

PLEASE TURN OFF OR SILENCE YOUR CELL PHONES

BYRAM TOWNSHIP BOARD OF EDUCATION

Mission Statement

The Byram Township Board of Education is dedicated to prepare students to be life-long learners with high self-esteem, strong interpersonal skills, and social values in an environment that encourages them to reach their full potential

AGENDA

January 29, 2020 7:00 pm

Mrs. Dilley _____
Mr. Kranz _____
Mr. McElroy _____
Mrs. McFarlane _____
Mrs. Risley _____
Mrs. Sanchez _____
Mrs. Walsh _____

CALL TO ORDER (Presiding Officer)

PUBLIC ANNOUNCEMENT

PUBLIC NOTICE

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

FLAG SALUTE

ROLL CALL

PRESENTATIONS- Victoria Tatarka Grade 3 : Slideshow/Essay Presentation

DISTRICT GOALS – District Goal #1: Enhance academic achievement and the social and emotional well being of the students.
District Goal #2: Enhance the district through climate and culture.
District Goal #3: Continue to implement and enhance safety and security measures within the school district.
District Goal #4 : Explore avenues for additional revenue for the district

PUBLIC PARTICIPATION - (Agenda Items Only).

Public comment no longer than three (3) minutes per person.

I. APPROVE MINUTES

Resolved that the Byram Township Board of Education approve the following minutes:

Regular Meeting Minutes – December 18, 2019

Executive Meeting Minutes – December 18, 2019

MOTION _____ 2ND _____

II. COMMUNICATIONS

III. SUPERINTENDENT’S REPORT

IV. BUSINESS ADMINISTRATOR’S REPORT

V. COMMITTEE REPORTS

Shared Services – Mary Ann Risley

Sussex County Ed Services – Mary Ann Risley

Technology Committee – Andrew McElroy

Negotiations Committee –Lori Sanchez

Personnel Committee – Kate Walsh

Curriculum Committee – Kristy McFarlane

Policy Committee – Charles Kranz

Finance Committee – Kelley Dilley

VI. CONSENT AGENDA - RECOMMENDED ITEMS FOR BOARD ACTION

A. Negotiations

B. Personnel

1. INSTRUCTIONAL:

Resolved, that the Byram Township Board of Education approve the following personnel:

NAME	NATURE OF ACTION	POSITION CONTROL NUMBER	SALARY	DEG/STEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
B0000606	Medical Leave of Absence	MS0000070			BIS	May 7, 2020	June 5, 2020	
B0000606	FMLA	MS0000070			BIS	June 5, 2020	June 30, 2020	
B0000576	Medical Leave of Absence	Revised : ES0000081			BLES	January 14, 2020	February 10, 2020	
B0000576	FMLA	ES0000081			BLES	February 10, 2020	March 2, 2020	
Indzhihan Sedkali	Para Professional		\$15.00 per hour 5.75 hours per day		BLES	February 3, 2020	June 30, 2020	
Michelle Bongiorno	Para Professional		\$15.00 per hour 5.75 hours per day		BLES	February 3, 2020	June 30, 2020	

Amy Stevens	Mentor for Carmelina Stolzenberg	MS0000043	\$1,000 mentoring fee		BIS	February 1, 2020	June 30, 2020	
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2. NON-INSTRUCTIONAL/ SUBSTITUTE/OTHER

Resolved, that the Byram Township Board of Education approve the following:

NAME	NATURE OF ACTION	POSITION/ CONTROL NUMBER	SALARY	DEG/S TEP	LOCATION	DATE EFFECTIVE	DATE TERMINATED	DISCUSSION
ID #20110075	Educational Instructional Services Immediate Care, Parsippany NJ		2 hours per day, Monday - Friday @ \$59.00 per hour		BIS	January 9, 2020		
Charles Webber	Substitute Teacher		Substitute Teacher Pay		District	January 29, 2020	June 30, 2020	
Magic Touch DJ	DJ for the 7 & 8th Grade Graduation Dance		\$500.00		BIS APR	June 12, 2020		
5 Chaperones for the 7th & 8th Grade Graduation Dance	Chaperones	To Be Determined	\$55.00 per Chaperone		BIS APR	June 12, 2020		
Barbara Scholl	Staff for Kindergarten Orientation	ES0000022	\$40.00 per hour for 2 hours 7:00 pm - 9:00PM		BLES	March 24, 2020		
MaryLee Plate	Staff for Kindergarten Orientation	ES0000093	\$40.00 per hour for 2 hours 7:00 pm - 9:00PM		BLES	March 24, 2020		
Kerri Koch	Staff for Kindergarten Orientation	ES0000025	\$40.00 per hour for 2 hours 7:00 pm - 9:00PM		BLES	March 24, 2020		
Kayla Rafferty	Staff for Kindergarten Orientation	ES0000027	\$40.00 per hour for 2 hours 7:00 pm - 9:00PM		BLES	March 24, 2020		
Rachel Carter	Staff for Kindergarten Orientation	ES0000055	\$40.00 per hour for 2 hours 7:00 pm - 9:00PM		BLES	March 24, 2020		
Rylan Pangborn	Clinical II Placement from Kean University		5 Days per week. Whole Class Instruction. Mentor Linda Vasquez		BLES	January 30, 2020	March 31, 2020	
Ashley Bongiorno	Substitute Teacher		Substitute Teacher Pay		District	January 30, 2020	June 30, 2020	Pending Sub Cert
Meagan Rafferty	Centenary University		4 Observation Hours 2 at BLES 2at INT School		District	February 1, 2020		

