

Minutes of the Bi-Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at
SWBOCES
17 Berkley Drive
Rye Brook, NY
June 6, 2018

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President
John DeSantis
Lynn Frazer-McBride - Absent
Claudia Glaser
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy District Supt.
Steve Tibbetts, Asst. Supt. for Business
James Gratto, Asst. Supt. for Educational Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources

Valerie A. Cermele
Clerk of the Board

Prior to the Board Meeting, a Tenure Reception was held from 7:15 p.m. – 7:37 p.m. Jackie O'Donnell and Jennifer Cronk received tenure and attended this celebration.

Call to Order: Mrs. Draper called the bi-monthly business meeting to order at 7:38 p.m.

Pledge of Allegiance

Review Minutes of the Business Meetings held on April 25, 2018: Mrs. Riedel moved, seconded by Mr. DeSantis that the minutes of the April 25, 2018 meeting on Attachment I be approved. The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. Filiberti abstained from voting as he arrived at the April 25, 2018 meeting at 8:25 p.m. and Mrs. Glaser also abstained as she was absent at the meeting of April 25, 2018

Review Minutes of the Business Meeting held on May 16, 2018: Mrs. Glaser moved, seconded by Mr. Filiberti that the minutes of the May 16, 2018 meeting on Attachment II be approved. The vote on this resolution was as follows: Aye – 5 Nay – 0

Mrs. Riedel abstained from voting as she was absent for the meeting held on May 16, 2018.

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mrs. Glaser moved, seconded by Mr. Filiberti that the following personnel appointments listed on Attachment III be approved.

Tenure/Permanent Appointments
Resignations
Terminations
Leave of Absence
Civil Service Appointments
Hourly Rate Assignments
Substitutes
Rate Adjustments
Eliminations of Positions
Reductions-in-Force (RIF)
Terminations (Reductions-in-Force)
Recall Appointments
Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mrs. Draper congratulated and thanked the following employees for their dedication and hard work during their time at SWBOCES.

Elizabeth Risoli – 24 years, Teacher, Special Services
Beth Anne Callan – 31 years, Teacher, Special Services

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller, Director of Business, informed the Board that since they received their packets, an additional \$1 million has been received.

Accounts Receivable Report: Mrs. Glaser moved, seconded by Mr. Filiberti that the accounts receivable report as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mr. DeSantis expressed his opinion that the same districts owe SWBOCES money year after year and that it's not fair that other districts have to carry them.

Bids: Mrs. Glaser moved, seconded by Mr. Filiberti that the bids listed on Attachment V and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Requests for Proposals: Mrs. Glaser moved, seconded by Mr. Filiberti that the requests for proposals as listed on Attachment VI and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Donations: Mrs. Glaser moved, seconded by Mr. Filiberti that the donations as listed on Attachment VII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Purchase Option Plan: Mrs. Glaser moved, seconded by Mr. Filiberti that the purchase option plan as listed on Attachment VIII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Contracts: Mrs. Glaser moved, seconded by Mr. Filiberti that the contracts listed on Attachment IX be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Resolution: Window and Door Replacements at Special Services Campus are SEQRA Type II Actions: Mrs. Glaser moved, seconded by Mr. Filiberti that the resolution as stated below and listed on Attachment X be approved.

WHEREAS, the Board of Education of the Southern Westchester Board of Cooperative Educational Services (“SWBOCES”) is considering undertaking S.E.D. Projects #669000000039003, #66900000004007 to replace the windows and doors of Buildings 1 & 2 at the Special Services Campus, 1606 Old Orchard Street, White Plains, New York (collectively, the Projects”); and

WHEREAS, the SWBOCES Operations and Maintenance Department as designated by the Board of Education of SWBOCES has reviewed the components, phases and aspects of the Projects and has sought guidance from its attorneys and consultants with respect to the Projects; and;

WHEREAS, the Projects consist of replacement, rehabilitation or construction of a structure or facility in kind, on the same site and;/or routine activities of educational institutions, including expansion of existing facilities by less than 10,000s square feet of gross floor area; and

WHEREAS, the Projects qualify singularly and collectively as TYPE II actions as defined in the Regulations promulgated by the New York State Department of Environmental Conservation and known as the State Environmental Quality Review Act; and

NOW, THEREFORE, BE IT RESOLVED, that based on the review performed by the SWBOCES Operations and Maintenance Department, the Board of Education of SWBOCES hereby determines that the replacement of the existing windows and doors of Buildings 1 & 2 at the Special Services Campus is a Type II action pursuant to 6 NYCRR Section 617.5(c) (2) and (8) and that no further environmental review is required.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Resolution: Authorizing Changes to Terms and Condition of Employment for Special Education School Improvement Specialist RSE-TASC: Mrs. Glaser moved seconded by Mr. Filiberti that the resolution as stated below and as listed on Attachment XI be approved.

