

Minutes of the Monthly Business Meeting of the
Board of Cooperative Educational Services, Southern Westchester
Administrative Offices
17 Berkley Drive, Rye Brook, New York
Wednesday, December 14, 2016

In Attendance:

Joseph Wooley, Board of Education President
Catherine Draper, Vice President
John Filiberti
Lynn Frazer-McBride
Georgia Riedel
John DeSantis

Also in Attendance:

Harold A. Coles, District Superintendent
Jacqueline O'Donnell, Deputy District Superintendent / Chief Operating Officer
Steve Tibbetts, Assistant Superintendent for Business and Administrative Services
James A. Gratto Jr., Assistant Superintendent for Educational Services
John Miller, Director of Business
Suzanne Doherty, Director of Human Resources
Monica Johnson, School Counselor

CALL TO ORDER:

President Wooley called the Business Meeting of December 14, 2016 to order at 7:38 p.m.

John Filiberti made and John DeSantis seconded a motion to appoint James A. Gratto Jr. as Clerk Pro Tem for the Budget Meeting of December 14, 2016.

Ayes = 6

Nays = 0

The motion carried.

REVIEW MINUTES OF THE BUSINESS MEETING OF NOVEMBER 16, 2016:

John Filiberti moved and Catherine Draper seconded a motion that the minutes of the Business Meeting of November 16, 2016 be approved as amended:

The purpose of the Executive Session convened at 8:21 p.m. was to discuss the employment history of a particular person: Evaluation of the District Superintendent

Ayes = 6

Nays = 0

The motion carried.

PERSONNEL MATTERS FOR BOARD APPROVAL:

Upon the recommendation of the District Superintendent, Lynn Frazer-McBride moved, seconded by Georgia Riedel that the following personnel appointments listed on Attachment I, as well as the Addenda to the Agenda, be approved:

- Appointments
- Additional Assignments
- Casual (Temporary) Appointments
- Civil Service Status Change
- Resignations
- Additional Assignments
- Substitute Appointments
- Terminations

Ayes = 6

Nays = 0

The motion carried.

BUSINESS MATTERS FOR BOARD APPROVAL:

Mr. John Miller informed the Board that since their packets were sent to them, an additional 6.2 million dollars has been received.

- A. Treasurer's Report
- B. Accounts Receivable Report
- C. Claims Audit Report
- D. Bids
- E. Special Aid Project
- F. Donation
- G. Contracts

- II. SEQRA Resolution
- I. Disposal of Surplus Equipment Resolution

Ayes = 6

Nays = 0

The motion carried.

REPORT OF THE DISTRICT SUPERINTENDENT

Dr. Coles advised/informed the Board of the following:

- Attended AESA conference recently, the focus of which was supporting districts in efficiencies of services, developing equity in schools, building support services for students through technology and supporting Special Education students
- Board of Regents meeting, I was able to present on behalf of our region, regarding support services for children who enter the court system and foster care students, which is included in the Every Student Succeeds Act, many representatives from Westchester County attended, including representatives from *Brave Hearts* (discussion ensued)
- There are questions around the state as to what will happen with the Every Student Succeeds Act in January, there is discussion of developing a plan to have public presentations of the High Concept ideas throughout the spring, however there are many unknowns about how public education will be effected in the new administration
- BOCES are being seen as regional leaders in instructional and technology support

REPORT OF THE CHIEF OPERATING OFFICER/DEPUTY DISTRICT SUPERINTENDENT

Mrs. O'Donnell advised/informed the Board of the following:

- Thanks to Steve Tibbetts and John Miller for the development and presentation of the budget
- Joan Webber, retired from Scarsdale, has offered to work with BOCES to offer health sessions and workshops for employees, free of charge
- Joan Webber also offered to work collaboratively with BOCES to develop to a cohort to work with Long Island University for teachers interested in becoming administrators
- We recently visited a school in Harlem to study an inclusion model for autistic students built on a strength based model, NYSED is interested in partnering with us to build a program within our BOCES
- We had a chance to go on instructional rounds recently to see the positive things occurring, based on the work in the Think Tanks
- Thanks to the BOE for continual support

COMMENTS FROM MEMBERS OF THE BOARD AND STAFF:

Mr. Wooley: Please review documents submitted. We are working on the vacancy on the board. Budget presentations were well prepared and timely, which is appreciated.

Mrs. Riedel: Thanks for organizing visits to programs, we finished at the Incarcerated Youth Program, the collection of essays is very powerful (discussion ensued)

Mr. Tibbetts: Thanks to John Miller and staff for development of budget, Audit Committee has 3 reports to review, which we

Mr. DeSantis: Thanks to Steve Tibbetts and staff for excellent and concise budget presentations.

Mrs. Frazer-McBride: Thanks for program visits and would like to visit students in work-based learning programs

Ms. Doherty: Happy Holidays

Mrs. Draper: Thanks for program tours, helped to understand budget programs, we may want to put a statement on our website speaking about our position on anti-harassment and violence. A draft statement (written by Cathy Draper) was distributed for Board member review

Ms. Johnson: Inquired about wording of contract for a particular teacher, questioned additional

Mr. Gratto: Thanks to the BOE for support of staffing recommendations, particularly the new administrative position at Special Services to help strengthen our programs

EXECUTIVE SESSION:

Mr. Filiberti moved, seconded by Mrs. Riedel that the Board adjourn the public session at 9:04 and enter into executive session to discuss the employment history of a particular person.

Ayes = 6

Nays = 0

The motion carried.

RECONVENE PUBLIC SESSION

Mrs. Draper moved, seconded by Mrs. Riedel the Board re-enter public session at 9:05 p.m.

Ayes = 6

Nays = 0

The motion carried.

ADJOURNMENT

Mrs. Frazer-McBride moved, seconded by Mr. Filiberti to adjourn the Public Session at 9:16 p.m.

Ayes = 6

Nays = 0

The motion carried.

Respectfully Submitted,

James A. Gratto Jr., Clerk Pro Tem

Next Monthly Business Meeting: January 18, 2017 @ 7:30 p.m.