

Byram Township Schools

Action Plan

2014-2018

Goal #1: Student Achievement

Goal Statement: Empower students to be passionate life-long learners who will achieve their highest potential through rigorous and relevant learning experiences.

Objective: Maximize instructional time.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Analyze daily schedules	Administrators	Master/Individual teacher schedules	Annually	More efficient schedules
Streamline classroom instruction	Teachers, administrators	Faculty meetings, team meetings, inservice/PD	Ongoing/Annually	Less 'down time' for students
Analyze and evaluate programs for effectiveness	Teachers, administrators	Texts, appropriate resources	Ongoing/Annually	Increased student understanding of concepts
Differentiation of classroom instruction based on needs of students	Teachers	Chromebooks, GAFE	Ongoing	Increased student understanding of concepts, lesson plans, teacher walkthroughs

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Goal Statement: Empower students to be passionate life-long learners who will achieve their highest potential through rigorous and relevant learning experiences.

Objective: Integrate technology to support student achievement.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
1:1 initiative	Teachers, tech coordinator	Budget, professional development	9-14, ongoing	Students utilizing technology daily in all subject areas, teacher walkthroughs, students used as trainers for other students
SMARTboards	Teachers, tech coordinator	Budget, professional development	9-14, annually	All units installed, operating, and utilized, teacher walkthroughs
STeAM lab	Teacher, administration	Local businesses, PD, local educational support	9-14, annual evaluation of modules	Lab constructed, teacher walkthroughs
Teacher laptops	Teacher, administration, tech coordinator	Budget, professional development	9-14, ongoing, evaluated annually	Teacher walkthroughs, lesson plans
Increase mobile technology	Teacher, administration, tech coordinator	Budget, professional development	9-14, evaluated annually	Teacher walkthroughs, lesson plans
Google Apps for Education (GAFE)	Teacher, administration, tech coordinator	Budget, PD, tech coordinator	9-14, evaluated annually	Teacher walkthroughs, lesson plans
Mass Media Class	Teacher, administration, tech coordinator	Updated equipment, budget	9-14, evaluated annually	Teacher walkthroughs
Digital library	Administration	Budget, PD, local educational support	9-14, ongoing, evaluated annually	Digital book checkouts/usage

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Objective: Increase professional development for staff to keep them current on best practices.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Teachscape Training	Admin, Teachers	Teachscape	On-Going	Completion of PD modules, teacher evaluations improve
Envision Math	K-6 math staff, admin	Envision trainers, consumables/manipulatives	9/14, ongoing	Lesson/unit plans more aligned with Common Core, observation, teacher walkthroughs
School Climate	Staff, students, counselors, admin	Center for Prevention and Counseling, Olewus	Ongoing	Survey results, number of HIB reports
Summer Worksh	Administration, teachers	Technology	7/14, ongoing	Teachers incorporating technology, observations, teacher walkthroughs
Ongoing Tech Tr	Tech coordinator	Technology	9/14, before/after school, ongoing	Teachers incorporating technology, observations, teacher walkthroughs
Explore appropri	Staff, administration	PD catalogs, PD offerings	9/14, ongoing	Staff incorporating best practice strategies into instruction
Evidence-based multisensory reading instruction	Administration, teachers, CST, and related service providers	Reading and Language Arts Centers (RLAC) consultant, Phonics First materials, PD in Reading Disabilities (including Dyslexia)	9/14 , ongoing	Staff will use utilize evidence based multisensory reading instruction and strategies to foster students' growth in the area of ELA

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Objective: Timely assessments to determine progress.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Implement quality/useful benchmark assessments	Teachers	Budget	9-14, ongoing	Teachers utilizing benchmark results to drive instruction
Develop a standardized system for determining student reading levels grades K-8	Teachers, Admin	STAR Program, Budget	11-14, ongoing	Teachers use results from the STAR test to monitor student progress throughout the year.
Middle School Interdisciplinary Period	Teachers, Admin	Budget for consultanting/PD	9-14 Ongoing	Teachers will utilize benchmark assesments to design real world problem solving activities for students.
Implement Response to Intervention (RTI)	Admin, Teachers, CST, Related Service Providers	Training in universal screening, understanding by design, progress monitoring, and data analysis	10-14 Ongoing	Teachers will use data from screenings/progress monitoring to implement evidence-based teaching strategies and interventions.
Continued implementation of DRA	Teachers	DRA Materials	9-14 Ongoing	Unit plans will be created with daily lessons that are differentiated for the students within the class.

