

Minutes of the Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at SWBOCES
17 Berkley Drive
Rye Brook, NY 10573
June 21, 2017

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President
John DeSantis
Lynn Frazer McBride
Georgia Riedel

Valerie A. Cermele
Clerk of the Board

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy District Supt.
Steve Tibbetts, Assistant Supt. for Business
James Gratto, Assistant for Educational Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources

Prior to the Board of Education meeting, the Retirees Reception was held. It was very well attended and the Board and Administration congratulated and wished everyone best wishes in their future.

Call to Order: Mrs. Draper called the business meeting to order at 7:30 p.m.

Pledge of Allegiance

Ambassador Award: Mrs. O'Donnell presented the Ambassador Award to Joseph Wooley for his dedication to all students. Mr. Wooley was on the SWBOCES Board of Education for 19 years and served the staff and students with a true dedication.

Mr. Wooley thanked everyone and stated that he was honored to receive the Ambassador Award. It has been an absolute pleasure to serve the staff and students and I will be forever grateful for the opportunity.

Mrs. Draper thanked Mr. Wooley on behalf of the SWBOCES BOE for his service.

ADJOURNMENT

Mr. DeSantis moved, seconded by Mrs. Riedel that the Board enter into Executive Session at 7:38 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mr. DeSantis moved, seconded by Mrs. Riedel that the Board re-enter into Public Session at 7:45 p.m.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Review Minutes of the Business Meeting held on June 7, 2017: Mr. DeSantis moved, seconded by Mrs. Riedel that the minutes as listed on Attachment I be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. McBride abstained from voting on the minutes of June 7, 2017 as she was late for the meeting of June 7, 2017.

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mr. DeSantis moved seconded by Mrs. Riedel that the following personnel appointments listed on Attachment II be approved.

- Tenure/Permanent Appointments
- Resignations
- Terminations
- Leave of Absence
- Civil Service Appointments
- Hourly Rate Assignments
- Additional Assignments
- Substitutes
- Rate Adjustments
- Other Adjustments
- Elimination of Positions
- Reductions-in-Force (RIF)
- Terminations (Reductions-in-Force)
- Recall Appointments
- Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mrs. Draper, on behalf of the SWBOCE BOE and the Administration, thanked the following employees for their hard work and dedication to the students of BOCES. She congratulated everyone on their retirement.

- Mary Ann Hollander – 25 years – Teacher-Health Occupation: Nursing (Practical)**
- Thomas Burgess – 32 years – Teacher of Social Studies**
- Cynthia Wong – 14 years – Payroll Clerk**

Resolution to Create Position of Senior Director of Career Pathways: Mr. DeSantis moved, seconded by Mrs. Riedel that the minutes as listed below and on Attachment III be approved.

BE IT RESOLVED, that the Southern Westchester BOCES Board of Education hereby Creates the position of Senior Director of Career Pathways at its June 21, 2017 Board of Education Meeting.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Resolution to Create Position of Director of School Partnerships and Innovative Practices: Mr. DeSantis moved, seconded by Mrs. Riedel that the minutes as listed below and on Attachment IV be approved.

BE IT RESOLVED, that the Southern Westchester BOCES Board of Education hereby creates the position of Director of School Partnerships and Innovative Practices at its June 21, 2017 Board of Education meeting.

The vote on this resolution was as follows: Aye – 5 Nay - 0

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller informed the Board that since they received their packets, an additional \$4.2 million has been received.

Treasurer's Report: Mr. DeSantis moved, seconded by Mrs. Riedel that the treasurer's report for the period April 1, 2017 through April 30, 2017 indicating a balance on hand in the Checking Account of \$10,174,336.96; a balance on hand in the CLASS/Signature Investment Account of \$110,366.77; a balance on hand in the School Lunch Fund Checking of \$7,577.21; a balance on hand in the Trust and Agency CLASS-Bob Newman Fund of \$76,021.55; a balance on hand in the Trust and Agency CLASS Dreyfus Fund of \$10,311.65; a balance on hand in the Trust and Agency CLASS Evelyn Stock Fund of \$2,364.32; a balance on hand in the Trust and Agency CLASS Regular Fund of \$736.20; a balance on hand in the Trust and Agency Payroll Checking Fund of \$2,915.22; a balance on hand in the Internal Service Funds Unemployment Fund CLASS of \$146,896.78; a balance on hand in the Internal Service Post Employment Accrual Fund CLASS of \$2,364.19 to be filed with these minutes as Attachment V.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Accounts Receivable: Mr. DeSantis moved, seconded by Mrs. Riedel that the accounts receivable as listed on Attachment VI be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Bids: Mr. DeSantis moved, seconded by Mrs. Riedel that the bids listed on Attachment VII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Request for Proposal: Mr. DeSantis moved, seconded by Mrs. Riedel that the request for proposals as listed on Attachment VIII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Budget Adjustments: Mr. DeSantis moved, seconded by Mrs. Riedel that the budget adjustments as listed on Attachment IX be approved.