C. Curriculum/Instruction

1. Resolved, that the Byram Township Board of Education approve the following field trips and programs:

Event / Field Trip	Dates	Staff Member	Destination
Kindergarten Parent Orientation	March 24, 2020 7:00 pm - 9:00pm	MaryLee Plate, Kerri Koch, Kayla Rafferty, Rachel Carter, Barbara Scholl	BLES Cafeteria
STEM Day	February 21, 2020	Dawn Boyer	Sussex County Community College 9:00 - 1:00
STEM Day Solar Sprints	May 21, 2020	Dawn Boyer	Picatinny Arsenal 8:30-1:30
8th Grade LVHS Shadow Day	March 9, 2020	Amy Stevens	Lenape Valley High School
7&8th Grade Graduation Dance (\$10.00 admission per student)	June 12, 2020	Bonnie Spring	BIS All Purpose Room
Volleyball Schedule Ex Curr	Feb 11-March 25, 2020 TNT Game March 31, 2020	Jill Rafferty	BIS Gym 3:40-4:45
4th Grade Field Trip	April 22, 2020	Bonnie Sturm, Steven Tironi	Waterloo Village
Valentines Grams Fundraiser	\$1, \$2, & \$3 dollars	Bonnie Spring	Feb 5, 6, 7, 2020
Sussex County Teen Arts Festival 9:00am-3:30 pm	March 17, 2020 / Snow Date March 18, 2020	Catherine Porter/Cynthia Hamilton	Sussex County Community College

2. Resolved that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
Dawn Boyer	Maximizing your Effectiveness as an Instructional Coach	March 19 & 20, 2020	\$545.00			\$42.14	\$587.14
Carrie Zelizo	Seeing Stars Online Workshop	March 31, April 1, 2 2020	\$895.00				\$895.00
Paul Campbell	NJMEA Conference	February 20, 21, 22, 2020	\$180.00	\$192.00	\$165.00	\$171.20	\$708.20
Ed Abato	TECHSPO 20	January 29-March 3, 2020	\$475.00	Hotel, Meals, Inc. Exp \$397.00		\$109.20 mileage	\$981.20

D. Finance & Facilities:

Resolved, that the Byram Township Board of Education approve the following:

1. Resolved, that the Board of Education accept the financial reports for all funds for the month of December 2019 from the Board Secretary and the Treasurer of School Monies, both in agreement at \$5,847,352.31.
2. Resolved, that the Board of Education accept the Board Secretary’s certification pursuant to N.J.A.C.6:23-16.10(c)3 that as of December 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C.6:23-16.10(c)4.
3. Resolved, that the Board of Education certify, that after review of the Secretary’s financial report for the month of December 2019 consultation with the appropriate district officials, no major account has been over expended and that sufficient funds are available to meet the district’s financial obligation for the remainder of the fiscal year.
4. Resolved, that the Board of Education approve the transfer of funds for January 2020 as approved by the Chief School Administrator in accordance with the provisions of N.J.S.A. 18A.22-8.1 and Board Policy #3160.
5. Resolved, that the Byram Township Board of Education approve the list of bills for all funds for January 2020 in the amount of \$
6. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
Doug Stout	Kite Flyers Competition	Indoor Kite Competition : members of American Kitefliers Association AKA	BLES Cafe	Saturday, March 7, 2020 10:00 - 4:00	
Lissette Tufaro Girl Scouts of Northern NJ	Free program fundamentals of Girl Scout Discover, Connect and Take Action.	6 week program for girls K-3rd grade	BLES Art Room	Tuesdays, Feb 11,18,25 and March 3, 17, 24, 2020	
PTA Program	A’LA Art Studios	Canvas and Cooks a family painting event	BLES Cafe	February 7th 2020 6:00-9:00	
PTA Program	Parent Performance	Kamate Traders African Drum & Dance	BLES Cafe	February 19th 2020 6:00-8:00	
Bill Brown/ Matt Holland	30 participates	T-Ball Practice	BIS GYM	March 10, 17, 23, 2020	Hobb Engler Little League

7. Resolved, that the Byram Township Board of Education approve the following tuition contracts for the 2019 - 2020 school year:

Student Number	Classification	Placement	Cost
N/A			

8. Resolved, that the Byram Township Board of Education approve the disposal of the following Cafeteria items:

Description	Tag Number/Year	Cost
Hot Slide Grill Table Top	2628 / 2000	Replacement Cost \$1850.00 Sound Value \$555.00 Acquisition Cost \$1287.00 Salvage Value \$ 0 *Will be sold to Andover Regional School District for \$100.00
Flat Tops Merchandiser Pizza	3533 / 2004	Replacement Cost \$1200.00 Sound Value \$600.00 Acquisition Cost \$880.00 Salvage Value \$ 0

9. Resolved, that the Byram Township Board of Education approve the Strategic Planning Contract Agreement with the New Jersey School Boards Association at a cost of \$70.00 per hour for professional time or \$36.50 per hour travel time not to exceed \$4,000.00.

