2019 to January 31, 2020.
5. Resolved, that the Byram Township Board of Education approve the contract with Joanne Black and appoint Joanne Black as Business Administrator/Board Secretary (Position Control #DO000002) effective February 1, 2020 through June 30, 2020 at a salary of \$125,000 pro-rated. Contract has been reviewed and approved by the County Office.
6. Resolved, that the Byram Township Board of Education approve the Fall Food Drive for Mrs. Bulger and Mrs. Kistle's classes for a food drive donated to the Byram Police Department who will forward to local food banks.

A Motion was made by Mrs. Kelley Dilley, seconded by Mrs. Kristi McFarlane to approve all items 1 – 6. Motion passed unanimously by voice vote.

ROLL CALL:

Dilley Yes Risley Yes Credidio Yes McElroy Yes McFarlane Yes Sanchez Yes Walsh Yes

PUBLIC PARTICIPATION

- Michael Muldoon – Mr. Muldoon questioned the length of time to resolve a busing issue. Mr. McElroy explained some of the challenges with busing.

NEW BUSINESS

- Strategic Planning 2020 – 2023 – Ended 2018. Mr. McElroy reminded the Board that our previous strategic plan ended in 2018. The district has done a good job achieving goals. Asked whether the Board was interested in NJSBA coming to update plan with the Board. Requested Mr. Hensz to call Kathy Helewa at NJSBA to set up some possible dates.
- Save Our Schools NJ – Mr. McElroy brought up the that one of the workshops we attended was presented by the BA and Superintendent of North Warren. They are members of this group along with over 100 districts to address school funding. The group is involved in getting legislation changed. The Board asked Mr. Hensz to reach out to the North Warren Superintendent to find out more details.
- Mrs. Sanchez attended the workshop “Don’t Push Send.” It was very well done.
- Mrs. Sanchez attended the Washington DC trip last year. The CTA rep was very helpful.

OLD BUSINESS - None

RESOLUTION FOR CLOSED SESSION

Resolution for Closed Session on October 30, 2019 at 8:01 p.m.

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Byram Township Board of Education is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education County of Sussex, State of New Jersey that a closed session will be held on October 30, 2019 for the purpose discussing *legal update on student matters, personnel, contract negotiations.*

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interest of the parties involved, and would not result in a possible invasion of their right to privacy. Action may be taken.

Motion made by Mrs. Kate Walsh, seconded by Mrs. MaryAnn Risley that the Board of Education go into closed session. Motion passed unanimously by voice vote.

RECONVENE

Moved by Mrs. Lori Sanchez, seconded by Ms. Shelley Credidio that the Board of Education reconvene this meeting at 9:22 p.m. Motion passed unanimously by voice vote.

1. Resolved, that the Byram Township Board of Education appoint Mark Meijer to the position of Technology Coordinator (Position Control #DO0000003) effective December 1, 2019 through June 30, 2020, at a salary of \$70,000 pro-rated.

2. Resolved, that the Byram Township Board of Education reassign Position Control #DO0000008 from Technology Support Assistant to Technology Coordinator effective December 1, 2019.

3. Resolved, that the Byram Township Board of Education appoint Joseph Citterbart to the position of Technology Coordinator (Position Control #DO0000008) effective December 1, 2019 through June 30, 2020, at a salary of \$63,000 pro-rated.

Moved by Mrs. Kristi McFarlane, seconded by Ms. Shelley Credidio that the Byram Township Board of Education approve the resolutions 1 through 3.

Motion passed unanimously by roll call.

Roll Call:

Walsh Yes Dilley Yes Risley Yes Credidio Yes McElroy Yes McFarlane Yes Sanchez Yes

ADJOURNMENT

Moved by Mrs. Lori Sanchez, seconded by Ms. Shelley Credidio that the Board of Education adjourn this meeting at 9:25 p.m.

Respectfully submitted,

Alice E. Bresett
Board Secretary