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Objective: Identify student motivators.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Provide students with interest survey	Teachers	Survey	Annually	Survey results, instruction linked to student areas of interest while keeping aligned to Common Core
Classroom discussions	Teachers	NA	Annually, ongoing	List of compiled student interests
Provide students with the opportunity to engage in extra curricular activities	Teachers, Administrators	Budget	Annually, ongoing	Students continue to engage in extra curricular activities.
Provide students with opportunities to explain what students would like from our school.	Teachers, Administrators, students	Student Council	Annually	Student Council helps to create experiences valued by the students.
Allow time for students to engage with indepth exploration of real world issues	Teachers, Administrators	Interdisciplinary Period	Annually	Students develop life skills and the ability to be life long learners
Responsive Classroom	Teachers, Administrators	NA	Annually, Ongoing	Teachers will learn about their students through activities and discussions that take place during Morning Meeting. The students will have many opportunities to share with one another and with the teacher.

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Goal #2: Finance and Facilities

Goal Statement: Develop a finance and facilities plan that promotes student achievement.

Objective: Find alternative location to open space.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Relocate classrooms	Administration	Class lists, teacher/staff lists	9/1/2015	Open space closed for classroom use
Create schedule with shared classroom	Administration	Class lists, teacher/staff lists	9/1/2015	Open space closed for classroom use
Possible reconfiguration of schools	Administration	Class lists	9/1/2015	Open space closed for classroom use
Art room moved to industrial arts room	Administration	Custodial/maintenance assistance	9/1/2015	Classroom created in current art room

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2014-2018

Goal #2: Finance and Facilities

Goal Statement: Develop a finance and facilities plan that promotes student achievement.

Objective: Provide a full day kindergarten program.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Kindergarten Rationale	Administration	Advantages/disadvantages of full day p	Fall 2013	Rationale for full day program presented to the BOE
Cohort Survival Report	Administration, township clerk	Live births recorded in Byram Township	Fall 2013	Birth statistics collected from township
Evaluation of furniture and resources ne	Teachers, administration	Inventory of furniture, technology, resou	Fall 2014	List of resources presented to BOE
Kindergarten staff visit to full day progra	Teachers, administration	Substitute coverage	Fall 2013/Spring 2014	Full day program visitations
Presentation to Board on full day progra	Administration	Justification of need for full day program	Spring 2014	Presentation to BOE
Full day kindergarten on BOE agenda	Administration	Agenda	Spring 2014	Full day program approved by BOE
Implement Full Day Kindergarten	Teachers, administration	Furniture, supplies, technology, etc.	Fall 2014	Implementation of program

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Goal #2: Finance and Facilities

Goal Statement: Develop a finance and facilities plan that promotes student achievement.

Objective: Improve district technology.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Identify technology needs of district based on curriculum and instruction	Teachers, administration, and tech coordinator	Survey, administrator/tech coordinator evaluation	Ongoing, annually	Survey results
Investigate technology pricing and quality of merchandise	Tech coordinator	Tech catalogs/consumer reports	Annually	Technology reviews and price lists
Identify obsolete technology and properly discard	Tech coordinator, administration	Inventory list	Annually	Obsolete items identified and discarded
Explore new trends, not fads, in educational technology	Teachers, administration, and tech coordinator	Tech journals, Techspo	Ongoing, annually	Information gathered on educational tech items
Investigate need for audio enhancement in all classrooms	Tech coordinator, administration	Budget		9/1/2014 Price quotes gathered for project
Install audio enhancement system in all classes	Tech coordinator, administration	Budget		9/1/2015 Audio enhancement system installed
Investigate the need for a Coding Club	Admin	Survey	9/14-12/14	Survey results
Create a Coding Club	Admin, Teachers	Budget, Chromebooks,		1/15/2014 Students create programs and apps that can be used by others outside of our school.

Byram Township Schools

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2014-2018

Goal #2: Finance and Facilities

Goal Statement: Develop a finance and facilities plan that promotes student achievement.

Objective: Continue to re-evaluate school safety and security program.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Reconfigure main entrances in both BL	Administration	Budget	9/1/2014	New interior entrances in both buildings
Install new public address system	Administration, tech coordinator	Budget	9/1/2014	Public address system installed
Explore/investigate need for additional s	Administration, tech coordinator	Budget	9/1/2014	Price quotes gathered for additional security cameras
Meet consistently with Byram Police De	Administration	Coordinate schedules	Ongoing, annually	Agendas/minutes from safety meetings

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Goal #3: Culture and Climate

Goal Statement: Enhance our district's positive learning environment to enrich and empower students to meet the needs of the whole child.