The vote on this resolution was as follows: Aye – 5 Nay - 0

Resolution for Purchase Option Plan: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution for purchase option plan as listed below and on Attachment X be approved:

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services authorizes the Assistant Superintendent for Business and Administrative Services or Chief Operating Officer/Deputy District Superintendent to enter into a Purchase Option Plan with state contract approved vendor(s). The Agreement will be for a period not to exceed 60 months, from the satisfactory receipt of all equipment on a properly authorized BOCES Purchase Order issued for this purpose, for the Mt. Pleasant Central School District, wherein BOCES shall be obligated to repay a total not to exceed \$474,039.

The purpose of the Purchase Option Plan is for multi-function printers at the Mt. Pleasant Central School District. This Agreement may be executed immediately upon approval by the State Commissioner of Education, as stipulated in both Commissioner's Regulation 170-3 subparagraph D.107 and New York State General Municipal Law 109B.

A Purchase Option Plan is the best financial interest of Southern Westchester BOCES because it will enable the Mt. Pleasant Central School District, under the auspices of BOCES, to participate in a wide variety of instructional strategies including instructional technology and computer projects without resorting to an enormous single year expenditure.

Accordingly, the Southern Westchester BOCES Board authorizes, by this resolution, a Purchase Option Plan not to exceed \$474,039.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Contracts: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts as listed on Attachment XI and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Contracts - Individual: Mr. DeSantis moved, seconded by Mrs. Riedel that the contracts – individual as listed on Attachment XII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

2nd Reading – Policy No.5140 –Employee Medical Examinations: Mr. DeSantis moved, seconded by Mrs. Riedel that the second reading of the above referenced policy as listed on Attachment XIII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

2nd Reading – Policy No.6460 – Equal Educational Opportunity: Mr. DeSantis moved, seconded by Mrs. Riedel that the second reading of the above referenced policy as listed on Attachment XIV be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

2nd Reading – Policy No.6461 – Complaints and Grievances by Students: Mr. DeSantis moved, seconded by Mrs. Riedel that the second reading of the above referenced policy as listed on Attachment XIII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

2nd Reading – Policy No.7140– Career and Technical Education: Mr. DeSantis moved, seconded by Mrs. Riedel that the second reading of the above referenced policy as listed on Attachment XV be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Resolution to Accept the Professional Development Plan: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution to accept the professional development plan as stated below and as listed on Attachment XVI be approved.

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County at its June 21, 2017 Board Meeting, accepts the Professional Development for the term 2017-2020.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Approval of 2nd Reading of policy No. 1440: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution to accept Policy No. 1440 as stated below and as listed on Attachment XVII be approved.

The Southern Westchester Board of Cooperative Educational Services, its officers and employees, do not discriminate against any individuals, including but not limited to students, employees or applicants on the basis of race, color, national origin, ethnicity, religion, creed, sex, gender (including gender identity and gender expression), sexual orientation, disability, age, citizenship status, marital status, partner status, genetic information, predisposing genetic characteristics, weight, military status or service, political affiliation, or domestic violence victim status.

This policy of nondiscrimination includes access by students to educational programs; counseling services for students; course offerings and student activities; recruitment, appointment and promotion of employees; and employment pay and benefits. This policy also provides equal access to the Boy Scouts and other designate youth groups.

Inquiries regarding this policy should be directed to the Compliance Officers at Southern Westchester BOCES, 17 Berkley Drive, Rye Brook, NY 10573. (914-937-3820).

