

Minutes of the Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at
SWBOCES
Administrative Offices
17 Berkley Drive
Rye Brook, NY
April 25, 2018

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President 8:25 p.m.
John DeSantis
Lynn Frazer-McBride
Claudia Glaser - Absent
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy Dist. Supt.
Steve Tibbetts, Asst. Supt. for Business
James Gratto, Asst. Supt. for Educational Services
John Miller, Director for Business
Suzanne Doherty, Director of Human Resources

Valerie A. Cermele
Clerk of the Board

Call to Order: Mrs. Draper called the Business Meeting to order at 7:32 p.m.

Pledge of Allegiance

Adjournment: Mr. DeSantis moved, seconded by Mrs. Riedel that the Board enter into Executive Session at 7:33 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. DeSantis moved, seconded by Mrs. Riedel that the Board re-enter into public session at 7:37 p.m.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Report of the SWBOCES Budget and Trustee VOTE: Ms. Cermele informed the Board of the following results for the Budget and Trustee VOTE held on April 17, 2018:

BUDGET VOTE

TOTAL DISTRICTS: 32
Districts Responded: 32
Districts not Responded: 0
Districts Approved: 25
Districts Not Approved: 1
Districts Did Not Meet: 6
Districts Closed: Greenburgh Abbott – June 2011

TRUSTEE VOTE

Total Districts: 32
Districts Responded: 32
Districts Not Responded: 0
Districts Approved: 27
Districts Not Approved: 0
Districts No Quorum: 5
Districts Closed: Greenburgh Abbott – June 2011

Review Minutes of the Business Meeting Held on March 14, 2018: Mr. DeSantis moved, seconded by Mrs. Riedel that the minutes of March 14, 2018 be approved as listed on Attachment I.

The vote on this resolution was as follows: Aye – 4 Nay – 0

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mr. DeSantis moved, seconded by Mrs. Riedel that the following personnel appointment listed on Appointment II be approved.

Tenure/Permanent Appointments
Resignations
Terminations
Leave of Absence
Civil Service Appointments
Hourly Rate Assignments
Additional Assignments
Substitutes
Rate Adjustments
Other Adjustments
Elimination of Positions
Reductions-in-Force (RIF)
Terminations (Reductions-in-Force)
Recall Appointments
Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. O'Donnell thanked the entire Executive Team for all their hard work in only Riffing a 0.5 position. It's been a very long time since we have not had any RIF's.

Mrs. O'Donnell, along with the Board of Education members, congratulated Andrea Byrne and welcomed her as the Assistant Director of Special Services.

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller, Director of Business, informed the Board that since they received their packets, an additional 1.7 million dollars has been received.

Treasure's Report: Mr. DeSantis moved, seconded by Mrs. Riedel that the treasurer's report for the period February 1, 2018 through February 28, 2018 indicating a balance on hand in the Checking Account of \$2,034,786.68; a balance on hand in the CLASS/Signature Investment Account of \$118,178.18; a balance on hand in the School Lunch Fund Checking of \$4,318.46; a balance on hand in the Trust and Agency CLASS-Bob Newman Fund of \$76248.27; a balance on hand in the Trust and Agency CLASS-Dreyfus Fund of \$10,407.84; a balance on hand in the Trust and Agency CLASS Evelyn Stock Fund of \$2,026.29; a balance on hand in the Trust and Agency CLASS Regular Fund of \$639.95; a balance on hand in the Trust and Agency Payroll Checking Fund of \$3,434.75; a balance on hand in the Internal Service Funds Unemployment Fund CLASS of \$147,790.12; a balance on hand in the Internal Service Post Employment Accrual Fund Class of \$2,382.96; to be filed with these minutes as Attachment III.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Accounts Receivable Report: Mr. DeSantis moved, seconded by Mrs. Riedel that the accounts receivable as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye - 4 Nay - 0

Bids: Mr. DeSantis moved, seconded by Mrs. Riedel that the bids as listed on Attachment V and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Donation(s): Mr. DeSantis moved, seconded by Mrs. Riedel that the donation(s) as listed on Attachment VI be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Installment Purchase Agreement (IPA's): Mr. DeSantis moved, seconded by Mrs. Riedel that the installment purchase agreements as listed below in part and on Attachment VII be approved.

Resolution authorizing and approving the execution and delivery of an Equipment Lease Purchase Agreement for the Byram Hills Central School District, Mount Vernon City School District, Nanuet UFSD, New Rochelle City School District, Ossining UFSD, Pearl River School District, Pelham Public Schools, Pocantico Central School District and Putnam Valley Central School District.

