

Minutes of the Bi-Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at
Administrative Offices
17 Berkley Drive
October 24, 2018

Present

Board Members

Catherine Draper, President
John V. Filiberti, Vice President
John DeSantis
Lynn Frazer McBride
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy Dist. Supt.
Steve Tibbetts, Assistant Supt. for Business
James Gratto, Assistant Supt. for Ed. Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources

Valerie A. Cermele
Clerk of the Board

Call to Order: Mrs. Draper called the Bi-Monthly Business Meeting to order at 7:33 p.m.

Pledge of Allegiance

Review Minutes of the Bi-Monthly Business Meeting held on October 10, 2018: Mr. Filiberti moved, seconded by Mrs. McBride that the minutes as listed on Attachment I be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mr. DeSantis abstained from voting as he was absent at the October 10, 2018 board of education meeting.

OTHER ITEMS FOR BOARD DISCUSSION AND/OR APPROVAL (enclosure)

1st Reading District Wellness Policy was discussed by the Board and the board requested that the language of this policy be looked at and discussed with our attorneys. It will be brought for a 2nd reading at the November 14th board meeting.

Salary Cap Letter to Governor Cuomo: Mr. Filiberti moved, seconded by Mr. DeSantis that the Board send a letter to Governor Cuomo in regards to the salary cap on district superintendents salaries.

The vote on this resolution was as follows: Aye - 4 Nay – 0

Mrs. Draper recused herself from the vote as she works for Amy Paulin which would be a conflict of interest.

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mr. DeSantis moved, seconded by Mr. Filiberti that the following personnel appointments listed on Attachment II be approved.

- Tenure/Permanent Appointments
- Resignations
- Terminations
- Leave of Absence
- Civil Service Appointments
- Hourly Rate Assignments
- Additional Assignments
- Substitutes
- Rate Adjustments
- Other Adjustments
- Elimination of Positions
- Reductions-in-Force (RIF)
- Terminations (Reduction-in-Force)
- Recall Appointments
- Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 5 Nay – 0

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller, Director of Business, informed the Board that since they received their packets, an additional \$3.2 million has been received.

Accounts Receivable: Mr. Filiberti moved, seconded by Mr. DeSantis that the accounts receivable as listed on Attachment III be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Claims Audit Report: Mr. Filiberti moved, seconded by Mr. DeSantis that the claims audit report as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye – 5 Nay - 0

Bids: Mr. Filiberti moved, seconded by Mr. DeSantis that the bids listed on Attachment V and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Contracts: Mr. Filiberti moved, seconded by Mr. DeSantis that the contracts as listed on Attachment VI and on the Addenda to the Agenda be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Contracts – Individual: Mr. Filiberti moved, seconded by Mr. DeSantis that the contracts – individual as listed on Attachment VII be approved.

The vote on this resolution was as follows: Aye – 5 Nay – 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- NYSED Board of Regents is seeking school boards and superintendents input on policy agendas: NYS ESSA Plan; Next Generation Standards; Mental Health Curriculum Testing and Equity.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- We are gathering the interview committee for the Executive Director of the Regional Information Center. Currently we have approximately 28 people from various positions inside and outside of BOCES that are interested in being on this interview committee. If any members of the board would like to sit on this committee, please let Suzanne Doherty know. We are currently scanning through the resumes received to make sure that a candidate is certified as a School District Leader. We have a very tight plan and timeline and we are hoping that we will bring the recommendation to the Board by our November 14, 2018 meeting.

COMMENTS FROM MEMBERS OF THE BOARD AND STAFF

Mrs. McBride asked if we could have someone from the RIC to help us during the board meetings which we familiarize ourselves with our laptops and Board Docs.

Mrs. O'Donnell informed the board that we will have the support and the next few upcoming meetings.

Mr. Filiberti informed the board that for the last few years he has volunteered to help Latino students and their families fill out the FAFSA forms for college. I have found it very rewarding to help these students and fill out these very complicated forms.

Ms. Murphy asked if they would be willing to come and speak to her adult students who could also use the assistance. Mr. Filiberti said he would have someone call her to set this up.

Mr. Tibbetts informed the Board that two very large trees on the Berkley Drive property that are approximately 300 years old will have to be taken down because they are rotting from the inside and potentially could cause a problem when and if they fall.

Ms. Doherty informed the Board that we are partnering with White Plains Hospital and will be offering many workshops for our employees.

ADJOURNMENT

Mr. Filiberti moved, seconded by Mr. DeSantis that the Board adjourn from public session at 8:13 p.m. and enter executive session to discuss the history of a particular employee, appointment of a particular person and the district superintendent's evaluation.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Mr. Filiberti moved, seconded by Mr. DeSantis that the Board re-enter into public session at 9:15 and adjourn the public session.

The vote on this resolution was as follows: Aye – 5 Nay – 0

Valerie A. Cermele
Clerk of the Board