

REORGANIZATION MEETING

Mrs. Bresett, Board Secretary, opened the meeting at 7:00 p.m. and read the following meeting announcement:

The New Jersey Open Public Meeting Law was enacted to ensure the right of the public to have advance notice and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Byram Township Board of Education has caused advance notice of this meeting to be published by having the date, time and place thereof posted at the municipal building and by informing the newspapers.

ANNOUNCEMENT OF ANNUAL SCHOOL ELECTION RESULTS

Mrs. Bresett read the results of the annual school election into the minutes:

The results of the election are as follows:

For two 3 year terms:

Andrew McElroy - 1583 Votes

Write in Total - 166 Votes

Charles Kranz - 47 Write in Votes

2020 Byram Township Board of Education

Board Member	Term Expires
Kelley Dilley	2020
Kristy McFarlane	2021
Andrew McElroy	2022
MaryAnn Risley	2020
Lori Sanchez	2020
Kathleen Walsh	2021
Charles Kranz	2022

Newly elected board members, Mr. Andrew McElroy and Mr. Charles Kranz were sworn in by the board secretary.

ROLL CALL

PRESENT: Mrs. Kelly Dilley, Mr. Charles Kranz, Mr. Andrew McElroy, Mrs. Kristy McFarlane, Mrs. MaryAnn Risley, Mrs. Lori Sanchez, Mrs. Kate Walsh.

NOMINATIONS FOR PRESIDENT

The board secretary requests nominations for President.

Moved by Mrs. Kate Walsh, seconded by Mrs. Lori Sanchez to nominate Mr. Andrew McElroy Board President.

Moved by Mrs. Kate Walsh, seconded by Mrs. Lori Sanchez to close the nominations. Motion carried by voice vote.

Motion carried by voice vote

Moved by Mrs. Kate Walsh, seconded by Mrs. Lori Sanchez to elect Mr. Andrew McElroy as president of the Byram Township Board of Education.

Roll Call: McFarlane Yes Risley Yes Sanchez Yes Walsh Yes Kranz Yes Dilley Yes McElroy Abstain
Motion carried out by roll call vote with Mr. McElroy abstaining.

Mr. Andrew McElroy, board president, assumed the chair.

NOMINATIONS FOR VICE PRESIDENT

Mr. McElroy requested nominations for vice president.

Moved by Mrs. Kelley Dilley, seconded by Mrs. Lori Sanchez to nominate Mrs. Kate Walsh as vice president of the Byram Township Board of Education.

Motion by Mrs. Kelley Dilley, seconded by Mrs. Lori Sanchez to close the nominations. Motion carried by voice vote.

Motion by Mrs. Kelley Dilley, seconded by Mrs. Lori Sanchez to elect Mrs. Kate Walsh as vice president of the Byram Township Board of Education.

Roll Call: McFarlane Yes Risley Yes Sanchez Yes Walsh Abstain Kranz Yes Dilley Yes McElroy Yes
Motion carried by roll vote with Mrs. Walsh abstaining.

CODE OF ETHICS

Resolved that the Byram Township Board adopts the Code of Ethics for School Board members pursuant to the School Ethics Act, Chapter 178, PL 2001, 18A:12-24.1.

A school board member shall abide by the following Code of Ethics for School Board Members:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools that meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.

- c. I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the school for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the school which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its school.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

Board member read aloud each item in the code of Ethics.

CALENDAR OF MEETINGS

Moved by Mrs. Kate Walsh, seconded by Mrs. Kristy McFarlane that the Byram Township Board of Education, approve the calendar of meetings for the Calendar year 2020.

January 8, 2020	Reorganization Meeting
January 29, 2020	Regular Meeting
February 26, 2020	Regular Meeting
March 18, 2020	Regular Meeting
April 29, 2020	Budget Meeting / Regular Meeting
May 27, 2020	Regular Meeting
June 24, 2020	Regular Meeting
July 22, 2020	Regular Meeting (if needed)
August 26, 2020	Regular Meeting
September 23, 2020	Regular Meeting
October 28, 2020	Regular Meeting
November 18, 2020	Regular Meeting
December 16, 2020	Regular Meeting

Motion carried out by roll call vote.