The Board of Cooperative Educational Services, Sole Supervisory District (BOCES) of Westchester County, desires to undertake equipment lease purchase agreement with Key Government Finance, Inc., to provide multi-year financing for the acquisition of computer hardware and software pending final approval from the Commissioner of Education.

The cost of the Byram Hills Central School District project is \$500,000 to be financed over a 60-month term at an interest rate of approximately 3.5% for an additional cost of \$45,752, for an

estimated grand total of \$545,752. The cost of the Mount Vernon City School District project is \$2,200,000 to be financed over a 60-month term at an interest rate of approximately 3.5% for an additional cost of \$201, 310, for an estimated grand total of \$2,401,310. The cost of the Nanuet UFSD project is \$750,000 to be financed over a 36-month term at an interest rate of approximately 3.5% for an additional cost of \$41,156, for an estimated grand total of \$791,156. The cost of the New Rochelle City School District project is \$460,000 to be financed over a 60-mnth term at an interest of approximately 3.5% for an additional cost of \$42, 092, for an estimated grand total of \$502,092. The cost of the Ossining UFSD project is \$600,000 to be financed over a 48-month term at an interest rate of approximately 3.5% for an additional cost of \$43,853, for an estimated grand total of \$643,853. The cost of the Pearl River School District project is \$300,000 to be financed over 60-month term at an interest of approximately 3.5% for an additional cost of \$27,451, for an estimated grand total of \$327,451. The cost of the Pelham Public Schools project is \$460,000 to be financed over a 60-month term at an interest rate of approximately 3.5% for a cost of \$42,092, for an estimated grand total of \$502,092. The cost of the Pocantico Central School District project is \$100,000 to be financed over a 36-month term at an interest rate of approximately 3.5% for an additional cost of \$5,487, for an estimated grand total of \$105,487. The cost of the Putnam Valley Central School District project is \$400,000 to be financed over a 60-month term at an interest rate of approximately 3.5% for an additional, cost of \$36,602, for an estimated grand total of \$436,602.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts as listed on Attachment VIII be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Contracts – Individual: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts – individual as listed on Attachment IX be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

OTHER ITEMS FOR BOARD ACTION

Resolution to Accept the 2017-2018 Storm Water Management Program: Mr. DeSantis moved, seconded by Mrs. Riedel that the board accept the 2017-2018 storm water management program as stated below and as listed on Attachment X.

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District (SWBOCES) of Westchester County accepts the 2017-2018 storm water management program annual report.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Resolution to Adopt the 2018-2019 Southern Westchester BOCES Administrative, Capital and Program Budgets: Mr. DeSantis moved, seconded by Mrs. Riedel that the board adopt the 2018-2019 SWBOCES budgets as stated below and also on Attachment XI.

BE IT RESOLVED, that the Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, authorizes the expenditure of the sums set forth in the 2018-2019 General Fund budget in the amounts as follows:

Administrative Budget	\$11,330,440
Capital Budget	\$3,254,814
Program Budget	\$156,750,151

The vote on this resolution was as follows: Aye – 4 Nay – 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- I attended the initial meeting of the New York Teacher Table. Commissioner Elia has an Advisory Council which included a group of experts from across the state and nation who were convened by The State University of New York (SUNY)
- Conference Call to Set up Every Student Succeeds Act (ESSA) to discuss the venue for the NYSED Lower Hudson Valley Regional ESSA rollout meeting for up to 300 people. The target date is May 9th & 10th, 2018.
- Regent Johnson met with the 6 SWBOCES Region Special Act Public School Superintendents to have an open discussion about the needs of the Special Act Public School Students.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- There has been more transition at the RIC Rockland where we are sharing information and we have sold more services. I will be compiling information for the board.
- Our Mission, Vision, Values and Goals has been a huge success with our staff. They have really a great handle on this and is how they highlighted their journey of successes in their programs and will be sharing them with the Board at our next Board meeting.

COMMENTS FROM MEMBERS OF BOARD AND STAFF

Mr. Tibbetts informed the Board that BOCES is in the right direction. We are all working hard and coming up with great programs that our districts like and continue to purchase.

Ms. Doherty informed the Board that summer school is fully staffed and ready to go.

Mr. Gratto thanked the Board for their continued support and for the approval of a Director of Special Services as it will have a huge impact on the programs and student. I will also be sending out the end of the year events calendar shortly.

ADJOURNMENT

Mr. DeSantis moved, seconded by Mrs. Riedel that the board adjourn into Executive Session at 8:36 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. DeSantis moved, seconded by Mrs. Riedel that the board re-enter into Public Session at 8:58 p.m. and adjourn public session at 8:59 p.m.

Valerie A. Cermele
Clerk of the Board