Civil Rights Compliance Officers

Suzanne Doherty Director of Human Resources 17 Berkley Drive Rye Brook, NY 10573 914-937-3820 complianceofficer@swboces.org	Stephen Tibbetts Assistant Superintendent for Business & Administrative Services 17 Berkley Drive Rye Brook, NY 10573 complianceofficer@swboces.org
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The vote on this resolution was as follows: Aye – 5 Nay - 0

Resolution Authorizing Base Salary Adjustments for: Assistant Superintendents and LHRIC Executive Director: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution as listed below and on Attachment XVIII be approved.

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves a 2.00% base salary adjustment at its Business Meeting held on June 21, 2017 for the period effective July 1, 2017 through June 30, 2018.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Resolution Authorizing Base Salary Adjustments for: Chief Operating Officer/Deputy District Superintendent: Mr. DeSantis moved, seconded by Mrs. Riedel that the resolution as listed below and on Attachment XIX be approved.

BE IT RESOLVED, that the Southern Westchester Board of Cooperative Educational Services, Sole Supervisory District of Westchester County, approves a 2.00% base salary adjustment for the above reference employee group at its Business Meeting held on June 21, 2017 for the period effective July 1, 2017 through June 30, 2018.

The vote on this resolution was as follows: Aye – 5 Nay - 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- Presented the BOE with certificates from the WPSBA in recognition of the work the BOE does for students with their volunteer work on Boards of Education.
- I attended all of the graduations and events and they were all exceptional. I would like to thank our staff for the great job they continue to do, year after year.
- SED and Family Children Services are working on how to serve and support children better.
- Rob Astorino spoke to our graduates and gave a very positive inspiring speech.
- At the June 12, 2017 meeting of the Board of Regents we discussed how ESSA can be equal for all students.
- I attended the Excelsior Meeting on free tuition for students/families that make under \$125,000. In order to qualify, you will need to attend full time. Over 80% of NYS families qualify.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- Retirement night is one of my very favorite events, as we hear stories about all of the retirees.

- If you all remember, early this year, I asked everyone to take a risk on BOCES and I am proud to say, that it has worked out. All of our programs are running in the black and we have begun hiring again for new programs that we have developed.
- My report is small this evening as I have asked Victor Pineiro to present to you Board Docs, which is a paperless program for the board materials.

Victor Pineiro gave an oral presentation to the Board in regards to Board Docs which is a paperless board packet. Board Docs is web based and everyone will have access to it. Of course, the board information will be confidential but it will eliminate the need for paper. The District Clerk would upload all of the board materials which will be accessible to the board and staff. The Board would access this information through laptops that BOCES will provide.

COMMENTS FROM MEMBERS OF BOARD AND STAFF

Mr. Gratto informed the Board that all of the graduations and events were wonderful and very well attended. I thank our staff for all of their hard work and dedication.

Mr. Gratto also attended the IYP Graduation where two students graduated through our program and six students received their equivalency diplomas.

Ms. Doherty informed the Board that hiring for summer school is almost completed.

Mr. Filiberti informed the Board that he went to the IYP Graduation and it was the very first time that he had gone to IYP and that he was extremely impressed by the program.

Melissa Barreto, BTA President, was very happy for all of the positive graduations and events and the accolades that the Board gave to the Administration, along with the raises they gave the Administrators this evening, but that does not negate the fact that we have been without a contract for 1,078 days. All of these positive celebrations are because of us, the staff. We feel that the only ones that can settle this contract is the BTA and the BOE.

Paulette Theret explained that she sat here tonight listening to all of the accolades that the Board and Administrators have for one another and that the retirees did not even receive a Certificate of Appreciation. She informed the Board that she had a 100% success rate with her students on the regents.

Bill O'Connor informed the Board that the students today are more difficult than past years. Please show your appreciation to the Teachers.

Richard Rizzuti has been at BOCES for 20 years and told the Board that all teachers deserve an increase. We all need to work together and we have made a difference.

ADJOURNMENT

Mr. DeSantis moved seconded by Mrs. Riedel that the Board enter into executive session at 8:59 p.m. to discuss the employment of a particular employee.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mr. DeSantis moved seconded by Mrs. Riedel that the Board re-enters into public session at 10.00 p.m.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mr. DeSantis moved seconded by Mrs. Riedel that the Board adjourn from public session at 10:01 p.m.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Valerie A. Cermele
Clerk of the Board