Roll Call: Risley Yes Sanchez Yes Walsh Yes Kranz Yes Dilley Yes McElroy Yes McFarlane Yes

MISCELLANEOUS

Moved by Mrs. Lori Sanchez, seconded by Mrs. Kate Walsh, that the Byram Township Board of Education

approve the following for the period *January 1, 2020 through December 31, 2020*:

A. Adoption of Official Newspapers

BE IT RESOLVED that the Board of Education does hereby designate the New Jersey Herald and the Township Journal as official newspapers to receive notices of meetings; and

BE IT FURTHER RESOLVED that notice of meetings of the Board of Education be posted in the Byram Township Board of Education Administration Office, posted on the district website and at the Byram Township Municipal Building.

BE IT FURTHER RESOLVED that in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if her/she deems it in the best interest of those present to do so.

B. Parliamentary Procedures

Resolved, that the Byram Township Board of Education adopt Robert Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians.

C. Curriculum

Adopt all existing curricula until such time as the Board amends the same.

D. Board Policies/Regulations

Acknowledge that the Byram Township Board of Education shall, during the ensuing school year, operate and function under the policies/regulations established by prior boards of education until such time as the Board amends the same.

E. Finance

Resolved, that the Byram Township Board of Education authorizes the Business Administrator/Board Secretary, only on an as needed basis, to issue advance payment and/or partial payment to facilitate district restrictions for the remainder of the 2019 – 2020 school year.

F. Board Committee and Delegate Assignments

Resolved, that Byram Township Board of Education recognize the following committees and that the Board President shall make the appointments to those committees:

Finance & District Operations Committee: Mrs. Kelley Dilley, Chair; Mrs. Kate Walsh, Mr. Andrew McElroy
Personnel Committee: Mrs. Kate Walsh, Chair; Mr. Charlie Kranz, Mrs. Lori Sanchez
Policy Committee: Mr. Charlie Kranz, Chair; Mrs. Kristy McFarlane, Mrs. Lori Sanchez
Curriculum & Instruction Committee: Mrs. Kristy McFarlane, Chair; Mrs. MaryAnn Risley, Mrs. Kelley Dilley
Negotiations Committee: Mrs. Lori Sanchez, Chair; Mr. Andrew McElroy, Mrs. Kelley Dilley
Shared Services Committee: Mrs. MaryAnn Risely, Chair; Mr. Charlie Kranz, Mr. Andrew McElroy

Technology Committee: Mr. Andrew McElroy, Chair; Mrs. Kristy McFarlane, Mrs., Kelley Dilley

Resolved that the Byram Township Board of Education appoint the following representatives:

NJ School Boards Delegate Assembly Representative: Mr. Andrew McElroy

Sussex County School Boards Representative: Mr. Andrew McElroy

Sussex County Educational Services Commission Representative: Mrs. MaryAnn Risley

Morris County Educational Services Commission Representative: TBD

Married carried out by roll call vote.

Roll Call: Sanchez Yes Walsh Yes Kranz Yes Dilley Yes McElroy Yes McFarlane Yes Risley Yes

REGULAR BUSINESS ITEMS

A. Resolved that the Byram Township Board of Education approve the following professional development and associated costs:

Professional Development Employee/Board Member Name	Conference	Dates	Registration	Hotel	Meals & Inc. Exp	Mileage, Tolls and Parking	Total
Lori Loreda	Center for Literacy Development Annual Series Rutgers University	January 29, 2020	\$155.00			\$13.86 Mileage \$10.00 Parking	\$178.86
John Fritzky	TECHSPO 20	January 29- January 31, 2020	\$475.00	\$192.00	\$99.00 Day 1 & 3 \$66.00 Day 2	\$30.00 Parking 10.50 Tolls \$103.60	\$976.10

B. Resolved, that the Byram Township Board of Education approve the following use of facilities:

NAME	NATURE OF ACTION	ACTIVITY	LOCATION	DATE EFFECTIVE	COMMENTS
Linda Vasquez		Girls TNT Game	BIS Gym	January 24, 2020	
Steve Tironi		Boys TNT Game	BIS Gym	January 31, 2020	

PUBLIC COMMENT

- Mr. McElroy advised the Board that Mayor Alex Rubenstein was appointed as our council liaison.
- The Mayor congratulated Mr. Kranz and the Board of Education. Mayor Rubenstein will be attending future meetings.

ADJOURNMENT

Moved by Mrs. Kate Walsh, seconded by Mrs. Lori Sanchez that the Board of Education adjourn this meeting at 7:14 p.m.

Motion carried out by voice vote.

Respectfully submitted,

Alice E. Bresett
Board Secretary