Objective: Implement programs that help to connect all students and staff from grades Pre-K - 8.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Olweus School Culture/Climate	Administrators, Teachers, Counselors	Center for Counseling and Prevention/Budget needs	Ongoing	Reduced HIB reports and feedback on Survey from students and parents
Morning Announcements	Administrators, Teachers, Parents	TV Studio, Facebook account, Twitter Account, School Webpage	9/14, ongoing	Parents report they are better informed about activities taking place in the school.
Connected Calendars	Administrators, Teachers, Students	GAFE	Ongoing	Teachers report they are more knowledgeable about activities going on in the school along with what other teachers are doing in their classrooms.
Student Blogging	Teachers	Technology		
Cross Age Learning Experiences	Teachers, Students	NA	Ongoing	Observation of students from each building working together to complete a task.
Staff Team Building Activities	Teachers, Administrators	Various materials	Ongoing	Observe faculty members working closely together on various tasks and exercises that require them to work collaboratively.

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Goal #3: Culture and Climate

Goal Statement: Enhance our district's positive learning environment to enrich and empower students to meet the needs of the whole child.

Objective: Develop programs, clubs, and activities for students after school that promote physical, academic and emotional growth.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Student Government	Advisor, Teachers, Administration	Budgeted	Ongoing	Increased student participation and connection to school.
Provide students with interest survey	Teachers	Survey, budget	Annually	Survey results utilized to develop desired programs
Before/after school activities/clubs/programs	Teachers	Budget	2014-2015, ongoing	Clubs, activities, programs approved/formed

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Goal #3: Culture and Climate

Goal Statement: Enhance our district's positive learning environment to enrich and empower students to meet the needs of the whole child.

Objective: Increase cultural literacy and social responsibility through service learning projects.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Leader to Leader	Advisor and Administrators	Budgeted	On-going	Continued and consistent student participation
Recycling Program	Staff	NA	On-going	Continued and consistent student participation
PEER Leadership Program	Staff, STudents	Budgeted	Ongoing	Document what projects studetns complete during the year.
Student Council	Staff, STudents	Budgeted	Ongoing	Document initiatives completed by the student council

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Goal #3: Culture and Climate

Goal Statement: Enhance our district's positive learning environment to enrich and empower students to meet the needs of the whole child.

Objective: Increase parent input and involvement at school sponsored events.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Parents programs including: Technology, Internet Safety, School Climate Team, etc.	Admin	N/A	Ongoing	Increased parent participation
Chrome Camp For Parents	Admin	Computers	Sept-Oct Anually	Parents understand the process for using Chromeboks in the classroom
SCIP Team	Admin, Teachers, Parents	Meeting Time	Ongoing	Documenting meetings and initiatives discussed at those meetings
Student Projects presented at BOE	Staff, Students	Continued Support for developing innovative lessons	Ongoing	Increased parent-student participation
Science Fair				
TREPS				

Byram Township Schools

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Goal #4: Communications and Community Partnerships

Goal Statement: To provide greater opportunities for more communication and collaboration amongst all stakeholders.

Objective: To develop multiple means of communication and increase use of social media.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Introduction of Google Drive, Email, new websites, and honeywell	Administration, tech coordinator	Technology	On going	More informed parents
Increase use of Facebook and Twitter to communicate with parents	Administration, tech coordinator	Technology	On going	More informed Community Members
School App -- School Way	Admin, Teachers, Students, Parents	Technology	On going	examine number of downloads

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Goal #4: Communications and Community Partnerships

Goal Statement: To provide greater opportunities for more communication and collaboration amongst all stakeholders.

Objective: To develop and implement a survey to determine the needs and values of community members.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Parent Survey on School Climate	Counselors	Technology	On-going	Response rate
Community Survey on preferred educational workshops/training topics	Admin	Technology	9-14, ongoing	Workshop/training attendance rates

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Goal #4: Communications and Community Partnerships

Goal Statement: To provide greater opportunities for more communication and collaboration amongst all stakeholders.

Objective: To create programs to benefit the school and community using results of the survey.

Major Activities	Staff Responsible	Resources Needed	Timelines	Indicators of Success
Develop survey and analyze results of s	Counselor and Administrators	Survey	9/1/2015	Response to new programs indicated by survey interests.
Create regional parent/community group (entitled LAKES, Leading All Kinds of Exceptional Students)	Adminstrators and Staff	technology, partnerships with community agencies that can provide workshops/trainings for parents, students, teachers, etc.,	10/14	Increase in community involvement