

Minutes of the Bi-Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Held at the Administrative Offices
Rye Brook, New York
August 23, 2017

Present

Board Members

Catherine Draper, President
John Filiberti, Vice President
John DeSantis
Claudia Glaser
Lynn Frazer-McBride
Georgia Riedel

Others Present

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, COO/Deputy Dist. Superintendent
Steve Tibbetts, Asst. Supt. for Business
James Gratto, Asst. Supt. for Educational Services
Suzanne Doherty Director of Human Resources – Absent
John Miller, Director of Business

Valerie A. Cermele
Clerk of the Board

Call to Order: Mrs. Draper called the Business Meeting to order at 7:30 p.m.

Pledge of Allegiance

Review Minutes of the Bi-Monthly Business Meeting held on August 2, 2017: Mrs. Riedel moved, seconded by Mr. DeSantis that the minutes for the bi-monthly business meeting held on August 2, 2017 as listed on Attachment I be approved.

The vote on this resolution was as follows: Aye – 4 Nay – 0

Mrs. Glaser and Mrs. McBride abstained from voting as they were absent for the Business Meeting held on August 2, 2017.

PERSONNEL MATTERS FOR BOARD APPROVAL

Upon the recommendation of the District Superintendent, Mrs. Riedel moved, seconded by Mr. DeSantis that the following personnel appointments listed on Attachment II be approved.

- Tenure/Permanent Appointments
- Resignations
- Terminations
- Leave of Absence
- Civil Service Appointments
- Hourly Rate Assignments
- Additional Assignments
- Substitutes
- Rate Adjustments
- Other Adjustments

Elimination of Positions
Reductions-in-Force (RIF)
Terminations (Reductions-in-Force)
Recall Appointments
Casual (Temporary) Appointments

The vote on this resolution was as follows: Aye – 6 Nay – 0

Mrs. Draper expressed her excitement that SWBOCES is hiring again. She also congratulated Claudia Murphy and David Luhman on their promotions.

BUSINESS MATTERS FOR BOARD APPROVAL

Mr. John Miller informed the Board that since they received their packets, an additional \$3.1 million dollars has been received.

Accounts Receivable: Mrs. Riedel moved, seconded by Mr. DeSantis that the accounts receivable as listed on Attachment III be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Claims Audit Report: Mrs. Riedel moved, seconded by Mr. DeSantis that the claims audit report as listed on Attachment IV be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Bids: Mrs. Riedel moved, seconded by Mr. DeSantis that the bids as listed on Attachment V be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Donations: Mrs. Riedel moved, seconded by Mr. DeSantis that the donations as listed on Attachment VI be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Budget Adjustments: Mrs. Riedel moved, seconded by Mr. DeSantis that the budget adjustments as listed on Attachment VII be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Contracts: Mrs. Riedel moved, seconded by Mr. DeSantis that the contracts as listed on Attachment VIII be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Contracts – Individual: Mrs. Riedel moved, seconded by Mr. DeSantis that the contracts – individual as listed on Attachment IX be approved.

The vote on this resolution was as follows: Aye – 6 Nay – 0

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- I am meeting with all new component Superintendents to offer our BOCES services and to answer any questions they may have.
- The District Superintendents are in constant conversation in regards about how to support our schools. Education is the vehicle for change.

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- Leadership is our focus this year. For the last six days I have met with the SWBOCES staff and how management vs. leadership.
- Betty Ann Wycks and I have met with seven district principals in regards to the model that SWBOCES uses for APPR. These districts now want to follow the BOCES model.
- Dr. Peter Mustich has become our thought partner and is working with districts, which we feel is a turning point for BOCES.

RBERN PRESENTATION BY CARLOS SANCHEZ & KATHLEEN LOWELL

Mrs. O'Donnell introduced Carlo Sanchez and Kathleen Lowell who gave a presentation on the Hudson Valley Regional Bilingual Education Resource Network and informed the Board of the following:

- When we first arrived two years ago, we can with no plan or structure and we are proud to say that we have built this program from the ground up.
- After two years, we are very proud to say that we are now at full staff capacity.
- We are currently working out of two sites: SWBOCES and SUNY New Paltz.
- We are the only RBERN in NYS that has a Technical Resource Specialist.
- Sixty-one percent of the ELL/MLL population is in the NYC public school districts.
- We have found that ELL's are very behind and have less proficiency to regular students.
- Last year North Salem has 17 ELL's and this year they have 25. That just goes to show that the numbers do increase every year.
- We are extremely proud of our program and hope to see it continue to grow and be supported.

COMMENTS FROM MEMBERS OF THE BOARD AND STAFF

Mr. Gratto informed the Board that Summer School was a great success, and it is now over, but we are ready for the new school year.

Claudia Murphy thanked the Board of Education and all of their support as they approved her promotion to Senior Director of Adult Community and Career Education.

Mrs. Draper wished everyone a very smooth successful school year.

ADJOURNMENT

Mrs. Riedel moved, seconded by Mr. DeSantis that the Board adjourn into Executive Session at 8:03 p.m. to discuss the employment of a particular employee and a pending litigation.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Mrs. Riedel moved, seconded by Mr. DeSantis that the Board re-enters into public session at 8:35 p.m.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Mrs. Riedel moved, seconded by Mr. DeSantis that the Board adjourns from public session at 8:36 p.m.

The vote on this resolution was as follows: Aye – 6 Nay – 0

Valerie A. Cermele
Clerk of the Board