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves compensation changes for the Terms and Conditions of Employment for the above referenced employee group at its

Business Meeting held on June 6, 2018 for the period effective May 1, 2018 through June 30, 2018 as follows:

Special Education School Improvement Specialist RSE-TASC from \$114,444.00 to \$125,500.00.
The vote on this resolution was as follows: Aye – 5 Nay - 0

Resolution to Accept a Memorandum of Agreement with the BOCES Teachers’ Association, Adult Learning Center Chapter: Mrs. Glaser moved, seconded by Mr. Filiberti that the resolution as stated below and as listed on Attachment XII be approved.

WHEREAS, negotiations have been ongoing between the Bargaining Team for the Board of Education of the Southern Westchester BOCES and the Bargaining Team for the BOCES Teachers’ Association, Adult Learning Center Chapter for a successor to the 201-2014 Agreement between the parties; and

WHEREAS, those negotiations have resulted in a tentative agreement contained in a Memorandum of Agreement dated May 16, 2018, which has been ratified by the membership of the Unit; and

WHEREAS, the Board of Education of the Southern Westchester BOCES has reviewed the terms of the Memorandum of Agreement and finds that a settlement consistent with the terms contained therein is in the best interest of the BOCES;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Southern Westchester BOCES hereby approves and ratifies the terms of the aforesaid Memorandum of Agreement and here y authorizes the District Superintendent or Chief Operating Officer/Deputy District Superintendent to execute a Collective Bargaining Agreement consistent with the terms thereof.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mrs. O’Donnell thanked Mr. Tibbetts, Mr. Gratto, and Ms. Doherty along with Stephanie Roebuck, Esq., Keane & Beane and union members for their great team effort on this MOA.

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- The grant we applied for in regards to Abbott has been approved. This grant will help us organize all of the materials and student and staff records related to Abbott and hopefully we will reduce the amount of space that we need. I have also had on-going meetings with SED in regards to the closedown.
- I had the opportunity to attend the Girls Initiative Meeting (incarcerated program). The state wants to be able to educate these young women the same way their peers, who are not incarcerated, are. SED will be bringing educators and agencies in to discuss how this could be done and also how can they use BOCES as a support.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- In Interscholastic Athletics, we need to look at the future. Many of our senior leadership positions, in all departments/programs, are of retirement age/status and we want to make sure that we are ready and not caught off guard.
- Steve Tibbetts and I took a road trip to SED in Albany, as guest speakers from BOCES. We met with Christine Cochrane and her team. We spoke about CoSer's and who BOCES works. It was a very interesting day and other topics included: building plans; North American education and leadership.
- Steve Tibbetts, Jim Gratto, Suzanne Doherty and myself will be attending the NYS Next Generation Learning Standards for ELA and Math in New York City. There will be 900 people in attendance.

COMMENTS FROM MEMBERS OF BOARD AND STAFF

Mr. Tibbetts asked the Audit Committee if they wanted to meet with the new audit company (who we have used in the past) for the planning meeting in July and they said yes they would.

Mr. Gratto asked the Board to please let us know if they plan on attending any graduations or events. Also, Mr. Gratto reminded the Board that Regents begin this week.

Ms. Doherty informed the Board that everything is ready for summer school. Also, Westchester County Civil Service approved Engineering I, II and III. We are very excited as we have waited a long time for this approval.

Mrs. Riedel informed the Board that she attended the Scholastic Awards Dinner and that it was a delightful evening. We had 4 students attend. Travis Allen was the Guest Speaker who is a very dynamic young man in college and he owns his own IT business. His speech was incredible because he spoke to the students and told them to make yourself uncomfortable and that will motivate you to bigger and better goals.

Mrs. Riedel also attended the Annual West Put dinner and the topic was "Civics in Action". I truly appreciate when student don't like something and decide to stand up on the matter.

Mrs. Draper informed the Board that Amy Paulin holds a competition for students and the best idea wins, and she will go to Albany and put the bill in for the student.

ADJOURNMENT

Mrs. Glaser moved, seconded by Mr. Filiberti that the Board adjourn at 8:13 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows:

Aye – 5

Nay – 0

Mrs. Glaser moved, seconded by Mr. Filiberti that the Board re-enter into public session at 8:34 p.m.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mrs. Glaser moved, seconded by Mr. Filiberti that the Board adjourn from public session at 8:35 pm.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Valerie A. Cermele
Clerk of the Board