10. Resolved, that the Byram Township Board of Education approve the Asbestos three year re-inspection with AERO Environmental Services, Inc. at a cost of \$200.00 (Proposal # 0109-20).

11. Resolved, that the Byram Township Board of Education approve the 2019 Hazard Communication/Right to Know Compliance Cost with AERO Environmental Services, Inc. at a cost of \$2,155.00 (Proposal #1202-19).

12. Resolved, that the Byram Township Board of Education approve the Rates for Services with the Sussex County Educational Services Commission for the period July 1, 2020 through June 30, 2021 per attached.

13. Resolved, that the Byram Township Board of Education certify that the findings of the NJDOE Office of Fiscal Accountability and Compliance review of the October 13, 2017 ASSA and DRTRS and FY 2017-2018 Extraordinary Aid were discussed at a public meeting.

14. Resolved, that the Byram Township Board of Education approve the corrective action plan as follows:

Recommendation Number	Corrective Action	Method of Implementation	Individual Responsible for Implementation	Completion Date of Implementation
1	The district maintain ASSA workpapers which reconcile to every grade level, special education category and Low-Income status reported on the ASSA	Workpapers will be reconciled to every grade level, special education category and Low-Income status report on the ASSA. The NJ Attendance Register will be utilized in the reconciliation process.	Joanne Black	Implementation will take place immediately.
2	The district no longer use direct certification carryover data when determining low income status.	Carryover data will not be used when determining low income status.	Joanne Black	Implementation will take place immediately.

E. ADMINISTRATION :

1. Emergency Drill Report: Byram Township Public Schools Monthly Certification of Emergency Drill Implementation 2019-2020

Intermediate School

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/13/19	Fire Drill	September	9/30/19	Bomb Threat Procedure
October	10/30/19	Fire Drill	October	10/31/19	Shelter in Place
November	11/15/19	Fire Drill	November	11/27/19	Lock Down
December	12/10/19	Fire Drill	December	12/20/19	Shelter in Place
January	1/14/2020	Shelter In Place	January	1/15/2020	Fire Drill

Lakes School

MONTH	DATE	DRILL	MONTH	DATE	DRILL
September	9/3/19	Lockdown	September	9/24/19	Fire Drill
October	10/8/19	Active Shooter	October	10/24/19	Fire Drill
November	11/18/19	Shelter in Place	November	11/26/19	Fire Drill
December	12/4/19	Fire Drill	December	12/12/19	Lockdown
January	1/5/20	Fire Drill	TBD		

2. Resolved, that the Byram Township Board of Education affirm the Superintendent’s findings on HIB BLES#2 and BIS #1A.
3. Resolved, that the Byram Township Board of Education approve the 2019-2020 Nursing Services Plan.
4. Resolved, that the Byram Township Board of Education approve the increase of minimum wage from \$10.00 per hour to \$11.00 per hour as of January 1, 2020.
5. Resolved, that the Byram Township Board of Education approve the increase for Para Professional substitute pay rate from \$10.00 per hour to \$11.00 per hour.

6. Resolved, that the Byram Township Board of Education approve the “Statement of Assurance Regarding the Use of Paraprofessional Staff” for the January second submission reporting period.

F. POLICY:

Resolved, that the Byram Township Board of Education approve the following Policies for first reading:

POLICY #	2nd READING	POLICY NAME
N/A		
REGULATION #	2nd READING	REGULATION NAME
N/A		

MOTION _____ 2ND _____

Roll Call:

Dilley____Risley____Kranz _____McElroy____McFarlane____Sanchez____Walsh_____

VII. ITEMS FOR DISCUSSION AND BOARD ACTION

MOTION _____ 2ND _____

ROLL CALL:

Risley____ Kranz _____McElroy____Dilley____McFarlane____Sanchez____Walsh_____

VIII. PUBLIC PARTICIPATION

PUBLIC COMMENT NO LONGER THAN THREE (3) MINUTES PER PERSON

IX. NEW BUSINESS - Discussion of 2020 - 2021 budget.

X. OLD BUSINESS

XI. RESOLUTION FOR CLOSED SESSION

Resolution for Closed Session on January 29, 2020 at _____p.m.

WHEREAS, The Open Public Meetings Act, Chapter 231, PL 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Byram Township Board of Education is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Byram Township Board of Education County of Sussex, State of New Jersey that a closed session will be held on January 29, 2020 for the purpose of discussing *personnel and contract negotiations*.

BE IT FURTHER RESOLVED that the action of the board with regard to the above entitled subject matter shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interest of the parties involved, and would not result in a possible invasion of their right to privacy.

MOTION _____ 2ND _____

XII. RECONVENE

_____ MOTION _____ 2ND _____

XIII. ADJOURNMENT

_____ MOTION _____ 2ND _____ that the board of education adjourn this meeting at _____ p.m.