

Minutes of the Bi-Monthly Business Meeting of the  
Board of Cooperative Educational Services, Southern Westchester  
Held at  
Administrative Offices  
SWBOCES  
17 Berkley Drive  
Rye Brook, NY  
October 5, 2017

Present

Board Members

Catherine Draper, President  
John Filiberti – **Absent**  
John DeSantis – **Absent**  
Lynn Frazer McBride  
Claudia Glaser  
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent  
Jacqueline O'Donnell, COO/Deputy Dist. Supt.  
Steve Tibbetts, Assistant Supt. for Business – **Absent**  
James Gratto, Assistant Supt. for Ed. Services - **Absent**  
John Miller, Director of Business  
Suzanne Doherty, Director of Human Resources – **Absent**

Valerie A. Cermele  
Clerk of the Board

Call to Order: Mrs. Draper called the Bi-Monthly Business meeting to order at 7:30 p.m.

Pledge of Allegiance

Review Minutes of the Bi-Monthly Meeting held on October 5, 2017: Mrs. Glaser moved, seconded by Mrs. McBride that the minutes as listed on Attachment I be approved.

(I also corrected the misspelling of Ms. Glaser's name).

The vote for this resolution was as follows:           Aye – 4           Nay – 0

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mrs. Glaser moved, seconded by Mrs. McBride that the following personnel appointments listed on Attachment II be approved.

Tenure/Permanent Appointments  
Resignations  
Terminations  
Leave of Absence  
Civil Service Appointments  
Hourly Rate Assignments  
Additional Assignments  
Substitutes  
Rate Adjustments  
Other Adjustments

Elimination of Positions  
Reductions-in-Force (RIF)  
Terminations (Reductions-in-Force)  
Recall Appointments  
Casual (Temporary) Appointments

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Mrs. Draper, on behalf of the Southern Westchester Board of Education, congratulated and thanked the following employees for their selfless dedication to the students of SWBOCES and wished them much success in their future endeavors.

Tina Licari – Teaching Assistant – Career Services – 27 years  
Douglas Green – Network Specialist – 32 years

**BUSINESS MATTERS FOR BOARD APPROVAL**

Mr. John Miller, Director of Business, informed the Board that since they received their packets, and additional \$640,000 has been received.

Accounts Receivable: Mrs. Glaser moved, seconded by Mrs. McBride that the accounts receivable as listed on Attachment III be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Bids: Mrs. Glaser moved, seconded by Mrs. McBride that the bids as listed on Attachment IV be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Special Aid Projects: Mrs. Glaser moved, seconded by Mrs. McBride that the special aid projects as listed on Attachment V be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Donations: Mrs. Glaser moved, seconded by Mrs. McBride that the donations listed on Attachment VI and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Contracts: Mrs. Glaser moved, seconded by Mrs. McBride that the contracts listed on Attachment VII and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Contracts – Individual: Mrs. Glaser moved, seconded by Mrs. McBride that the contracts – individual as listed on Attachment VIII be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay – 0

Classroom Leases: Mrs. Glaser moved, seconded by Mrs. McBride that the classroom leases as listed on Attachment IX be approved.

The vote on this resolution was as follows:                   Aye – 4           Nay -0

## REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- I attended the NYSCOSS Fall Leadership Conference in Saratoga Springs, and as always, it was extremely insightful. One of the main topics is how do we support our students in the most positive ways. We need our students to be more focused and to raise their expectations.
- The New York State Education Department wants to be seen as a supporter of ESSA, not as an overseer.
- Next year I will set up appointments to speak with our legislators individually, as it was very hard to meet with them in Washington, DC at the AESA convention.
- I met with the Center for Educational Innovation CEI, President Dr. Michael Kohlhausen and Dr. Shelly Jallow. They are a non-profit education organization and a recognized leader in advancing meaningful reforms in public education.

## REPORT FROM THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following.

- I attended the NYSCOSS Convention along with Dr. Coles. New standards were discussed. Everyone shares the idea of the quality of work that Administrators and teachers share.
- APPR is doing an audit. There are 52 districts across the state and only one of our districts was chosen.
- Please go on the U-Tube and look up John Hattie. In the last 20 years he has taken data on 250,000 students and what really matters. It's fascinating. Nassau BOCES is hosting John Hattie next week and Dr. Coles and I will be attending.
- We had 32 people sign up for Cohort 3 and now we will have a Cohort 4.
- I will update the Board at the next board meeting in regards to the attendance report.
- Very sadly, we had a student pass away. We are supporting the family, staff and students during this difficult time. There will be a remembrance in the future.

## COMMENTS FROM MEMBERS OF THE BOARD AND STAFF

Mrs. McBride informed the Board that she attended the Open House at Career Services and was very excited about the cyber security. I also attended the CUBE Convention and it was very informative. Outside of Louisiana, the Parrish Public School system is 30% African American and Spanish and 70% Caucasian.

Their high schools are like BOCES, ½ day regular school, ½ day programs for juniors and seniors. Their course offering are incredible. Technology, college credits, culinary and certificate programs along with internships. They even have a robotics program for juniors and seniors. They even offer an APPLE program along with coding.

Mrs. Glaser informed the board that she will be attending the NYSSBA Annual Convention in Lake Placid. Recently I have had the opportunity to speak to many people in regards to BOCES, and to my surprise, they don't know what we do! They still believe that we are the old BOCES that just handles students with special needs. I think we need to get the word out to everyone about just what BOCES is and does.

Mrs. Draper expressed her thanks to Mrs. Glaser as she is a wonder Ambassador for BOCES.

Mr. Rybicki, retired SWBOCES Psychologist, addressed the Board, on behalf of the BTA, to advocate for resolution of the teacher's contract. The BTA has been without a contract for a long time and I encourage you to solve this matter.

ADJOURNMENT

Mrs. Glaser moved, seconded by Mrs. McBride that the Board adjourn into Executive session at 8:35 p.m. to discuss the employment of a particular employee and to discuss Article 14 of Civil Service.

The vote on this resolution was as follows:                    Aye – 4                    Nay – 0

Mrs. Glaser moved, seconded by Mrs. McBride that the Board re-enter into Public Session at 8:51 p.m. and adjourn.

The vote on this resolution was as follows:                    Aye – 4                    Nay – 0

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Valerie A. Cermele  
Clerk of the Board